

## **York Budget Committee Liaison Report**

### **Re: Town Hall Building Committee Meeting, July 20, 2022**

#### Meeting Notes:

The Building Committee has been meeting every two weeks. Focus of the July 6th meeting was the process of seeking a construction manager for the project, including working out a schedule for potential contractors to learn more and begin a bidding process. An RFP/RFQ for a construction manager was subsequently completed and issued.

Eight companies came to the July 15 walkthrough for CM candidates. Three of the companies withdrew from consideration following the session. July 28 at 2 pm is the deadline for submission of quotes. It is anticipated that the Building Committee will complete its selection process by August 10, with subsequent approval by the Selectboard.

Focus of the July 20<sup>th</sup> meeting was to start the group thinking about furniture needs and style selection. Judy Schneider of Interior Resources is leading the process for this aspect of the project in coordination with Lita Semrau, architect for the project. The discussion included the following:

- Judy presented the group with conceptual furniture designs for discussion in three style categories: traditional, transitional, and contemporary.
- Anticipate that stand or sit tables/desks could be part of the office packages.
- Judy and Lita discussed what steps would be taken to include individual town staff in the process through a questionnaire asking for their furniture needs as well as any special considerations they might require. THBC will get a preview of the questionnaire for comments.
- The overall process for style of furnishings will be refined over the next few months and be finalized to align with the progress of the building project.

The above notes submitted by Christine Hartwell

#### Additional developments: (updates by Marla Johnson)

- Port City Architecture continues to investigate structural elements of the existing building and refine their plans accordingly.
- Effective July 22, a geotechnical consultant is on site to take soil samples.
- The next meeting will be July 28 to discuss Energy use of the finished project.