

**York Historic District Commission Meeting Minutes**  
**Tuesday, February 4, 2025, 5:30 P.M.**  
**York Police Training Room**

**1. Call to Order**

**2. Roll Call**

Chair Scott Stevens called the meeting to order at 5:40 P.M. A quorum was determined with three members voting: Chair Scott Stevens, Vice Chair/Commission Secretary Kari Laprey, and Donald Rose. Glen MacWilliams was absent. Patience G. Horton was the recording secretary. Votes were taken by voice vote.

In attendance: Donna O'Brien, Applicant  
Kevin O'Brien, Applicant  
John Covino, a York resident seeking a seat on the HDC

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**3. Citizen's Forum**

**The Citizens' Forum is open to any member of the public for comments on topics that are not on the agenda. All Comments should be directed to the Chair and brief and to the point.**

Scott Stevens opened and closed the Citizen's Forum. No one came forward to speak.

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**4. Application Reviews**

**5. New Business**

**1. Kevin O'Brien, 16 Pine Hill South, Cape Neddick, Map 0002, Lot 0025-A. This application is for a demolition per §12.17 of the York Zoning Ordinance. The applicant wants to tear down and replace a section of the home.**

Scott Stevens verified that there was no conflict of interest among commission members.

- Motion: Kari Laprey moved to accept the application for 16 Pine Hill South, Map/Lot 0002-0025-A, as complete for consideration. Donald Rose seconded the motion. Without further discussion, the motion carried 3-0.

Commission members discussed the project with the applicant.

- Motion: Kari Laprey moved to approve the application for 16 Pine Hill South, Map/Lot 0002-0025-A, because the building is not of significant historical significance and does not warrant the demolition delay. Don Rose seconded the motion. Without further discussion, the motion carried 3-0.

Scott said the Findings of Fact will likely be submitted to the Code Office in the next few days.

36       **2. Election of Officers**

37       Kari Laprey nominated Scott Stevens as Chair. Don Rose seconded the nomination.

38       Scott Stevens nominated Kari Laprey as Vice Chair and Commission Secretary. She accepted  
39       the nomination.

40       The nominations passed 3-0.

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42       **6. Old Business**

43       Commission members interviewed John Covino, who was applying for a seat on the  
44       commission.

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46       **7. Review Minutes**

- 47       • Motion: Don Rose moved to approve the September 3, 2024, minutes as written. Scott  
48       Stevens seconded the motion. Without further discussion, the motion carried 3-0.
- 49       • Motion: Don Rose moved to approve the Minutes of October 1, 2024, as amended.  
50       Scott Stevens seconded the motion. In the discussion, Scott discussed reports that must  
51       be submitted to the Maine Historic Preservation Commission and the National Park  
52       Service. Without further discussion, the motion carried 3-0.

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- 54       • Motion: Don Rose moved to adjourn. Kari Laprey seconded the motion. Without  
55       further discussion, the motion carried 3-0.

56       **8. Adjourn**

57       6:20 P.M.

58       Respectfully submitted,

59       Patience G. Horton

60       HCD Recording Secretary