

Cliff Walk Committee

July 2, 2018; 5:30 – 7:00 PM

Wheeler Room York Public Library

Approved MINUTES

Members Present – Bob Gordon, Ted Little, Bob Luttman, Diane Kleist, Robert Palmer and Tom Rose

Members Absent – None

Town Staff – Dylan Smith, Director of Planning

Public - Jack Bjourm (Eaton Peabody Associate)

Cliff Walk Property Owners – Fran Niles (representing the Reading Room)

1) Announcements – Chairman Bob Gordon announced that the prior meeting on June 4th was indeed an official meeting of the Cliff Walk Committee. At the time, we believed that there were not enough Committee members present to achieve a quorum, but Bob was later informed that only 3 members were needed. The meeting minutes for the June meeting will use the notes taken as shown below.

2) Minutes of the June 4, 2018 CW Committee: The June meeting minutes used the notes taken and formatted as reference materials because the Committee believed that the meeting was unofficial at the time. This document was distributed and will be voted on at the next Cliff Walk Committee in August.

3) Public Comment and Questions: Fran Niles was representing the Reading Room and looking for more information about the document that they had been asked to sign. We explained the Cliff Walk Easement that has been in discussion with the Reading Room for quite a while and that we had been told that it was in the approval cycle. She said that the Reading Room has a new manager and she would take the easement information back to the management team.

4) Discussion of Issues Arising with Property Owners: In order to keep the property owners informed, the Committee has prepared and sent a status review of our activities and plans. This mailing included the following:

a) An invitation for them to attend one or more of our meetings and bring approvals, problems or concerns for discussion.

b) Highlights of the improvements already in place like the CW Ranger, Police department night patrols, new entrance gate and signage and the ongoing maintenance of the path and adjacent vegetation and plantings by Parks and Recreation

c) Discussion of storm damage on the Walk and Plans to address the various tasks involved. Parks and Recreation have already dealt with debris clearance and some of the erosion problems.

5) Plans for Future Meetings: Bob Palmer suggested that it was time for the Committee to prepare a report for the Board of Selectman. He said that the report should be a written document supported at a regular BOS meeting by key members of the Committee. After discussion, we decided to set a target date in the Fall (September or October). Bob Gordon and Bob Luttman will take the lead in writing.

6) Executive Session: Pursuant to 1 M.R.S. 405(6)(C) to discuss legal issues and real estate matters regarding the Cliff Walk: Moved by Ted Little, seconded by Bob Luttman

7) Adjourn: Moved by Ted Little and seconded by Tom Rose