

**TOWN OF YORK**  
**REQUEST FOR PROPOSALS**

Town Dock #1 Wiring Replacement

**I. INTRODUCTION**

The Town of York, Maine (hereinafter, the "Town") is seeking Proposals for the replacement of the existing wiring and electrical equipment located at Town Dock #1.

Proposers must submit three hard copies of their Proposal. All hard copies of the Proposal are to be submitted in a sealed envelope clearly marked on the outside "York Town Dock #1 Wiring Replacement."

Completed proposals, including those emailed to Forrest Brenske, [harbormaster@yorkmaine.org](mailto:harbormaster@yorkmaine.org) must be received at the York Police Department, 9 Hannaford Drive, York, Maine 03909, by 10:00am, April 1<sup>st</sup>, 2024, and will be opened at that time. The Proposal must be signed by the Proposer with their full name and address and included in the sealed envelope. Any Proposal received after the deadline stated above may not be considered.

Questions regarding this Request for Proposal should be directed to Forrest Brenske, Harbor Master, York Police Department, 9 Hannaford Drive, York, Maine 03909, or email Forrest at [harbormaster@yorkmaine.org](mailto:harbormaster@yorkmaine.org).

Each Proposer is required to state in the Proposal:

1. Its name, principals, mailing address, and telephone number;
2. The name, telephone number, and email address for its Contact Person;
3. The names, titles, mailing address, and telephone numbers for all subcontractors that will be used on this project; and
4. A statement that no person acting for or employed by the Town is directly or indirectly interested in the Proposal or any agreement which may be entered into to which the Proposal relates or in any portion of the profits here from.

The successful Proposer shall be required to sign an agreement substantially similar to the standard Town Services Agreement.

Before commencing work under the Town Services Agreement, the successful Proposer shall produce evidence satisfactory to the Town that it and its subcontractors, if any, have secured public liability, automobile, and workers' compensation coverage.

Each Proposer is encouraged to visit the Town Dock #1 and inform itself of the conditions relating to the area in which the Services shall be performed. Failure to do so will not relieve a

successful Proposer of its obligations to furnish all equipment, material, and labor necessary to carry out the provisions of the Agreement and to complete the contemplated work for the consideration set forth in this Request for Proposals. The Town disclaims any and all responsibility for injury to Proposers, their agents, or others while examining the work area or at any other time. Proposers are responsible for all of their costs in preparing and submitting proposals hereunder.

A Proposer must submit one pdf and three hard copies of its Proposal.

## **II. SCOPE OF SERVICES**

### **SCOPE OF SERVICES:**

**All work to be performed to NEC, NFPA70E, and NEC Article 555.30 standards.**

Task 1 – Replace all existing wiring with tinned XHHW, XHHW-2, or RHW. Color coding to be per NEPA 70E. All wiring to be numbered at each end of the wire. Relocate all cable splices at least 24” above the pier surface per NEC Article 555.30 or 15 feet above MLW (0.0). All cable splices to have heat shrink covers.

Task 2 – Replace Main Electrical Panel with a Stainless Steel NEMA 4X enclosure. Replace all circuit breakers with heavy duty, wet environment breakers.

Task 3 – Install heavy duty, wet environment computerized timer for turning on and off the pier lights.

Task 4 – Inspect and make waterproof all existing Junction Boxes.

Task 5 – Replace Washdown Pump Boxes and Switches with heavy duty, wet environment switches and Stainless Steel boxes.

Task 6 – Replace Winch Pump Boxes and Switches with heavy duty, wet environment switches and Stainless Steel boxes.

Task 7 – Replace all existing outlets with heavy duty, wet environment outlets.

Task 8 – Provide the Town a Detailed Wiring Schematic. 6 bound copies and 1 PDF.

### III. SCHEDULE

All proposals shall conform with the following schedule to complete proposed work:

1. Begin Project: May 1<sup>st</sup>, 2024
2. Finish Project: June 15<sup>th</sup>, 2024

The Proposal must include the following descriptions:

1. Proposal Form (**Exhibit 1**).
2. Understanding of the Project.
3. Qualifications/technical capacity of the Proposer and its subcontractors, if any.
4. Two to five similar projects completed by the contractor, including names, titles, phone numbers, and email addresses of references for the projects.
5. All materials, equipment, and labor necessary to perform the Services, including the name of the person(s) or entity (entities) owning the materials and equipment and/or providing the personnel that forms the basis for its proposal.
6. Identification of project manager, staff who will undertake the proposed work; role and approximate percentage of work conducted by each staff member.
7. Total cost, itemized cost by task, and cost of specified components of the proposed work and a clear description of all clarifications and exceptions.
8. Compliance with or proposed modification of specified schedule and conditions.
9. Assumptions and/or conditions associated with the Proposal.

All Services to be furnished to the Town shall be performed with equipment, methods, and use of personnel in accordance with pertinent professional standards and with the Occupational and Safety and Health Act requirements of the State of Maine and the United States.

### IV. SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:


1. Prior experience with similar projects (40%)
2. Cost (50%)
3. References (10%)

### V. ACCEPTANCE/REJECTION

The Town reserves the right to waive any informalities in Proposals, to accept any Proposal, and to reject any or all Proposals, should it be deemed in the best interest of the Town to do so.

Proposals may be held by the Town for a period not to exceed **thirty (30)** days from the date of the opening of Proposals for the purpose of reviewing proposals and investigating the qualifications of the Proposers prior to the award of a contract.

Date:

A handwritten signature in black ink, appearing to read "R. J. [unclear]", is written over a horizontal line. The signature is fluid and cursive.

By: Town Manager