

**BOARD OF SELECTMEN'S  
MEETING MINUTES  
7:00 PM MONDAY, MAY 20, 2019  
YORK PUBLIC LIBRARY**

Present: Todd A. Frederick, Robert E. Palmer, Jr., Elizabeth D. Blanchard, Michael L. Estes, Marilyn McLaughlin, Town Manager Stephen H. Burns and members of the press and public.

**Call to Order**

Todd A. Frederick called the meeting to order at 7:00 PM.

**Pledge of Allegiance**

**Annual Organizational Meeting**

1. Election of Chair and Vice-Chair

Moved by Ms. Blanchard, seconded by Mr. Palmer to nominate Todd Frederick for Chairman. Vote 5-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Blanchard to nominate Robert Palmer for Vice-Chairman. Vote 5-0, motion passes.

2. Establish a Fixed Schedule of Meetings

Moved by Mr. Palmer, seconded by Ms. Blanchard to approve the proposed schedule of meetings for the coming year, as required by the Town Charter. Vote 5-0, motion passes.

3. Re-adopt the Selectmen's Policy Entitled "Disbursement of Wages to Municipal Employees"

Moved by Mr. Palmer, seconded by Ms. Blanchard to re-adopt the Selectmen's Policy, Disbursement of Wages to Municipal Employees, and to direct the Town Manger to file a copy of this action and the renewed policy with the Town Clerk. Vote 5-0, motion passes.

4. Re-adopt Selectmen's Policy Entitled "Transaction of Business"

Moved by Ms. Blanchard, seconded by Mr. Palmer to re-adopt the Selectmen's Policy, Transaction of Business, with the requested amendment on the section on Special and Emergency Meetings. Vote 5-0, motion passes.

5. Review Selectmen's Policy Entitled "Public Participation at Selectmen's Meeting"

Moved by Mr. Palmer, seconded by Ms. McLaughlin to amend the Board of Selectmen's Policy, Public Participation at Selectmen's Meetings to amend the first sentence of paragraph four to add "any TOWN issue". Vote 5-0, motion passes.

6. Adopt the Town Budget as Certified by the Town Clerk and Set by the Voters per Article 2, Sections 14 (B) & (C) of the Town Charter

Moved by Mr. Palmer, seconded by Ms. Blanchard to adopt the Town Budget as decided by the voters and certified by the Town Clerk, per Town of York Home Rule Charter Article II, Sections B and C. Vote 5-0, motion passes.

7. Discussion and Possible Action: Call a Special Budget Referendum in accordance with Article 2, Section 14 (F) of the Town Charter

Item was not needed.

8. Elect a member to serve on the Hartley Mason Board of Trustees

Moved by Ms. McLaughlin, seconded by Ms. Blanchard to appoint Robert Palmer to serve on the Hartley Mason Board of Trustees. Vote 5-0, motion passes.

9. Review Priorities for Interaction with Municipal Committees and Set Liaison Assignments for the Coming Year

Mr. Frederick – Negotiations with Sewer District; Senior Center

Ms. Blanchard – York Library; Negotiations with First Parish

Mr. Palmer – Cliff Walk; Negotiations with First Parish; Negotiations with Sewer District

Mr. Estes – Village Revitalization; Water District and Mount Agamenticus; Senior Center

Ms. McLaughlin – Water District and Mount Agamenticus

10. Update on Membership on All Municipal Boards and Committees

11. Review Selectmen's Code of Ethics

12. Training Requirements and Opportunities for Board Members

13. Annual Adoption of Emergency Plan

Moved by Mr. Palmer, seconded by Ms. Blanchard to adopt the Town of York's Comprehensive Emergency Checklist dated May 14, 2019 in accordance with the Town's Emergency Management Ordinance dated June 19, 2015. Vote 5-0, motion passes.

**B. Consent Agenda**

1. May 13, 2019 Meeting Minutes
2. Business License Renewals

Moved by Ms. Blanchard, seconded by Mr. Palmer to accept the Consent Agenda. Vote 5-0, motion passes.

**C. Minutes**

*\*Listed in Consent Agenda\**

**D. Chairman's Report**

**E. Manager's Report**

**F. Awards**

**G. Reports**

1. MS4 - Kristie Rabasca, Integrated Environmental
2. Route One/Short Sands Road Intersection - Dean Lessard
3. FY20 Paving Update - Dean Lessard

**H. Citizens' Forum** - The Citizens' Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Bill Weiting  
Joey Donnelly  
Tim Decoteau  
Michelle Hanson  
Spiro Paras  
David Webber

**I. Public Hearings**

**J. Endorsements**

**K. Old Business**

**L. New Business**

1. Discussion & Possible Action: Process if Davis Land Vote Passes

Moved by Mr. Estes, seconded by Ms. Blanchard to appoint Robert Palmer and Marilyn McLaughlin to negotiate with Davis Family. Vote 5-0, motion passes.

2. Discussion: State Regulation of Medical Marijuana

3. Discussion: Criteria and Process for Selection of Town Attorney

**M. Future Agendas**

*On the Radar*

After the positive vote on the non-binding referendum question regarding the purchase of the Davis Property, the Board will hold a Listening Session regarding the Davis Property on June 3, 2019.

**N. Executive Session - Title 1 MRSA § 405.6.E (Legal)**

Moved by Mr. Palmer, seconded by Mr. Estes to enter into executive session. Vote 5-0, motion passes.

Present: Chairman Todd A. Frederick, Vice-Chairman Robert E. Palmer, Jr., Elizabeth D. Blanchard, Michael L. Estes, Marilyn McLaughlin, Town Manager Stephen H. Burns and Attorneys Dan Murphy and Mary Costigan via phone.

Moved by Mr. Palmer, seconded by Mr. Estes to exit out of executive session. Vote 5-0, motion passes.

**O. Other Business**

The Board chose the date of July 11, 2019 to hold a Volunteer Recognition event.

**P. Citizens' Forum**

Public Comment: Spiro Paras  
David Brinkman

**Adjourn**

Moved by Mr. Palmer seconded by Ms. Blanchard to adjourn the meeting at 10:40 PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager