

HISTORIC DISTRICT COMMISSION MEETING MINUTES

Wednesday, March 6, 2019, York Public Library

Present: Kurt Hultstrom, Kari Laprey, Amy Phalon, Scott Stevens, Bryce Waldrop

Absent: n/a

Meeting called to order at 5:34 pm

PUBLIC COMMENT

N/A

REVIEW MINUTES

Phalon motioned to accept meeting minutes for February 6, 2019 as written, Laprey seconded, unanimously approved.

OLD BUSINESS

Revised Application for Certificate of Appropriateness

Reviewed proposed application with amendments. Made additional changes to wording and titles. Discussed sharing the revised Application with regional professionals and residents (architect, builder, resident) for input. Discussed need for a sample COA form for each category of work, as well as a sample Findings of Fact. Decided to roll-out the application now and revised as needed in the future. Waldrop will make edits, remove DRAFT watermark and send form to Stevens for distribution to Town officials.

Hultstrom motioned to adopt the application as amended, Phalon seconded, unanimously approved.

Expansion of Village Center Historic District

Discussed proposed expansion of Village Center Historic District. Phalon presented the draft proposal for the Board of Selectman, and sought input from Commission members for completing the proposal. The Architectural Survey documents, submitted by consultant Stephen Mallory, will be adopted by reference into the proposal. Discussed 116 York Street,

which sits behind street front properties, but has access to York Street, thus should be included in the proposed district expansion. However, the “Red house” behind 116 York Street is accessed from a different street and not entirely visible year-round from York street, thus was agreed it should be left out of this proposed expansion. Phalon will continue working on proposal and share a draft with the Commission via email, for further discussion at next meeting.

NEW BUSINESS

Public Forum with HDC

Continued discussion of a public forum to introduce the HDC and its processes to the community, offer preservation guidance to the community, and gather public input regarding the HDC and local preservation for further public education efforts. All agreed it was a good idea, but decided to target a summer timeframe for this meeting, and will discuss further in future meetings.

ADJOURNMENT

Motion to adjourn made by Waldrop, seconded by Laprey, unanimously approved.

Meeting adjourned at 6:40 pm.