

York Planning Board Workshop Meeting
Thursday, January 12, 2022; 7:00 P.M.
Zoom

1. Call to Order; Roll Call; Determination of Quorum; Appointment of Alternates

Chair Wayne Boardman called the meeting to order at 7:00 P.M. A quorum was determined with five members voting. They were Chair Wayne Boardman, Board Secretary Peter Smith, Ian Shaw, David Woods II, and Brian Trafton. Land Use Planner DeCarlo Brown represented Town Hall staff. Patience Horton took Minutes working remotely from Zoom. Votes were taken via roll call.

2. Public Forum

Wayne Boardman opened and closed the public forum. No one came forward to speak.

3. Field Change

There were no field changes.

4. 2023 Meeting Schedule

- The November meetings will be held the 9th and the 30th.
 - The December meetings will be held the 14th and 28th.
 - The dates of the joint meetings with the Selectboard will be determined by DeCarlo Brown.
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5. Findings of Fact—Water District

Findings of Fact, Conclusions of Law, and Decisions

Planning Board, Town of York Maine

Regarding an application for Mount Agamenticus parking & bathroom improvements

Map/Lots 0095-0008 and 0095-0025

Applicant Town of York and York Water District

- Motion: David Woods II moved to authorize the Chair to sign the Findings of Fact for the York Water District, Tax Map/Lot 0096-0024-i, as amended. Ian Shaw seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.
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6. Discussion

A. Officer Election—Vice-chair

This election occurred because Vice-chair Gerry Runte left the Planning Board in December. The bylaws recommend that the election of any replacement officers to occur during the first meeting following the notice of vacancy, instead of waiting for the start of the fiscal year in July.

- Pete Smith nominated Ian Shaw as Vice-chair for the York Planning Board. Brian Trafton seconded the motion. Ian Shaw respectfully declined.
- Ian Shaw nominated David Woods II as Vice-chair for the York Planning Board. Brian Trafton seconded the motion. David accepted the nomination. The nomination passed 5-0.
- Motion: Pete Smith moved to amend the Planning Board bylaws to insert Paragraph 2.3.2, subsequently removing 2.3.3 and rewording 2.3.2 with the language that was stated earlier during the meeting. David Woods II seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.

Pete Smith cited the important need for alternate members as soon as possible. Female members would be especially encouraged to round out the demographics.

B. Public hearing Scheduling—Stormwater Management

This will be held February 9, 2023.

By Federal definition, York is no longer considered a solitary urban area. York is now part of the Portsmouth NH urban area. Before January 1, 2023, having at least 5,000 dwelling units within one square mile had set the definition. As of January 1, 2023, having at least 2,500 residential dwelling units within one square mile has set the definition of “urban area.”

C. Legislation—Electric Vehicle Charging Stations

Because the Selectboard does not want to burden new businesses with a requirement to install EV charging stations during the building process, the Selectboard did not support the Planning Board’s initiative to move the EV Charging Station amendment to the May, 2023, ballot. Wayne Boardman and Brian Trafton formed a work group with DeCarlo Brown to make an amendment change recommending the installation of the infrastructure of EV charging stations during the building process, instead.

D. Climate Action Plan/Comprehensive Plan Implementation

The Planning Board has been charged by the Selectboard to create a subcommittee that will make recommendations for the implementation of the Comp Plan. Some of the members of the Comp Plan Steering Committee, including former Chair Kathleen Kluger, will be invited to participate.

Otherwise, the Climate Action Plan Subcommittee will report directly to the Selectboard. The recommendations of the Climate Action Plan and the Comp Plan overlap in several places.

The RFP for the Green Enterprise Zone has been approved and will be open between January 20 and February 14. The Planning Department will be directly involved in the process of changing ordinances and rezoning the area. A subcommittee will be created.

7. Minutes

- Motion: Ian Shaw moved to approve the Minutes of the meeting of Thursday, October 13, 2022 as amended. Brian Trafton seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.
- Motion: Ian Shaw moved to approve the Minutes of the meeting of Thursday, November 10, 2022, as amended. David Woods II seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.
- Motion: Ian Shaw moved to approve the Minutes of the meeting of Thursday, December 1, 2022, as amended. Brian Trafton seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.
- Motion: Ian Shaw moved to reconsider the Minutes of Thursday, November 10, 2022. David Woods II seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.
- Motion: Ian Shaw moved to approve the Minutes of the meeting of Thursday, November 10, 2022, as amended. Pete Smith seconded the motion. There was no further discussion. By roll call, the motion passed 5-0.

8. Other Business

According to DeCarlo Brown, sometimes when the Board has approved final plans with conditions, some of the wording of the conditions allows the applicant to change the final plans. The board should not (cannot legally) approve conditions that require design changes to the final plan. The plans are in their final form before approval and conditions that change design features are not allowed.

9. Adjourn

9:15

Respectfully submitted,
Patience G. Horton