

# FEE STATEMENT

## PROPOSED FEE //

Based on our understanding of the project scope, TPUDC proposes an estimated total fee, inclusive of all labor and expenses, of **\$124,915** to complete the Town of York Design Charrettes, Regulating Plan, and Zoning Amendments. This fee includes all of the personnel, expenses, deliverables, meetings, presentations, public hearings and public outreach described in the proposed Scope of Services. TPUDC proposes a lump sum fee structure, billed monthly based on percent complete of phase. We look forward to refining the Scope of Services and corresponding cost proposal with the Town of York should TPUDC be selected to perform the work.

## HOURLY RATES

### TPUDC

Principal Brian Wright.....\$300/hour  
 Director of Coding Bill Wright.....\$300/hour  
 Project Director Jessica Wilson.....\$225/hour  
 Project Manager Anna Underwood.....\$175/hour  
 Planner Anna Zendt.....\$150/hour  
 Graphic Designer Gorkia Zivak.....\$100/hour  
 Administrative Sabrina Below.....\$70/hour

### ZANETTA ILLUSTRATIONS

Owner JJ Zanetta.....\$180/hour

	Subtask Total	Phase Total
<b>PHASE 1: PROJECT COORDINATION</b>		<b>\$13,745</b>
1.1 Project Initiation Meeting	\$950	
1.2 Project Management Plan	\$175	
1.3 Interdepartmental Meeting	\$950	
1.4 Town Tour	\$950	
1.5 Town Subcommittee	\$1,900	
1.6 Elected Official / Policy-Maker Interviews	\$2,375	
1.7 Public Kick-Off Event	\$4,750	
1.8 Ongoing Project Management	\$1,695	
<b>PHASE 2: PREPARATION &amp; ANALYSIS</b>		<b>\$9,745</b>
2.1 Review Existing Documents	\$8,375	
2.2 Base Mapping	\$600	
2.3 Ongoing Project Management	\$770	
<b>PHASE 3: PUBLIC DESIGN PROCESS</b>		<b>\$46,750</b>
3.1 Public Design Charrette/Codeapalooza (Including Sub-Task 3.1.A - Task 3.1.E)	\$42,750	
3.2 Client Meeting	\$1,550	
3.3 Ongoing Project Management	\$2,450	
<b>PHASE 4: DRAFTING REGULATIONS</b>		<b>\$35,150</b>
4.1 Client Review Draft and Regulating Plan	\$31,600	
4.2 Presentation of Client Review Draft	\$950	
4.3 Client Meeting	\$1,550	
4.4 Ongoing Project Management	\$1,050	
<b>PHASE 5: REFINING REGULATIONS</b>		<b>\$13,125</b>
5.1 Update to Subcommittee and Planning Board	\$700	
5.2 Public Draft	\$9,250	
5.3 Presentation Of Public Draft	\$1,900	
5.4 Ongoing Project Management	\$1,275	
<b>PHASE 6: FINAL DRAFT REGULATIONS</b>		<b>\$6,400</b>
6.1 Final Draft	\$2,600	
6.2 Technical Assistance & Presentations	\$2,575	
6.3 Ongoing Project Management	\$1,225	
<b>TOTAL</b>	<b>TOTAL FEE</b>	<b>\$124,915</b>