6:00 PM – Interviews:
  - Recycling Committee: Carol Libby
  - Senior Citizens Advisory Board: Greg Fyfe, Lorraine Robbins
  - Pardoe, Maxine Brown

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr.,
Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Others Present: Town Manager Stephen H. Burns

6:30 PM - Executive Session per Title 1 MRS §405(6)(C) (real estate)

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr.,
Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Others Present: Town Manager Stephen H. Burns, Code Enforcement Officer
Amber Harrison, Todd Scheffer of SRW Environmental Consulting

Moved by Robert Palmer, seconded by Mike Estes to enter in to executive
session. Vote 5 – 0, motion passes.

Moved by Robert Palmer, seconded by Liz Blanchard to exit out of executive
session. Vote 5 – 0, motion passes.

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr.,
Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Absent: None

Others Present: Town Manager Stephen H. Burns, Code Enforcement Officer
Amber Harrison, Dan Bannon of GEI, Members of the Harbor Board and members
of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:13 PM.

Pledge of Allegiance
Compass Rose Presentation
Amber Harrison presented a poster of the 3rd graders entries for the Compass Rose contest and announced Karina Hristov as the winner

Acknowledgement of service by Nelson Giordano, Budget Committee
Nelson could not make it, will be pushed out to 1/27

A. Consent Agenda
   1. December 9, 2019 Meeting Minutes
   2. Business License Renewals
      - The Lynwood Inn
      - Frankie and Johnny’s
      - 2 River Road Inn and Cottages
   3. Reoccurring Special Event Permit: YHS Interact Club Polar Dip

Moved by Liz Blanchard, seconded by Mike Estes to accept the Consent Agenda. Vote 5-0, motion passes.

B. Minutes

C. Chairman’s Report

D. Manager’s Report
   - Town went out to bond in December. Awarded the bond to Piper Jaffray at 1.78% plus 93k premium.
   - The Town Clerk Tax Collector’s office will be closing for 3 state elections. March 3, June 9 and November 3. Staff will help out at the elections.
   - The seasonal speed limit on Long Beach Ave. dropped from 40 to 30 mph in winter, remains at 25 mph in summer.

E. Awards

F. Reports

G. Citizen’s Forum
   The following spoke:
   1. James Kences
   2. Dennis O’Connor
   3. Dan Reposa

H. Public Hearings
   1. Parking Permit Program

I. Endorsements
J. **Old Business**

1. **Action: Parking Permit Program Amendment**
   Moved by Marilyn McLaughlin, seconded by Mike Estes to approve the Parking Permit Program Ordinance, be amended with the following changes:

   - Section 2 Definitions bullet point F Member of the United State Armed Forces: One who is on Active Duty for a branch of the U.S. Military

   - Section 4. Issuance/Costs paragraph C A Person is eligible for a Parking Permit upon demonstrating to the satisfaction of the Town Clerk: bullet point 3 That he or she is an active duty member of the military residing in York. Required document of proof: a rental agreement, or utility bill, or lease in the name of the permit applicant

   - Section D. Residency/Property Ownership bullet point 3 Vehicle must be registered to the active duty military member applying for the parking permit

   - Section E Application contents: bullet point 1 Name of the registrant of motor vehicle, which must include the year-round residents name, the nonresident property owner’s name or name of the active duty military member

   Also to add that the parking permit should be applied to each vehicle with one payment per household at the current rate. Vote 5 – 0, motion passes.

2. **Action: Harbor Study and Implementation**
   Dan Bannon of GEI can develop a scope to lay out options for the Town to see various approaches to amend Harbor and Zoning ordinances.

3. **Discussion: Pre-Climate Action Planning (Christine Seibert)**

4. **Action: FY21 Policy Items**
   Moved by Robert Palmer, seconded by Liz Blanchard to approve the policy requests as listed on the table dated January 10, 2020. Vote 5 – 0, motion passes.

5. **Action: FY21 COLA**
   Moved by Robert Palmer, seconded by Liz Blanchard to implement a 1.9% cost of living adjustment to the personnel wage scales, as proposed in the fiscal year 2021 budget. Vote 5 – 0, motion passes.
6. **Action: York-Kittery Border**
   Moved by Mike Estes, seconded by Liz Blanchard to direct the Town Manager and Town Attorney to take any and all actions necessary to prepare and file a case to file in court to contest the border between York and Kittery. Vote 4 - 0 - 1, motion passes. Marilyn McLaughlin abstained.

K. **New Business**
   1. **Action: Kittery Water District proposed Charter Change**
      Moved by Mike Estes, seconded by Marilyn McLaughlin to direct the Town Manager to send a letter of support. Vote 5 - 0, motion passes.

   2. **Discussion: Town-Library MOU**

   3. **Discussion: Re-Use Options for Former Police Station**

   4. **Action: Appoint to Senior Citizens Advisory Committee**
      Moved to appoint Greg Fyfe. Withdrawn by Robert Palmer and Mike Estes. Table to the 27th in executive session.

   5. **Discussion: USCGA VHF radio repeater at Mt. A Summit Lodge**
      Moved by Liz Blanchard, seconded by Mike Estes to allow the US Coast Guard Auxiliary to maintain its VHF radio repeater in the summit lodge on Mount Agamenticus, with no formal lease, with the understanding the Board may reconsider this matter at any time. Vote 5 – 0, motion passes.

   6. **Action: Tax Foreclosures**
      Moved by Mike Estes, seconded by Marilyn McLaughlin to continue with foreclosure proceedings on all properties which are not trailers, this will take place on January 23, 2020. With additions to bring trailers in at a later meeting with plan. Vote 5 – 0, motion passes.

L. **Future Agendas**
   - Survey of the Town Hall
   - Building comm. for the Town Hall
   - Town Hall functions
   - Recycling update from Casella
   - Dock in CNR (poll the members)
   - 1/27 – Sewer – non-binding question on ballot to expand sewer service in Route One corridor
   - 1/27 – BOS contingency

M. **Other Business**

N. **Citizen’s Forum**
Adjourn

Chairman Todd A. Frederick adjourned the meeting at 10:22 PM. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos