

## MINUTES

### Town Hall Building Committee

Meeting Date: June 8, 2022

Meeting Time: 7:00 PM

Meeting Location: York Beach Fire Station

Committee Members Attending: Wayne Martin (Chair), Robert Hand, Elaine Morgillo, Jeff McConnell (ex officio representing First Parish Church)

Committee Members Absent: Gary Woods, Brud Weger, Robert Palmer (ex officio representing the Board of Selectmen), Marla Johnson (Budget Committee Rep)

Others Attending: Lita Semaru, Julie Ethridge, Steve Burns

**There were not enough members present to take any votes at this meeting.**

**1. Revised Initial Contract for Port City Architecture**

- On June 6<sup>th</sup> the Selectboard authorized execution of the revision to the initial contract with Port City Architecture, adding \$12,000 so work can continue to the new fiscal year. Steve will execute this contract for the Town.

**2. Main Contract with Port City Architecture**

- On June 6<sup>th</sup> the Selectboard authorized continued work with Port City Architecture to complete design work for the Town Hall Renovation and Expansion project. This does not need to go out to bid because the initial selection was a result of a public bid and it doesn't make sense to change design firms now. The contract will be negotiated with the assistance of Town Attorney Asha Echeverria.

**3. Construction Manager**

- Need to create an RFP for the construction manager, with Town Attorney Asha Echeverria's assistance. This needs to occur soon. The Selectboard was informed the Town would use this approach and there was no opposition to the concept – it has been the anticipated approach for some time now.

**4. Revised Floor Plans**

- The most current version of plans from Port City Architecture is dated June 8, 2022. Revision dates are critical as the Committee and staff monitor the design changes moving forward!
- Lita reviewed revisions to the floor plans. These have been made following meetings with various staff.

**5. Interior Building Materials**

- Several samples of flooring, bead board and ceiling tiles were shown. Lita showed these to begin to get a very general feel for what the Committee would expect for the interior design. There was some concern about looking at material samples rather than being presented with cohesive options of the interior design, but this was described as a high-level starting point with feedback useful to help begin the interior design.

Time Adjourned: 9:00 PM

Respectfully submitted,  
Steve Burns, Recording Secretary

Date of preparation of DRAFT minutes by the recording secretary: June 17, 2022

Date of adoption of FINAL minutes by the Committee: \_\_\_\_\_