

Cliff Walk Committee

June 4, 2018; 5:30 –6:30 PM

Kennebunk Room York Public Library

Approved MINUTES

Members Present – Bob Gordon, Ted Little, Diane Kleist and Tom Rose

Members Absent – Bob Luttman, Bob Palmer and Elizabeth Bardwell

Town Staff – Dylan Smith, Director Planning and from Parks and Recreation (Mike Sullivan, Robin Cogger and Lindsey McGillis)

Cliff Walk Property Owners – None

1) Announcements – Chairman Bob Gordon announced that this meeting lacked a quorum of committee members and any discussion by attending members would be considered unofficial and the following notes have been provided for review in future meetings.

2) Notes:

a) Minutes of the April 2, May 12 and May 14 were distributed

b) Bob Gordon reported that Elizabeth Bardwell’s term will expire on June 30 and she will not be able to serve another term. This leaves the Cliff Walk Committee with 2 open positions that will need to be filled

c) Mike Sullivan will officially retire as Director of Parks and Recreation effective on July 1, 2018. His remarks included the following:

i) Robin Cogger will replace him and Robin Kerr will continue to manage the Department’s activities on the Cliff Walk

ii) FEMA funding has been approved for repair of the CW damage, but the actual CW allocation and timing of this funding will not be settled until the Fall. Sullivan said that York has worked with FEMA in the past and has a good opportunity to both replace the damage and invest some mitigation features to better sustain the Walk.

iii) Parks and Rec will identify the “hot spots” that need attention and start to plan the work as soon as possible using Universal Trail Builders for much of the work. The Town’s position is that it has the easement for CW Repair and that the owners will support this work and the safety improvements it will provide.

c) Ted Little suggested that we send a copy of proposed easement for property owners as well as the CW Committee's Mission statement to both Robin Cogger and Lindsey

d) Discussion included the plan to send an update letter to the CW property owners to provide a summary of the Cliff Walk Committee's activities and to invite them to attend some of our meetings to ask questions and provide feedback. Bob Gordon will provide a rough draft.

e) Plans for Future Meetings for the remainder of calendar 2018 are 7/2, 8/6, 9/10, 10/1, 11/5 and 12/3