

**BOARD OF SELECTMEN 'S  
MEETING MINUTES  
6:40/7:00 PM, MONDAY, JANUARY 24, 2022  
Zoom (no. 2)  
Channel 3 and Town Hall Streams**

**6:40 PM - Interviews**

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Mike Estes, Kinley Gregg, Marilyn A. McLaughlin

Others Present: Town Manager Stephen Burns, Assistant Town Manager/Human Resources Director Kathryn Lagasse and members of the public

**7:00 PM - Regular Meeting**

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Mike Estes, Kinley Gregg, Marilyn A. McLaughlin

Others Present: Town Manager Stephen Burns, Assistant Town Manager/Human Resources Director Kathryn Lagasse, Assistant to the Town Manager Diana Janetos, Public Works Director Dean Lessard, Planning Director Dylan Smith, Land Use Planner DeCarlo Brown, Emergency Management Specialist Nicole Pestana, Chair of Municipal Social Services Board Pat Conner, Town Clerk Lynn Osgood, Director of Code Enforcement Amber Harrison, Sue Baker, Gerry Runte, Maureen Jeloe, Parks and Recreation Director Robin Cogger, Kathleen Kluger, Mike Sinclair, Wayne Boardman, Lieutenant John Lizanecz and members of the public

**Call to Order**

Chairman Todd A. Frederick called the meeting to order at 7:05 PM.

**Pledge of Allegiance**

**A. Consent Agenda**

1. January 10, 2022 Meeting Minutes
2. Business License Renewals
  1. Food for Thought
  2. Odd by Nature
  3. York House of Pizza
3. Review of Citizen Forum Question and Answers 1/10/22

Moved by Kinley Gregg, seconded by Mike Estes to accept the Consent Agenda as amended. Vote 5-0, motion passes. Amended with changes: Add to the 6:00 Quarterly update with the Town Manager under Others present: and members of the public. Add at the end of the motion of K.1. - unless adjudicated that it no longer applies. Add to the end of the motion on Old Business, no. 2. - "Each individual member of the Selectboard may choose how they wish to identify themselves using terms such as Selectman, Selectwoman or Selectperson" as specified in the Town Manager's request for action.

**B. Minutes****C. Chairman's Report****D. Manager's Report**

- Slow and steady progress on boundary survey of land at Mt. A
- Center for Active Living - Indoor Space Assessment, will forward to the BOS tomorrow
- Privilege to present an award to Carolyn Anderson of the Senior Citizen Advisory Board in recognition of her service
- Workforce Housing Partners, the developer of the project next to Hannaford's, wants to seek CDBG funds.
- There will be a Budget Committee Public Hearing Thursday night
- The Feb. 14<sup>th</sup> Board of Selectmen meeting changed to Feb. 7<sup>th</sup>
- Congratulations to Rick Mace, he announced he will be retiring

**E. Awards**

## 1. Bulk Diesel Purchase for DPW

Moved by Marilyn McLaughlin, seconded by Robert Palmer that the Town of York diesel fuel bid be awarded to Welch Oil in the amount of \$3.029 per gallon delivered. Vote 5-0, motion passes.

**F. Reports**

1. Introduction - DeCarlo Brown, Land Use Planner
2. COVID Debrief Report - Nicole Pestana
3. Municipal Social Services Review Board Annual Check in - Pat Conner

**G. Citizens' Forum**

1. Janet Drew
2. Gerry Runte
3. James Close
4. Robert Aprile
5. Carole Allen
6. Kinley Gregg
7. David Emery
8. Jeffrey Berlin
9. Tom Martine and Garrison Rios

**H. Public Hearings**

Moved by Kinley Gregg, seconded by Marilyn A. McLaughlin to open the public hearing. Without objection so ordered. Vote 5-0, motion passes

1. May Ordinance amendments
  1. Article 8-Shoreland Overlay District
 

Public Comment:

    - Kathleen Kluger
  2. Article 5- Dimensional Regulations

Public Comment:

- Kathleen Kluger

3. Article 9- Sustainable Energy Efficient Buildings

Public Comment:

- Wayne Boardman

4. Floodplain Ordinance

Public Comment:

- Amber Harrison
- Sue Baker

5. Harbor Ordinance

Public Comment:

- Mike Sinclair
- Paul Radoccia

6. Town of York Home Rule Charter

Public Comment:

- None

2. Permit Parking Program Ordinance

Public Comment:

- None

Moved by Todd A. Frederick to close the public hearing. Without objection, so ordered.

**I. Endorsements**

**J. Old Business**

1. Action: Matters on the May 2022 Special General Warrant

1. Article 8-Shoreland Overlay District

Moved by Kinley Gregg, seconded by Mike Estes to forward the amendment to the Zoning Ordinance Article 8 Shoreland Overlay District to a public hearing on February 28<sup>th</sup>. Vote 5-0, motion passes.

2. Article 5- Dimensional Regulations

Moved by Kinley Gregg, seconded by Mike Estes to forward the amendment to the Zoning Ordinance Article 5 Dimensional Regulations to a public hearing on February 28<sup>th</sup>. Vote 5-0, motion passes.

3. Article 9- Sustainable Energy Efficient Buildings

Moved by Kinley Gregg, seconded by Mike Estes to forward the amendment to the Zoning Ordinance Article 9 Sustainable Energy Efficient Buildings to a public hearing on February 28<sup>th</sup>. Vote 5-0, motion passes.

4. Floodplain Ordinance

Moved by Kinley Gregg, seconded by Marilyn McLaughlin to forward the amendments to the Floodplain Ordinance to a public hearing on February 28<sup>th</sup>. Vote 5-0, motion passes.

5. Harbor Ordinance

Moved by Kinley Gregg, seconded by Mike Estes to forward the amendments to the Harbor Ordinance to a public hearing on February 28<sup>th</sup>. Vote 5-0, motion passes.

6. Town of York Home Rule Charter

Moved by Kinley Gregg, seconded by Marilyn McLaughlin to forward the amendments to the Town of York Home Rule Charter to a public hearing on February 28<sup>th</sup>. Vote 4-1, Mike Estes opposed, motion passes.

2. Action: Appointment to the York Sewer Board of Trustees

Moved by Kinley Gregg, seconded by Mike Estes to appoint Bob Knowles as a member of the York Sewer Board of Trustees for the remainder of Walter Kyllonen's term expiring in May, 2022. Vote 5-0, motion passes.

3. Action: Grant COLA to Non-Union Employees.

Moved by Robert Palmer, seconded by Marilyn McLaughlin to approve a 7.5% cost of living adjustment to the non-union personnel wage scales, for the FY 23 budget year. Vote 5-0, motion passes.

**K. New Business**

1. Action: Amend the Permit Parking Program Ordinance

Moved by Kinley Gregg, seconded by Robert Palmer to adopt the proposed changes to the Parking Permit Program Policy by changing the location of the sticker, adding a moped/motorcycle sticker replacement location, eligibility to purchase permits by full time, year-long town employees, and authorized location of Mount Agamenticus. Vote 4-1, Kinley Gregg opposed, motion passes.

2. Action: Committee appointments

Moved by Kinley Gregg, seconded by Mike Estes to appoint Wade Fox as an alternate member of the Committee for Veterans' Affairs with a term expiring 6/30/2024. Vote 5-0, motion passes.

Moved by Kinley Gregg, seconded by Mike Estes to appoint current alternate member Thomas Trafton to full member status of the Parks and Recreation Board with a term expiring 6/30/2024. Vote 5-0, motion passes.

Moved by Kinley Gregg, seconded by Mike Estes to appoint Jim Kelly as an alternate member of the Parks and Recreation Board with a term expiring 6/30/2024. Vote 5-0, motion passes.

3. Discussion: January 17<sup>th</sup> Storm Damage and Follow Up

4. Action: Appointment of Emergency Management Director  
Moved by Marilyn McLaughlin, seconded by Robert Palmer to appoint Nicole Pestana as the Emergency Management Director for a term of 3 years. Vote 5-0, motion passes.
5. Action: Retirement of Tax Assessor  
Moved by Mike Estes, seconded by Marilyn McLaughlin to accept the resignation of appointment of Rick Mace as the Town's Tax Assessor, effective August 31, 2022, and to send a letter of thanks for his long service to our community. Vote 5-0, motion passes.

**L. Future Agendas**

- Feb. 7<sup>th</sup> and the 28<sup>th</sup> BOS meeting will be Zoom meetings
- Robert Palmer wants data annually or quarterly, call volume by categories - Burglary, Domestic dispute/violence, Accident, Health/drug OD, DUI
- Marilyn McLaughlin wants a policy on de-escalation approaches, seeking a chief of Police, this is relevant
- Todd Frederick would like the number of traffic stops. How does our data get reported out to state and what gets reported
- Executive session with the Town attorney
- 3 reports
- Discussion on ARPA funds
- Sustainability Fund application
- Potential discussion on Chief of Police hiring process

**M. Other Business**

- Cap zoom meeting at 5 pm tomorrow

**N. Citizens' Forum**

- Marilyn McLaughlin

**Adjourn**

At 10:17 PM Chairman Todd A. Frederick adjourned the meeting. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos

