

Town of York, Maine
Budget Committee Meeting Minutes
Tuesday, July 22, 2025, 7:00 P.M.
York Public Library

1. Call to Order

Chair Heather Campbell called the meeting to order at 7:00 p.m. and stated that a quorum was present with seven people voting: Chair Heather Campbell, Vice Chair Courtney Munoz, Committee Secretary Amanda Sedgewick, Christine Brown, Melissa Day, Adam Gould, and Michael Wallwork. Patience Horton was the recording secretary working remotely from Town Hall Streams. Votes were taken via voice vote (aye).

2. Pledge of Allegiance

Christine Brown led the Pledge.

3. Approval of May 2025 Minutes

- Motion: Courtney Munoz moved to approve the Minutes of Tuesday, June 24, 2025, as amended. Christine Brown seconded the motion. Without further discussion, the motion carried 7-0.

4. Public Comment

No one came forward to speak.

5. Liaison Reports

a. School

Melissa Day gave the report.

b. Town Hall

Adam Gould gave the report.

c. Community Center

Adam Gould updated the Committee about the progress.

d. School Consolidation

Adam Gould gave the report.

e. Library

There was no report.

6. Updates on Old Business

a. Summer and Fall Visitors

This information will be available in August.

b. Tours

This information will be available in August.

c. Also

- The track and field project is on schedule.
- A presentation has been made to the Town about the TV system.
- The hybrid Zoom functionality is being developed.

7. New Business

a. Review DRAFT FY27 Meeting Calendar

The date for the Budget Committee to complete its process, including warrant articles, is March 7. Monday, March 9, is the date for the Selectboard's budget public hearing.

Report formats of different varieties were used in the FY26 department head presentations. A single, consolidated template will probably be developed for FY27, allowing the Budget Committee to view all parties and vendors across the Town and Schools in a unified manner.

Idea: Last year's binders could be used to analyze what worked and what did not work during the process, identifying areas for improvement by adding X, Y, or Z.

As the evening continued, Committee members proceeded to work on the individual calendar pages.

b. Questions to submit ahead of time to department heads

Preparing speakers with potential questions ahead of their presentations can help prevent them from being caught off guard and having to answer on the spot.

8. Adjourn: 8:10 P.M.

Motion: Christine Brown moved to adjourn. Courtney Munoz seconded the motion.

Upcoming Meetings

- **Tuesday, August 26, 7:00 P.M. (regular) Budget Committee Meeting**
- **Monday, September 22, 6:00 P.M. Tentative Joint Selectboard meeting**
Agenda Items
 1. **Capital Items for FY27**
 2. **Consolidation of warrant articles, specifically Public Safety & Parks**
 3. **Community Center & School Consolidation Warrant Approach**
- **Tuesday, September 23, 6:00 P.M. Joint meeting with School Board.**
Regular Budget Committee meeting to follow at 7:00 P.M.
- **Tuesday, October 28, 7:00 P.M. Budget Committee Meeting**

Documents filed on the Budget Committee website:

- **June 24, Budget Approved Minutes.1**