



Town of York REQUEST FOR PUBLIC RECORD

Any person may receive a copy of any identifiable public record not otherwise protected from public disclosure. Upon request, and subject to the appropriate fee, an exact copy shall be provided, unless impracticable to do so. Please complete this form and return it to: York Police Department, ATTN: Melissa M. Avery at 9 Hannaford Drive, York, Maine or via email: mmavery@yorkpolice.org

Name: _____ Date of Request: _____

Mailing Address: _____

Telephone: _____ Email: _____

I hereby request that the following Town of York record(s) be provided to me:

I understand that documents will be provided to me in a timely manner, taking into consideration staff availability and the time necessary to retrieve records. A reasonable fee may be charged for copies and/or research, payable upon receipt.

Signature of Requestor

BELOW IS FOR OFFICE USE ONLY

Received Date: ____/____/____ Received By: _____

Referred To: _____ Date Completed: ____/____/____