

York Harbor Board of Site Design Review

**Meeting Minutes
November 29, 2022 4:00 p.m.**

Camp Eaton Sign

Call to Order; Determination of Quorum;

Chairman Wayne Boardman called this design review meeting to order at 4:00pm. A quorum was determined with four people voting: Chairman Wayne Boardman, Secretary Peter Smith, and members Dean Mello and Mary Harding.

Since this was the first meeting of the Board of Design Review since July 28, 2021, it was determined that Zoning Ordinance Section 18.9.2.4 required the Board to elect officers. Mary Harding motioned to nominate Wayne Boardman as Chair and Peter Smith as Board Secretary. Peter Smith seconded. The motion carried 5-0.

The application was represented by Peter Wagner, Camp Eaton President.

Application Review; Camp Eaton, Map 40 - Lot 61

Mr. Wagner presented the application for approval of a new business sign to replace an existing sign in the same location at 750 York Street (Route 1-A). He provided a proof image showing both the existing sign and the new sign, which is a double-sided flat panel measuring 102 inches wide by 60 inches tall, mounted on two nine-inch square posts.

Wayne reviewed each of the design approval criteria in Zoning Ordinance Section 18.9 to the satisfaction of the board members. Given that the purpose of the board's review is to assure that there are no significant changes to the exterior of the property as it appears to the public, it was clear to all board members that this proposal was acceptable.

Peter Smith moved to approve the proposed sign for Camp Eaton, Map 40 - Lot 61 as presented. Mary Harding seconded the motion which passed with a roll-call vote of 4 - 0.

Findings of Fact; Camp Eaton, Map 40 - Lot 61

Board members reviewed the draft Findings of Fact and determined that they accurately reflected the results of the application review. Mary Harding moved to authorize the chairman to sign the Findings of Fact for Camp Eaton, Map 40 - Lot 61 as written. Peter Smith seconded the motion which passed with a roll-call vote of 4-0.

Other Business;

Wayne notified the other members that he would be pursuing dissolution of the York Harbor Board of Design Review given that its functions appear to be completely redundant to similar functions of the York Planning Board. This action would require Select Board hearings and subsequent placement on a ballot for voter approval.

Respectfully submitted,
Peter Smith, Secretary