BOARD OF SELECTMEN’S
MEETING MINUTES - AMENDED
6:00 PM / 7:00 PM  MONDAY, JANUARY 27, 2020
YORK PUBLIC LIBRARY

6:00 Executive Session per Title 1 MRS §405.6(A) (C) & (E) – personnel, real estate and legal

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Others Present: Town Manager Stephen H. Burns, Assistant Assessor Julie Etheridge, Law Counselor at Bernstein Shur Law Firm Mary Costigan

Moved by Mike Estes, seconded by Robert Palmer to enter into executive session. Vote 5 – 0, motion passes.

Moved by Liz Blanchard, seconded by Mike Estes to exit out of executive session. Vote 5 – 0, motion passes.

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Absent: None

Others Present: Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:05 PM.

Pledge of Allegiance

Acknowledgement of service by Nelson Giordano, Budget Committee

A. Consent Agenda
   1. January 13, 2020 Meeting Minutes
   2. Business License Renewals
      -Cape Neddick Country Club
      -Cape Neddick Lobster Pound
      -Sand Dollar Bar and Grille
      -Stage Neck Inn
3. Property Redemption: 8 and 9 Railroad Avenue Extension
   Moved by Liz Blanchard, seconded by Mike Estes to approve the
   property redemption of Tax Map 000027-0004-A, located at 8 and
   9 Railroad Avenue Extension, as requested, subject to the
   condition that all taxes, interest and administrative costs are paid
   in full by no later than March 27, 2020 with cash or certified bank
   check. Vote 5 – 0, motion passes.

4. Accepting utility trailer from VFW
5. Written Assurances for Public Sewer Extensions
   Moved by Liz Blanchard, seconded by Marilyn McLaughlin to
   approve the proposed sewer expansion requests as proposed by
   the York Sewer District. Vote 5 – 0, motion passes.

Moved by Robert Palmer, seconded by Liz Blanchard to accept the Consent
Agenda minus 3 and 5. Vote 5-0, motion passes.

B. Minutes

C. Chairman’s Report

D. Manager’s Report
   1. Friday is the last day for school impact fees
   2. Will start using update on Municipal Finance software in April
   3. Reminder about Tax Clerk’s office closed on 3/3, 6/9 and 11/3 due to
      elections
   4. Budget season
   5. Mt. Agamenticus

E. Awards

F. Reports
   1. Upcoming 2020 US Census – Sterling Roop

G. Citizens’ Forum
   The following spoke:
   1. Frances Koerschner
   2. James Kences
   3. Allyson Cavaretta
   4. Wayne Martin

H. Public Hearings
   1. Ordinance Amendments for May Referendum
      The following spoke:
      1.Wayne Martin
      2. Betsy Goodwin
      3. Scott Stevens
      4. Greg Orso
5. Frederick Koerschner
6. Bruce Waldrop
7. Amy Phalon

I. Endorsements

J. Old Business
1. Action: Ordinance Amendments for May Referendum
   1. Expansion of York Village Center Local Historic District
      Moved by Robert Palmer, seconded by Liz Blanchard to move to 2nd Public Hearing. Vote 4 – 1, motion passes.
   2. Cul-de-sac Specifications
      Moved by Mike Estes, seconded by Liz Blanchard to move to 2nd Public Hearing. Vote 5 - 0, motion passes.
   3. Shoreland Overlay District
      Moved by Marilyn McLaughlin, seconded by Robert Palmer to move to ballot. Vote 5 - 0, motion passes.
   4. Open Space Conservation Subdivision Ordinance
      Moved by Robert Palmer, seconded by Marilyn McLaughlin to move to ballot. Vote 5 - 0, motion passes.
   5. Supplemental Building Ordinance
      Moved by Liz Blanchard, seconded by Robert Palmer to move to 2nd Public Hearing. Vote 5 – 0, motion passes.
   6. Senior Citizen Advisory Ordinance
      Moved by Marilyn McLaughlin, seconded by Liz Blanchard to move to 2nd Public Hearing. Vote 5 – 0, motion passes.

     Moved by Marilyn McLaughlin, seconded by Robert Palmer to place the proposed amendments on the May 2020 ballot. Vote 5-0, motion passes.

2. Discussion: Fund Balance Policy and Supplemental Contingency
3. Action: FY21 Use of Fund Balance to Reduce Taxes
   No decision as of yet
4. Discussion: Witchtrot Landfill Solar Generation
5. Action: Friends of York Dog Park Request
   Moved by Robert Palmer, seconded by Todd Frederick to approve the location of 17 Bog Road for the future location of the York Dog Park, pending all State and Local required permits, and to allocate up to $3,000 from the contingency fund to assist in the cost of locating property lines and monumentation at 17 Bog Road. Vote 5 – 0, motion passes.

K. New Business
1. Action: Board of Selectmen’s Contingency Budget
   Moved by Robert Palmer, seconded by Mike Estes to increase the selectmen’s Contingency request to $100,000. Vote 5 – 0, motion passes.
2. **Action: Non-Binding Sewer Service Expansion Question**
   Mike Estes suggests that it needs more wording. Robert Palmer suggests it needs more work. Todd Frederick suggests bringing back on 2/24.

3. **Discussion: Selectmen’s Street Light Policy**

4. **Action: 36 Ferncroft Consent Decree**
   Moved by Robert Palmer, seconded by Liz Blanchard to approve consent agreement with property owners of 36 Ferncroft Road in that the Town is not pursuing action against the non-conforming structure recently identified. Vote 5 – 0, motion passes.

5. **Action: Appointment to Senior Citizens Advisory Board**
   Moved by Robert Palmer, seconded by Mike Estes to appoint Debbie Myers as a Regular member to the Senior Citizens Advisory Board, with a term expiring June 30, 2021. Vote 5 – 0, motion passes.
   Moved by Robert Palmer, seconded by Mike Estes to appoint Greg Fyfe as an alternate member to the Senior Citizens Advisory Board, with a term expiring June 30, 2022. Vote 5 – 0, motion passes.

6. **Action: Senior Citizens Advisory Board Request**
   Moved by Marilyn McLaughlin, seconded by Liz Blanchard to direct the Town Manager to initiate the process to propose a minor Charter amendment to alter the composition of the Senior Citizens Advisory Board as requested. Vote 4 – 1, motion passes.

7. **Action: Change in Sohier Park Committee members**
   Moved by Liz Blanchard, seconded by Mike Estes to move Evie Lipka to Alternate Member; move Alternate Member Diane Ross up to Full Member; and move Alternate Member Dr. Sue Moran up to Full Member. Vote 5 – 0, motion passes.

L. **Future Agendas**

M. **Other Business**

N. **Citizens’ Forum**
   The following spoke:
   1. Wayne Martin

**Adjourn**

Chairman Todd A. Frederick adjourned the meeting at 10:47 PM. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos