Board of Selectmen’s Meeting Minutes
6:30 PM / 7:00 PM  Monday, November 4, 2019
York Public Library

6:30 PM – Executive Session – Personnel (Title 12 MRS §405.6.A)

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Marilyn A. McLaughlin, Elizabeth D. Blanchard, Town Manager Stephen H. Burns, Assistant Town Manager and Director of Human Resources Kathryn Danylik-Lagasse.

Moved by Mr. Estes, seconded by Ms. Blanchard to enter into executive session. Without objection, so ordered.

Moved by Mr. Frederick, seconded by Ms. McLaughlin to exit out of executive session. Without objection, so ordered.

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Marilyn A. McLaughlin, Elizabeth D. Blanchard, Town Manager Stephen H. Burns, and members press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda

1. October 21, 2019 Meeting Minutes
2. Games of Chance

Moved by Ms. Blanchard, seconded by Mr. Palmer to accept the Consent Agenda. Vote 5-0, motion passes.

B. Minutes
C. **Chairman’s Report**

D. **Manager’s Report**

E. **Awards**

1. **Bid Award – Chevy Tahoe, Police Department**

Moved by Mr. Estes, seconded by Ms. Blanchard to reject the singular bid for the purchase of a 2019 Chevrolet Tahoe from Quirk Auto Group of Augusta, because it didn’t meet the Town’s specifications. Vote 5-0, motion passes.

2. **Bid Award – Ford Interceptor Hybrid, Police Department**

Moved by Mr. Palmer, seconded by Ms. Blanchard to award the bid for the purchase of a 2020 Ford Utility Police Interceptor Hybrid to Key Ford of York, Maine in the amount of $30,295.00 from the Police Vehicle Account. Vote 5-0, motion passes.

F. **Reports**

1. Town Council Form of Government, Maura Herlihy – City of Sanford

2. Treasurer’s Report

G. **Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment:

- Carole Allen
- James Kences
- Jim Gambrill
- Victoria Simon
- Chrissy Adamowicz
- Dennis Weirzba
- Betty Kehoe
- Ted Little
- Ed Harding
- Scott Stevens
- Joey Donnelley

H. **Public Hearings**
I.  **Endorsements**

J.  **Old Business**

1.  Action: Non-Union Personnel Policy

Moved by Mr. Palmer, seconded by Ms. Blanchard to approve the proposed changes to the Non-Union Personnel Policy to include the $0.25 health benefit adjustment for non-union employees. Vote 5-0, motion passes.

2.  Action: Administrative Consent Agreement with State of Maine

Moved by Ms. Blanchard, seconded by Ms. McLaughlin to endorse the proposed Administrative Consent Agreement with the State of Maine regarding the Long Beach Sea Wall matter, and to direct the Town Manager to execute the Agreement on behalf of the Town and to ensure compliance with the terms of the Agreement. Vote 5-0, motion passes.

3.  Action: LED Street Light Product Approval

Moved by Ms. McLaughlin, seconded by Ms. Blanchard to approve Acuity Brands Lighting (AEL/Holophane) cobra head and caged acorn light fixtures from Gilman Electric Supply for the Town’s LED Street Light Project. Vote 5-0, motion passes.

4.  Action: Approve York Village Parking Layout

Moved by Ms. McLaughlin, seconded by Ms. Blanchard to approve the new parking plan for the proposed phase 1 construction portion of the York Village improvement project. Also moved to utilize the $50,000 for final design project costs that was previously approved to pay the utilities for their cost to design new underground facilities. Vote 5-0, motion passes.

K.  **New Business**

1.  Action: Carryforwards from FY19 to FY20

Moved by Mr. Palmer, seconded by Mr. Estes to approve the attached listing of carryforward requests from FY19 to FY20 in the amount of $128,691.08, excluding the Police Budget Item. Vote 5-0, motion passes.

2.  Action: Recycling Reform Resolution

Moved by Ms. McLaughlin, seconded by Ms. Blanchard to support the Recycling Reform Resolution. Vote 2-3, Mr. Palmer, Ms. Blanchard and Mr. Estes against, motion fails.
3. Discussion: Property Transfer to York Water District

4. Discussion: Financial Operating Data and Fund Balance History

5. Action: Pole Permit Approval

Moved by Mr. Palmer, seconded by Ms. Blanchard to approve the Pole Location Permit for 1 pole on Bay Haven Road as described in the application from Central Maine Power. Vote 5-0, motion passes.

L. Future Agendas

M. Other Business

N. Citizens’ Forum

    Public Comment: None

Adjourn

Moved by Ms. McLaughlin, seconded by Mr. Palmer to adjourn the meeting at 9:40 PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery