

# TOWN OF YORK, MAINE

2019-2020



# TABLE OF CONTENTS

Municipal, School and State Phone Numbers .....	5
General Information .....	6
Town and School Building Information .....	7
Elected Officials .....	8
<b>REPORTS</b>	
Municipal Department Reports .....	
Town Manager .....	10
Town Clerk/Tax Collector .....	11
Tax Assessor .....	17
Parks and Recreation .....	19
Public Safety .....	
..... Police .....	21
..... Communications .....	24
..... Animal Control .....	27
..... Harbor Master .....	29
Village Fire Department .....	31
Beach Fire Department .....	34
Code Enforcement .....	36
School Department Reports .....	
Director of Technology and Libraries .....	43
Board and Committee Reports .....	
Energy Steering Committee .....	53
Bicycle and Pedestrian Committee .....	59
York Housing Authority .....	61
Utility District Reports .....	
York Sewer District .....	64
York Water District .....	67

Dear Friends and Residents of York,

Thank you for the opportunity to serve as your state senator. I am honored and humbled to represent you and the community in Augusta. I promise to continue working hard on behalf of you and all of those who live in southern York County.

During the second regular legislative session, my colleagues and I focused our efforts on the Patients First health care reform package, a group of bills that took aim at our complicated health care system and its abusive billing practices. We were able to pass many of the Patients First bills into law before we adjourned early due to the COVID-19 pandemic, but there is still more work to do. As soon as it is safe, we will return to the State House in Augusta to attend to many important matters.

During this unprecedented time, I know that my responsibilities as a representative of our community are more important than ever. My colleagues and I in the Legislature are working hard to keep our communities safe during this crisis, look out for those who are most vulnerable and make sure you have access to the resources you need. As legislators, it is our responsibility to be advocates for our constituents, and I am committed to that.

If I can be of assistance to you, your family or our community, please feel free to reach out to me. If you haven't done so yet, you can also sign up for my legislative updates by visiting [www.mainesenate.org/senator/senator/mark-lawrence](http://www.mainesenate.org/senator/senator/mark-lawrence). I send out updates regularly so you can keep up-to-date on what's happening during this pandemic and when we return to Augusta. You may also call my office at (207) 287-1515 or email me at

[Mark.Lawrence@legislature.maine.gov](mailto:Mark.Lawrence@legislature.maine.gov).

Sincerely,



Mark W. Lawrence

State Senator



## EDITOR'S STATEMENT

The Town Report includes documentation required by Maine State Statute - MRSA 30A §2801.

This collection of reports has been submitted by the Town Manager, Department Heads, School Officials, the Water and Sewer Districts, the Library, and from those who volunteer on our Boards, Committees and Commissions. You will also find the financial statements from the Town and School Department's Auditors.



# PHONE NUMBERS

## MUNICIPAL

Animal Control	(207) 363-4444
Center for Active Living	(207) 363-1036
Code Enforcement	(207) 363-1002
Dispatch Center	(207) 363-4444
Finance Department	(207) 363-1004
General (Welfare) Assistance	(207) 363-5504
Parks and Recreation Department	(207) 363-1040
Planning Department	(207) 363-1007
Police Department	(207) 363-1031
Public Works Department	(207) 363-1010
Town Clerk/Tax Collector	(207) 363-1003
Town Manager's Office	(207) 363-1000
York Beach Fire Department	(207) 363-1014
York Village Fire Department	(207) 363-1015

## SCHOOL

School Superintendent's Office	(207) 363-3403
York High School	(207) 363-3621
York Middle School	(207) 363-4214
Coastal Ridge Elementary School	(207) 363-1800
Village Elementary School	(207) 363-4870

## STATE/COUNTY

Attorney General's Office	(207) 628-8800
District Attorney's Office	(207) 363-1230
State Police (Gray)	(207) 657-3030
York County Emergency Management Agency	(207) 324-1578
York County Registrar of Probate	(207) 324-1577
York County Registry of Deeds	(207) 324-1576
York County Sheriff's Office	(207) 324-1113

## OTHER

Greater York Region Chamber of Commerce	(207) 363-4422
Waste Management	(800) 972-4545
York Community Service Association	(207) 363-5504
York Public Library	(207) 363-2818
York Sewer District	(207) 363-4232
York Water District	(207) 363-2265



# GENERAL INFORMATION

Population: Approximately 14,000 year-round residents

Location: Longitude – Between 70 degrees 53 minutes (Bald Head Cliff) and 70 degrees 45 minutes (Western tip, Route 91 and South Berwick)

Latitude – Between 43 degrees 16 minutes (Northern tip, Shore Road and Ogunquit) and 43 degrees 6 minutes (Southern tip, Brave Boat Harbor Road and Kittery)

Approximate Distance From:

Boston, Massachusetts	60 miles
Portsmouth, New Hampshire	9 miles
Portland, Maine	45 miles
Augusta, Maine (State Capitol)	105 miles

Beaches:

Harbor Beach	Route 1A, York Harbor
Long Sands Beach	Long Beach Avenue, York Beach
Short Sands Beach	Ocean Avenue, York Beach
Passaconaway Beach	Shore Road, Cape Neddick

Tax Rate (Fiscal Year):

1990 \$37.00	1991 \$28.00	1992 \$13.20	1993 \$12.90	1994 \$12.80	1995 \$13.10
1996 \$13.10	1997 \$14.10	1998 \$14.60	1999 \$15.70	2000 \$17.10	2001 \$19.00
2002 \$10.25	2003 \$9.70	2004 \$8.75	2005 \$8.46	2006 \$8.14	2007 \$8.10
2008 \$8.23	2009 \$8.58	2010 \$9.10	2011 \$9.35	2012 \$9.96	2013 \$10.43
2014 \$10.70	2015 \$11.00	2016 \$11.15	2017 \$10.95	2018 \$11.15	<b>2019 \$11.15</b>

Voting Regulation: Any United States citizen of at least 18 years of age is entitled to vote. To be eligible to vote, you must first register with the Registrar of Voters at Town Hall or at any Motor Vehicle Office. You may also register at the polls with two forms of identification and proof of residency. In order to vote in a Primary Election, you must register as a member of one of the political parties. Absentee Ballots are obtained through the Town Clerk’s Office.



# TOWN AND SCHOOL BUILDING INFORMATION

**Town Hall**

186 York Street  
Monday through Friday 8:00 AM to 4:30 PM

**Recreation Department**

200 US Route One  
Monday through Friday 8:30 AM to 4:30 PM

**Police Department**

9 Hannaford Drive

**Village Fire Department**

1 Firehouse Drive

**Beach Fire Department**

18 Railroad Avenue

**Public Works**

115 Chase's Pond Road

**Recycling and Composting Facility**

65 Witchtrot Road  
Wednesday and Saturday 9:00 AM to 4:00 PM

**York Public Library**

15 Long Sands Road

**School Central Office**

469 US Route One

**York High School**

1 Robert Stevens Drive

**York Middle School**

30 Organug Road

**Coastal Ridge Elementary School**

1 Coastal Ridge Drive

**Village Elementary School**

124 York Street



# ELECTED OFFICIALS

## **Selectmen and Overseers of the Poor**

Todd A. Frederick  
Robert E. Palmer, Jr.  
Michael L. Estes  
Elizabeth D. Blanchard  
Marilyn McLaughlin

## **Budget Committee**

James Smith  
Heather Bridges Campbell  
Nan Graves  
Michael Spencer  
Jerry Allen  
Donald Lawton  
Edward Little

## **School Committee**

David Herbein  
Brenda Alexander  
Julie Eneman  
Meaghan Schoff  
Meredith Schmid

## **Town Clerk**

Mary-Anne Szeniaewski

## **Town Treasurer**

Lawrence A. Graves

## **Moderator**

Russell F. Osgood





MUNICIPAL  
DEPARTMENT  
REPORTS



# TOWN MANAGER



# TOWN CLERK AND TAX COLLECTOR

## TOWN CLERK AND TAX COLLECTOR STATISTICS

*Respectfully Submitted By: Mary-Anne Szeniawski, Town Clerk*

<u>MOTOR VEHICLE REGISTRATIONS</u>		<u>DOG LICENSES</u>	
PASSENGER CARS	10942	NON-NEUTERED	226
COMMERCIAL VEHICLES	518	NEUTERED	2502
MOTORCYCLES/MOPEDS	791	KENNELS	2
TRAILERS	948		
<u>RECREATIONAL VEHICLE REGISTRATIONS</u>		<u>VITAL RECORDS</u> <u>1/1/2019 - 12/31/2019</u>	
BOATS	1008	BIRTHS	362
ATVS	232	DEATHS	178
SNOWMOBILES	158	MARRIAGES	419

## UNPAID REAL ESTATE TAXES AS OF 6/30/2019

AFM TRUST	115.78	LAO PROPERTIES LLC	10,709.39
AFM TRUST	15,751.42	LAQUIDARA ROBERT/KATHLEEN	3,882.25
ALTERMAN ROSE F LIFE ESTATE	3,322.52	LEDGEWOOD PROPERTIES LLC	638.71
ANDERSON CATHY MARDEN	1,414.19	LEDGEWOOD PROPERTIES LLC	129.16
ANDERSON KIMBERLY	218.36	LETOURNEAU ROBERT	421.29
ANDERSON KIMBERLY	1,064.64	LINN AARON P	2,560.97
APPLE TRUST	37,699.08	LOUDON SHAWN/SEIDEL CHRISTOPHER	299.75
ARRA ROBERT W	5,046.31	LYDSTON JOHN/ANGELA TRUSTEES	1,978.94

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

ATCHUE RALPH/DEBORAH	77.31	LYDSTON JOHN A/ANGELA T TRUSTEES	1,008.89
BALLOU KAREN	1,201.79	LYDSTON JOHN A/ANGELA T TRUSTEES	1,799.42
BARBAGALLO MICHAEL/CHRISTINE	450.83	LYDSTON JOHN	1,175.03
BARRETT PHILIP/LAUREN	135.85	MACDONALD KATHLEEN	2,887.67
BARTLETT RICHARD I/LYNNE	953.81	MACDONALD SHEILA	1,763.75
BATLEY BETSY/SALLY JOHNSTON TR	3,021.47	MACDUFF GEOFFREY ET AL TRUSTEES	3,949.14
BEAN J WARREN/SHIRLEY	2,881.15	MAIN RUSSELL/DARCIE	4,773.77
BEHRENS MARY L	229.61	MALONE JOHN/SUZANNE	1,426.46
BELL BRANDON	184.91	MANDRAVELIS ANTHONY/PATRICIA TRUSTEE	3,476.39
BERARD BERNIE/LISA	150.34	MARCURI PETER/DIANE	3,724.97
BERGBAUER MICHELE	699.50	MARSHALL DAVID	3,338.86
BIGELOW SANDRA/NORMAN JR	2,947.88	MARSHALL-COLBY JANIS	281.91
BLUE RIDGE CORPORATION	783.66	MARSHALL-COLBY JANIS	52.22
BOSSI RUTHANNE/ANTHONY JR	8,548.52	MARTIN ALBERT V/ELEANOR A	2,306.75
BOURASSA DONNA	94.59	MCANDREW JOHN/PATRICIA	83.44
BOYLE KEVIN/JOANNE D	1,816.15	MCCARTHY FRANCIS/EILEEN	18,938.09
BRACY GERALD A	265.19	MCCARTHY MARC/ROBIN	1,327.78
BRANDT JAMES C/MARIANNE	4,116.95	MCCARTHY MARC/ROBIN	1,486.11
BRIDGES THOMAS	15.74	MCCARTHY MARC	1,045.68
BROOKS EDWARD/MICHELLE	100.17	MCCARTHY MARC/ROBIN	2,920.56
BROWN KEVIN	351.17	MCCARTHY MARC/ROBIN	1,979.50
BUCKLEY RICHARD	2,073.72	MCGARVIE JAMES M/BRENDA J	2,861.46
BUTLER VIVIAN K HEIRS OF	169.30	MEADOWBROOK PLAZA LLC	679.97
BUTLER VIVIAN K HEIRS OF	161.49	MEYER JESSICA	2,465.08
CABRAL JOHN	833.84	MILLER JASON	6,577.20
CALLERY III JAMES	3,864.41	MOARATTY PETER S	1,004.43
CAMIRE CLAYTON H	1,973.98	MORANG GORDON	84.56
CAMPBELL STEPHEN	7,353.24	MORGAN HOLDINGS INC	3,954.72
CARIER DENNYS	75.64	MOULTON WENDY	3,880.02
CARLETON TOM/KATHY	55.56	MULHERN ELIZABETH	89.02
CHAMBERS MATTHEW	1,862.88	MURPHY JAMES/ANNE	3,566.70
CHYI SHYUE LING	17.27	MURPHY MAUREEN	1,488.85
CIDER HILL HOUSE LLC	743.01	MURRAY ROBIN TRUSTEE	1,373.50
CLARK ELLEN	2,369.19	MY PLACE BY THE SEA LLC	4,640.45
CLARK HERBERT/NANCY	1,214.61	NATAL HAGEN	216.13
CLARK JEFFREY J TRUSTEE	2,154.06	NICHOLSON THOMAS	109.09
CLARK NANCY/HERBERT	1,305.48	NORTH POINT REALTY LLC	7,064.46
CLEARY JOHN	33.27	NORTH WOODS REV TRUST	70.06
CLIFF REALTY CORPORATION	16,581.54	NORTH WOODS REV TRUST	68.95
CLOUTIER GERMAIN SR	228.39	NORTH WOODS REV TRUST	68.95
COASTAL MAINE LLC	803.73	NORTH WOODS REV TRUST	68.95
CONANT TROY	240.66	NORTH WOODS REV TRUST	68.95
CONNOLLY THOMAS/CHRISTIE	1,872.99	NORTH WOODS REV TRUST	68.95
COOLEY KIM/FRANKLIN R SCOTT TRUST	2,259.92	NORTON HARRY H HEIRS	429.09

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

COOLEY KIM/FRANKLIN R SCOTT TRUST	1,691.27
COOLEY PATRICK/DANIELLE	1,250.85
CORAS IOMPAIR DUINNIN INC	3,626.91
COUGHLIN SCOTT	928.61
COUTURE PAUL E/LINDA J	2,206.40
COX MAUREEN	4,533.41
CRAFTS ROBERT H/RITA A	727.74
CRIBBY BRIAN S/KAREN A	1,470.82
CROSHAW WILLIAM SR	2,125.01
CROSSLEY GLADYS	160.38
CROSSLEY GLADYS	2,882.09
CURRIE STEPHEN/TRECARTIN MARY	2,697.56
DDAP II LLC	8,922.04
DE LA PENA PAUL H	1,629.94
DEACON WILLIAM C/LINDA A	4,734.09
DELORIE MARGARET/DIANE/DAVID	2,888.78
DELUCA STEVEN J	1,002.20
DENIS MARC/CHERYL	3,488.65
DENNIS GWENDOLYN TRUSTEE	388.60
DENNIS JUDITH	4,412.99
DENTREMONT DAVID	2,665.78
DENTREMONT DAVID TRUSTEE	1,981.17
DESROCHES DIANNE M	3,069.41
DIXON CLYDE JR	1,573.08
DIXON CLYDE N JR	1,535.73
DIXON CLYDE N JR	1,026.73
DIXON CLYDE	332.64
DIXON MARGARET W	824.92
DIXON MARGARET W	1,164.99
DIXON MARGARET W	1,517.33
DLJ GROUP LLC	4,096.32
DLJ GROUP LLC	84.39
DLJ GROUP LLC	3,652.56
DREW ANITA/MARK	1,657.82
DUPUIS GREGORY/KATHERINE	1,481.09
EASTBROOK TIMBER CO INC.	259.61
EATON WENDY A	126.93
ELLIS MATT/DEB	121.35
EMMONS LISA E	2,592.19
FAGAN FRANCIS J	3,708.31
FASTMAN ROBIN D	3,156.38

NORTON ROGER JR	2,391.49
NORTON ROGER JR ESTATE	221.70
NORTON ROGER R SR HRS	2,075.95
NUBBLE POINT LLC	70.72
ONESSIMO SUSAN	114.66
OWEN & SANBORN LLC	26,011.65
OZAROFF STEPHEN ET AL	3,137.81
PAGIOS STEPHEN/ALLYSON/LEAH	3,303.56
PALMER-STOVER SHERRELL R	2,463.97
PARSHLEY GREGORY/MICHELLE	4,750.83
PATERSON PETER A/SANDRA R TRUSTEE	4,475.43
PATERSON PETER A/SANDRA R TRUSTEE	3,205.44
PELRINE JOHN JR/DEBRA LEE	2,832.73
PENDENZA ALESSANDRO/NICOLE	106.86
PEPEN EMILIA	2,174.07
PERKINS DAVID JR	324.84
PERKINS LYNWOOD F	1,095.09
PERKINS TERESA	141.42
PERKINS URSULA	1,444.30
PERKINS URSULA	155.91
PERRY SUSAN	1,952.18
PHILBRICK ETHEL HEIRS	375.57
PICARD LISA V/MICHAEL F	710.07
PICARD MICHAEL/RAHMAN HABIB	635.37
PICARD MICHAEL/RAHMAN HABIB	3,741.76
PICARD MICHAEL F	988.82
PINE TREE STATE HOLDINGS	8,687.50
PLATNER BENJAMIN/JOSHUA TRUSTEE	16,355.75
POTTER WARWICK	3,173.11
POWELL WILLIAM H	4,088.52
PRITCHARD JEANNE	1,619.24
RAHMAN SANDRA/HABIB	674.39
RAINVILLE ROBERT HRS	3,078.34
RAMSDELL RONALD P	4,397.38
REILLY MICHAEL/AMY	13,523.65
RICHALL CHUCK/SELINA	107.97
RICKER FREDERICK E ET AL	8,131.51
RJ POULIN PROPERTIES LLC	6,970.24
ROETZER JOCELYNN	107.97
ROSS MICHAEL	8,773.75
RRB GROUP LLC	444.70

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

FIANDACA JOSEPH JR	7,865.63
FIFTEEN RAILROAD ONE LLC	2,171.14
FINN DIEDRE	46.65
FORBES COLE	9.90
FOSS JEREMY	2,795.12
FOX ADAM	499.80
FRAMBACH RICHARD/MARY	2,447.24
FRASSO HENRIETTA/SALVUCCI SUSAN	3,309.14
FREEDMAN FAMILY TRUST	1,942.14
FREEMAN MARK E	3,158.61
FREEMAN MARK TRUSTEE	1,471.62
FREEMAN MARK	1,045.69
GAFFNEY PAULINE M TRUSTEE	4,118.63
GANEM STEPHEN	3,481.96
GELFUSO LOUIS JR/MELISSA	1,298.79
GEORGE MARY FRANCES	96.82
GEORGES KATHLEEN	2,279.99
GIBSON JOHN/MARY	4,135.35
GILBERT PAUL ET AL TRUSTEES	37.96
GLANCY ROBERT JR	122.47
GOLDEN JOYCE	1,623.25
GOLDMAN EDWARD C/ANITA L	800.04
GOODWIN DIANNE	2,079.29
GOODWIN JENNIFER TRUSTEE	902.96
GORMAN JONATHAN T	3,683.78
GRAHAM DENNIS TRUSTEE	25.81
GRANT SCOTT/PANTAS JOAN/ANDREWS ROBIN	2,314.56
GREGOROWICZ WANDA	2,839.72
GREY GERALDINE H/JAN HARRIMAN TRUSTEE	2,000.00
GYPSOPHELIA LLC	12,694.09
HACKETT WILLIAM J LIFE ESTATE	2,765.02
HAJJAR RICHARD/LAUREN	119.12
HALLISEY WILLIAM/MARY	1,973.75
HANNIGAN GAIL	688.88
HARDY TED/REBECCA	710.07
HARDY TED/REBECCA	361.08
HARRIS ELLEN TRUSTEE	29.62
HARRIS LINDA TRUSTEE	2,228.70
HAYNES WILLIAM	9.78
HAZZARD PAUL J	1,067.98
HEYLAND ERIK TRUSTEE	50.75
HICKEY KEVIN/SUSAN	5,863.60
HICKOK DANIEL	105.74
HOLLY KATHRYN	3,091.71

RRB GROUP LLC	3,481.96
RUCH HENRY ESTATE OF	1,837.34
RUCH HENRY ESTATE OF	51.11
RUSSELL SCOTT	2,452.82
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUST JOHN D	68.95
RUTHERFORD JAMES R III/JOANNE	1,642.21
SAFINA JOANNA L/FRANK J	2,577.70
SEA LATCH MOTOR INN LLC	23,224.71
SHAW R BRUCE/LACHARITE PAULA	536.13
SHEEHAN MARY/KEVIN	119.12
SISK WENDY	138.08
SMITH GARY/JANE	5,115.44
SNYDER J MICHAEL	1,419.77
SOLDANI WILLIAM/KAREN	8,058.84
SPIROPOULOS MARIA P	6,214.83
STENBERG SANDRA	1,093.63
STONEY BROOK REALTY LLC	1,862.42
STONEY BROOK REALTY LLC	1,832.87
SYLVESTER MARK W/LYNNE	3,863.29
T ROZ INC	1,963.33
TALTY KEVIN/COLLEEN	3,762.94
TAYLOR PATRICIA O TRUSTEE	3,000.28
TAYLOR PATRICIA O	5,769.94
TCF CORPORATION	2,357.36
THE DUFFY GROUP LLC	4,318.21
THERIAULT ALLEN	500.38
TIFFIN JAMES TRUSTEE	598.75
TRIDER MATTHEW J/KATHRYN A	1,381.30
UNKNOWN OWNERSHIP	124.70
UNKNOWN OWNERSHIP	154.80
VALLEY BETH	238.43
VANARIA TONY/TINA	101.28

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

HUGHES PHILIP	212.78
HUSTIS PHILIP/ELIZABETH	2,244.33
HUTCH BARRY	3,139.66
IANNACO ANGELO TRUSTEE	436.90
JAMERSON LAURA/ERIC	120.24
JELLISON JEFFREY R/ELIZABETH T	2,580.84
JOHNSON RUSSELL	948.68
JOHNSON THERESE/STEVEN	2,343.54
JOSLIN CHRISTOPHER	5,463.32
KEEFE KENNETH JR	94.59
KEENE DOUGLAS J/DETWILER LAURA	1,767.09
KELLY JAMES/DONNA	9.90
KELLY REBECCA A KNOX	249.92
KENEFICK MARY/RISTEEN JOHN	160.38
KIBERD CHRISTOPHER	350.32
KIMBALL LINDA L	1,047.92
KNIGHT MICHELLE D/RICHARD S JR	4,978.29
KNIGHT RICHARD S JR/MICHELLE D	4,307.06
KNIGHT RICHARD S JR/MICHELLE	2,862.02
KNUDSEN RICHARD/KATHLEEN	115.78
LAFRENIERE STEPHEN M	251.81
LAMEY LARRY/JOANNE	112.43
LAMPESIS CAROLE	120.24
LAO PROPERTIES LLC	10,326.95

VIGLIONE STEPHEN J	1,777.25
VILLAGER II TRUST	22,057.86
WALSH FAMILY LTD PARTNERSHIP	5,588.20
WEARE BETSEY	362.19
WEARE BETSEY	1,132.66
WEARE BETSEY	1,699.08
WEARE PETER	2,265.50
WEARE PETER	2,152.88
WELCH CHARLES/SANDRA LEE	112.43
WESTIE GILES	821.57
WHITE LORI	3,161.96
WIGGIN JEFFREY	49.99
WILLIS DANA J TRUSTEE	21,183.70
YORK HARBOR MOTEL LLC	20,073.16
YORK HARBOR MOTEL LLC	1,303.81
YORK HARBOR MOTEL LLC	1,222.97
YORK HARBOR MOTEL LLC	1,704.09
YORK MEADOWBROOK PLAZA II LLC	5,538.02
YOUNG ROBERT/BEVERLY	2,359.16
ZEPF MICHAEL	1,150.50
ZEPF PATRICIA A	1,408.06
<b>TOTAL</b>	<b>823,033.27</b>

UNPAID PERSONAL PROPERTY TAXES AS OF 6/30/2019

ARAMARK REFRESHMENT SERVICES	\$8.25
ARRA ROB	\$220.88
AT&T MOBILITY LLC	\$1,479.49
B&B TRAP	\$41.03
BARTLETT JAMES P.A.	\$50.96
BRIDGES DAVID	\$147.18
BRITTON WILLIAM	\$56.75
BROWN ALEC	\$240.67
CARAMIHALIS MICHAEL	\$117.08
CIAMPA HUMBERT/ISABEL	\$1,309.57

MOUESIAN ED/JANETTE	\$5.80
NEAL SEAN	\$133.80
NORTHPOINT REALTY LLC	\$233.37
PETROV IVAYLO	\$23.30
PHILBROOK ABIGAIL	\$24.53
RAMSDELL STONE & GRAVEL	\$94.66
ROLLOCK CATHERINE	\$79.95
ROY SEAN	\$281.76
RUSSELL HUME MASONARY CONT.	\$21.41
SCHMID ALLEN L	\$4.18

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

COOMBS DAVID W	\$17.23
CROCKER HELEN	\$8.59
DAVIDSON JEREMY	\$50.18
DELLA PASQUA RICK	\$115.63
DIXON CLYDE JR	\$45.88
DONNELL MATTHEW	\$55.75
ELLS RICHARD	\$50.84
EMMONS LISA	\$8.47
FLANAGAN EDWARD/DEBORAH	\$169.41
FREESTYLE SUNGLASSES	\$18.96
GREEN DEREK	\$535.20
HILBOURNE DALE	\$19.40
KEENE RAYMOND	\$19.85
KENNEDY JAMES	\$95.22
LAMPINEN BRENDA	\$53.52
LONTINE LIFE & HEALTH	\$17.62
MANTER LEA	\$289.40
MARCURI MICHAEL	\$44.63
MARSHALL NATHANIEL III	\$133.80

SEA LATCH MOTOR INN LLC	\$473.48
SINCLAIR MICHAEL	\$133.80
SLEEPER BRIAN	\$124.88
STACY CHARLES	\$44.04
STEPHENS SAMANTHA	\$72.48
SUCCI MICHELLE	\$53.85
SUNRISE MOTEL LLC	\$122.59
THOMPSON EVAN	\$100.35
TOMES M CAROLINE	\$29.21
UNICYN FUNDING	\$21.07
VILLAGER MOTEL	\$675.47
WEGER BRUD	\$17.39
WHITCOMB CYNTHIA	\$1.78
WISWELL AARON	\$270.95
YORK HARBOR MOTEL & COTTAGES	\$216.20
YORKE KENNETH	\$30.11
<b>TOTAL</b>	<b>\$8,711.85</b>





# TAX ASSESSOR

The Assessor's Office is responsible for the valuation of all real and personal property in York. Other duties of the office include the maintenance of all property ownership records (deeds, addresses, etc.), property record cards, updating and maintaining the tax maps, administering exemptions, answering inquiries by property owners, appraisers, real estate agents and others from the public, and maintenance of E911 addresses.

The 2019/2020 taxable valuation for the Town of York is \$4,589,610,340. This includes taxable real estate with a total of \$4,549,596,400 and taxable business personal property with a total of \$40,013,940. The assessed value of exempt property is currently \$216,063,900. York's certified assessment ratio for 2019/2020 is 100%. York's 2019 State Valuation (2018 actual) of \$4,473,800,000, which is the State's estimated 100% valuation, ranks second in the State of Maine. York's land area is 56 square miles and is made up of 9,075 land parcels. York has 11,050 real estate accounts, 624 personal property accounts, and 258 exempt accounts.

York's current **tax rate is \$11.15** per thousand dollars of valuation. Annually, the Assessor's Office reviews valuations and makes adjustments to the valuations to include any additions and deletions. Part of the assessment process includes conducting an annual "sales ratio study", which compares the actual selling prices of properties to assessments. The most recent study, conducted for the state valuation purposes, indicated the assessed values to be, *on average*, at **96%** of market value. The average assessed value of improved single-family non-waterfront residential properties that have sold during the twelve months prior to April 2, 2019 is \$464,953. The average selling price for those same properties is \$492,279. The average assessed value for a single-family waterfront home sold during that same time period is currently \$1,452,797. The average selling price for those same homes is \$1,575,850. The average assessed value of unimproved lots that have sold during the twelve months prior to April 2, 2019 is \$254,544, with an average selling price of \$254,000.

The Assessor's Office is a clearing house of information such as building and land records, monthly sales transactions, and assessment valuation information used by other town departments, the public, and their representatives (appraisers, brokers, attorneys, surveyors, title companies, etc.). Reports are often generated from the commitment file for use by various town departments. The office is also the source for administering all street naming and numbering issues. Valuation reports containing assessment and ownership information, as well as individual tax maps are available upon request.

One very frequent taxpayer question is in regard to resident versus non-resident property ownership. For the 2019/20 tax year, resident owned properties made up 60% of the real estate tax base, while non-resident property owners made up the remaining 40%. Another question that often arises is comparing residential versus commercial properties. In 2019/2020, residential

property valuation totaled \$4,213,713,900 (87.5%) and commercial property valuation totaled \$601,923,800 (12.5%).

For more information please visit the Town of York website at: <http://www.yorkmaine.org>

### **PROPERTY TAX EXEMPTIONS & PROPERTY TAX RELIEF**

There are several forms of property tax relief available to *York residents*.

**HOMESTEAD EXEMPTION:** The Homestead exemption reduces the property tax bill of all *York resident* homeowners who apply for the exemption by April 1st and who have owned and lived in their house for the prior 12 months. An exempt amount of \$20,000 is deducted from the property's total taxable value. Applications can be obtained in the Assessor's Office and must be filed on or before April 1st of the year it will go into effect.

**VETERAN'S EXEMPTION:** Any *York resident* who was in active service in the armed forces of the US during a federally recognized war campaign period and, if discharged or retired under honorable conditions, may be eligible for a \$6,000 reduction in valuation. The veteran must have reached age 62 *or* be receiving a pension or compensation from the US Military for total disability. Applications can be picked up in the Assessor's Office and must be filed with discharge documents on or before April 1st of the year it will go into effect.

**BLIND EXEMPTION:** Any *York resident* who is certified to be legally blind by their eye care professional is eligible for a \$4,000 reduction in valuation.

These exemptions will be adjusted annually by the community's ratio of valuation to actual market sales. Forms are available in the Assessor's Office, or download online from the Assessor's page at: <http://www.yorkmaine.org>

### **AVAILABLE PUBLICATIONS AND GENERAL INFORMATION**

“Understanding Your Assessment”  
“For the Property Owner Who Wants to Know”  
Business Equipment Tax Rebate information

The Assessor's Office welcomes all taxpayers to visit or call with any questions pertaining to real estate assessments, or further information on any of the assistance programs.

To access the Assessor's database please visit the Vision Appraisal website at:  
<http://gis.vgsi.com/yorkme/>



## PARKS AND RECREATION

The Parks and Recreation Department's responsibilities include the operations and maintenance of public buildings, grounds, parks, beaches and recreation facilities as well as school and community athletic fields and green spaces. Public properties include the maintenance of veteran grave sites and ancient burial grounds located throughout Town, as well as oversight of the Cliff Walk.

As the stewards and managers of York's beaches, our goal is to provide a clean, well-managed, safe, enjoyable, family friendly experience to the beach going public while working to sustain one of our most precious natural resources and economic drivers. We are beginning to implement an overall new approach to sustainable beach management which focuses on environmental responsibility, staff safety, enforcement, and public relations. We will continue with beach raking and cleaning along with water quality monitoring. To compliment these programs, we are planning for a transition to contracted beach trash removal, the addition of lifeguard stations at Short Sands and Long Sands Beaches and a carry-in/carry-out trash policy at Harbor and Cape Neddick Beaches.

Our department provides the resources necessary to develop, market, implement and supervise community recreation programs and special events. Programs and Events are a means through which we promote and develop community. Our staff is community focused and committed to providing high quality recreational services that are safe, affordable, and meet the needs of the community. Our first priority is to provide the opportunity for the enhancement of well-being and the enrichment of lifestyle. Our community recreation program is primarily self-funded. The recreation operating budget is generated from program user fees, fundraising and sponsorship.

The Center for Active Living also falls under our direction. Work at the Center is community focused and involves advocacy and program development for older adults. The Center is located in the lower level of the building at 36 Main Street. The primary space consists of the dining room/kitchen, activity room and card room. Much of the socialization of the Center focuses around a daily meals program offered Monday through Friday. Activities at the Center vary from recreation and social to education, enrichment and health and well-being. The need for additional and updated space is evident and limits the staff's ability to expand upon current programs and add new ones. We are hopeful that a request to fund planning and design of the building at 36 Main Street will result in a renovation and/or expansion of the Center, paving the way for the growth and development of new and exciting opportunities.

There is no doubt that Mount Agamenticus has been discovered! Over an estimated 50,000 people visit the area each year to enjoy its natural beauty, scenic vistas, and unique network of over 40 miles of trail. It has become apparent through visitor feedback, direct observation and vehicle traffic studies that use continues to increase and the area needs attention to address this growth. **The most urgent needs include expanded and safe off-street parking and upgraded restroom facilities.** Parking is well over capacity during periods of high use throughout the year and has become a public safety concern. Visitors are often forced to walk in the

road, school buses have no designated drop off or parking area and congestion at the summit can cause long delays. The current portable restroom facilities are costly, have reached their capacity and visitors repeatedly express how inadequate and unpleasant they are. School children and other event participants face long lines for the single portable toilet at the base and for only two at the summit. Upgrades are long overdue. Two capital improvement projects have been proposed to alleviate these concerns and meet current and expected demand. **First, the Mt. Agamenticus Parking Expansion and Improvement Project:** This includes the construction and expansion of both the summit and base parking lots located at Mount Agamenticus. This project will greatly improve public safety, congestion and the flow of traffic. **Second, the Mt. Agamenticus Public Restroom Upgrades:** This includes the construction of public restroom facilities located at both the summit and base. These will replace the costly and inadequate portable facilities that currently exist and are a top priority. This project involves the installation of composting toilets due to the limited water supply and flow impacting water capacity for a flush system at the summit and comes with added environmental benefits. These projects have been guided by a planning sub-committee that was established in 2018, made up of Selectmen & Town Employees and York Water District Employees & Trustees. This same sub-committee has also successfully negotiated a lease amendment to the current lease between the Town of York and the York Water District, which allows for the proposed infrastructure improvements, provides for continued and uninterrupted public access to the summit and trails, and extends the agreement through the year 2050, including two, 20-year renewal terms beyond 2050. I would encourage you to visit the Mt. Agamenticus website at: [www. Agamenticus.org](http://www.Agamenticus.org) to view the proposed project details and all documents.

To date, the first three phases of the historic restoration project of the Cape Neddick Light Station have been completed. We are confident that you will agree that the transformation of this historic gem is stunning. Due to the island environment and harsh conditions, it has been successful having the overall project implemented in smaller phases. This has allowed us to prioritize the work and avoid a prolonged project during the peak tourist season. This summer, with voter approval, we will begin phase IV, which includes the interior and exterior restoration of the lantern and battery room. I would remind you, that all of the funds for the restoration project, and the operation of the park, are generated from the Sohier Park Gift Shop. No tax dollars are requested.

Team Parks and Recreation continues to be humbled by the responsibilities that are bestowed upon us. We thank you for your continued trust and support; allowing us to build community through recreation. Whether you take a stroll on the Big A. trail, meet your friends at the Center for Active Living, find solace in the view of the Nubble, dip your toes in the Atlantic, allow us to care for your children, enroll your children in one of our athletic or enrichment programs, or hit the pavement in one of our road races, our hope is that you enjoy the fruits of our labor and all that this community has to offer.

Respectfully,

Robin Cogger  
Parks and Recreation Director



# PUBLIC SAFETY POLICE DEPARTMENT

## **York Police Department**

### **Fiscal Year 2021**

#### **Submitted by Chief Charles J Szeniewski**

The 2021 Police budget is driven mostly by employee costs and increases in contracted services to properly perform our duties and to maintain our new facilities.

Benefits and salaries make up approximately 88% of our operating budget. We are in the third year of our 3-year contract with Maine Association of Police. We are still seeing less candidates apply for our full-time and part-time positions. This is reflective of the agencies across the country, no matter their size.

The increasing mental and physical demands of a very difficult profession, along with an upbeat economy in other professions are causing the shortage of candidates. Agencies offering large sign-on bonuses are attracting candidates, but they are also losing them and others when the only department and community commitment is financial.

Our increases in salaries are derived from eleven (11) officers receiving step increases, with an increased cost for retirement and medical insurance which is an unusual year, next year we will not have this number of step increases.

The addition of a detective to the CID Division, Jamie Robie has been a great success. The investigation of very sensitive cases and her ability to do outreach to a number of critical partners has been exceptional.

Administratively we are still at seven (7) employees - Chief of Police, Deputy Chief, Patrol Lieutenant, Lieutenant of Communications/Technology, three (3) full-time administrative staff and one (1) part-time grant administrative assistant. We welcome Jaime Leighton, and Melissa A very to our staff. Longtime administrative employees Margaret Scamman and Virginia A very have retired.

The Patrol Division consists of thirteen (13) Patrol Officers and four (4) Patrol Sergeants. With this staffing level we have supervisors on duty 20 hours a day with Senior Patrolman taking field duty from 0300 to 0700 with communication to one of our Patrol Sergeants. We are asking our Patrol Division to take on more and more non-traditional roles, mental health training being at the forefront as we respond to more of these calls. Opioid overdoses, and child sexual abuse cases are rising requiring a seamless approach to cases between Patrol and CID.

We have hired two (2) new officers, Michael J. Kehoe and Richard J. Ruscica due to the promotion of the Narcotics Detective and the retirement of Chief Douglas P. Bracy.

Chief Bracy gave the town 42 years of dedicated community service, which is unheard of today. I want to personally thank him for his leadership and direction throughout his career.

The CID Support Services Division is responsible for various investigations from criminal thefts, elder fraud, unattended deaths, abuse cases and violent crimes, etc. The utilization of an in-house

Narcotics Investigator and a Detective assigned to the DEA Task Force assists us greatly in community wide efforts to stop the flow of hard drugs into our Town.

Our overtime has increased by \$10,000 to meet our needs under FSLA for K-9 and our call outs of Detectives for sensitive and major crimes along with our environmental incidents requiring numerous officers to safely manage the situations. Approximately 30% involve investigations, 25% involve community emergencies, microbursts, downbursts, blizzards, ocean storms, etc. We utilize the Bureau of Highway Safety and NHTSA National Highway Safety Administration grants to supplement our traffic and directed patrols. We have OUI, speed, and distracted driving grants. We utilize Domestic Violence grants to support these investigations to provide the best follow-up and investigations we can in these very dangerous cases.

Seasonal Officers are becoming harder to attract. We have raised the base salary in order to entice them and to keep them longer in the season to help out, and possibly transition to full-time officers.

The contract line of the budget has increased this year. With most of the cost increase related to service contracts for items such as, but not limited to janitorial services, mechanical maintenance of heat pump and HV AC, Fire suppression Systems. and Video Access Control Support and new simulcast radio system. Other support or maintenance contracts covered include and again, are not limited to are Logically for IT, Citrix for remote IT, TriTech for records management, ESRI for GIS support, Morpho Trak fingerprint support, LP Police for investigative search, Collision forensics for CAD mapping, Secure Watch for LPR. support and Seacoast Harley for motorcycle lease just to name a few.

The department's cruiser account has been increased to \$130,000, a significant increase I was not expecting. The brunt of this is due to the manufacturer's design change for 2020 which reduced the height of the cruiser and widened the body. This causes a number of required pieces of equipment to have adapters purchased to reuse or outright new purchases of equipment. The cruiser that are only for Patrol are hybrids to reduce our carbon footprint and to meet the Town's edict on the Mayor Global Covenant. I believe once we are set on a new equipment standard, we will be able to manage this account at this rate for a number of years as we had before all these major changes. This allows us to make purchases, without compromising safety on the fleet maintenance expenses.

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

I want to recognize our various units from Command, Patrol, CID, Communications and Administrative Personnel who have all done yeoman work. The duties in the field, the paperwork and record keeping have become more complex. This has not slowed our "Police Family" from giving their all to keep York a very desirable and safe community to live, and work in.

A special thank you to you, the citizens who have supported us over the years during the many departmental and personnel changes, you are our backbone. Thank you.



# PUBLIC SAFETY COMMUNICATIONS

## **York Communications Department**

**Fiscal Year 2021**

**Submitted by Chief Charles J Szeniaowski**

The York Communications Center is currently staffed by eight (8) full time and three (3) part time dispatchers. We are the regional PSAP (Public Safety Answering Point) for the communities of York, Kittery, Eliot, Ogunquit, Wells, and Kennebunkport. We unfortunately lost South Berwick and Berwick to Sanford Regional Dispatch Center last year as they closed the South Berwick Dispatch Center.

As a regional PSAP center, our dispatchers receive and transfer all E 9-1-1 calls for the communities listed above. State law requires all E 9-1-1 call takers to be EMD

(emergency medical dispatcher) certified. This allows our dispatchers to provide appropriate medical instructions to aid the caller in handling specific medical emergencies until emergency personnel arrive on scene. The State also requires all PSAP personnel to be EFD (Emergency Fire Dispatching) certified. Both these mandates require our center to review 100% of these calls for quality assurance. This is done to ensure they are meeting the legislative mandates.

Both EMD and EFD are required when our dispatchers transfer a call to another dispatcher center. If the other center is busy or have no certified dispatcher working at the time, our dispatchers must remain on the line and "dispatch" that call until emergency personnel arrive on scene. This change has required our center to maintain minimum staffing levels to provide the necessary service to the other communities as required by these rules. These protocols require a center to have at least a minimum of two dispatchers on duty 24 hours a day to insure we can maintain compliance with these rules.

We contracted with the Town of Kennebunkport in 2017 to provide both EMD and EFD services which has worked very well. This contract provides an additional \$55,000 in revenue. The loss of South Berwick and Berwick has created a loss of \$40,411 in projective PSAP revenue. In July 2018 we increased the fees we charge communities for E-911 call taking services. A survey of other PSAP centers made last year made it apparent we were providing this service at a very reasonable rate below other centers. These increases in each of the next



three years from our participating towns will absorb some of the loss of South Berwick and Berwick.

Discussions about regionalization are still ongoing with other towns. It is very difficult for the smaller dispatch centers to meet these state mandates with only one dispatcher working per shift. We are actively seeking partnerships with other agencies because consolidation and regionalization are the future for communication centers in Maine. The York Dispatcher Center has some of the most professional and experienced dispatchers in the state. It is important for us to continue to provide quality service to our community and those we serve.

This past winter we testified to stop the implementation of an EDP (police dispatching protocols) mandate in the Legislature. Several of our members testified successfully against moving forward with this proposed mandate. If EPD was mandated it would be too costly and burdensome for our center.

Our Communications personnel are responsible for handling a multitude of tasks and receive all types of calls for services and assistance. They are charged with dispatching the appropriate agencies such as police, fire, ambulance, water, sewer, highway departments, as well as other local, state and federal agencies. We currently provide full dispatch services for the Town of York and handled 28,574 calls for service last year.

Communications personnel continue to handle walk-in complaints and requests for services daily ranging from concealed weapons permits, sexual offender check ins, probation check ins, parking ticket complaints, requests for copies of reports, yard sale permits and requests for directions just to name a few. They also take part in the community service efforts such as the "Good Morning Program" where senior citizens call in on a daily basis, so we know they are well and not in need of assistance. If a call from a registered senior is not received by a prescribed time, dispatchers send an officer to check their well-being. The program continues to be a huge success and has created a wonderful opportunity to connect our senior citizens with members of our communications staff and police officers alike.

As the regional PSAP, we received approximately 13,200 E 9-1-1 calls. This is an increase of over 1,200 E-911 calls we received last year. This is due to the Maine State Police PSAP center in Gray closing. Many of the cell towers that were directing calls into Gray were diverted to our center. Many of those calls were from the I-95 corridor. We also are receiving several cell calls from callers who are in the State of New Hampshire and hitting Maine cell towers. Our dispatchers must transfer those calls back to New Hampshire authorities for service.

The requested increases in the salary line and benefits are due to COLA, step increases, and other benefits negotiated through a contractual agreement and out of a need to stay competitive with other centers. It is becoming harder to hire and retain experienced communications personnel. It also is taking longer for new trainees to acquire the necessary certifications, which can range from six months to a year. Over the last several years we have been utilizing two of our Administrative Assistants, Margaret Scamman and Virginia Avery, to cover an open 8-hour block in the dispatch schedule. They both retired over the last year so now we are filling

that shift with overtime personnel. We have recently hired two part-time dispatchers, Meghan Rooney and Jessica King, who both work full-time in Kittery. This will allow us to potentially reduce the cost of overtime.

We have also increased the training and travel lines of the Communications Budget so that we can send a dispatcher to the NENA (National Emergency Number Association) Conference. NENA is the 911 association which works to improve 911 through research, standards development, training, education, outreach and advocacy. It is important that we provide our dispatchers with current national training so that they can provide the best quality service to the Town of York and to the other towns we serve.



# PUBLIC SAFETY ANIMAL CONTROL

## **York Animal Control**

**Fiscal Year 2021**

**Submitted by Chief Charles J Szeniewski**

Our Animal Control program strives to protect our citizens as well as the wellbeing of domestic and wild animals. Our two part-time Animal Control Officers, as well as our entire department, enforce without prejudice all state and local laws relevant to all animals. Our Animal Control Officers work with members of the community and nonprofit organizations to educate our citizens to comply with our laws and take the appropriate measures to safeguard animals.

Currently, our Animal Control Officers maintain and follow up on over 800 dog licenses to ensure compliance with state and local regulations. It is also estimated that statewide, over 40% of all dogs are not licensed. When our Animal Control Officers discover an unlicensed dog, they work with the citizens to ensure compliance with their obligation to register their dog yearly. In 2018, our Animal Control officers handled 960 calls for service, and currently in 2019, they have covered over 760 calls for service. These calls will range from finding a lost pet and reuniting it with their owner, to serious animal bites that require medical attention. Their goal is to ensure that the victim, whether human or animal, is properly cared for.

The Town of York is very fortunate to have the Center for Wildlife located within our jurisdiction. This has allowed our department to transport numerous injured animals to their facility so that they can be cared for and rehabilitated. This excellent care does come at a cost. The Animal Control budget contributes to the Center for Wildlife \$4,000 per year. This contribution has remained the same as last year and is an extreme value for the services we are provided.

We have worked very hard to maintain a fiscally responsible Animal Control budget. With the resignation of long-time Animal Control Officer Larry McAfee, we have requested a slight increase of \$400 in training to obtain the state certification for our new Animal Control Officer Forrest Brenske. We are also requesting an increase for ACO uniforms so we can outfit our new ACO with the proper uniforms and protective equipment. There was no increase in meetings and memberships, fuel, equipment, printing and advertising, R&M equipment, supplies, telephone, cable, internet, or contracts.

We are supplementing the budget with \$17,000 from the Municipal Animal Welfare Account. The Animal Welfare laws of the State of Maine dictate that these fees and fines go into a

special revenue account to be used for animal control and are carried forward each year. We need to be mindful as more people register their dogs early, that we will continue to collect less in late fees, which is the primary funding of the Municipal Animal Welfare Account. Over the last few years we have seen this shortfall become a trend. However, we are confident there will be adequate funds in the Animal Welfare Account in FY21.

In closing, I would like to thank ACO Keith Bishop for his dedication to the Animal Control position throughout the year. Keith worked diligently to provide coverage whenever our department needed it , as we worked to fill a vacant part-time Animal Control position. Keith takes great pride in his work in protecting our citizens and animals within the community.



# PUBLIC SAFETY HARBORMASTER

## **Harbormasters Report**

**Fiscal Year 2021**

**Submitted by Chief Charles J Szeniewski**

The Harbormaster office had another busy boating season in 2019. Each year there is increased usage of the Harbor. The Harbormaster office, staffed by Drew Donovan, Joe Hogan, and Jerry Carr did an outstanding job of balancing the needs of commercial and recreational users of the Harbor. As always, safety is the primary focus of the Harbormasters. The Harbormasters continue to promote safety through education.

The Harbor Reserve Officer position was again very successful this year. The position was created to address the growing use of the town dock area. The officers assigned to this position were responsible for traffic management, parking enforcement, town ordinance issues, patrolling Fisherman's Walk and Steedman Woods, and most important developing meaningful interaction with the users of this area. We have received several responses from residents describing how these officers were knowledgeable, friendly, and were a positive influence in the area.

The Harbor Board along with the Harbormaster office conducted another survey on paddle craft usage and numbers within the Harbor. They surveyed several weekends and a weekday to find out how often, where and when the paddle craft are used in York Harbor, Paddle craft included but not limited to Kayak, Paddleboard and Canoe. The Harbor Board also have an extensive harbor study done by GEI consultants on the capacity of the river and the use of the river.

The parking issues on Harris Island Road were discussed, at length, by the York Police, the Harbormasters, and the York Harbor Board. On many summer days, there are far more users of the Harbor than there are parking spaces. We are working on Traffic Safety ordinance changes that will include accurate definitions, clear signage, and roadway markings. These changes are intended to maximize access to both recreational and commercial users of the Harbor.

We also had several complaints from Braveboat Harbor and Cape Neddick Harbor which needed an increase in patrol and monitoring. The complaints came from homeowners in the area concerned about the amount of boat and person traffic in those areas.

Active management of the mooring list has increased accessibility for boaters in the harbor. The temporary mooring assignment program has become a popular method to allow existing mooring holders the opportunity to relinquish their unused moorings on a year by year basis, without risk of loss of the mooring. If an existing mooring holder decides to take a year off from boating, he or she can allow the Harbormaster to assign the mooring to another person on the mooring list. The mooring does not go unused for the season. We gave out over 40 temporary one season moorings that would have gone unused and allowed someone to utilize the harbor. This program reduces mooring list wait time and increases utilization of the moorings in the Harbor. For more information about this program, please contact the Harbormasters office at 363-0433.

The Harbor was also very vital and active with transient moorings being utilized by more than (250) two hundred and fifty visitors in 2019 from all over the country and the world some as far as England and one boat that had circumnavigated.

The Harbor Board also authorized the replacement of the floats at Town Dock #2 it was a long project that included 11 new floating docks. We also put new signs one at the entrance to the harbor and one at Scotland Bridge rd.

In 2019 the Harbormasters continued our efforts to promote safety through education. The Harbormasters will be involved in the Chris Connors Foundation events, teaching children about marine safety. Additional launch sites for kayaking and other paddle craft activities are being explored.

I would like to thank the members of the Harbor Board for their many hours of dedicated service in seeing that the harbor remains the historic and beautiful place it has been for hundreds of years. Please join me in thanking them for their service and commitment: Chair Mike Sinclair, Vice Chair Matthew Donnell, Secretary, Jeremy Reynolds, David Webber and Timothy Greer Alternate Members John Graning and Nick Strater.

Here are the stats for 2019 season

Here are the rough numbers we don't have a formal reporting system we just do a daily log.

We had 39 boater assists from towing to sinking to responding an assist Coast Guard with searches for lost vessels or vessels having engine trouble.

Complaints we responded to 79 complaints from wake speed, trees in river, jet skis, swimming, kayak, paddle board in the river or off the beach. Also, several complaints at both Braveboat harbor and Cape Neddick Harbor

Boats in distress 19 total 9 outside harbor mostly tow back to harbor 10 inside harbor inside were mostly sinking at mooring or dock due to lack of bilge/ battery died

Paddle craft incidents 9 total 5 outside harbor 4 inside outside were mostly distress calls from shore. Inside were mostly difficulty with current or no life jacket but a lot of lifejacket incidents go non reported

Assists 10 all outside 3 fireworks 1 swim race 2 barge escorts 5 were to rescue boat that were outside harbor and not in above categories.

All other incidents were in the river mostly trees or logs up and down the river and wake complaints.



## VILLAGE FIRE DEPARTMENT

From: Chief Christopher Balentine

To: The Citizens of The Town of York

Subject: Town Report Information

It is with great pleasure that I submit this annual report to you, together with a summary of responses

made by the York Village Fire Department. We are always interested in recruiting new volunteers for our call force. We welcome any person who may wish to join our dedicated group of men & women in working with the public in any capacity regardless of experience level. Helping people in need gives great rewards.

We have an active group of volunteers who become call firefighters with active training each week at the fire station on a variety of fire and medical topics to keep their skill levels sharp.

Our station is manned 24/7/365 by one career firefighter and augmented by call firefighters.

I would like to pass along some important fire safety tips:

Please make sure your home has a working smoke detector installed nearby each bedroom.

Please consider that most smoke detectors only have an 8-year lifespan.

Also consider that carbon monoxide detectors have become important devices for residential use since they can alert homeowners to potential dangers associated with home heating equipment that may be malfunctioning.

Please be sure to install visible address numbers on the front of your home so we can find you in case of emergency.

Remember that an ounce of prevention is worth a pound of cure.

Check out our website at [www.yorkvillagefire.com](http://www.yorkvillagefire.com) for updates or connect with us on Facebook.

We appreciate the level of support we have received from our citizens.

Please do not hesitate to contact me with comments or suggestions.

It has been a pleasure to serve you again this year.

Christopher Balentine, Chief

Fire Chief



## York Fire Department Call Log

### Total Responses for YFD Calendar 2019

<b>Call Types</b>	<b># O Calls</b>
Structure Fires	14
Mutual Aid To Other Depts.	35
Appliance Fires	6
Power Lines Arcing	47
Public Assists	95
Motor Vehicle Accidents	113
Brush/Grass	14
Alarm Activations	134
Smoke Investigations	72
Medical Aid Calls	803
Special Rescue/Water Rescue	4
Vehicle Fires	5
<b>Total Calls</b>	<b>1342</b>



## BEACH FIRE DEPARTMENT

The entire organization from the York Beach Fire Department would like to thank the citizens of York for the continued support of our department. Over the past few years, we have had multiple capital purchases and fire fighter call pay that has been supported by the town. These purchases have enabled us to better serve and protect the citizens, visitors and infrastructure in the York community. For the last 125 years, all our volunteer firefighters have protected the York Beach district for no compensation, and we would like to express our gratitude for now being call pay fire fighters. Being compensated will now help recruit new fire fighters and retain our highly trained call force.

I would like to take this opportunity to recognize the dedicated men and women of the York Beach Fire Department. The York Beach Fire Department is made up of a combination of full time and call force firefighters. Staffing consists of 3 full time firefighters and emergency medical personnel that rotate shifts to staff our station 24/7/365. The call force firefighters and emergency medical responders are made up of a group of approximately 25 men and women. These individuals also spend countless hours volunteering their time to serve the community in ways outside of fire suppression and medical calls. I would like to thank each and every one of the staff at the York Beach Fire Department for their continued dedication and professionalism.

The York Beach Fire Department responded to a total of 994 emergency incidents during 2019. Half of our calls for service were emergency medical calls. The department responded to 14 structure fire calls, 5 chimney fires, and 3 car fires. The remainder of the calls were for mutual aids, fire alarms, still alarms, public assists and motor vehicle collisions.

During this past year thanks to the support of the citizens of York, we have been working and designing a replacement for our Engine 3 which was purchased by the town in 1995. This new engine will be manufactured by Emergency One fire apparatus. It will be a class A pumper, capable of performing a variety of tasks including, initial fire attack, water supply operations, motor vehicle crash response, medical calls and many other various type call responses. It will feature a 1500 gallon per minute pump, 1000 gallons of water and 30 gallons of class A foam. It will carry 5 firefighters and will be equipped with a wide variety of tools capable of performing a variety of tasks.

If you or someone you know that lives in town are interested in becoming part of the call force group of fire fighters, we are always accepting applications. Please call the station at 207-363-1014 or email [ybfire@yorkmaine.org](mailto:ybfire@yorkmaine.org)

In closing I would like to once again thank the citizens of the Town of York. Your continued support ensures that we can continue to provide you and your neighbors with the highest level of excellent service as we have in the past. If you have any questions regarding your home fire safety, please contact us. Connect with us on Facebook for ongoing department updates. It is a pleasure serving you.

## Dial 911 For Emergencies

Respectfully,

Jeffrey J. Welch, Fire Chief

### York Beach Fire Department Call Log - 2019

#### Runs

<i>Call Type</i>	<i># of Calls</i>
Structure Fire	14
Chimney Fire	5
Car Fire	3
Still Alarm	160
Mutual Aid	58
Fire Alarms	183
Medical Aids	425
Public Assist	110
Motor Vehicle Collisions	36
<b>Total</b>	<b>994</b>

Submitted by Jeffrey J. Welch – Chief of Department York Beach Fire Dept.



# CODE ENFORCEMENT

## CODE ENFORCEMENT DEPARTMENT

The Code Enforcement Department provides Code Enforcement Officers, Local Plumbing Inspectors, a Health Officer, a Stormwater Manager, as well as floodplain management services to the Town. The staff consists of 5 full-time employees and one cross-trained, part-time position shared with the Assessing Department. Amber Harrison is the Director of Code Enforcement, Local Health Officer, and Floodplain Manager. Luke Vigue and Leslie Hinz are Assistant Code Enforcement Officers. Heather Ross is an Assistant Code Enforcement/Land Use Technician who works within the Code Department and with the Town Planner. Kathy Newell is an Inspector and Catherine Harman is the Administrative Assistant.

The Code Office deals with most land use, building construction, business license, special event, development and conservation issues facing our community. We also take a lead role addressing administrative, education and regulatory requirements of the Clean Water Act's Municipal Separate Storm Sewer System (MS4), mandates with regard to municipal stormwater management. The MS4 budget is submitted separately (shared with the Department of Public Works). We also perform a similar role regarding FEMA's Community Rating System (CRS), and the educational and regulatory requirements of FEMA's current flood maps with regards to zoning, construction, and flood insurance. Because of our efforts implementing numerous floodplain management activities in the community, FEMA has determined the Town of York will increase to a Class 7 in the National Flood Insurance Program (NFIP), CRS which results in a 15 percent discount in the premium cost of flood insurance for NFIP policies.

Over the last year we have achieved getting all staff to be state-certified Code Enforcement Officers, Local Plumbing Inspectors, and Shoreland Resource Officers. This gives us greater flexibility in providing public assistance at the code counter, issuing permits, performing inspections, addressing complaints, enforcing land use codes, and representing the Town at Board of Appeals and Judicial hearings. During FY19 the Code Office issued roughly 924 building permits (does not include septic, plumbing, shoreland, etc.), had 3,037 counter visits, performed 2266 inspections, and accrued roughly \$417,995 in building permit fees.

Permits. As past reports have provided calendar year totals, I offer the same. Building permits were issued for 57 new housing units in 2019, (62 in 2018). This compares to 79 new housing units in 2017, 74 units in 2016 and 68 units in 2015, and 61 in 2014. In calendar year 2019, the

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

Department issued a total of 890 building permits, and performed 2140 inspections (2,206 in 2018) and had 2,986 visits at the code counter (2999 in 2018).

Calendar Year	1/1/2019-12/31/2019
New Housing Units Permitted	57
Building Permits Issued	890
Inspections Performed	2,140
Code Counter Visits	2,986

Fiscal Year FY19	7/1/2018-6/30/2019
New Housing Units Permitted	63
Building Permits Issued	979
Inspections Performed	2,266
Code Counter Visits	3,037

These numbers indicate that building activity is steady and strong. Within the next few years it is projected that the Code Office will lose the part-time Code Officer/Assessing position as succession plans for the Assessing department are met. Due to this and the number of inspections, complaints, and site visits required we have added an Assistant Code Officer/Land Use Technician position (Heather Ross; split with the Town Planner, 40% of her time being spent performing plan reviews and attending Planning Board meetings). This position provides much needed assistance to the Planner as well as the understaffed Code Office and allows us to offer same week inspections and designate more time to plan review for some of the larger projects that consume much of our time. A few of the larger permits and construction activities in 2019 included phases of the updates to the York Hospital, Classic Compound Pharmacy, and the Center for Wildlife's new facilities. Likewise, numerous staff hours have been dedicated to addressing continuing legal issues and complaints concerning the Gammon Landscaping and Paras Pizza lots.

The Code Enforcement office continues to address several dangerous buildings and Town owned properties with the Town Attorney and the Selectmen. I will continue to represent the Town at Board of Appeals hearings as well as present the updated FEMA FIRM maps to the community. I started a COVID-19 Coordinated Response Team, a Community Member Recognition Project and the York Health Newsletter as Health Officer during the pandemic.

Water Quality and Shoreland Zones. Water quality and shoreland zoning continues to be a driver in the Department's work. The Town is under increasing scrutiny with respect to stormwater management and expects to have an audit this summer. MS4 work continues to grow with ditch inspections, infrastructure mapping, catch basin cleaning, and outfall inspections. Consistent utilization of GPS/GIS technologies and coordinated work with the Department of Public Works, has led to a more seamless management of the MS4 permit directives.

We continue to work closely with the Planner to update deficiencies in the zoning ordinance and collaborate on site visits, pre-construction meetings, and permitting for certain shoreland and Planning Board approved projects. We host a quarterly meeting with other departments to review supplemental ordinances and procedures that affect code and require interdepartmental collaboration (i.e. Conservation Commission, Historic District Commission, Special Events permits, etc.).

The Code Officers require a balance of time, split between reviewing applications and plans, assisting the public at the code counter, performing inspections, site visits and pre-construction meetings all while staying abreast of local land use code changes and maintaining knowledge and updates to State building codes and shoreland standards. The Code Department continues to strive to make timely inspections, respond to complaints, and provide follow-up during our busiest season while providing exceptional customer service to residents, contractors, and the public.

*Respectfully Submitted By: Amber Harrison, Director of Code Enforcement*



# SCHOOL REPORTS

## Superintendent's Budget Report

April 3, 2020

Dear York Community,

This report is provided during the midst of the COVID-19 pandemic that we all are experiencing. My thoughts and prayers are with each of you as we go through this crisis together as a community. My dream is that COVID-19 will be greatly diminished by the time voters go to the polls.

Praise goes out to the school department's central office and school administration, faculty and staff for the amazing things they have accomplished, in just a few days, to plan for the implementation of distance learning to ensure continuity of instruction for our students. I am grateful to our custodians and food service workers. The custodians kept our buildings clean and safe for everyone prior to the closure of our school buildings. They continue to work on-site to keep the schools clean and maintained for when our students and staff return. Food service workers are providing school lunches to any student who needs it. They too continue to work on-site to prepare lunches and at the York Police Department to distribute them for pick-up by parents. The school department's business office is working diligently to ensure that all employees are paid in accordance with orders issued by Governor Mills in her Declaration of Civil Emergency. I commend these employees for a job well done.

All school department employees have gone above and beyond the call of duty and are astonishing individuals. I appreciate the parents and guardians of our students for their trust, patience, cooperation, and understanding. They have joined forces with York's educators to provide the

continuity of instruction to our students. This partnership is unprecedented. I am truly grateful to them.

Prior to the outbreak of COVID-19, there were weeks of intense planning and coordination in the Town of York to fight the spread of the virus. York School Department employees collaborated with the York School Committee, Board of Selectmen, Town of York employees, Police, Fire and Health Departments as well as other emergency officials, local service agencies, Maine CDC, and York Hospital. Our collective mission was focused on protecting the health and safety of students, school and town employees, and the greater York community. We worked tirelessly and with considerable speed to implement action plans to prevent community spread of COVID-19 well before it occurred in York.

York's preparations to battle COVID-19 has been remarkable. I am thankful to all of the individuals, institutions, and organizations that rallied to put in place prevention measures to protect York citizens. These measures will save lives and they give me confidence that we will get through this unequalled time in our Nation's history. Planning and coordination continue for as long as needed. The silver lining is that the York Community will be stronger. I look to the future with tremendous hope and optimism.

### **Fiscal Year (FY) 21 Proposed School Operating Budget to Be Approved by The Voters**

The total FY 21 proposed school operating budget to be approved by the voters is \$36,257,597. This represents an increase of \$1,152,312 or 3.28% over the FY 20 budget of \$35,105,264 adopted by the voters in May 2019.

#### I) The major increases in the FY 21 budget compared to the FY 20 budget include:

A) Regular education salary and benefits as per the collective bargaining agreements between the York School Committee and the two employee unions. This represents \$645,644 or 58% of the total budget increase.



B) Special education salary and benefits as per the collective bargaining agreements between the York School Committee and the two employee unions. This represents \$303,224 or 27% of the total budget increase.

C) Maine-Care Seed Special Services: This federal-state program provides for the payment of some school-based special education services such as physical therapy and behavioral supports provided by educational technicians. Federal funds cover 62% of these expenses. The York School Department is responsible for 38% of the expenses. This amounts to \$120,000 or 10.8%% of the total budget increase.

D) New positions in the budget: 1) three mental health counselors (one at the elementary, middle and high school respectively) to serve an increasing number of students with mental health needs. I certainly wish we had this positions in the school department now given the COVID-19 pandemic; 2) a part-time lunch monitor at the Costal Ridge Elementary School to supervise children; 3) The reallocation of a library educational technician to the business office due to increased workload in the areas of accounts payable and accounts receivable; 4) an increase of three hours per week to the volunteer office secretary position due to a new school department requirement to requirement to process criminal history background checks; and 5) increasing the York Community Auditorium Manager from part-time to full-time. The costs for these positions amount to \$335,726 and are included under the salary lines noted under #1 and #2 above. This increase is offset by \$112,000 due to a reduction in special education contracted services for counselling.

II) Areas that decreased in the FY 21 compared to the FY 20 budget include:

A) \$455,228 in debt service reduction due to paying off the York Middle School.

B) \$290,087 in health insurance in the current fiscal year due to a lower than anticipated insurance rate-set.

C) \$92,597 due to the elimination of one position at the Village Elementary School corresponding to a one retirement and declining enrollment.

D) \$112,00 reduction in special education contracted services for mental health counselling.

Thank you to the school personnel, school committee, budget committee, and citizens who provided me with essential information and feedback to bring a well-reasoned budget to the voters. Moreover, thank you to the York community for its outstanding support for our schools. It is truly appreciated. I long for the day when students and staff return to school and to walk the sands along the Atlantic Ocean. Stay well.

Respectfully Submitted,

Lou Goscinski, Superintendent



## DIRECTOR OF TECHNOLOGY AND LIBRARIES

### York Public Library

Highlights from 2019-2020:

The Library continues to be one of the most frequently visited places in town. Last fiscal year, door counters tracked over 97,000 visits – an average of 8100 people walking through our doors each month. Community members attended any one of the Library’s 607 programs; 281 Town board and committee meetings; 252 community group and organization meetings; or 966 sessions spent in one of the quiet study rooms.

Cardholders checked out just over 100,000 books, DVDs, books on CD, magazines, e-books and downloadable audiobooks. Area residents and visitors logged on to the YPL’s WiFi or computers for nearly 53,000 sessions

Library program attendance has increased over 35% in the last two years. Last year, programs across the age spectrum attracted 16,240 attendees. A sampling of recent adult programs includes:

- “People in our Neighborhood” – a series of presentations designed to personalize notable town residents including YCSA’s Michelle Surdoval; Conservation Coordinator Robin Kerr; and Rozanna Patane, Chair of the Energy Steering Committee.
- An art exhibit of works by Susan Ricker Knox (1874-1959). This is a “Community Collects” Exhibit with pieces from both private collections and public institutions brought together solely for this exhibition.
- A weekly meditation program led by area practitioners.
- “Lunch & Learn,” a series of programs (and lunch!) presented by York Hospital on a wealth of topics including aging in place, preventing elder abuse, and dealing with hip and knee pain.
- The Tech Help Program in which tech savvy teens meet one-on-one with adults to answer questions about their tech devices and demonstrate how to use them.

Young Adult Services was the true Shining Star this past year. We could not have foretold just how quickly area teens and tweens would embrace having someone on staff to address their specific needs – selecting books and materials for them, planning programs for them, and most recently, in a re-imagining of how services could be re-arranged and re-allocated, carving out space large enough to accommodate not only their numbers, but also their collections and dedicated space for their programs. In previous years, one would have been hard-pressed to find more than a few teens in the library at any given time. Now, on most afternoons after school, their ‘new’ space is full of teens socializing, doing homework, participating in programs and activities planned just for them, or quietly reading. This past year, we held 81 programs with a collective attendance of 1,211 teens and tweens. The line-up included:

- Weekly Yu-gi-oh tournaments facilitated by Nick Darby of York Parks & Recreation Department
- International Games Week
- Art with a Splash
- Emoji Pancakes
- Anime week

The Children’s Department continued to keep our younger patrons and their caregivers more than busy with a dazzling array of events including

- Regular story times, craft programs and baby “lap sits”
- Ukulele for Beginners
- Lego club
- Family films (popcorn included!)
- Annual Stuffed Animal Sleepover
- Touch-a-Truck

The Summer Reading series, underwritten by Kennebunk Savings Bank, showcased performances by Tanglewood Marionettes and magician Norman Ng. Reading challenges featured lots of fun prizes throughout the summer and fabulous grand prizes, including tickets to the Ogunquit Playhouse” (in honor of our summer reading theme, “It’s Showtime”).

We’re looking forward to another successful year. If you haven’t been in to your library lately: check us out!

### ***Staff and Board of Trustees***

#### ***York Public Library***



## BOARD AND COMMITTEE REPORTS

### **Town Report: Sohier Park and Nubble Lighthouse**

Our committee has the privilege to support and assist in the preservation of both Sohier Park and the Nubble Lighthouse.

We are blessed in a multitude of ways among them are: 1) the Sohier Davies Families donated the land now representing Sohier Park, a pure gift of beautiful views of coastal Maine. 2) Based on a strong application by the Nubble Light Acquisition Committee on behalf of the town we became the new guardian of historic Nubble Light in December of 1997.

These are awesome and welcome responsibilities which fall under the town Parks and Recreation Department and Sohier Park Committee. The Parks Department handles the day to day operational work in the park and at the Lighthouse. The Sohier Park Committee dedicates its efforts in a multitude of ways as we work with the Parks & Recreation Director to historically protect and preserve our gifts of Nubble Lighthouse and Sohier Park. This is accomplished with the indispensable support of our dedicated volunteers, called the Nubble Light Ambassadors, who serve our guests both in the park and in the gift shop. We all cherish and love the work we do! How fortunate are we to preserve and protect one of the most majestic lighthouses in the world and the park that provides such picturesque views and rich experiences!

#### **Responsibilities of Guardianship**

When the voters of York accepted the Deed, they also accepted the responsibilities and requirements as the new guardian. We have those promises to keep.

Our responsibilities, as a community are listed in the deed of guardianship:

- ❖ Historically preserve and protect by following Historic Standards for Nubble Lighthouse which is on the National Register of Historic places since 1985.
- ❖ Identify and Protect the wildlife inhabitants on the island and surrounding area.
- ❖ Provide access to the US Coast Guard who will maintain the Aids to Navigation (4<sup>th</sup> Order Fresnel Lens and Fog Horn) on this working lighthouse.
- ❖ Provide a financial plan and raise the funding to pay for and maintain the historic nature of the footprint and all buildings listed on the National Register for Nubble Lighthouse.

#### **Financial Plan and Gift Shop**

The financial plan was essential because our acquisition committee did not want the taxpayers of York to pay for the Nubble upkeep once we became the guardian. The original Gift Shop was built under the tutelage of the Sohier Park committee & Mr. Henry and Mrs. Verna Rundlett in 1990's and provided the initial funding for our beginning endeavors.

Beginning in 2014 the Gift Shop was expanded to meet the growing expenses needed to repair a historic building located on the island. The Gift Shop today is managed by the Parks Department along with our Nubble Light Volunteers. All proceeds pay for the costs of the park and lighthouse maintenance.

In 2016 we identified a tremendous amount of historic preservation work needed on the island. We focused on the exterior areas for the scope of this work. We asked the board of selectmen to let us begin by hiring a qualified historic contractor to guide our work and meet the requirements by the State Historic Preservation Officer, (SHPO for short)

The Park Director and Sohier Park Committee interviewed several applicants and made a recommendation to the town. We are currently working with Jim Leslie and Company who qualified based on our requirements, his references and the lowest bid.

**Nubble Restoration:** all projects paid for by funds raised by the gift shop and meet Historic Preservation Guidelines.

1. Phase 1 \$102,000 – Complete (Began in the Spring, 2018)
  - a. Keepers house & walkway exterior repairs: trim work, brick work, historic features adorning the buildings were repaired and painted.
2. Phase 2 \$103,000 - Complete
  - a. Tower: removal of corrosion & rust (down to the cast iron) applied primer and two coats of industrial marine grade paint.
  - b. Fuel House – Brick masonry repaired damaged mortar joints.
3. Phase 3 \$81,500 - Complete (Summer, 2019)
  - a. New roof: 3 buildings (keepers house, workshop, fuel storage building)
  - b. Workshop: structural and foundation work, reflooring, repaired damage to the support walls then primed and painted.
4. Phase 4 \$45,920 – Summer 2020
  - a. Lantern and Battery Room both inside and outside: Surface preparation to receive priming, and two coats of paint. The glazing of the lantern windows housing the historic 4<sup>th</sup> order lens.
5. Phase 5 TBD

### **Sohier Park Masterplan**

Sohier Park needed a plan to protect our natural resources and to provide a safe setting for all to enjoy this valued resource. The Masterplan was approved by the Selectmen, Planning Board and the Voters of York Maine. This masterplan decides what can and cannot be placed in or on the park but most importantly to protect the park's natural resources and provide safety to our guests.

1. Phase 1 - \$15,000 Complete
  - a. Retain the services of an engineering landscape architect to design a plan to meet all requirements.
2. Phase 2 -
  - a. Financial Plan
  - b. Implementation of the Plan

Thank you to all who care about and who support our majestic Lighthouse and Beautiful Park!

**The Sohier Park and Nubble Lighthouse Committee!**

**Brenda Knapp, Chair, Brian Ross, Vice Chair, Evie Lipka, Sue Moran, Diane Ross, Dick O'Brien and Tony Knox**

## Cliff Walk Committee Report 2019

Use of the accessible part of the Cliff Walk encountered no serious problems during 2019 despite heavy traffic throughout the spring, summer and autumn months. The presence of the walk ranger, Cassie Page, during the period of heaviest traffic contributed to this trouble-free operation. She was able to meet and greet walkers, explain the path features, and deal with problems before they became serious. Common issues she encountered were walkers bringing their dogs on the path in spite of the clear warnings that, other than service dogs, they are now allowed; and people who wander off the path on to the adjoining private property. An infrequent but recurring problem in recent years has been with some physically challenged individuals who don't heed the posted warning that the path is rugged in places. This led to situations where someone started on the walk only to find it too difficult to either continue or to retreat. A few times this year the walk ranger found it necessary to summon assistance. More emphatic sign language will be installed to help avoid this problem next year.

As has been the practice for the past several years the committee sent a letter to all owners of property crossed by the Cliff Walk in June. The letter covered current issues and ongoing maintenance work. We are fortunate that the Parks & Recreation Department (P&R hereafter) staff members who maintain the operational part of the walk have established good working relations with owners of property crossed by the path, and cooperate with them in the management of vegetation, placement of signage, and related issues. Because of this constructive interaction problems that formerly festered are now resolved before they become conflicts.

The principal concern of the Committee and the P&R staff in 2019 was repair of the damage caused by two storms in 2018. These washed out parts of the path, caused local erosion that narrowed the path, and lifted and destroyed the concrete walkway that carried the path over a section of rugged rock near its present eastern end. This damage was too extensive to repair within the ordinary P&R trail maintenance and town budgets. An application to FEMA (Federal Emergency Management Agency) was successful and allowed the restoration work to be undertaken this year. Robin Kerr, responsible for the P&R trail system, has primary responsibility for repair and maintenance of the walk. Robin and Ryan Coite presented a repair plan to the selectmen on 17 April. The work faced a major difficulty. There was no access to the most heavily damaged section of the walk for the heavy equipment needed for the repairs. Robin and her staff solved this problem by having the necessary equipment brought in on a barge. It was then offloaded across the beach directly onto the path. With this accomplished, all the restoration work was completed during the autumn of 2019, well before winter weather set in.

In November 2018 our committee submitted a report to the selectmen outlining ongoing issues with the management of the entire Cliff Walk. One unresolved issue is whether or not the town wants to regain access to the three-fifths of the walk made inaccessible by the fence erected by Mr. Peterson several years ago. A second concern has arisen because walk users now enter or leave the eastern end of the walk by way

of the sewer easement adjacent to Mr. Peterson's fence. There have been no problems with this use in the absence of an established right of way. Nevertheless, the town may want to obtain a legal right for walkers to use this route. The selectmen discussed the committee report at their 11 February 2019 meeting, and subsequently held a joint meeting with the Cliff Walk Committee on 10 June 2019. No decisions on these issues have been made as of March 2020.

Robert Gordon



## COMMITTEE FOR VETERANS' AFFAIRS

The York Committee for Veterans' Affairs was established by the Board of Selectmen in April 2019 and has met 12 times since that date. Its mission is "to serve as a point of contact for matters relating to veterans and the military, to develop and maintain a broad perspective of the Town's approach to and participation in all such matters, to help ensure the Town honors veterans and the military, and to advise the Board of Selectmen accordingly." The Committee currently consists of five members, all of whom are veterans, representing all of the U.S military branches.

The first action of the Committee in 2019 was to facilitate the annual York Memorial Day parade in cooperation with the local VFW and American Legion posts. One outcome of the parade planning was to relocate the Memorial Day ceremony to the Commons behind the Town Hall and First Parish Church. This change helped to minimize damage to grave sites and allowed for more room for participants and guests.

When the Town of York was chosen to be the Host City for USS *California*, a nuclear-powered, Virginia class submarine temporarily based at the Portsmouth Naval Shipyard for a major overhaul, the Committee was given primary liaison responsibilities. The Committee has worked closely with the crew to build relationships. Volunteers from California have provided many hours of support to the town. Specifically, they have:

- Cleared trails on Mt. Agamenticus
- Maintained veterans' headstones in the First Parish Church cemetery
- Painted the Town/Cemetery Garage
- Participated in the Memorial Day parade
- Participated in the Festival of Lights parade (with a submarine float)
- Participated in Firemans' Field Day
- Participated in York Farmers Market kids' day
- Participated in Harvestfest
- Participated in Wreaths Across America
- Established contact with Coastal Ridge Elementary School to provide requested volunteers for tutoring

Additionally, *California* elected to hold their annual Christmas party (with over 150 guests) in York.

York has reciprocated with both public and private acknowledgements including:

- Parks & Recs discounts
- York Region Chamber of Commerce discounted entry to the Summer Kick-off
- Free entry to the Seafood Brewfest at Dockside
- Free boat for the Dockside Fishing Tournament
- Reduced admission to the York Auto Show
- Free dinner and fireworks show on Fourth of July at the Cliff House
- Town “welcome aboard” picnic (numerous donors, including Hannaford, York Fire Department and Dunne’s Ice Cream)
- Free Thanksgiving dinner for the duty crew (York Beach Fire Department)
- Free Christmas dinner for the duty crew (VFW)
- 20 gallons of ice cream for the holidays (Village Scoop)

The committee will continue to work with USS *California* to explore both future volunteer opportunities, as well as opportunities for York to show its appreciation to the crew for their service to York and to the country.

The Committee initiated a program to encourage local organizations and businesses to install “Veterans Only” parking signs as a way of expressing our citizens’ respect for those who have served in the military. Currently over 30 signs have been delivered. The Committee received several cash donations in memory of a deceased York Veteran. The Board authorized acceptance of these and future like donations to be applied to Committee projects that directly pertain to the Committee’s charter.

Committee members have been actively involved in the inspection of all war memorials in York and made recommendations on needed repairs. In one case, the deteriorating base of the cannon at the Old Gaol was repaired pro bono by a York citizen--and veteran.

Future plans for the Committee include:

- War monument repair work
- Street banners to honor fallen York veterans
- Working with the DAR to enhance the 29 March 2020 Vietnam Remembrance Day ceremony
- Working the Old York Historical Society on 4 July 2020 festivities (in conjunction with Maine's bicentennial)
- Working with the York Region Chamber of Commerce on Vets Only parking signs and veteran discount signage at participating businesses
- Working with York service organizations to coordinate Memorial Day and Veterans Day activities, as well as a flag retirement program
- Building a database of York veterans
- Planning a farewell event for USS *California*
- Networking with veterans at Sentry Hill, York Housing Authority, York Center for Active Living and other interested organizations

*Members: Michael Dow, Roger LaPlante, Bill Blaisdell, Don Hands, Barry Waddell, Chair*

*Respectfully submitted by: Barry Waddell, Chairman*

## Conservation Commission

The Conservation Commission began reforming in 2019. Good progress was being made toward setting priorities, pursuing education and input, making cross committee/board/commission contacts and seeking new recruits. Unfortunately, as is the case with other boards/committees/commissions the emergence of the pandemic brought all progress to a halt. However, the Conservation Commission plans to regroup and gain back momentum starting with an outdoor meeting in June 2020. Below is a summary of key areas of priority and progress.

1. For several months, the commission worked on addressing a question on the need for a pesticide ordinance in York. We did draft an ordinance and proceeded to gather much information and input related to regulating the use of particular pesticides/herbicides/fertilizers. We learned that any organic or synthetic product can be hazardous and/or ineffective when not used appropriately. Individuals trained and licensed in the application of such products know the processes for safe application. The professionals that manage town owned grounds are highly knowledgeable and practice integrated pest management. This knowledgeable application ensures that turf management prevented measure are taken and the least potent and safest products are applied to deal with emerging issues.

The commission is now pursuing a voluntary Town Policy that promotes that all individuals become knowledgeable on the safe appropriate use of such products before application. The goal is to promote education and provide easy access to information to help with all lawn/garden/turf management questions. In addition to the safe use of products, we also want to promote related good practices such as lawn management techniques, creation and maintenance of vegetation for pollination and the control of invasive species.

2. The commission has begun to work with the Planning Board to add more specificity to the Open Space Conservation Ordinance. The goal is to ensure that this section of the overall zoning ordinance is specifically used to allow cluster subdivisions where land that would otherwise be developed, is conserved in partnership with a third-party land manager. We believe the third-party manager, such as the York Land Trust, must first develop the land plan for the conservation acres and help guide the plan for the cluster development to complement the conservation area.
3. The Conservation Commission would very much like to work in unification with all committees/commissions/groups with conservation related goals in the York county region. We have started reaching out to these groups and would appreciate all support in bringing us together to share the focus of efforts and combine actions where it makes sense.
4. The Commission is also working on a specific charter to help the commission be more effective. The Town of York is rich in open land, clean water, clean air and beaches. We as a town need to protect all our natural resources and beauty. When making development decisions, there are a tremendous number of factors to balance. The Conservation Commission needs to represent the critical factor of conserving York natural resources and beauty. The commission would encourage anyone with an interest in conserving the natural resources and beauty of York, to consider joining the commission.



# ENERGY STEERING COMMITTEE

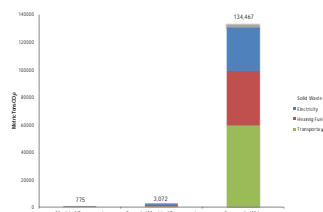


## 1. York makes major commitment to climate goals and action plan

At the June 26, 2019 Selectboard meeting, the ESC presented community-wide emissions inventory and recommendations to Board, the result of nearly a year of data gathering, analysis, consultation with experts and other communities. The Board and the Town Manager accepted the ESC’s recommendations and committed the critical resources needed to move York toward an emissions-neutral community.

### Conclusions of ESC’s data benchmarking:

- To transition York to Comp Plan’s goal of becoming a zero-energy community we must:
- Emphasize the private sector vs government operations as the primary opportunity to cut greenhouse gas emissions – buildings, heating and transportation
- Use a twofold fundamental strategy:
  - Increase efficiency to use less energy across all sectors – e.g. net zero building standards
  - “Beneficial electrification” -- convert all fossil fuel energy uses to electricity and supply the electricity with solar, wind and other clean energy sources.



### Recommendations:

- Join the Global Covenant of Mayors with its accompanying obligations
- Set a target of cutting GHG emissions in half community-wide by 2030 and to zero by 2050
- Complete a climate action plan within two years as a roadmap to reach targets

- Previously, the ESC had also recommended York hire a sustainability manager, the Board supported that recommendation at their June meeting

July 29: Board approved joining Global Covenant of Mayors

Sept 23: Board approved recommendations, supported \$150k budget on May 2020 ballot for climate planning and authorized \$10k pre-work with energy consultant to develop RFP, budget details and steering committee stakeholders.

Dec 4: Pre-planning kick off meeting with NV5/Celtic Energy’s Chris Lotspeich, consultant

The ESC anticipates that York will conduct a climate planning process in 2020 with unprecedented public involvement in both the planning and the execution. This plan and the hiring of a sustainability coordinator will be key to York achieving the goal of a zero-carbon community by 2050.

## **2. LED Streetlight Budget approved by voters May 2019**

This project was first proposed to the Selectboard in 2014, approved by the Board in October 2015 and by voters in June 2016. After delays implementing the contract with RealTerm Energy to install the lights, and an eleventh-hour proposal from CMP, the project was approved a second time by the Board in April of 2017 and by voters in May of 2019.

Celtic Energy, York’s energy consultant, projects a 65% cut in emissions, the equivalent of taking 22 cars off the road or the scrubbing power of 25 acres of trees. Projected cost savings are approximately \$650,000 over 10 years and \$2.2 million over 20 years (Chris Lotspeich of Celtic Energy, York Streetlight Report 1/14/2019).

This project is an excellent example of how energy efficiency can help us move toward our goal of zero emissions and also save money at the same time.

### **Real Term Energy**

**Projected CO<sup>2</sup> reduction 65%**

**Projected Cost savings 58%**

May 15 2019	Voters approve \$425,000 budget by 71% margin (bond-funded)
May 18 2019	Startup conference call with RealTerm Energy
Aug 29 2019	Project kick off meeting
Sept-Dec	Buy CMP fixtures, RTE survey & Investment Grade Audit, BOS approves fixtures
Dec 2019	Selectboard votes to proceed
Feb 17 2020	Projected Installation Start Date
April 13 2020	Projected Installation completion date (Note: actual completion 3/31/20)

### 3. Solar Joint Committee convened

the schools, providing % of their power needs, and for Sewall's Pasture to provide 100% of the Town's needs plus Water and Sewer Districts, the Library, with 1.0 mw set aside for low- and moderate-income families.

In March 2019, the ESC convened and a new ad hoc committee investigate the benefits of a large solar array to serve the combined needs of all official municipal entities -- municipal departments, the school district, the water district, the sewer district and the library -- and identify potential projects. Over the next several months, with the assistance of three vendors, both rooftop and ground mounted options were evaluated.

Two possible projects were identified: the Witchtrot Road landfill site and the former town dump site at Sewall's Pasture. In June 2019, state legislation was signed into law allowing larger solar projects like this one and created a financial structure similar to net metering that represented a significant savings in electricity costs.

The total annual consumption of all five entities is approximately 4.5 million kWh. It was determined that Witchtrot would likely produce about 2 million kWh, and Sewall's Pasture as much as 4 million kWh. Sewall's Pasture, however, was closed in the late 70's and an environmental assessment would be required before any project could be considered. The committee chose to pursue a Witchtrot project first and leave Sewall's Pasture as a later option.

In September, the ESC presented to the Selectboard (BOS) a solar project at Witchtrot. The BOS approved the concept of a lease of the site to a solar developer and approved the ESC to prepare a Request for Proposals (RFP) for their review prior to release. It was subsequently determined that lease of the site would require ballot approval, to occur in May 2020. A draft RFP was submitted to the Town Manager for review by the town's attorney in November 2019.

In March of 2020, the BOS approved a warrant on the May 16 2020 ballot to approve the lease of the site. As of this writing in April 2020, all work has halted, pending the ballot results and the attorney's approval of the RFP. Once the RFP is issued, the ESC expects about 3 months to contract completion and another 2 months for construction. Assuming ballot approval and timely resolution of the RFP, the project could be in place before winter 2020.

Witchtrot will serve a major portion of the School District load and the Library. If Sewall's Pasture is developed in a second phase, it could supply the remaining power needs of the Schools, Town government, Water, Sewer, and Library. The second phase would also set aside capacity to be made available to low- and moderate-income residents of York.

#### **4. Electric Vehicle Charging Station**

In April 2019 Efficiency Maine established a grant program to build electric vehicle (EV) charging stations in Maine. Each approved charging unit could receive a \$5,000 grant for construction costs.



The ESC formed a subcommittee who assessed various sites and determined that the two best locations were the Library and the High School. At their April meeting, the Selectboard authorized the ESC to issue a Request for Proposals to construct the stations; the responses indicated that the High School site was too costly.

In June, the ESC recommended and the Board approved York's grant application for two dual-outlet stations at the York Library that would service a total of 4 vehicles. The Library offered to manage the stations and will incorporate them in educational programs to make the public more aware of the EV chargers and their role in helping York move toward zero emissions.

After being rejected in EM's first round of grants, the ESC resubmitted York's application in November, and in December was awarded \$10,000. The York Library Trustees donated \$10,000 and about \$17,000 was approved by the Town, including \$4,500 in-kind DEP labor.

In February 2020 the Board approved the release of funds, the ESC met with the selected vendor (EV Launchpad, James Penfold of Kittery) and initiated construction plans. On March 1, 2020, the Planning Board approved the plan. The Historic District Commission (HDC) determined that a Certificate of Appropriateness was required because the Library lies in the historic overlay district. The application for that certificate was submitted March 3 and was to have been approved at the HDC March 18 meeting, however that meeting was cancelled because of the corona virus crisis. As of this writing, the expectation is that once the HDC reconvenes, the project will be approved and should be installed and operating within a month.

These EV chargers are part of a larger strategy to acquire EVs for municipal use (several are included in the May 2020 ballot) and will signal to residents and visitors that York encourages the use of electric vehicles.

## UNDERWAY AND PLANNED

- Launch Climate Action Plan
- Hire Sustainability Coordinator – assist with transition
- Hire third Vista Volunteer to sustain energy data base and reporting, support climate planning
- Complete installation of York electric vehicle charging station at York Library
- Solar-Friendly ordinance on November 2020 ballot
- Serve on State Climate Council – Buildings, Infrastructure and Housing workgroup
- Committee development workshop
- Assist Historic District Commission on integrating solar and energy conservation in the Historic District



# BICYCLE AND PEDESTRIAN COMMITTEE

## ***York Bicycle and Pedestrian Committee***

***The committee meets the first and third Wednesday of the month, at the York Library at 1:00pm. The public is welcome to attend.***

What is the York Bicycle and Pedestrian Committee?

The York Bicycle and Pedestrian Committee was chartered by the Board of Selectman in June of 2015. The Board adopted the charter stating: “The value of a walkable and bikeable community for health, environmental benefit, added recreational opportunities, and alternative transportation cannot be underestimated. The Town of York recognizes the many economic, social, health and recreational benefits that will result in creating safe spaces to walk and bike, contributing towards networks that link our homes, downtowns, workplaces, parks and beaches”. To achieve that goal, the York Bicycle and Pedestrian Committee was formed.

What are some of our goals?

- Increase outreach to schools to promote safety and recreation
- Increase awareness of motorist, cyclist and pedestrian laws
- Improve signage and road markings
- Develop and promote biking and walking routes
- Provide bike amenities such as bike racks and repair stations
- Provide benches on major pedestrian corridors
- Improve and expand the sidewalk network
- Create safe connections across Route 1 and Interstate 95

What did we do this year?

Worked with the Maine Department of Transportation and Public Works to obtain and install bicycle and pedestrian safety related signage on state roads.

Consulted with DPW on completion of the Woodbridge Road sidewalk and to fill in the gap between Eldridge Road and Scott Ave., and on other sidewalk projects. Woodbridge sidewalk on May 2020 ballot for funding.

Updated and distributed a Walking in York Brochure.

Sponsored the Annual Bike Rodeo at Coastal Ridge Elementary School – 100 Kindergarten through fourth grade riders participated.

Facilitated balance bike event by Bicycle Coalition of Maine for the Village Elementary School.

Consulted with Town and First Parish officials to improve walking paths behind village cemetery.

Conducted bike safety and education for third grade students at Coastal Ridge Elementary School.

Participated in discussions to promote walking trails in the proposed McIntyre Woods project.

Initiated a “York Waves” Program to improve cyclist and walker safety modeled after Newport RI program. In collaboration with the York Police Department, received mini-grant from the Safe Routes to School Program to roll our York Waves to schools with emphasis on safe street crossing. Stop-Look-Wave.

Scheduled a family ride from VES to CRES to promote safe family riding in York.

Shared pedestrian, cyclist, and motorist safety information at the aging advantage expo and on voting day.

Committee members: [Jeannie Adamowicz](#), [Leah Drennan](#), [Donna Hayford](#), [Brian Ross](#), [David McCarthy](#)



# YORK HOUSING AUTHORITY

---

## REPORT OF YORK HOUSING

---

**Submitted by Patricia Martine, ED**

**The mission: To provide Safe, Clean, Affordable Housing**

Number of Residents Served: 215

Services Available: Transportation, Housekeeping, Meal Program,  
Hair Salon, Educational, Recreational & Service Coordination.

Funding Sources: Housing and Urban Development (HUD)  
Maine State Housing Authority  
Partners Bank  
Kennebunk Savings Bank

Payment in Lieu of Taxes paid to Town of York: Average \$60,000

York Housing is a non-profit housing provider that has been meeting its mission since inception in 1978. York Housing manages 152 units that serve all levels of income for the over 62 Senior population and 29 units of workforce housing units known as Carriage House Apartments. York Housing is proud to serve people of all ages and varying income levels.

Although our housing is what draws people in, the services are what keep people living independently in housing longer and with a greater quality of life. Our service program is constantly evolving. York Housing provides many events free of charge and others are sponsored at affordable rates. We have a sincere desire to sustain the level of services ensuring the same benefits to future generations. We realize that funding these services may not always be possible on a non-profit budget. Please contact us for more information on how you can help us sustain our community housing service programs by donating to our Wishing Well Fund.

York Housing promotes Neighborhood Network, which is a member driven, referral service that has been developed in partnership with York Hospital to help adults age 50 and over navigate the transitional years. This service is aimed at keeping seniors in their own homes by providing a network of solutions to assist with home and lifestyle management. Last year, a Transportation Program was formed under Neighborhood Network in collaboration with York Community Service Association and York Center for Active Living. For more information please call (207) 351-1828 or visit [www.neighborhoodnetwork.me](http://www.neighborhoodnetwork.me)

Lack of affordable housing for the local workforce is an issue that York Housing is focused on. In 2019, York Housing purchased land on Route 1, to develop into workforce housing. Currently in the planning process of development, Moorehouse Place will consist of a 42-unit building and 10 townhouses. York Housing is partnering with local employers to make this a community effort.

For more information please see our website [www.yorkhousing.info](http://www.yorkhousing.info) or call our office at 363-8444.

Patricia Martine  
Executive Director

Fiona McQuaide  
Assistant Director



## YORK SEWER DISTRICT

This year the District has made significant investments into the treatment facility and the collection system.

In January, the District was recognized regionally by the New England Water Environment Association (NEWEA) with the Utility Management Award. This award serves to acknowledge the outstanding performance of a wastewater utility in the New England area for the implementation of industry best management practices. The District was also honored this year, to be recognized regionally by the Maine Water Environment Association (MEWEA) with several awards. In September of 2019, the Superintendent received MEWEA's 2019 President's Award, recognizing him for his exemplary effort, not just for York, but also at the state level to ensure our pristine waters are protected for years to come. The Regulatory Compliance Manager for York was similarly recognized with MEWEA's Communications Award for his efforts to educate the public on the proper use of sewers. The District also received MEWEA's 2019 Richard B. Goodenow Award, recognizing its efforts to maintain high quality effluent through best industry practices and our desire to protect the waters of the State of Maine to the highest standard possible.

The District began the process of updating our Master Plan to look at facility sustainability planning, and a sewer system expansion/needs assessment. The District received \$70,000 in grant money to develop a Fiscal Sustainability Plan (FSP) and a Climate Adaptation Plan (CAP). These steps will allow the District to make informed decisions regarding the replacement/updating of aging infrastructure as well as being prepared for the effects of ever-present climate change.

The District replaced ~1,700 feet of mainline sewer on Nubble Road along with all sewer services in the right-of-way. This project took place at the intersection of Route 1-A and extended 250' beyond Nubble Road Extension. This project was completed in coordination with the York Water District and York Highway Department, each repairing and replacing their own infrastructure.

The treatment facility still experiences difficult process challenges during the summer. This is largely due to high levels of fat, oil, grease, and other summertime seasonal wastewater components including hydrogen sulfide in liquid and gaseous forms. The new Industrial Pretreatment Program (IPP) and Fats, Oils, and Grease program (FOG) has made, and continues to make a difference. The primary focus has been on commercial industry and Food Service Establishments (FSE's). The District's approach has put an emphasis on education, and as a result very little on the side of enforcement actions have been required. There is only one major user that has required remarkable enforcement action. In 2020 YSD will not only continue our outreach efforts to businesses, but also launch a new



effort to educate the public at large as well. To address the problem of Hydrogen Sulfide (H<sub>2</sub>S), the District is moving forward with the installation of a pure oxygen system which will control hydrogen sulfide generation. This system will help to eliminate odor from this source and provide additional operation and process control benefits.

This year YSD installed two new backup generators at two of our busier pump stations. Those being Short Sands Pump Station which was completed in April and Bragdon Commons Pump Station which was finished in August. These backup generators play a very important role in emergency situations.

A key staff position of the District was added this year, that of Instrumentation Technician. The Instrumentation Technician has been successful in the continued effort to keep our electronics up to date. With the fast-moving technology in today's world this is a key position to keep us moving forward. This position allows our operators to remote monitor the District's infrastructure on nights and weekends. This reduces the need for the operator to physically respond to call outs, although this is still required in some instances.

The District continues to be a leader in the State and throughout New England, supporting and influencing public policy impacting the water and wastewater industry. The Superintendent has been the Chairman of the MEWEA Government Affairs Committee for several years and has been instrumental in facilitating the passing of important legislation. Other staff participate on Committees, including Chair of the MEWEA's Collection Systems Committee, MEWEA Vice President, and JETCC Chairman. These positions keep them well informed on current issues Statewide, regionally, and nationally. The involvement in these organizations exposes the employees to some of the most cutting-edge technology and those who use it. The District also regularly sponsors regional training events and hosts JETCC\* (Joint Environmental Training Coordinating Committee) training classes throughout the year. This year the District is host to JETCC's Management Candidate School. This is a year-long, 12 class program that was developed to provide prospective operators in the industry the tools they need to advance into management roles.

In October, the York Sewer District and York Water District partnered with the Maine Water Environment Association for "Imagine A Day Without Water." This is a nationwide day of education and advocacy led by the Value of Water Campaign. Our local event focused on 220 kindergarten and first grade students from Village Elementary in York. It included games, activities, arts & crafts, "Touch a Truck", equipment demonstrations including CCTV pipe repair, food, and more. The event was wildly successful! Both Districts look forward to working with the local schools to provide additional water-based education opportunities.

The District has many projects planned for 2020, some of which are already underway:

- Sewer extension 600 feet down Ridge Road from the intersection of Mary Road extending Southwest towards Oak Street.

TOWN OF YORK, MAINE – 2019-2020 ANNUAL REPORT

- Sewer extension from Oak Street, Southwest along Ridge Road to Atlantis Lane and then down Atlantis Lane to serve several properties. The total length of this sewer extension will be approximately 600 feet.
- Replacement of 500 feet of old clay sewer on Wild Goose Lane.
- In the process of replacing 400 feet of old AC sewer pipe on Oceanside Avenue Extension West as well as extending sewer on both ends of the road for a total of 200' of extended sewer to serve properties with failing septic systems.
- Replacement of 200' of old 4" clay sewer pipe on Millbury Lane with new 6" pvc pipe
- And finally, for Spring of 2020, a 550' extension on Georgia Street.
- In the fall the District will finish the Nubble Road sewer replacement. This will be approximately 200' of sewer that will pick up where the project stopped in the fall of 2019.

\* JETCC provides training for Operator Certification and Contact Hours which are required for all licensed operators to maintain their licenses.



# YORK WATER DISTRICT

## REPORT OF THE YORK WATER DISTRICT

*Submitted by Donald D Neumann Jr., Superintendent & Staff*

**Trustees: Richard E. Boston -President, - Richard Leigh -Treasurer,  
Karen Arsenault – Clerk, Stephen C. Rendall Jr. & Russ Peterson**

To the Citizens of the Town of York and Customers of the District:

### ORGANIZATION

The York Water District was created by an act of the State of Maine Legislature under the Private & Special Laws in 1929, Chapter 8, and as specified in our Charter. The District is administered by an elected board of five Trustees. One Trustee is elected each year at the Town of York's May Election for a term of five years. Regular Trustee meetings are held on the third Wednesday of each month. Meeting notices for regular & any special meetings are posted in York Town Hall, York Post Offices, at the District office & on our web site at [www.yorkwaterdistrict.org](http://www.yorkwaterdistrict.org). The public is always welcome to attend.

The District is regulated by Rules and Regulations of the Maine Public Utilities Commission & the Maine Department of Health & Human Services Drinking Water Program. The District prepares an Annual Report for the Public Utilities Commission on special forms supplied by them and an Audited Financial Report filed with the Town's Treasurer. Both reports are based on the calendar year and are available for review at the District office and the Town Hall.

### FUNCTION

The District's purpose and function as stated in our Charter is to supply the Town of York, its inhabitants and others located in the District with pure water for domestic, sanitary, commercial, manufacturing, industrial, agricultural and municipal use. Ensuring the production of safe, reliable, high quality drinking water at the most reasonable cost while providing

exceptional customer service, is our number one priority.

#### **SOURCE**

The District's only source of supply is Chase's Pond, with a watershed of 3.26 square miles and a safe yield of 2.05 million gallons per day. Available storage capacity of the pond is approximately 480 million gallons. average daily use in 2018 was of 1.02 million gallons and 1.01 million gallons in 2019.

#### **NON-REVENUE WATER**

The District pumped 369.12 million gallons from Chase's Pond in 2019. Of this amount, 8.5 million gallons was used in our treatment process, 295.7 million gallons were consumed, 31.33 million gallons are attributed to 3 water main breaks, 12 service leaks, installation of 5 new water mains, 1 bleeder for water quality, filling water trucks for various uses around town and finally use by the fire departments for training and fires.

9.1 % of water pumped from Chase's Pond was considered Non-Revenue Water (*a loss partly due to allowable leakage in our 90 miles of Distribution system*) which is well below national averages of 15-35%

#### **SYSTEM REDUNDANCY**

The District also maintains emergency interconnections with the Kittery Water District to the south and the Kennebunk, Kennebunkport & Wells Water District to the north to strengthen our distribution systems by providing redundancy in the event of an emergency due to unplanned events such as drought, algae blooms, main breaks and or planned events. There have been several occasions where it was necessary to exchange water via one or more of the interconnections.

### **FINANCIAL INFORMATION**

The District's fiscal year begins January 1<sup>st</sup> and ends December 31<sup>st</sup>. Each December the Board of Trustees vote to approve the next year's Operating and Capital Improvement Budgets. The 2020 Budget includes just above \$4.3 million in operating revenue. Of that revenue approximately \$3 million will be spent on operations and maintenance costs. Approximately \$850,000 will be spent on capital improvements in the distribution system, treatment plant and watershed. Another \$500,000 will be spent servicing the District's debt incurred from past capital improvements and land purchases. The District will also receive roughly \$300,000 in non-utility income generated largely from the communications tower on Mount Agamenticus.

Items of note in the 2020 Budget include:

- **A rate increase took effect January 1st. This includes a 5.97% increase for metered customers and customers with sprinkler systems and private fire hydrants. There was also a 3.86% increase for the Town of York for fire protection. These increases should generate an additional \$220,000 in water revenue to cover the increasing costs of District operations.**
- **The District is increasing the annual contribution to its water storage tank maintenance reserve. Prior to 2020 the District was reserving \$43,386 annually to cover the cost of future tank maintenance. In 2020 the District is increasing this amount to \$74,124 annually.**
- **The second phase of a large main replacement job on Nubble Road will begin in the fall. This phase begins at the end of Phase I (near 71 Nubble Road) and continues approximately 880 ', ending at Dover Bluff.**

## MAJOR CAPITAL IMPROVEMENTS COMPLETED

### CHASE'S POND WATERSHED

#### **Yellow and Blue Management Road Projects**

For the past 8 years the York Water District has been rebuilding the Yellow Management Trail, a steep and very eroded trail into the Yellow Management Road. This one-mile section of trail was used for maintenance and management in the Chase's Pond watershed, it's also used by Kittery Water District to access their Folly Pond watershed for the same reason. 2019 was the final year of this project and the second year we partnered with Kittery Water District to share the costs. We ended the Yellow Road at the Kittery Water District property line between Folly Pond and Welch's Pond. YWD also created a timber harvest landing or yard in this location for future forestry operations in the area. This landing doubles as a staging area for emergency services if ever needed. Total length of the Yellow Project improvements in 2019 was 300 feet.

#### **The Blue Management Road Project**

This important project totaling 1,400 feet was cost shared with Kittery Water District. One half of the project or 700 feet crossed KWD property before returning to YWD and completes a full-scale management road capable of handling all emergency vehicles, heavy equipment and logging trucks from Scituate Road by Silver Ridge Road to Mountain Road across from the Center for Wildlife.

### **District Forestry**

The York Water District and the Chase's Pond watershed are a supporter of the American Tree Farm and follow their Best Management Practices. Our forestry operations fulfill our goals stated in our Forest Management Plan to help meet society's needs of clean water and air, forest products, wildlife, open space and many other benefits. In 2018 a planned timber harvest was postponed after the first week due to persistently wet conditions. In 2019 our state Certified Forester and loggers returned to the Blue Management Road to finish the project they started the year prior. While here the loggers also removed trees in the location of the new Blue and Yellow Management Roads. When the forestry projects were completed a portion of the revenue generated by the harvest was put back into updating the other 2.0 miles of the Blue Road and repairing trails damaged during the harvesting operation. Management roads that are carefully placed and constructed, shed water efficiently, drain quickly and are better for water quality and require less maintenance.

**Seedlings:** To assist the natural regeneration of our forest surrounding Chase's Pond and in consideration of continued production of high-quality water from the Chase's Pond watershed we annually plant a minimum of 500 white pine seedling in forest compartments that we previously timber harvested.

### **Dickens Parcel**

The YWD has discussed the purchase of this parcel for over 20 years. This 61+- acre parcel has prime frontage on Mountain Road. Approximately ½ of the parcel is in the Chase's Pond watershed. If the owner decided to sell this to a developer, it could have potentially been subdivided into several house lots. Due to the proximity to Chase's Pond, development could have had a negative impact to water quality.

Our Previous Superintendent Dave Michniewicz had been in contact with the owner "John Dickens" several times. Mr. Dickens always indicated he was interested in selling the parcel, but we never came to an agreement. The York Land Trust approached John in 2004 with no luck. Between 2006 and 2018 we had several conversations with John with no solid commitment. To move this project off center, in October 2018 our Board authorized the completion of an appraisal. In December 2018, we sent Mr. Dickens a formal offer. We spoke to John in January, he indicated he was considering the offer. In April 2019, we called John and sadly learned from Mrs. Dickens that John had passed away. Mrs. Dickens wanted to honor John's wishes only if the deed included a perpetual use restriction prohibiting any residential or commercial building from

being constructed on the parcel. *(This request correlates with the District's mission of preserving and protecting watershed land.)* We applied for and received a 10-year Source Water Protection land acquisition loan @ 2% interest through the Maine Drinking Water Program. Because this land is integral to protecting the water quality in Chase's Pond the loan qualified for \$50,000 in principal forgiveness. This project had a bittersweet ending.

### **Mount Agamenticus Parking & Lease amendment**

In February of 2018 a joint workshop was held with York Water District Trustees and the Board of Selectmen to discuss mutual interest of use, access and facilities at the summit and base of Mt. Agamenticus. As a result, a planning sub-committee made up of Selectmen, Water District Trustees, and staff from both the Parks and Recreation Department and the Water District, was formed.

Several presentations by the sub-committee were made to the Board of Selectmen since its inception: most recently in October 2019. At that time, staff from the Parks and Recreation Department and the York Water District provided the BOS with a detailed update on the Committee's work which has included preparing a Capital Project for Parking and Restroom improvements at the base and summit of Mt. Agamenticus (a request to fund these projects will be on the ballot for voter approval in May 2020).

Additionally, the current lease, dated May 12, 1980, between the Town of York and The York Water District and a draft version of a proposed lease amendment, was shared. Together, the current lease and the proposed amendment ensures use, by the Town, for the sake of public access, of the District-owned Road including the construction of the base parking lot to the Town owned land atop Mt. Agamenticus.

To date, the lease amendment has.

- ✓ Successfully undergone final legal review, having set terms that have been found to be mutually agreeable to the Town and the Water District and that meet the Town's requirement for bond compliance.
- ✓ Been reviewed and approved by the Maine Public Utilities Commission.
- ✓ Been approved by the York Water District Board of Trustees.
- ✓ Been endorsed by the Parks and Recreation Board.
- ✓ Been approved by the York Board of Selectmen.

For quick reference, the following list outlines the amendment as it differs from the current lease.

- Provides for an extension through 2050 with two, 20-year renewal terms beyond 2050
- Provides the Town with continued and uninterrupted access to the summit and trails
- Allows for the widening of the easement corridor from 49.5ft to 66ft, if needed
- Allows for the Town's infrastructure improvements to include parking, restroom facilities and future office space if ever needed on Water District property
- Formalizes existing parking areas
- Allows for composting toilets and buildings to house them

- Authorizes the use of the existing trails on Water District Land from the base to the summit of Mt. A
- Provides for maintaining the Town's existing power and telecommunications rights
- Provides clarification of the Town's responsibility, and ability, to maintain the road, including signage, enforcement of Town Ordinances, paving, widening, etc.
- Provides for the protection of York Water District's interests regarding water quality through engineered parking and enforcement of the Town's Ordinances.

This project has been a huge undertaking but will yield benefits for years to come.

## **TREATMENT IMPROVEMENTS**

### **Josiah Chase Water Filtration Plant Computer Upgrade**

At the end of 2019, the District started Phase 1 of a project to replace the brain (computer) for the treatment plant that undertakes the base functions of controlling the many mechanical, electrical, and monitoring pieces of the treatment processes. The existing computer and its many individual components, some dating back to its installation in 1990, are now outdated and have just become unsupported. The District is moving to a more user friendly and robust brand to avoid problems encountered with backward incompatibility between older and newer components. Phase 2 will be completed in 2020 which includes the installation and testing of components and programming, with staggered transition and validation for half of the plant at a time, so that the filtration plant may remain on-line during this transition.

### **Treatment Plant Residual Disposal**

During the treatment and filtration process, small amounts of natural materials along with solids that are intentionally formed during treatment are removed by the plant filters. These materials are routinely flushed out to allow the treatment process to continue. Treatment solids, known as process residual, are collected, dried, and stored on-site until such time they can be efficiently disposed of. This year the District, for the second time since the startup of the filtration plant in 1990, hired a firm to haul approximately 13 dump truck loads to a secure landfill where it was beneficially re-used and disposed of as ground cover to prevent discarded materials at the landfill from being blown around by wind.

### **Comprehensive Inspections of Critical Infrastructure**

The District owns, operates and maintains many high value and costly structures of a critical nature. It is to the Districts and our customers benefit to ensure the design life of these assets are maximized. Besides regular monitoring and inspection by trained District employees, we routinely rely on specialty firms and engineers to take a detailed, wide-ranging look at these assets at routine intervals to help maximize design



life and prioritize repairs and budgeting. This year we had the above ground portions of Chase's Pond Dam and related structures inspected by our civil engineering firm. Our engineer also reviewed and commented on underwater structure footage of submerged portions of the dam and produced a report by which the District can evaluate the effectiveness of our program and prioritize future needs. We also had a consultant evaluate the interior and exterior coatings of our three large steel water storage tanks.

### **Continued Improvement of Remote Site Structure**

The District continues to improve and update remote structures that have the secondary benefit of extending the working life of critical equipment and improving security. This year the District completed the build out of a small building at our Simpson Hill Tank site over a valve pit and moved sensitive electrical components out of a damp pit into a communication panel into the secure building. This facility is now set up to allow our staff and our emergency responder partners to train for confined space entry at any time.

## **DISTRIBUTION IMPROVEMENTS**

### **Nubble Road Phase I**

As identified in our 2018 masterplan and considered a high priority. We coordinated with the York Sewer District to replace 1700' of our aging water main and the YSD's sewer collection system in the area. This all took place prior to YDPW's plan to rebuild the road and begin installing needed sidewalks. We budgeted \$420,000. Final cost to complete Phase I was under budget by \$30,000. *(the Masterplan recommends replacing the watermain on all of Nubble Road and Broadway connecting at Ocean Avenue. Completion of this recommendation will increase fire flows in the area and will be a great improvement to water quality).*

### **Cape Neddick River bridge @ US Route One**

In 2018 we learned that MDOT had plans of replacing the bridge on US Route One that crosses the Cape Neddick River. YWD had an existing 12" watermain connected to the outside of this structure. In 2019 when nMDOT replaced the bridge, YWD replaced a 200' section of 12" watermain with 16" watermain. This initiative will help for plans on increasing the main size along US Route One up to a 16" water main to handle future demand.

## 2020 PLANNED PROJECTS

### Repair Chase's Pond Dam Gates



■ *Left to right: Gary Stevens, Assistant Plant Operator, and Don Neumann, Foreman, operating the sluice gate.*

At Chases Pond dam we have what is called a sluice gate built into the control structure. This gate allows staff to control the water level in Chase's Pond. Our staff monitors the weather on a regular basis. If we learn that a rain event is in the forecast and we anticipate the possibility of excessive flooding, our Treatment Plant Staff will operate the sluice gate to lower the level of Chase's Pond. This has been a pro-active measure that helps, but we are limited to the amount of water we can pass through this gate. On the dam structure, we also have 2-16" inoperable valves that were used (*prior to 1990*) to control the 2 watermains that fed our pump station that pumped water towards the Town. In 2020 we plan to replace the 2 – 16" valves, when complete this project will essentially triple the amount of water, we can pass to lower the level of Chase's Pond for flood control in an efficient manner.

### Nubble Road Phase II

The District's engineer has completed the final plans and specifications for our 2020 water main replacement project. We plan to replace 880' of 6" cast iron water main with 10" ductile iron pipe. The project is slated to begin the day after Labor Day, September 8<sup>th</sup>. This phase will end at the intersection of Nubble Road and Dover Bluff.

**Bog Road watermain project**

Recently the District learned that the Maine Turnpike Authority will be installing emergency access ramps at Route 91. This effort will allow plows trucks and emergency vehicles to safely enter and exit the Turnpike. In 2015 YWD replaced the water main on the East side of the Turnpike with a 12" ductile iron pipe. The section on the west side is in poor condition, so we are planning to replace 165' of 6" pipe with 12" from the edge of the Turnpike to our existing water main in Bog Road. The plan is to have new pipe in their area of construction to eliminate future problems.

**York Water District and its staff have monitored the changing developments regarding COVID-19 (coronavirus) on a daily basis. This national emergency has not been without challenges. Please be assured, our Trustees and Employees have done their part in keeping your drinking water safe here in York. The District will carefully decide which capital projects can be completed in 2020 and which may need to be delayed.**

Respectfully Submitted

Donald D. Neumann Jr.

Superintendent

York Water District