

**SELECTBOARD'S
MEETING MINUTES
10:30 AM/5:30/6:50/ 7:00 PM, MONDAY, January 9, 2023
York Library
Ch. 3, Town Hall Streams**

10:30 AM Executive Session: per Title 1 MRS §405.6(A) Personnel

Moved by Kinley Gregg, seconded by Mike Estes to go into Executive Session at 10:45 a.m. Vote 5-0, motion passes.

Moved by Kinley Gregg, seconded by Mike Estes to come out of Executive Session at 11:30 a.m. Vote 5-0, motion passes.

5:30 PM Executive Session: per Title 1 MRS §405.6(A) Personnel, (C) Real Estate and (E) Legal

Moved by Kinley Gregg, seconded by Marilyn McLaughlin to go into Executive Session at 5:34 p.m. Vote 5-0, motion passes.

Moved by Marilyn McLaughlin, seconded by Kinley Gregg to come out of Executive Session at 6:20 p.m. Vote 5-0, motion passes.

6:50 PM Interviews

1. Glen MacWilliams - Historic District Committee

7:00 PM - Regular Meeting

Present: Chair Todd A. Frederick, Vice Chair Robert E. Palmer, Jr., Kinley Gregg, Mike Estes, Marilyn McLaughlin

Others Present: Acting Town Manager/Assistant Town Manager/HR Director Kathryn Lagasse, Planning Director/Interim Deputy Town Manager Dylan Smith, Assistant to the Town Manager Diana Janetos, IT Manager Alex Gagnon, Land Use Planner DeCarlo Brown, York Village Fire Department Chief Chris Balentine, York Beach Fire Department Chief Jeff Welch Public Works Director Dean Lessard, Town Historian James Kences, MSSRB Chair Patricia Conner and members of the public

Call to Order

Chair Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda

1. December 12, 2022 Meeting Minutes
2. Business License Renewals
 - SOME Brewing Co., LLC
 - Anthony's Food Shop Inc.
 - The Candy Corner, Inc.

- Wiggly Bridge Distillery
 - Norma's Restaurant
3. Pole Permit

Moved by Marilyn McLaughlin, seconded by Kinley Gregg to accept the Consent Agenda. Vote 5-0, motion passes.

B. Minutes

C. Chair's Report

- Thank all the public safety departments that helped keep our citizen's safe during the storm we had at the end of December. The Town of Emergency plan worked well. We had warming centers available. Thanks to all that were involved with that.
- Selection of Town Manager, the position closed 12/27. 29 resumes received. Going through process and interview will be happening later this month.
- Town Hall staff will be moving so the building will be renovated. The temporary location will be behind Walgreens off Rt. 1.

D. Manager's Report

- Will be closing to public 2/10 and 2/13 for the move, and open back up to the public on 2/14.
- Our mailing address will stay the same, 186 York St., but we will be over at 4 Marketplace Drive, units 1, 2 and 4. A Postcard will be going out in the next couple of weeks and a banner will be out in front of Town Hall soon.
- 21 Darcy has officially closed and sold; we are not responsible for the lien we have been discussing. The town is not responsible for the attorney. Sale price was \$242,000 and change minus roughly \$2,000.
- York River was officially designated into the National Wild and Scenic Rivers system.
- Storm damage update - most of our damages were Parks and Recreation related. Fire Dept. and DPW did a wonderful job. This looks like it will be a FEMA declared storm in the next couple of weeks.
- Appeals Board and Planning Board are looking for 2 alternate committee appointments, always looking for volunteers
- Officially offered and has been accepted a new Parks and Recreation Director, Peter Murray.
- Sohier Park Gift Shop Manager has been filled by Marquis, and now we have a Clerk's position offered
- Working on filling Code Enforcement Director, interim Director is Heather Ross
- Introduction of our new IT Manager, Alex Gagnon

E. Awards

1. Award Capital Funds bid for structural repairs to York Beach Fire Station lobby

Moved by Robert Palmer seconded by Marilyn McLaughlin to award proposed structural repairs to the lobby at the York Beach Fire Station to Shoreline Construction in York, Maine for the amount of \$90,000 for repairs that arise during construction. Approve \$40,000 to repair the sewer Stormwater connection at York Beach Fire Station. Vote 5-0, motion passes.

2. Award of Mountain Road Culvert

Moved by Mike Estes seconded by Kinley Gregg to approve the DPW to purchase the (137"x87") poly coated steel type 2 culvert from Contech Engineered Solutions LLC for the replacement of the corrugated metal culvert under Mountain Road in the amount not to exceed \$28,200.00. Vote 5-0, motion passes.

F. Reports

1. Municipal Social Services Review Board - Pat Conner
2. Candidate's night - Jerry Allen and (Elizabeth Bardwell)

G. Citizens' Forum

1. Donna Bakke
2. Jerry Allen
3. Glen MacWilliams
4. Caroline Macdonald
5. James Kences
6. Janet Drew
7. Dave Carley
8. Lise Boutiette

H. Public Hearings

I. Endorsements

J. Old Business

1. Action: Set COLA for FY24
Moved by Marilyn McLaughlin seconded by Robert Palmer to implement a 4% cost of living adjustment to the personnel wage scales, as proposed in the fiscal year 2024 budget. Vote 5-0, motion passes.
2. Discussion: Broadband and Wi-Fi - Alex Gagnon and DeCarlo Brown
3. Action: Fire Brush Truck
Moved by Kinley Gregg seconded by Marilyn McLaughlin to amend the Capital Plan to reflect an anticipated cost of \$401,000 for the York Fire Department Brush Fire Pumper. Vote 5-0, motion passes.
4. Action: Green Enterprise Design Charette RFP
Moved by Robert Palmer seconded by Marilyn McLaughlin to accept the Green Enterprise Design Charette RFP as amended. Vote 5-0, motion passes.

K. New Business

1. Action: Committee Appointments
Moved by Robert Palmer seconded by Mike Estes to appoint Mary Daun to a regular member of the Board of Appeals with a term expiring 6/30/2023. Vote 5-0, motion passes.

Moved by Robert Palmer seconded by Mike Estes to appoint Glen MacWilliams as a regular member of the Historic District Committee with a term expiration on 6/30/2025.
Vote 5-0, motion passes.

Kinley mentioned that HDC (Historic District Commission) has District Rep. openings for the York Harbor District, Lindsey Rd. District and the Village District (those are people who live in those historic districts) and are all vacant and we would love to have residents who are affected by this ordinance step forward.

Moved by Kinley Gregg seconded by Mike Estes to appoint Brian Trafton to a regular member of the Planning Board with a term expiring 6/30/2024. Vote 5-0, motion passes.

Moved by Kinley Gregg seconded by Mike Estes to accept the resignation of Kathleen Kluger from the Planning Board with regret. Vote 5-0, motion passes.

Marilyn McLaughlin publicly would like to thank Kathleen Kluger for all the work she has done on the Planning Board and getting the Comprehensive Plan through, and she has done a wonderful job and will surely be missed.

2. Action: Review of Climate Action Committee draft charter
Bring the draft back with changes for the next Board meeting on the 23rd.
3. Action: Appointment to the Superintendent Selection Committee
Moved by Kinley Gregg seconded by Robert Palmer to appoint Mike Estes to the Superintendent search committee. Vote 5-0, motion passes.
4. Action: Appointment of the Parks and Recreation Director
Moved by Robert Palmer seconded by Marilyn McLaughlin to appoint Peter Murray as the Town of York Parks and Recreation Director effective 1/19/2023. Vote 5-0, motion passes.
5. Action: Business Directional Sign for Grain Surfboards
Moved by Kinley Gregg seconded by Marilyn McLaughlin to approve the single sided business directional signs requested for Long Beach Avenue at the intersection of Webber Road and US Route 1 (northbound) at the intersection of Old Post Road for Grain Surfboards. Vote 5-0, motion passes.

L. Future Agendas

- Next meeting 1/23
- Public Hearings for upcoming ordinance amendments for May
- Placeholder to bring back the discussion on access fees at Mt. A, beaches and the transfer station
- Action on ordinance amendments
- Action on York Climate Action Committee Charter
- Potential enforcement requirement for a notice of violation for 272 US Rt. 1
- Committee appointments
- Application for public assistance grant for the FEMA disaster from the past storm
- Application for a small cell facility at 265 Long Beach Ave.
- 21 Darcy Rd. discussion
- Police Chief introduction

- People living in town owned property
- Lake Carolyn discussion

M. Other Business

N. Citizens' Forum

1. Janet Drew

Adjourn

At 9:53 PM Chair Todd A. Frederick adjourned the meeting. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos

