1. Board Of Selectmen's Meeting Materials

   Documents:

   20118-05-14 BOS AGENDA.PDF
   20118-05-14 BOS PACKET.PDF
BOARD OF SELECTMEN'S
MEETING AGENDA
7:00 PM  MONDAY, MAY 14, 2018
YORK PUBLIC LIBRARY

Call to Order

Pledge of Allegiance

A. Minutes
   1. April 23, 2018 Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards
   1. Introduction of new Parks & Recreation Director
   2. Sewer District Trustee Appointment
   3. Replacement Police Cruiser Bid Award

E. Reports
   1. Community Center Needs Assessment Committee
   2. York River Study Committee – Jennifer Hunter
   3. Road Construction Project Update – Dean Lessard
   4. Seawall & Sidewalks Update – Dean Lessard

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Public Hearings
   1. Ellis Short Sands Park Ordinance – Parking Meter Rates
   2. New Business License: Anne and Chip Andrews DBA: Wicked Frozen Creamery (Food Service); located at 7 York Street
H. **Endorsements**
Business Licenses: -Ellen Boloker DBA: Beauport Inn (Innkeeper); located at 339 Clay Hill Road -Kathryn Kelley DBA: Coppa Magica Gelato (Food Service); located at 852 US Route One -Harris Island, Inc. DBA: Deck at Dockside (Food Service, Liquor); located at 20 Harris Island -Inn on the Blues, LLC DBA: Guac-N-Roll (Food Service, Liquor); located at 9 Ocean Avenue -Inn on the Blues, LLC DBA: Inn on the Blues (Food Service, Liquor, Special Amusement, Innkeeper); located at 7 Ocean Avenue -Jeremy and Loretta Prescott DBA: Kettle Boys Popcorn Company (Food Service); located at 15 Railroad Avenue -Canaan Letourneau DBA: Maine Lobster Outlet, LLC (Food Service); located at 360 US Route One -Karen McElmurry DBA: Simply Grown at Rocky Acres (Food Service); located at 81 Webber Road -281 Long Beach Ave, LLC DBA: The Sand Dollar (Innkeeper); located at 279 and 281 Long Beach Avenue -Inn on the Blues, LLC DBA: Stones Throw (Food Service, Liquor, Innkeeper); located at 123 Long Beach Avenue and 4 Morningside Drive -Inn on the Blues, LLC DBA: Viewpoint Hotel (Innkeeper); located at 229 Nubble Road -Maine Ice Cream, LLC DBA: Village Scoop Ice Cream (Food Service); located at 226 York Street -Anne and Chip Andrews DBA: Wicked Frozen Creamery (Food Service); located at 7 York Street -Martha Danilowicz DBA: Wicked Good Ice Cream (Food Service); located at 4 Main Street

I. **Old Business**
1. Discussion & Possible Action: Sale of Properties
2. Discussion: Donation of Surplus Properties
3. Discussion & Possible Action: Beach Access Planning

J. **New Business**
1. Discussion & Possible Action: Speed Limit on Long Beach Ave
2. Discussion & Possible Action: Ellis Short Sands Park Ordinance – Parking Meter Rates
3. Discussion & Possible Action: Receipt of Donation for Jet Ski

K. **Future Agendas**

L. **Other Business**

M. **Citizens’ Forum**

**Adjourn**
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K. **Future Agendas**

L. **Other Business**

M. **Citizens’ Forum**

Adjourn
BOARD OF SELECTMEN'S
MEETING MINUTES
6:30/7:00 PM MONDAY, APRIL 23, 2018
YORK PUBLIC LIBRARY

6:30PM: Board and Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Elizabeth D. Blanchard, Robert E. Palmer, Jr., Michael L. Estes, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:05PM.

Pledge of Allegiance

A. Minutes

   1. April 9, 2018 Meeting Minutes

   Moved by Ms. Blanchard, seconded by Ms. Sevigny-Watson to accept the April 9, 2018 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

C. Manager's Report

D. Awards

   1. Construction Administration for Road Bid Award

   Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the construction administration, observation and inspection proposal from Ransom Consulting, Inc. in the amount of $135,493.00 for the York Beach Access Road project. Vote 5-0, motion passes.

   2. Nubble Road Improvement Project Phase 1 Bid Award
Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the award for the Roadway Design through construction bid documentation of the Nubble Road Improvement Project to Tidewater Engineering for the proposed cost of $30,240. Vote 5-0, motion passes.

E. **Reports**

1. Streetscan and the 5-Year Road Paving Plan – Dean Lessard and Stan Karlin

2. Jim Bartlett and Glenn Farrell – Fund Raising for Landscape Improvements at Long Sands Bathhouse and Bathhouse Construction Update

F. **Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

   Public Comment: Leah Drennan

G. **Public Hearings**

1. Discussion & Possible Action: Business Directional Sign Ordinance

   Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to open the public hearing. Without objection, so ordered.

   Public Comment: None

   Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to close the public hearing. Without objection, so ordered.

2. New Business Licenses:

   - GYPSOPHELIA, LLC DBA: 2 River Road Inn and Cottages (Innkeeper); located at 2 River Road
   - Molly O’s, LLC DBA: Molly O’s (Food Service, Liquor); located at 12 Main Street

   Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to open the public hearing. Without objection, so ordered.
Public Comment: None

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to close the public hearing. Without objection, so ordered.

H. Endorsements

1. Business Licenses: Garry and Joseph Dominguez DBA: 1730 Harbor Crest Inn (Bed and Breakfast); located at 378 York Street, Hong Ji, Inc. DBA: Bamboo Garden (Food Service, Liquor, Special Amusement); located at 8 Market Place Drive, Maine Stream Restaurants, LLC DBA: The Central Bean and Bakery (Food Service, Liquor); located at 127 Long Sands Road Unit #8, Chapman Family Realty Trust DBA: Chapman Cottage (Food Service, Liquor, Bed and Breakfast, Special Amusement); located at 370 York Street, Stephen Dunne DBA: Dunne’s Ice Cream (Food Service); located at 214 Nubble Road, Garry and Joseph Dominguez DBA: Harbor Hill (Bed and Breakfast); located at 472 York Street, Molly O’s LLC DBA: Molly O’s (Food Service, Liquor); located at 2 Main Street, Stonewall Kitchen, LLC DBA: Stonewall Kitchen (Food Service, Liquor); located at 2 Stonewall Lane, Anne Andrews DBA: Wicked Mini Donuts (Food Service); located at 7 York Street, York Golf and Tennis Club (Food Service, Liquor, Special Amusement); located at 62 Organug Road, Garry Dominguez DBA: York Harbor Inn (Innkeeper, Food Service, Liquor, Special Amusement); located at 480 York Street

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the following licenses: Garry and Joseph Dominguez DBA: 1730 Harbor Crest Inn (Bed and Breakfast); located at 378 York Street, Hong Ji, Inc. DBA: Bamboo Garden (Food Service, Liquor, Special Amusement); located at 8 Market Place Drive, Maine Stream Restaurants, LLC DBA: The Central Bean and Bakery (Food Service, Liquor); located at 127 Long Sands Road Unit #8, Chapman Family Realty Trust DBA: Chapman Cottage (Food Service, Liquor, Bed and Breakfast, Special Amusement); located at 370 York Street, Stephen Dunne DBA: Dunne’s Ice Cream (Food Service); located at 214 Nubble Road, Garry and Joseph Dominguez DBA: Harbor Hill (Bed and Breakfast); located at 472 York Street, Molly O’s LLC DBA: Molly O’s (Food Service, Liquor); located at 2 Main Street, Stonewall Kitchen, LLC DBA: Stonewall Kitchen (Food Service, Liquor); located at 2 Stonewall Lane, Anne Andrews DBA: Wicked Mini Donuts (Food Service); located at 7 York Street, York Golf and Tennis Club (Food Service, Liquor, Special Amusement); located at 62 Organug Road, Garry Dominguez DBA: York Harbor Inn (Innkeeper, Food Service, Liquor, Special Amusement); located at 480 York Street, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

I. Old Business
1. Discussion & Possible Action: Amending the York Beach TIF

Tax Assessor Rick Mace discussed with the Board the possibility of amending the Tax Increment Financing (TIF) District that was established in 2008 as a means to stimulate increased private investment in the residential and commercial properties in York Beach. Mr. Mace’s opinion was that the TIF has served its purpose and it would make sense to end it in one of two ways: Vote by Town Meeting to amend the current plan with a new expiration date or vote by Town Meeting to terminate the plan. The Board requested follow up information and input from key players.

2. Discussion & Possible Action: Business Directional Sign Ordinance

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to forward the proposed amendment to the Business Directional Sign Ordinance, with a retroactive date of April 23, 2018 if approved, to the November 6, 2018 General Referendum. Vote 5-0, motion passes.

J. New Business

1. Discussion: Re-Building Beach Access Ramps

Parks and Recreation Director Mike Sullivan discussed with the Board the need to begin discussion about pedestrian access points at various Town beaches. The Parks and Recreation Board prepared a report as part of the FY19 Capital Planning process which identified beach access points and a condition assessment of each. The Board asked for a proposal to be brought back to them at a future meeting.

2. Discussion & Possible Action: Board of Selectmen Obligations under Zoning Ordinance

Town Manager Burns discussed with the Board the Board of Selectmen’s enforcement authority and responsibilities pursuant to the Zoning Ordinance (Sections 19.2 and 19.4 of the Zoning Ordinance).

3. Discussion & Possible Action: Election Clerk Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to appoint those named on the attached list as potential Election Clerks for the ensuing two years pursuant to MRSA Title 21-A subsection 503. Vote 5-0, motion passes.

4. Discussion & Possible Action: Board and Committee Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to appoint Diane Ross as an Alternate Member to the Sohier Park Committee, Kari Laprey as a Regular Member to the Historic District Commission, Ruth Ann Fatcher as a Regular Member to the York Housing Authority and Elizabeth Kinzly as a Regular
Member to the Energy Steering Committee with all terms expiring June 30, 2021. Vote 5-0, motion passes.

5. Discussion & Possible Action: Special Event Permits

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the following Special Event Permit Applications subject to all, if any, conditions given by Department Heads: York Little League’s Opening Day Parade on April 28, 2018, American Legion’s Memorial Day Parade and Ceremony on May 28, 2018, Ellis Short Sands Park’s 4th of July Fireworks on July 4, 2018, Granite State Wheelmen’s 2018 Seacoast Century Bicycle Weekend on September 22 and 23, 2018 and York Village Association’s Marketfest on September 22, 2018. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

1. Discussion & Possible Action: Authorization to apply for regionalization grant

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to authorize the Town Manager to work with the Managers of area communities to prepare and submit a regionalization grant for emergency communications. Vote 5-0, motion passes.

M. Citizens’ Forum

Public Comment: None

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Blanchard to adjourn the meeting at 9:40 PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 9, 2018

DATE ACTION REQUESTED: May 14, 2018

☐ ACTION

☐ DISCUSSION ONLY

SUBJECT: Sewer District Trustee Appointment

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: On April 2, 2018 we received a written resignation from Craig M. Freeman as a York Water District Trustee, effective immediately.

Per the York Sewer District’s Charter (attached): “In the event a vacancy arises in the membership of the Board of Trustees, the vacant office shall be filled by the municipal officers until the next regular municipal election, at which a trustee shall be elected to fill the unexpired term.”

The Sewer District has recommended Barry Davis to fill the vacancy until a new Trustee will be elected at the November 6, 2018 Referendum that fills the remained of Mr. Freeman’s term through 2021.

RECOMMENDATION:

PROPOSED MOTION: I move to appoint Barry Davis as a Sewer District Trustee until the next regular municipal election on November 6, 2018 per the York Sewer District Charter.

PREPARED BY: ___________________________ REVIEWED BY: ___________________________

Melissa M. Avery, Assistant to the Town Manager
Steve,

The Board of Trustees voted unanimously to accept Mr. Freeman’s resignation at their regular meeting last night. They also talked with Mr. Barry Davis who resides at 5 Georgia Street in York. Mr. Davis has indicated an interest in filling the vacancy created by Mr. Freeman. The Board has requested that his name be forwarded to the Board of Selectmen for their consideration. Let me know if you require any additional information.

Tim

Timothy H. Haskell
Superintendent

York Sewer District
P.O. Box 1039
21 Bay Haven
York Beach, ME 03910-1039
thaskell@yorksewerdistrict.org
(P) 207-363-4232
(F) 207-363-6701

Confidentiality notice: This message is intended only for the person to whom addressed in the text above and may contain privileged or confidential information. If you are not that person, any use of this message is prohibited. We request that you notify us by reply to this message, and then delete all copies of this message including any contained in your reply. Thank you.
be at such points consistent with the requirements of public health, environment, and public welfare as shall be found convenient and reasonable for the district and the flow of existing water courses; also to construct and maintain filtration plants, pumping stations, basins, reservoirs, flush tanks and such other appliances for collecting, holding, purifying, distributing and disposing of sewage matter and surface or waste waters as may be necessary and proper; and in general do any or all things incidental to accomplish the purposes of this Act.

Sec. 3. Election of trustees; terms of office; meetings; bylaws; compensation; annual reports. All the affairs of the district shall be managed by a board of trustees composed of 5 members who shall be residents of the Town of York and elected as provided in this Act. The trustees of the district holding office on the effective date of this Act shall continue to hold office until their terms expire. At each annual municipal election of the Town of York, the voters shall elect a trustee of the district for a term of 5 years. These trustees shall be nominated and elected under the same procedure as provided for the municipal officers of the town. In the event a vacancy arises in the membership of the board of trustees, the vacant office shall be filled by the municipal officers until the next regular municipal election at which a trustee shall be elected to fill the unexpired term. All trustees shall be eligible for re-election, but municipal officers of the Town of York shall not be eligible for nomination or election as trustees.

After each annual municipal election of the Town of York, the trustees shall organize by the election of a chairman, vice-chairman, treasurer and clerk. The trustees may adopt a corporate seal and, when necessary, may choose other needful officers and agents for the proper conduct and management of the affairs of the district. They may procure an office and incur such expenses as may be necessary.

The trustees shall receive compensation as recommended by them and approved by majority vote of the municipal officers in the Town of York, including compensation for any duties they perform as officers.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

| DATE SUBMITTED: May 7, 2018 | □ ACTION  
| DATE ACTION REQUESTED: May 14, 2018 | □ DISCUSSION ONLY |

SUBJECT: Acceptance of the bid for a 2018 Ford Utility Police Interceptor

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Acceptance of a cruiser bid from Yankee Ford in the amount of $24,904.00 or rejection of the bid.

RECOMMENDATION: For the BOS to approve the bid for a 2018 Ford Police Utility Interceptor from Yankee Ford of South Portland, Me.

PROPOSED MOTION: I move to award the bid for the purchase of a 2018 Ford Police Utility Interceptor to Yankee Ford of South Portland in the amount of $24,904.00 from the Capital Cruiser Account of the Police Department

FISCAL IMPACT: $24,904.00

DEPARTMENT LINE ITEM ACCOUNT: Capital Cruiser Account

BALANCE IN LINE ITEM IF APPROVED: 23,708.96

PREPARED BY: [Signature]  
REVIEWED BY: [Signature]
Memorandum

Date: May 7, 2018
To: Town Manager Stephen H Burns
Cc: Board of Selectmen
From: Captain Charles J Szeniawski
RE: Cruiser Bids

The bids for a 2018 Ford Utility Interceptor were sought from seven (7) different dealers with three (3) responding with closed bids on May 7, 2018. The bids were opened at Town Hall by Town Manager Stephen H Burns with Yankee Ford of South Portland, Maine providing the lowest bid of $24,904.00.

This price reflects the cost of the new cruiser and the trade of a 2011 Crown Victoria with approximately one hundred and eight thousand miles (108,000)

The Yankee bid was six hundred and eighty-six dollars (686.00) less than Quirk Auto Group and one hundred and seventy-three dollars (173.00) less than Starkey Ford.

I recommend that we purchase one (1) 2018 Ford Utility Interceptor from Yankee Ford in the amount of $24,904.00.
**VEHICLE ORDER CONFIRMATION**

**Order No:** 0001  **Priority:** G3  **Order FIN:** QK866  **Order Type:** SB  **Price Level:** 835

**Ord Code:** 500A  **Cust/Fit Name:** YORK PD  **PO Number:**

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**TOTAL BASE AND OPTIONS 35000**

**TOTAL 35000**

*THIS IS NOT AN INVOICE*

*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*

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**Order No:** 0001  **Priority:** G3  **Order FIN:** QK866  **Order Type:** SB  **Price Level:** 835

**Ord Code:** 500A  **Cust/Fit Name:** YORK PD  **PO Number:**

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**TOTAL BASE AND OPTIONS 35000**

**TOTAL 35000**

*THIS IS NOT AN INVOICE*

*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*
# 2018 Fleet/Non-Retail Ford Police Interceptor Utility AWD K8A

## WINDOW STICKER

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Est City: 16.00 mpg  
Est Highway: 21.00 mpg  
Est Highway Cruising Range: 390.60 mi  

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Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 538.0, Data updated 4/10/2018  
© Copyright 1986-2012 Chrome Data Solutions, LP. All rights reserved.
MAY 3, 2018
TOWN OF YORK POLICE DEPARTMENT
9 HANNAFORD DRIVE
YORK, ME 03909
ATTEN: CAPT C SZENIAWSKI

DEAR SIR;

STARKEY FORD INC SUBMITS THE FOLLOWING BID FOR ONE (1)
2018 FORD UTILITY POLICE INTERCEPTOR.

AS QUOTED FOR THE YORK POLICE DEPARTMENT FOR ONE (1)
2018 FORD UTILITY POLICE INTERCEPTOR IS AS FOLLOWS:

PRICE OF ONE 2018 FORD POLICE INTERCEPTOR IS $27,827.00

LESS TRADE OF 2011 FORD CR VICTORIA 2,750.00

NET PRICE OF BID $25,077.00

SINCERELY,

[Signature]
ROB BERRY
SALES & LEASING CONSULTANT

- DELIVERY DATE AS DICTATED BY MANUFACTURER
- ENC: 2
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 8th, 2018

DATE ACTION REQUESTED: May 14th, 2018

SUBJECT: Community Center Needs Assessment Committee Final Report

☐ ACTION
☐ DISCUSSION ONLY

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:
The Town appointed Community Center Needs Assessment Committee (CCNAC) was established and began meeting on January 12th, 2017. This committee was charged with the task of completing a thorough assessment of the needs of the citizens of York pertaining to a multi-generational community center, and whether or not these needs may be served by a community center.

Over the course of the past 16 months the Committee has defined goals, objectives and actions that ensured representation across a diverse mix of residents to determine the Town of York’s need for a multi-generational community center. The Committee’s work included entering into a contractual agreement with the University of New Hampshire’s Recreation Management and Policy Department to conduct a professional, high quality, comprehensive needs assessment. The UNH report was presented to the Board as part of a workshop in January 2018 and includes findings and recommendations (appendix A, attached).

Attached, you will find a copy of the Community Center Needs Assessment Committee’s final report which details their work and outlines their recommendations to the Board.

RECOMMENDATION:
To accept the final report of the Community Center Needs Assessment Committee as presented and to take action on the recommendations to:
1. Dissolve the Needs Assessment Committee.

2. Work with the Planning Board toward inclusion of a multi-generational community center in the Town’s Comprehensive Plan.

3. Appoint a Feasibility Study Committee.
4. Consider providing for the funding of a feasibility study in the FY 20 budget.

PROPOSED MOTION:
I move to accept the final report of the Community Center Needs Assessment Committee as presented and to take action on the recommendations to:
1. Dissolve the Needs Assessment Committee.

2. Work with the Planning Board toward inclusion of a multi-generational community center in the Town’s Comprehensive Plan.

3. Appoint a Feasibility Study Committee.

4. Consider providing for the funding of a feasibility study in the FY 20 budget.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: Robin Cogger

REVIEWED BY:
Town of York Community Center Needs Assessment Committee (CCNAC)

Final Recommendations
May 14, 2018

Co-Chair          Tracy Keirns
Co-Chair          Brian Ross
Secretary         Joan Waldrop
Member            Nancy Stolberg
Member            Diane Ross
Member            Ed Claus
Member            Greg Fyfe
Member            Deb Meyers
Member            Brendon Hynes
Town Liaison      Robin Cogger
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Introduction

As we submit our recommendations to you, the Board of Selectmen, we want to thank you for the support and trust you have provided our Committee. We value the opportunity to work on this needs assessment as we believe the Town of York can benefit greatly from a multi-generational community center. This document provides an overview of the activities and process we led, our final recommendations, and the needs assessment data analysis.

The goal of our committee was to “determine if the Town of York needs a Community Center and, if so, identify a validated list of areas/facilities needed by the Town that will be relevant now and in the future. Present results to the Board of Selectmen.”

The Committee would like to thank Robert Barcelona, UNH Department of Recreation Management and Policy Chair and Associate Professor, Nate Trauntvein, Associate Professor, and their graduate students for sharing their expertise and experience. The process led by the UNH team ensured participation and engagement across a majority of York citizens to determine and address needs or “gaps” between current programs/facilities and identify the desires of the community with regard to conditions or “wants” for community center facilities.

The Committee believes that a multi-generational Community Center is more than a building. It will provide

- community cohesiveness,
- enablement of inclusion and participation,
- and place to build skills, confidence, and friendships.

These tenets will make the Town of York stronger, more welcoming, and engaging for all ages.

Our Committee would like to thank Robin Cogger and the York Parks and Recreation Department for their guidance and support throughout this process.
Actions and Process Summary

- November 2016 — York Community Dialogue Workshop comprised of key community leaders identifies need for a multi-generational community center as number one facility priority for Town of York
- January 2017 — Board of Selectmen establishes the Community Center Needs Assessment Committee
- January 12 — Joint meeting Committee and York Parks and Recreation Board
- January - February — Committee defines goal, objectives, and actions to ensure representation across a diverse mix of residents and requirements including analysis of current facilities
- February — Committee interviews University of New Hampshire Department of Recreation Management and Policy (UNH) who has significant experience conducting needs assessments throughout northern New England as part of their graduate program. York Parks and Recreation Department approves and funds UNH
- March - July — Committee meets at least twice a month. Works independently and with UNH to develop and plan a series of activities to solicit input from York’s citizens.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Committee Action(s)</th>
<th>UNH Action(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Focus Groups</td>
<td>- Identify stakeholders and focus groups</td>
<td>- Conduct 13 focus groups June 6 - 8</td>
</tr>
<tr>
<td></td>
<td>- Identify focus group members</td>
<td>- 80 attendees</td>
</tr>
<tr>
<td></td>
<td>- Call members to ensure participation</td>
<td></td>
</tr>
<tr>
<td>Public Forum</td>
<td>- Define objectives</td>
<td>- Conduct on June 7 at Middle School cafeteria</td>
</tr>
<tr>
<td></td>
<td>- Secure space</td>
<td>- Over 60 attendees</td>
</tr>
<tr>
<td></td>
<td>- Advertise including handing out notifications at polls</td>
<td>- Interactive with anonymous voting and team work exercises</td>
</tr>
<tr>
<td>Survey</td>
<td>- Review survey questions and application</td>
<td>- Develop survey — available July/August</td>
</tr>
<tr>
<td></td>
<td>- Take survey</td>
<td>- Online and paper version</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Total returned — 632</td>
</tr>
<tr>
<td>Data Analysis and</td>
<td>- Meet with UNH to review initial data analysis answering questions and providing comments</td>
<td>- Analyze data and prepare report</td>
</tr>
<tr>
<td>Recommendations</td>
<td>- Proofread report</td>
<td>- Present findings and recommendations to</td>
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<td></td>
<td>- Attend Selectmen’s meeting on January 8, 2018</td>
<td>- Selectmen on January 8, 2018</td>
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<td></td>
<td>- Meet to develop final recommendations (see next page)</td>
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Final Recommendations to the Board of Selectmen

1. Dissolve the Community Center Needs Assessment Committee (CCNAC).
2. Accept the UNH report in full, including the recommendations (see page 4 (abbreviated) and pages 35-37 (full) of UNH report).
3. Funding be dedicated to a feasibility study.
4. Appoint a feasibility study committee. A feasibility study will likely include but is not limited to the following:
   - Will evaluate the nature, scale, and economics of a community center.
   - Will identify the potential audience/supporting membership of a community center and outline by age/groups (i.e., senior center, teen center, childcare, etc.).
   - Will assess what amenities and programming would be most logical to provide as part of the community center.
   - Will explore the administration, maintenance, and operations associated with the potential construction/re-purpose of a community center.
   - Will evaluate funding sources available to support short and long term capital and operating expenses.
   - Will identify site/location.
   - Will include cost analysis to include cost recovery.

   a. This committee should be assembled by September 2018 to continue with the current momentum,

   b. Should include liaison(s) from the CCNAC and the Parks and Recreation Board to ensure continuity of knowledge, and

   c. Should consist of a representative cross-section of community members, including those with knowledge in site selection, design, finance, building partnerships, and marketing.

5. The comprehensive plan should be changed to include a multi-generational community center.
How to Read Appendices

When reading through the open-ended responses, it is important to recognize that while these responses add context and depth to the quantitative analysis, they also have inherent limitations. In many cases, fewer open-ended responses are completed than the total number of surveys received, and a few responses generally only make up a small percentage of overall respondents.

The survey data is described in table format in the UNH report. In Appendix C, the survey responses are also displayed graphically. Additionally, demographic analysis was conducted and the detailed data tables break the responses out by demographic groups for every question asked. Please note that sub-categories with fewer than thirty responses should be interpreted cautiously. In cases where there were significant and substantive differences on key findings by demographics, they were presented graphically. In a demographic chart, if a demographic group is not shown, it means it did not significantly differ from the overall response. If a grouping is shown, it means that within that particular category responses were substantially different.
Appendix A: UNH Report

Appendix B: Open-ended Responses

Appendix C: Data Visualizations and Demographic Analysis
Town of York, ME:
2017 Recreation Needs Assessment and Planning Report

Submitted December, 2017 by:

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Abstract/Project Summary

The town of York is a vibrant and active community with strong citizen involvement and interest in public recreation opportunities. The town has access to an abundance of outdoor recreation resources and amenities, and prides itself on its natural and historic character. Residents have expressed the need for an indoor community center, specifically having access to the spaces, places, and activities that help to foster community connectedness and a high quality of life. Public recreation opportunities can help to address these needs.

Based on the activities associated with this project, including background research, benchmarking, stakeholder focus groups and interviews, recreation public forum, and household survey, the following findings/recommendations are offered for consideration by the town of York.

1. Public input supported the need for multigenerational community recreation/activity space in York.
2. A multigenerational community center in York should include a separate, dedicated space for specific age groups.
3. A multigenerational community center in York should include a diverse array of recreation activity spaces based on resident’s expressed needs.
4. Funding for the construction of a multigenerational community center should come from a diverse mix of funding sources.
5. Conduct site feasibility studies for the location of a new multigenerational indoor community center.
6. Consider combining a multigenerational indoor community center with a new Town Hall project.

Each of these recommendations are explained in greater detail, and data supporting each finding/recommendation is presented in the pages that follow.
Introduction

The scope of this report focuses on the work of the planning and evaluation team from the University of New Hampshire in conducting a parks and recreation needs assessment for the town of York, ME during the Summer and Fall of 2017. The project was led by Dr. Bob Barcelona, Dr. Nate Trauntvein, Matthew Frye, and Samantha Powers from the University of New Hampshire. Specifically, the purpose of this study was the following:

1. To examine the need for a multigenerational community center as identified by the residents and key stakeholders in the town of York;
2. To determine the current and future needs and planning priorities for multigenerational community center facilities and activity spaces in York by engaging citizens in public input sessions, conducting a benchmarking study of peer/comparison communities, and implementing a town-wide needs assessment survey;
3. To assist the town of York in planning efforts, and provide a set of recommendations to meet the needs for multi-generational community center spaces now and in the future.

In addition to understanding the broad parks and recreation needs and priorities, the town was particularly concerned with whether there was a need for a new multigenerational indoor recreation facility to be constructed in York, and whether the construction of such a facility would be feasible given current and future need and demand, public support, and town resources. The UNH project team has expertise in community planning and parks and recreation administration, and team members have conducted similar community planning studies in New England and throughout the country.

The team’s philosophy and approach in undertaking the study was one of “holding up a mirror” and reflecting back to the community what we heard during the data collection process. The results and recommendations presented in this report are a direct reflection of the data that was collected. While the team’s expertise in parks and recreation planning played a role in the final recommendations and discussion, all recommendations were informed by the data gathered during an extensive research and public input process. The research and public input process included the following activities:
1. Background and information gathering related to existing parks and recreation resources in York;
2. Recreation facility tours and observations for major indoor and outdoor recreation facilities;
3. Benchmarking recreation facility space and budget allocations with peer communities identified by the Town of York;
4. Focus group and one-on-one meetings with recreation stakeholders and the public;
5. Large format public input session open to York residents;
6. Town-wide online household survey, with paper copies available for those who could not or chose not to access the survey online.

All public input activities were designed to get broad citizen participation and input into the process. Planning meetings with the Recreation Study Work Group to discuss the methodology used for this project, including all decisions related to data collection procedures, were open to the public for input, and public comments were considered and incorporated where feasible and consistent with the project’s scope of work. Copies of study instruments, including the household survey, are included in the Appendix of this report.

Summary of Project Activities

The following sections provide the data analysis and interpretation for the research and public input activities of the project. Every effort was made to capture the key themes and ideas generated by each of the project activities. An integration of the key ideas and themes across project activities will be discussed in the “Findings/Recommendations” section.

1. Background and Information Gathering

The project team reviewed information provided by the town of York that helped to provide historical, statistical, and demographic context for the report. In addition, the team reviewed overall town demographic information and trends provided by the U.S. Census Bureau.

About York

The town of York is comprised of four distinct areas: York Village, York Beach, York Harbor, and Cape Neddick. York encompasses a rich history with the New England charm of a traditional seacoast community. Each summer, York sees an influx of tourists who come to visit the sandy beaches, iconic harbor, and the famous Nubble Light House. York is easily accessible from Boston and Portland via Interstate 95 and U.S. Route 1 and, given its historical and recreational appeal, it has become a most desirable community for tourists and commuter families as well. While it is known for its summer tourism, York and its residents value their sense of community which extends far beyond their seasonal visitors. The town has expressed an interest in an indoor recreation center which would serve as a community center for both residents of York and those of the surrounding areas.

Most recent Census data estimates that York has a population of 12,947 residents and 8,649 households (U.S. Census Bureau, 2016). Since 2010, the population of York has increased by 3.4%. Approximately 20.2% of the population is under the age of 18, while 21.5% is over the age of 65
Demographic trends show the population of York is aging (median age for York residents is 49.3 years) further suggesting the need for more dedicated recreational space for older adults. In addition to its year-round population, York also has a sizeable seasonal population; while there are many different estimates of the seasonal population in York, the 2015 Hazard Mitigation Plan estimates that York’s seasonal population is approximately 18,690.

York has four schools in its district: a lower elementary school, upper elementary school, middle school, and high school. Students from all four villages attend these schools together. York school enrollment trends remains steady, suggesting that youth programs will continue to be in high demand and the need for indoor recreation space for youth activities will remain.

Parks and Recreation

The town of York offers a vast assortment of successful recreational programs, but currently lacks a dedicated indoor facility in which to run their programs. Some of the most popular program offering are youth sports, summer camps, adult fitness programs, and senior services. The Parks and Recreation department has maintained a strong, long-term partnership with the town school system and runs many programs at the middle school, high school, and elementary schools; facility usage requests can be made online on each school’s website. “It is the School Committee’s desire that the local taxpayers be able to obtain maximum use of the facilities, to the extent consistent with the primary educational function of the school. It is intended that community uses for educational, recreational, social, civic, philanthropic, and like purposes be approved by the administration, in accordance with this policy, the implementing regulations, and a fee schedule approved by this School Committee” (Community Use of School Facilities Policy, adopted 2002). However, despite this successful relationship, securing indoor space in York appears to remain a challenge.

There are some programs that the town offers through private facilities or the facilities of surrounding communities; for example, as York does not have an indoor or outdoor pool, the closest place for youth swim lessons is in Portsmouth. Many York residents use private fitness facilities or local community centers of nearby towns such as Kittery.
2. General Observations of Indoor Facilities used by York Parks & Rec

**Village Elementary School (K-1 Primary School), Coastal Ridge Elementary School (2-4 Primary School)**

- The schools host a variety of programs managed by the recreation department; the most usable spaces include the gymnasiums, cafeterias, and larger classrooms. The recreation department partners with the elementary schools for use of their basketball courts, however, court availability remains a key concern. There is not enough court space to support the increasing popularity of the youth basketball programs and adult programs.
- The cafeteria and classrooms provide usable space for passive indoor recreation activities, space for arts and crafts, snacks/meals, and meetings. These spaces are not practically usable for active recreation activities, and set-up and take down of tables and chairs to prepare the activity space creates a significant challenge for recreation staff.
- Village Elementary School hosts several of York’s summer programs, including the Junior Adventure Camp, science camp, arts and crafts, and jewelry making. The Junior Adventure Camp uses the main facilities including the gym and cafeteria.

**York Middle School (grades 5-8)**
- The middle school is home to the Outdoor Adventure Summer Camp and other summer camp programs, most of which use the gym, cafeteria, and library. Additionally, the music room is a great asset for theater and music camps.
- As with the elementary schools, the gym is used for youth and adult basketball and additionally a new wrestling program run through the recreation department.
- The recreation department used to provide after school programming at the middle school, but there currently appears to be a gap in programming at the middle school level, as many programs are targeted to elementary and high school aged children.
- There is an adult walking program at the middle school which begins at 4pm each day; this is especially popular among seniors when they are unable to walk outdoors due to cold or rainy weather.

**York High School (grades 9-12)**
- The recreation department uses many of the facilities at York High School, but scheduling remains a challenge. The indoor gymnasium space is particularly popular for pickle ball, basketball, and volleyball. Additionally, in the summer, theater camp uses the chorus room and fashion camp uses the home economics classroom. The classrooms also provide meeting space for afterschool activities as well some independent groups.

**Anchorage Inn**
- The Anchorage Inn is the current location of aquatic programs for older adults in York. Seniors can use this facility at a discounted rate. The youth programs used to be housed here as well, but York is now exploring the new partnership with the Portsmouth indoor pool.

**Portsmouth Indoor Pool**
- York’s recreation department recently secured a partnership with the Portsmouth indoor pool to provide swim lessons to children from York. The new program, starting in the fall, will include bus transportation from York public schools to the Portsmouth pool, a 30-minute lesson and free swim, followed by return transportation. While this is a great partnership, the lengthy bus ride is a significant downside.
Kittery Community Center

- York currently partners with the Kittery Community Center for use of indoor pickleball courts, which is especially popular within the older adult community. Many York residents use the Kittery Community Center and have expressed desire for something similar, but less “sterile”, in York.

Fitness Options

- This fitness studio in York currently offers many fitness classes. People can register through York’s recreation department, but the classes are held in this studio.

Senior Center

- The York Senior Center is located in the town’s old police department. It is a 501c non-profit organization, which allows it to secure grants and other funding to keep low cost membership as well as reduced cost program fees. The current facility is small and cannot accommodate the amount of people who are interested, especially during the peak summer months. Additionally, it lacks adequate parking for functions and events. The facility has a commercial kitchen, but it is small and the equipment is old. The center offers great programming in York and has both domestic and international trips. The most popular program is the MEALs program, which serves lunch for $4 each day. For many seniors, this is their main meal.
3. Benchmarking

Five (5) benchmark communities were identified by the town of York and the UNH project team. Benchmark communities were deemed by the town to be comparable along dimensions of size, scope of services offered, geographic location, or some combination; additionally, the communities identified each have similar multi-generational community centers/recreation facilities in regards to square footage, activity spaces, staffing levels, capital costs, operational costs, and cost recovery potential. The benchmark communities identified in this study were: Kittery, ME; South Portland, ME; Portsmouth, NH; Dover, NH; and Meredith, NH. The project team visited the indoor facilities of each of the benchmark communities to gather data and solicit information about their general operations.

With such a diverse group of communities spread throughout different regions of Northern New England, it is difficult to compare one community to another and likewise, is challenging to quantitatively compare indoor facilities through items such as general fund allocations, operating costs, or cost recovery. A more qualitative comparison of facilities can be seen below through descriptions of what each facility includes as well as the types of programming offered in the space.

Table 1 shows information about town support for recreation. However, making comparisons between communities’ recreation general fund allocations and cost recovery estimates is challenging due to the disparate nature of what is considered part of the recreation department in each community. For example, while Kittery’s recreation allocation includes budgeted funds for the town’s community center and related programs, Dover’s recreation allocation represents not only their community center and programs, but also indoor pool, outdoor pool, and ice skating arena. Likewise, departmental cost recovery estimates also vary widely by each community’s means of generating revenue. While Dover’s recreation department recovers a high percentage of costs from user fees and memberships to the aforementioned facilities, Meredith relies more heavily on facility rentals. It is important to keep in mind the varied nature of these communities when viewing the tables below.

In this analysis, York is comparable to peer communities in terms of recreation general fund allocations, and is on the lower half of its peer communities in recreation tax funding allocation per capita. However, in regards to general recreation fund cost recovery, York generates over half of its budget from user fees and other charges with a cost recovery rate of approximately 53%. The recreation budget allocation as a percentage of the overall town budget is comparable to peer communities, but does remain on the lower end of the spectrum. Overall, in comparison with peer communities, York appears have a smaller per capita budget in regards to recreation; however, this is likely due to the inclusion of the sizable seasonal population in the per capita calculations. With this in mind, as well as the town’s cost recovery strategies, York appears to be much more successful than its peer communities in its ability to generate revenue from recreation programs and services.
Table 1: Benchmarking Information: Town Financial Support of Recreation

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<tbody>
<tr>
<td>Dover</td>
<td>31,153</td>
<td>N/A</td>
<td>$2,095,972</td>
<td>$67.28</td>
<td>$1,584,078</td>
<td>43.0%</td>
<td>5%</td>
<td>6</td>
</tr>
<tr>
<td>Kittery</td>
<td>9,644</td>
<td>1,570</td>
<td>$1,233,819</td>
<td>$110.02</td>
<td>$750,000</td>
<td>37.8%</td>
<td>4%</td>
<td>10</td>
</tr>
<tr>
<td>Meredith</td>
<td>6,287</td>
<td>18,000</td>
<td>$719,110</td>
<td>$29.61</td>
<td>$87,314</td>
<td>10.8%</td>
<td>5%</td>
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<tr>
<td>Portsmouth</td>
<td>21,485</td>
<td>N/A</td>
<td>$825,384</td>
<td>$38.42</td>
<td>$256,770</td>
<td>31.1%</td>
<td>1%</td>
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<tr>
<td>South Portland</td>
<td>25,577</td>
<td>N/A</td>
<td>$2,458,226</td>
<td>$96.11</td>
<td>$222,701</td>
<td>8.3%</td>
<td>8%</td>
<td>7</td>
</tr>
<tr>
<td>York</td>
<td>12,947</td>
<td>18,690</td>
<td>$1,294,196</td>
<td>$40.90</td>
<td>$1,435,085</td>
<td>52.6%</td>
<td>7%</td>
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</table>

Table 2 shows a more detailed analysis of the indoor recreation facilities of the benchmarking communities, including figures representing the town’s construction or remodeling costs, annual operating costs of their indoor facilities, and annual cost recovery generated from the facility alone (memberships, user fees, rentals, facility specific programming, etc.). While the table below gives information about each community’s indoor facility, it is important to keep in mind that each facility is very different, and therefore operating costs as well as methods of cost recovery vary by facility and what the facility is designed to offer. For example, Portsmouth and South Portland have daily use fees as well as memberships for their pool which generate significant revenue for their facilities. Dover and Kittery’s indoor facilities, on the other hand, generate a strong portion of their revenue from facility rentals (both permanent rental contracts and short-term rentals).

Each of the peer communities was asked about their programming for older adults. All five communities have senior centers as well as specific senior programming which is managed by the recreation department. In every town except Portsmouth, the senior center is directly attached to the main recreation facility, meaning that seniors have access to other amenities such as fitness areas, courts, and aquatic facilities.
Table 2: Benchmarking Information: Indoor Recreation Facilities

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<tbody>
<tr>
<td>Dover</td>
<td>1905</td>
<td>102,895</td>
<td>$7,883,621 (renovated 2004)</td>
<td>$211,331</td>
<td>$77,160</td>
<td>37%</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Kittery</td>
<td>1941</td>
<td>49,558</td>
<td>$5,500,000 (renovated and expanded 2012)</td>
<td>$269,507</td>
<td>$85,294</td>
<td>32%</td>
<td>Yes</td>
<td>Yes</td>
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<td>Meredith</td>
<td>2006</td>
<td>18,000</td>
<td>$3,500,000</td>
<td>$102,700</td>
<td>$87,314</td>
<td>85%</td>
<td>No</td>
<td>Yes</td>
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<tr>
<td>Portsmouth</td>
<td>Obtained 2000</td>
<td>N/A</td>
<td>$750,000 (renovated 2000)</td>
<td>$267,297*</td>
<td>$240,567</td>
<td>90%</td>
<td>No</td>
<td>No</td>
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<tr>
<td>South Portland</td>
<td>1976;1999</td>
<td>N/A</td>
<td>$2,500,000 (1999)</td>
<td>$210,192</td>
<td>$119,636</td>
<td>57%</td>
<td>No</td>
<td>Yes</td>
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* Annual operating cost includes employee salaries and related expenses (i.e. social security)

Of the benchmark communities, all five have dedicated indoor activity space specifically for town recreation programs and services, similar to what the town of York is interested in. However, of these five, only Meredith and South Portland constructed their facilities with the purposes of recreation in mind. Kittery and Dover have both acquired former school properties and are using these in the provision of town recreation programs and services; Dover invested a considerable amount of money into renovating and remodeling the space. Portsmouth acquired their indoor space in 2000 from the Spinnaker Point Condo Association and proceeded to remodel the facility to be used as a public recreation site.

All the benchmark communities reported that their town recreation departments provide programs and services for older adults. With the exception of Portsmouth, all of the other benchmark communities have an area for older adults which is directly attached to their main indoor recreation facility. The recreation department of Portsmouth does provide programming for older adults, but it is offered at the Senior Activity Center at the Foundation for Seacoast Health’s Community Campus. Common programs provided for older adults in the benchmark communities include ballroom dancing, Bingo, senior trips, fitness programs, socialization opportunities, and senior meals.

Kittery, ME

The town of Kittery’s indoor recreation facility operates out of the former Frisbee Elementary School (originally built as a Federal Public Works Project in 1941) which closed in 2009. The school was converted to a community center which opened to the public in 2012. Current yearly membership fees to the community center are as follows for residents and nonresidents, respectively: youth/senior- $90, $120; adult- $180, $240. Other sources of cost recovery include personal training sessions, punch passes, theater tickets, and facility rentals. The facility itself
employs four reception staff, three dedicated custodial staff, and three full time program staff. The community center also has its own board of directors. Kittery’s senior center is incorporated into the recreation department and is located inside the community center, offering weekly programs to both residents and nonresidents. The community center offers both youth and adult programming which includes sports, fitness classes, art workshops, trips, and socials. The facility also has an art gallery and a theater for concerts and other special events.

✓ **South Portland, ME**

The town of South Portland has two indoor recreation centers: The South Portland Community Center (SPCC) and the Redbank Teen Center. The SPCC was constructed in 1999 as an addition the town’s existing indoor pool, which was built in 1976. The center employs seven full time staff and nearly 50 part time staff depending on the season. Today, the facility includes two gyms, an elevated track, a senior wing with an industrial kitchen, large multipurpose and conference rooms, pool, afterschool program, aerobic area, and the recreation department offices. The center is home to both youth and adult programming. While the facility does include a senior wing, it is not a dedicated space for older adults and is often commandeered for other programming needs. In the next few years, South Portland hopes to expand their afterschool programs beyond the center and into the elementary schools of the city, thus freeing up the afterschool wing of the building. The director hopes that this area could become a dedicated senior center as the town’s older adult population needs a space which can facilitate a drop-in center and more targeted programming for seniors. On the other side of South Portland lies the Redbank Community Center. This is specifically a teen center which has a full gym, kitchen, activity and game room, as well as an outdoor pavilion. The Redbank Center provides programming for teenagers in middle school through high school.
Portsmouth, NH

Portsmouth has three indoor recreation facilities: Spinnaker Point Adult Recreation Center, Connie Bean Community Center (youth center), and an indoor pool. The town of Portsmouth acquired the Spinnaker Point center in 2000 at next to no cost, but put $750,000 into remodeling the facility. The initial building was constructed in the late 80s and included the oval structure pictured below. In 2002 when Portsmouth recreation took over the facility, a new gymnasium was constructed (rectangle structure on the left). Spinnaker Point is an adult only facility and therefore requires low supervision in terms of staffing (for example, no lifeguards are employed here). The facility director is the only full time employee, and there are generally about eight part-time employees who manage the front desk. All of the classes and fitness programs are managed by independent instructors who pay rent to use the facility and then charge their own program fees. Yearly membership fees for Spinnaker Point indoor recreation facility includes the following: Adult resident- $162, senior resident- $81, non-resident- $324, non resident senior- $162. Daily fees are as follows: $5/day for resident and $10/day for nonresident. Membership includes access to cardiovascular fitness equipment, spin room, free weights, 4 lane pool, hot tub, steam room, saunas, full court gymnasium, and a variety of group classes held in the multipurpose room.

In Portsmouth, the senior center is housed within the Community Campus, a part of the Foundation for Seacoast Health, yet the senior center coordinator is an employee of the Portsmouth Recreation Department. The department provides a variety of programs similar to that of the other benchmarking communities. Anyone can visit the drop-in senior center lounge free of charge, and many of the programs are also free. Portsmouth is in the process of acquiring a new senior center facility, but it will not be attached to their main adult recreation center.
Dover’s main indoor recreation center is the McConnell Center; the building was formerly Dover High School, but was remodeled for recreational use in 2002. The center includes an array of town offices, rental space, multipurpose rooms, gym, and senior center; the recreation department and the senior center each have a dedicated entrance, although you can navigate the areas of the building from the inside as well. The McConnell Center is unique in that it was established through a government bond under the conditions that it would remain a space for recreation municipal offices and additionally include rental space for non-profit offices and headquarters. This unique partnership has made the Dover recreation department an integral part of the city government and a clear liaison between the municipal and non-profit sectors. Although the center has a dedicated area for older adults, seniors can access and use the entire facility including the fitness courses and cardio equipment.

Both residents and nonresidents can obtain yearly memberships to the McConnell Center at the following costs: adult resident- $120, senior/youth resident- $65, adult nonresident-$150, senior/youth nonresident- $80. People may also pay daily to visit the facility at the following costs: adult resident- $5, senior/youth resident- $3, adult nonresident- $7, senior/youth nonresident- $4. The center employs four full time staff members and 20 to 30 part time employees to manage programming and building maintenance. In addition to the McConnell Center, Dover also has an indoor ice arena and an indoor pool, both of which are managed by the recreation department.
The Town of Meredith, NH has an indoor recreation facility which was built in 2006 for $3.5 million; it includes basketball/volleyball courts, multipurpose rooms, meeting rooms, offices, locker rooms, kitchen; Meredith generates approximately $87,314 by indoor facility, while the average operating expenses are $102,700; town recreation department runs programs for seniors focusing on socialization, exercise, health, and education. Facility rentals are the main source of cost recovery for Meredith’s indoor recreation center.

4. Observations and Themes from Focus Groups

Focus groups and interviews were held with concerned citizens and stakeholder groups in York throughout the day on Monday, June 5, 2017, Tuesday, June 6, 2017, and Wednesday June 7, 2017. Approximately 13 focus groups were held with approximately 80 residents and stakeholders. Stakeholder groups represented a range of interests including recreation and town staff, program partners, community service groups, Select Board members, adult recreation participants, summer residents, York Advisory Committee members, parents of recreation participants, youth participants, York school administration, recreational sport coaches and officials, and seniors. Meetings were scheduled through the town and coordinated with the Recreation Department, and were facilitated by the project team from UNH. Meetings consisted of an open, guided conversation related to the recreation needs and priorities in York. Detailed notes of public sessions were taken by the project team for each meeting.

The project team met to review focus group notes and discuss salient themes and trends that emerged across the interviews. The following themes and observations were found by the team to be dominant and salient throughout the focus group and interview process:

- **The Town of York has committed citizens interested in public recreation issues.** The public is clearly invested in the discussion regarding public recreation in York, regardless of whether they support or oppose the building of a new indoor recreation facility. This was evident in the number of residents who attended focus groups and other events and activities related to this project. Residents are clearly interested in issues that affect them, including public spending, economic development, shifting demographic trends, quality of public education, and issues impacting quality of life (including recreation). All of these topics were mentioned and discussed in focus group conversations.

- **There is a group of citizens concerned with the idea of new indoor recreation facility development due to lack of trust with the city government.** There are numerous concerns that have been raised about new recreation facility development, particularly related to an indoor recreation building. At the center of these concerns are perceptions of the project’s cost and scope, with residents worried about the feasibility of the project. Other reasons mentioned throughout the focus groups and interviews include a lack of trust with the town based on past infrastructure and spending projects and a feeling that there has been a lack of transparency with previous town projects. Some residents have suggested a need to reevaluate and inventory current facility opportunities including schools, private facilities, and unused commercial space.
• There is support to reevaluate current facility partnerships as well as expand partnerships with additional public and private organizations in the area. Many residents mentioned existing facilities in York which the recreation department may be able to gain more consistent access to. These include several hotel pools, basketball court behind Star of the Sea, and many of the function rooms in the local churches. Furthermore, there is a desire to reevaluate use of the schools to improve efficiency and scheduling conflicts. The hospital wellness center as well as empty commercial space were also mentioned as potential opportunities for indoor space.

• There is a large, passionate group of multigenerational citizens who are advocates for developing a new indoor recreation facility. Many focus group participants stated that they currently travel outside of York for indoor recreation opportunities, specifically to Kittery and Portsmouth; they expressed desire for York to have a facility like the one in Kittery. Many residents of all ages have expressed the need for indoor walking space, especially in the winter. While outdoor walking works in the summer months, in the winter, many residents walk in the school hallways (only available after 4pm) or in the mall, neither of which are sufficient. There is a significant need for more multipurpose meeting space with storage areas whether it be for recreation programming, large functions, school activities, non-profits, or town meetings. Additionally, supporters of the facility would like to see low cost access to cardio equipment, free weights, space for fitness classes, and a multipurpose gymnasium which could be used for pickup basketball, youth basketball, pickleball, and volleyball. Furthermore, many key stakeholders have expressed the need for an indoor pool which could provide low cost swim lessons for local youth, allow for York High School to have a swim team, be a source of revenue for hosting swim meets and other events, and provide public access space for recreational swimming and aquatic classes. While the focus of many recreation facilities is often fitness and sports, there is a significant desire among York residents to have a more diverse facility which includes space for performances, art exhibitions, and music. Residents would also like to see a free, drop-in community space with a café-style atmosphere.
• There is a desire for a new facility to incorporate recreation space as well as town hall offices; furthermore, there is some frustration among residents who feel that the need for a town hall office building should take precedent over a new recreation facility.

• There is a need for a place for kids and teenagers to go after school, in the evenings, and on the weekends. For youth who are not participating in sports, there is a gap in programming, particularly at the middle school level. Currently, many middle school and high school students hang out at the Scoop Ice Cream Shop, but there is a need for a dedicated space with supervision. Kids and teenagers expressed the need for a facility that is easy to access (walking distance from schools would be ideal) and open in the evenings and on weekends. All of the high school focus group participants also expressed the need for a dedicated space for teenagers which could include a game room and study room. Additionally, some citizens expressed the need for a drop-in childcare facility or day care facility that is run by the recreation department.

• Many seniors recognize that the current senior center space is inadequate; however, they have concerns over a shared multigenerational building as well as fear of increased user fees and loss of what they currently have. The support among seniors for having a new facility with dedicated recreation, social, and activity space for older adults is contingent upon no loss of current programming and no increase in memberships fees. Additionally, seniors and senior center employees expressed the need for the senior center to remain a 501c nonprofit organization, as this is how the center funds many of their programs and keeps costs low for participants. Additional hesitation with a multigenerational facility appears to stem from the fear of the loss of dedicated space and of what they have now. Despite these hesitations and concerns, there is support for a new facility, as members and staff of the current senior center have expressed the insufficiency of the space in the current facility including not having enough multipurpose rooms, lack of a large function room, not enough parking for members, and a kitchen which is too small for their needs. Some seniors have also expressed the need for indoor walking space, especially in the winter as the school hallways are only usable after 4pm. Seniors currently use the indoor pool at Anchorage Inn for a discounted rate. However, some seniors supported the idea of building an indoor pool for the town of York. A senior center housed in a larger recreation facility would need to have its own entrance, commercial kitchen (for the MEALs program, cooking classes, and functions), dedicated parking area, and several multipurpose rooms (one of which should be able to hold 100+ people). The seniors would also need to have access to the rest of the recreation facility space. The seniors expressed that they do not want to share a space with children: “I don’t want to eat across from the four year olds!” The idea of a campus approach where the senior center and indoor recreation facility would be in the same vicinity, but not attached seemed popular among the older adults and reinforced the concept of a dedicated space.

• There is a need for an open community space where people of all ages can go to gather and socialize. Focus group participants discussed the separation between the four villages, and expressed desire for a place which could facilitate a more connected community. The closest thing to a community center which participants identified was the public library; however, many residents expressed frustrations with the library, specifically lack of internet access, multipurpose rooms, and space to socialize. There is a clear need for
a public space in which people can come together as a community to socialize, relax, and access online resources. The library is not practical for this as the space is small and must remain a quiet atmosphere. Many citizens expressed desire for a café-style indoor space in which people could study, socialize, and have meetings. Furthermore, several focus groups mentioned the need for public internet access during power outages. One group even suggested the idea that an indoor recreation facility could serve as an emergency shelter space for the town.

- Many citizens are also interested in more outdoor recreation facilities, but still feel that the indoor facility is the priority. Focus group participants expressed desire for more outdoor walking trails. Additionally, some people felt the need for an additional outdoor space which includes a playground and basketball court, as the ones by the beach are often dominated by tourists, especially in the summer. There is also a desire for more community garden space.

5. Data Analysis from the Recreation Public Forum Session

A public input session was held in the York Middle School auditorium on Wednesday, June 7, 2017. All York residents were invited to attend, and the event was publicized through printed information located in town offices, electronic billboards, and via a postcard sent to resident homes, and through York’s town Facebook page. Approximately 60 residents attended the public input session, which included public survey polling using the iClicker system, as well as group exercises designed to receive public input on important recreation planning issues, such as facility development, management priorities, and community needs.

The following table shows the demographic profile of the 60 residents in attendance at the public input session. Only those residents who provided answers to the demographic questions are included in the table below.
Survey questions given at the public input session were designed to test some of the themes that were heard in the focus groups, and to receive deeper input on recreation planning issues. For example, residents were asked whether they believed that the town should explore the feasibility of building an indoor community center to meet indoor space needs. Responses to these questions are noted in the table below.

<table>
<thead>
<tr>
<th>Activity Space</th>
<th>Very Important</th>
<th>Important</th>
<th>Neither</th>
<th>Unimportant</th>
<th>Very Unimportant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dedicated space for senior activities</td>
<td>66% (40)</td>
<td>15% (9)</td>
<td>7% (4)</td>
<td>5% (3)</td>
<td>8% (5)</td>
</tr>
<tr>
<td>Dedicated space for youth/teen activities</td>
<td>48% (30)</td>
<td>19% (12)</td>
<td>11% (7)</td>
<td>8% (5)</td>
<td>13% (8)</td>
</tr>
<tr>
<td>Multipurpose activity space</td>
<td>41% (25)</td>
<td>20% (12)</td>
<td>8% (5)</td>
<td>13% (8)</td>
<td>18% (11)</td>
</tr>
<tr>
<td>Indoor walking/jogging</td>
<td>35% (22)</td>
<td>26% (16)</td>
<td>6% (4)</td>
<td>11% (7)</td>
<td>21% (13)</td>
</tr>
<tr>
<td>Outdoor walking paths/trails</td>
<td>34% (11)</td>
<td>28% (9)</td>
<td>6% (2)</td>
<td>6% (2%)</td>
<td>25% (8%)</td>
</tr>
<tr>
<td>Dedicated space for early child</td>
<td>32% (20)</td>
<td>29% (18)</td>
<td>5% (3)</td>
<td>13% (8)</td>
<td>21% (13)</td>
</tr>
<tr>
<td>Cardio workout space</td>
<td>31% (19)</td>
<td>20% (12)</td>
<td>8% (5)</td>
<td>7% (4)</td>
<td>34% (21)</td>
</tr>
<tr>
<td>Indoor pool</td>
<td>36% (20)</td>
<td>12% (7)</td>
<td>9% (5)</td>
<td>7% (4)</td>
<td>36% (20)</td>
</tr>
<tr>
<td>Gymnastics/athletic courts</td>
<td>30% (17)</td>
<td>16% (9)</td>
<td>18% (10)</td>
<td>19% (11)</td>
<td>18% (10)</td>
</tr>
<tr>
<td>Commercial kitchen</td>
<td>29% (18)</td>
<td>18% (18%)</td>
<td>18% (11)</td>
<td>5% (3)</td>
<td>31% (19)</td>
</tr>
<tr>
<td>Arts and crafts</td>
<td>23% (14)</td>
<td>22% (13)</td>
<td>15% (9)</td>
<td>10% (6)</td>
<td>30% (18)</td>
</tr>
<tr>
<td>Community meeting/conference room</td>
<td>20% (12)</td>
<td>25% (15)</td>
<td>11% (7)</td>
<td>13% (8)</td>
<td>31% (19)</td>
</tr>
<tr>
<td>Strength/weight training</td>
<td>20% (12)</td>
<td>20% (12)</td>
<td>13% (8)</td>
<td>8% (5)</td>
<td>39% (24)</td>
</tr>
<tr>
<td>Outdoor playgrounds</td>
<td>13% (8)</td>
<td>20% (12)</td>
<td>18% (11)</td>
<td>13% (8)</td>
<td>36% (22)</td>
</tr>
<tr>
<td>Indoor climbing wall</td>
<td>13% (8)</td>
<td>16% (10)</td>
<td>13% (8)</td>
<td>11% (7)</td>
<td>46% (28)</td>
</tr>
<tr>
<td>Outdoor community gardens</td>
<td>13% (5)</td>
<td>11% (4)</td>
<td>21% (8)</td>
<td>13% (5)</td>
<td>42% (16)</td>
</tr>
<tr>
<td>Outdoor hardscape patio with seating</td>
<td>11% (7)</td>
<td>25% (16)</td>
<td>10% (6)</td>
<td>13% (8)</td>
<td>41% (26)</td>
</tr>
<tr>
<td>Outdoor open green space</td>
<td>11% (7)</td>
<td>21% (13)</td>
<td>18% (11)</td>
<td>7% (4)</td>
<td>43% (26)</td>
</tr>
<tr>
<td>Outdoor swimming pool</td>
<td>11% (7)</td>
<td>8% (5)</td>
<td>13% (8)</td>
<td>14% (9)</td>
<td>54% (34)</td>
</tr>
<tr>
<td>Performing arts space</td>
<td>10% (6)</td>
<td>15% (9)</td>
<td>8% (5)</td>
<td>14% (8)</td>
<td>53% (31)</td>
</tr>
<tr>
<td>Indoor artificial turf</td>
<td>5% (3)</td>
<td>5% (3)</td>
<td>20% (12)</td>
<td>18% (11)</td>
<td>52% (31)</td>
</tr>
<tr>
<td>Outdoor fitness trail/stations</td>
<td>3% (2)</td>
<td>17% (11)</td>
<td>21% (13)</td>
<td>8% (5)</td>
<td>51% (32)</td>
</tr>
</tbody>
</table>
### Table 4: Philosophy on Town-Sponsored Recreation Facilities

<table>
<thead>
<tr>
<th>Perception</th>
<th>n</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Very Satisfied</td>
<td>11</td>
<td>17%</td>
</tr>
<tr>
<td>Satisfied</td>
<td>15</td>
<td>23%</td>
</tr>
<tr>
<td>Neutral</td>
<td>8</td>
<td>12%</td>
</tr>
<tr>
<td>Unsatisfied</td>
<td>17</td>
<td>26%</td>
</tr>
<tr>
<td>Very Unsatisfied</td>
<td>14</td>
<td>22%</td>
</tr>
</tbody>
</table>

The Town of York should explore the feasibility of building an indoor recreation/community center to meet indoor space needs.

<table>
<thead>
<tr>
<th>Agreement</th>
<th>n</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strongly agree</td>
<td>31</td>
<td>46%</td>
</tr>
<tr>
<td>Agree</td>
<td>10</td>
<td>15%</td>
</tr>
<tr>
<td>Neutral</td>
<td>1</td>
<td>1%</td>
</tr>
<tr>
<td>Disagree</td>
<td>8</td>
<td>12%</td>
</tr>
<tr>
<td>Strongly Disagree</td>
<td>18</td>
<td>26%</td>
</tr>
</tbody>
</table>

If the Town explores the feasibility of building an indoor recreation/community center, what level of priority should this be for the Town?

<table>
<thead>
<tr>
<th>Priority</th>
<th>n</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential</td>
<td>15</td>
<td>22%</td>
</tr>
<tr>
<td>High Priority</td>
<td>20</td>
<td>29%</td>
</tr>
<tr>
<td>Medium Priority</td>
<td>9</td>
<td>13%</td>
</tr>
<tr>
<td>Low Priority</td>
<td>9</td>
<td>13%</td>
</tr>
<tr>
<td>Not at All a Priority</td>
<td>15</td>
<td>22%</td>
</tr>
</tbody>
</table>

### Table 5: Barriers to Community Recreation

<table>
<thead>
<tr>
<th>Type of Barriers</th>
<th>N</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Availability of facilities</td>
<td>31</td>
<td>46%</td>
</tr>
<tr>
<td>Quality of facilities</td>
<td>27</td>
<td>39%</td>
</tr>
<tr>
<td>Availability of programs</td>
<td>25</td>
<td>36%</td>
</tr>
<tr>
<td>Lack of information</td>
<td>24</td>
<td>36%</td>
</tr>
<tr>
<td>Travel distance</td>
<td>22</td>
<td>33%</td>
</tr>
<tr>
<td>Location of programs</td>
<td>22</td>
<td>31%</td>
</tr>
<tr>
<td>Time</td>
<td>21</td>
<td>27%</td>
</tr>
<tr>
<td>Cost</td>
<td>19</td>
<td>27%</td>
</tr>
<tr>
<td>Quality of programs</td>
<td>16</td>
<td>23%</td>
</tr>
</tbody>
</table>
A series of table exercises were completed where public input participants were asked to discuss a series of questions related to their priorities for new recreation programs and/or new recreation facilities. Participants were asked to work individually and discuss their thoughts with those sitting at their table. In some cases, tables were asked to try to come up with consensus around priorities for recreation program and facility development. For example, participants were asked to talk about and list in order of importance their top three priorities for town recreation programs and services, and for recreation facilities and amenities.

Participants’ priorities for recreation facility development were grouped into common types, and listed in order based on the frequency of occurrence on table notecards. Facility priorities are noted below:

- Dedicated space for senior activities, programs, and meals (71%)
- Indoor pool (51.7%)
- Dedicated space for youth/teen activities/programs (48.3%)
- Indoor walking/jogging track (38.3%)
- Commercial kitchen and indoor dining space (25%)
- Outdoor walking paths and trails (25%)
- Indoor gymnasium/athletic court use (21.7%)
- Multipurpose gym or studio space (e.g. dance, martial arts, aerobics) (21.7%)
- Community meeting and/or conference room space (18.3%)
- Dedicated space for early child and/or school-ages activities and programs (18.3%)
- Strength/weight training space (16.7%)
- Cardio workout space (e.g. treadmills, elliptical machines) (15%)
- Indoor climbing wall (11.7%)
- Arts and crafts space (8.3%)
- Performing arts space (e.g. theater, stage) (6.7%)
- Tennis (6.7%)
- Outdoor community gardens (5%)
- Outdoor playgrounds (5%)
- Dog park (5%)
- Outdoor open green space for pickup or informal activities (3.3%)
- Bike trail (3.3%)
- Outdoor hardscape patio with seating (1.7%)

Within their table groups, recreation forum participants were given a prompt which asked them to meet the short term (3-5 years) needs of the community. Participant responses were grouped into common types and listed in order based on the frequency of occurrence by group. Short term needs are noted below:

1. Build multigenerational community center
   - Community indoor pool
   - Community indoor walking track, activity rooms, and fitness center
   - Teen center, meeting rooms
   - Indoor tennis courts, movie theater, senior center, commercial kitchen, climbing wall
2. Senior center renovations
   - More rooms
   - Bigger rooms, outdoor spaces
   - Fitness center
3. Build new town hall
   - Feasibility study for new town hall
   - Municipal complex with community center
4. Maximize current space use (use schools more efficiently)
5. Build new senior center
6. Maintain senior center program coordinator position
7. Increase public/private partnerships (hotel pools)
8. Increase access to public transportation
9. Open greenspace (park) areas
10. Preschool center
11. Increase access and participation in afterschool programs

The remaining short term needs occurred once within the groups, and are therefore not possible to rank:
- Increase storage for organizations
- Outdoor walking paths
- Bike trails
- Restaurant in York village open until 10pm
- Improve rooftop boat access to harbor and river
- Partnership with Kittery community center
- Relocate parks and recreation department

Within their table groups, recreation forum participants were given a prompt which asked them to meet the long term (5-10 years) needs of the community. Participant responses were grouped into common types and listed in order based on the frequency of occurrence by group. Long term needs are noted below:

1. Indoor pool
2. Build new multigenerational community center
3. Common spaces for community programs

The following needs occurred only once or twice within groups, and are therefore not possible to rank:
- Municipal center including town hall and multigenerational community center
- Indoor track
- Build new town hall
- Increase access to meeting spaces
- Teen center
- Outdoor paths for biking and walking
- Outdoor pool
- Increase access to public transportation
- Increase low income housing
✓ Consolidate elementary schools
✓ Tennis courts
✓ Virtual reality space
✓ Develop greenspaces
✓ Movie theater
✓ Utilize town owned properties
✓ Address needs through private programs or public/private partnerships (grant-funded building)

Figure 1: Graphic of most frequently identified short and long term needs of the community.

6. Data from the Town-Wide Survey

A link to an online recreation needs assessment was made available to York residents through a variety of methods, including post-cards mailed to each household, and fliers distributed throughout town and a link shared through social media. Residents were invited to complete the survey online, or if they preferred, paper copies were available at the Town Hall, recreation department, senior center, and at the town library.

A total of 632 surveys were returned with enough data for analysis. This response was encouraging and showed community interest in public recreation issues. A majority of survey respondents were York residents (97.3%), owned their home (90.3%), identified York as their primary residence (93.4%), were employed full-time (56.7%), and were female (67.7%). Twenty eight percent of survey respondents reported having children living at home. Most respondents reported that they lived in York Village (29.4%) followed by Cape Neddick (18.3%), York Beach (17.8%), and York Harbor (9.5%). Approximately 23.2% of respondents reported that they lived in some “other” area of York.
Table 6: Demographics for the Resident Survey

<table>
<thead>
<tr>
<th>Variable</th>
<th>Percent, Median or Mean</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Age</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Age</td>
<td>Median = 55 (SD 14.7)</td>
<td>541</td>
</tr>
<tr>
<td>18-35</td>
<td>7.9%</td>
<td>44</td>
</tr>
<tr>
<td>36-50</td>
<td>35.9%</td>
<td>194</td>
</tr>
<tr>
<td>51-64</td>
<td>26.2%</td>
<td>142</td>
</tr>
<tr>
<td>65-80</td>
<td>27.6%</td>
<td>149</td>
</tr>
<tr>
<td>81 and older</td>
<td>2.2%</td>
<td>12</td>
</tr>
<tr>
<td><strong>Gender</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Male</td>
<td>30.5%</td>
<td>188</td>
</tr>
<tr>
<td>Female</td>
<td>67.7%</td>
<td>418</td>
</tr>
<tr>
<td><strong>Employment Status</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employed Full-Time</td>
<td>56.7%</td>
<td>367</td>
</tr>
<tr>
<td>Employed Part-Time</td>
<td>12.8%</td>
<td>83</td>
</tr>
<tr>
<td>Retired</td>
<td>34.6%</td>
<td>224</td>
</tr>
<tr>
<td>Not Retired nor Employed</td>
<td>2.5%</td>
<td>16</td>
</tr>
<tr>
<td><strong>Number of Years (part &amp; full)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average Number of years</td>
<td>M = 21.7 (SD 17.2)</td>
<td>606</td>
</tr>
<tr>
<td>0-10</td>
<td>34.5%</td>
<td>209</td>
</tr>
<tr>
<td>11-20</td>
<td>23.6%</td>
<td>143</td>
</tr>
<tr>
<td>21-40</td>
<td>28.4%</td>
<td>172</td>
</tr>
<tr>
<td>41 and more</td>
<td>13.5%</td>
<td>82</td>
</tr>
<tr>
<td><strong>Months per year in Town</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Average months</td>
<td>M = 11.4 (SD 1.8)</td>
<td>602</td>
</tr>
<tr>
<td>0-6</td>
<td>5.6%</td>
<td>29</td>
</tr>
<tr>
<td>7-11</td>
<td>5.2%</td>
<td>24</td>
</tr>
<tr>
<td>12 months</td>
<td>89.2%</td>
<td>537</td>
</tr>
<tr>
<td><strong>Primary or Seasonal Residents</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary Residence</td>
<td>93.4%</td>
<td>579</td>
</tr>
<tr>
<td>Second or Seasonal Residence</td>
<td>6.0%</td>
<td>37</td>
</tr>
<tr>
<td><strong>Households w/ Children</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Children under the age of 5</td>
<td>17.6%</td>
<td>109</td>
</tr>
<tr>
<td>Children between 6-12</td>
<td>25.4%</td>
<td>157</td>
</tr>
<tr>
<td>Children between 13-18</td>
<td>18.8%</td>
<td>115</td>
</tr>
<tr>
<td>Grandchildren living in Town</td>
<td>11.6%</td>
<td>71</td>
</tr>
</tbody>
</table>

The demographics of survey respondents varied slightly from the demographics of the overall population in York. While the median age for survey respondents was 55 years old, the overall median age in York is 49, showing that respondents skewed older. Additionally, respondents included a much higher percentage of females than is representative in the overall town demographics, yet females still represent a greater percentage of citizens in York. Over ninety
percent of the survey respondents identified York as their primary residence, yet York’s seasonal population is greater than the full-time resident population. Households with children represented 28.2% of survey respondents, which is consistent with the U.S. Census data which shows that just over 30% of households in York county are households with children under the age of 18.

**Use of Recreation Facilities and Amenities in York**

Respondents were asked how frequently they used the recreation facilities and amenities in York. The facilities that received the most use more than once per year were York High School (51.2%), private/independent instruction of classes (38.2%), York Middle School (37.9%), and pools at York hotels (37.2%). This aligns with the constraints to participation, specifically respondent perception that the facilities needed are not available, which may explain low usage of current facilities. The table below shows the breakdown of recreation facility use in York by survey respondents.

**Table 7: Frequency of Indoor Recreation Facility Use in York**

<table>
<thead>
<tr>
<th>Facility</th>
<th>&gt;1 per year</th>
<th>&gt;10 per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>York High School</td>
<td>51.2%</td>
<td>21.8%</td>
</tr>
<tr>
<td>Private/Independent Instruction of Classes</td>
<td>38.2%</td>
<td>21.3%</td>
</tr>
<tr>
<td>York Middle School</td>
<td>37.9%</td>
<td>18.9%</td>
</tr>
<tr>
<td>Pools at York Hotels</td>
<td>37.2%</td>
<td>16.4%</td>
</tr>
<tr>
<td>Private/Independent Fitness Facilities</td>
<td>36.5%</td>
<td>24.9%</td>
</tr>
<tr>
<td>Village Elementary School</td>
<td>32.9%</td>
<td>16.2%</td>
</tr>
<tr>
<td>Coastal Ridge Elementary School</td>
<td>32.3%</td>
<td>14.8%</td>
</tr>
<tr>
<td>York Senior Center</td>
<td>23.8%</td>
<td>12.5%</td>
</tr>
<tr>
<td>Seacoast United</td>
<td>22.4%</td>
<td>10.4%</td>
</tr>
<tr>
<td>Living Well Center</td>
<td>18.2%</td>
<td>7.3%</td>
</tr>
<tr>
<td>Paddle Club</td>
<td>4.3%</td>
<td>1.1%</td>
</tr>
</tbody>
</table>
Use of Recreation Facilities Outside of York

Survey respondents were also asked how frequently they used recreation facilities and amenities outside of York. Popular non-York facilities that were used more than once per year by some survey respondents include out-of-town instruction/classes (44.8%), out-of-town fitness facilities (40.8%), and Kittery Community Center (36.8%). Popular out-of-town facilities that were used more than 10 times per year were out-of-town instruction/classes (31%) and out-of-town fitness facilities (29.7%) and out-of-town instruction/classes (24.7%). The table below shows the breakdown of out-of-town recreation facility use by survey respondents.

Table 8: Frequency of Recreation Facility Use Outside York

<table>
<thead>
<tr>
<th></th>
<th>&gt;1 per year</th>
<th>&gt;10 per year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out-of-town Fitness Facilities</td>
<td>44.8%</td>
<td>29.7%</td>
</tr>
<tr>
<td>Out-of-town Instruction or Classes</td>
<td>40.8%</td>
<td>24.7%</td>
</tr>
<tr>
<td>Kittery Community Center</td>
<td>36.8%</td>
<td>13.1%</td>
</tr>
<tr>
<td>Great Bay Tennis and Fitness</td>
<td>4.6%</td>
<td>2.3%</td>
</tr>
</tbody>
</table>

Constraints to Recreation Participation in York

Respondents were also asked the reasons why they did not use the recreation facilities or properties in York, or why they may use them less than they would like. Almost half (48.2%) agreed or strongly agreed that the “facilities needed are not available” and that there were “better recreation opportunities available elsewhere” (45.0%). More than one-third of survey respondents (36.2%) agreed or strongly agreed that the “facilities are not adequate to meet my/my family’s needs.” The table below shows the breakdown of respondent’s perceived constraints to recreation participation in York.
Table 9: Constraints to Recreation Participation in York

<table>
<thead>
<tr>
<th>Constraint</th>
<th>Mean</th>
<th>SD</th>
<th>% Strongly Agree/Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities needed are not available</td>
<td>3.68</td>
<td>1.64</td>
<td>48.2%</td>
</tr>
<tr>
<td>Better recreation opportunities available elsewhere</td>
<td>3.60</td>
<td>1.52</td>
<td>45.0%</td>
</tr>
<tr>
<td>Facilities are not adequate to meet my/my family’s needs</td>
<td>3.40</td>
<td>1.58</td>
<td>36.2%</td>
</tr>
<tr>
<td>Not aware of available facilities</td>
<td>3.04</td>
<td>1.56</td>
<td>31.2%</td>
</tr>
<tr>
<td>Lack of time because of other leisure activities</td>
<td>3.02</td>
<td>1.49</td>
<td>23.5%</td>
</tr>
<tr>
<td>Lack of time because of work or other obligations</td>
<td>2.96</td>
<td>1.59</td>
<td>29.1%</td>
</tr>
<tr>
<td>Not interested in the available recreation opportunities</td>
<td>2.96</td>
<td>1.52</td>
<td>27.4%</td>
</tr>
<tr>
<td>Lack of money/too expensive</td>
<td>2.90</td>
<td>1.54</td>
<td>19.6%</td>
</tr>
<tr>
<td>Facilities are too crowded</td>
<td>2.83</td>
<td>1.43</td>
<td>11.7%</td>
</tr>
<tr>
<td>Lack of parking availability/convenience</td>
<td>2.77</td>
<td>1.50</td>
<td>13.0%</td>
</tr>
<tr>
<td>Lack of childcare</td>
<td>2.76</td>
<td>1.57</td>
<td>14.1%</td>
</tr>
<tr>
<td>Inappropriate social environment</td>
<td>2.57</td>
<td>1.44</td>
<td>4.5%</td>
</tr>
<tr>
<td>Disability/accessibility issues</td>
<td>2.53</td>
<td>1.46</td>
<td>4.3%</td>
</tr>
<tr>
<td>No one to participate with</td>
<td>2.52</td>
<td>1.54</td>
<td>13.8%</td>
</tr>
<tr>
<td>Facilities are not safe</td>
<td>2.28</td>
<td>1.50</td>
<td>1.4%</td>
</tr>
<tr>
<td>Lack of transportation</td>
<td>2.03</td>
<td>1.52</td>
<td>4.6%</td>
</tr>
</tbody>
</table>

Recreation Facility Needs in York

More than 60% of respondents expressed a need for an indoor swimming pool (63.4%). A majority of respondents expressed a need for an indoor walking or jogging track (52.8%) and a majority also expressed a need for an outdoor swimming pool (55.2%). More than 40% of respondents continued to express needs for indoor recreation space. Indoor weight/fitness areas (49.9%), indoor ice skating (48.5%), indoor multipurpose gyms (48.2%), teen/youth center (46.5), and indoor gyms/athletic courts (43.4%) were among the spaces most noted as not being adequate or available to meet the recreation needs of York. Finally, in terms of outdoor facilities, outdoor ice skating was noted as a need for 46.2% of survey respondents. The table below shows a detailed breakdown of survey respondent needs for recreation facility development in York.
Table 10: Importance and Availability of Recreational Facilities in York

<table>
<thead>
<tr>
<th>Facility</th>
<th>% Important But Not Adequate</th>
<th>% Important But Not Available</th>
<th>Total %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>INDOOR FACILITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor swimming pool</td>
<td>16.9%</td>
<td>46.5%</td>
<td>63.4%</td>
</tr>
<tr>
<td>Indoor walking or jogging track</td>
<td>15.5%</td>
<td>37.3%</td>
<td>52.8%</td>
</tr>
<tr>
<td>Indoor weight/fitness areas</td>
<td>16.9%</td>
<td>33.0%</td>
<td>49.9%</td>
</tr>
<tr>
<td>Indoor ice skating</td>
<td>10.9%</td>
<td>37.6%</td>
<td>48.5%</td>
</tr>
<tr>
<td>Indoor multipurpose gyms</td>
<td>14.9%</td>
<td>33.3%</td>
<td>48.2%</td>
</tr>
<tr>
<td>Teen/youth center</td>
<td>13.2%</td>
<td>33.3%</td>
<td>46.5%</td>
</tr>
<tr>
<td>Indoor gyms/athletic courts</td>
<td>16.9%</td>
<td>26.5%</td>
<td>43.4%</td>
</tr>
<tr>
<td>Indoor performing arts space</td>
<td>14.1%</td>
<td>25.1%</td>
<td>39.2%</td>
</tr>
<tr>
<td>Community meeting space</td>
<td>19.4%</td>
<td>18.8%</td>
<td>38.2%</td>
</tr>
<tr>
<td>Indoor climbing wall</td>
<td>6.7%</td>
<td>30.0%</td>
<td>36.7%</td>
</tr>
<tr>
<td>Senior center</td>
<td>22.0%</td>
<td>10.0%</td>
<td>32.0%</td>
</tr>
<tr>
<td>Indoor tennis court</td>
<td>6.2%</td>
<td>24.1%</td>
<td>30.3%</td>
</tr>
<tr>
<td>Outdoor bandstand/performing arts stage</td>
<td>15.1%</td>
<td>13.1%</td>
<td>28.2%</td>
</tr>
<tr>
<td><strong>OUTDOOR PARKS &amp; TRAILS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Built/developed parks</td>
<td>27.9%</td>
<td>10.3%</td>
<td>38.2%</td>
</tr>
<tr>
<td>Undesignated green space</td>
<td>16.4%</td>
<td>21.2%</td>
<td>37.6%</td>
</tr>
<tr>
<td>Pet/dog parks</td>
<td>12.5%</td>
<td>24.6%</td>
<td>37.1%</td>
</tr>
<tr>
<td>Outdoor bandstand/performing arts stage</td>
<td>15.1%</td>
<td>13.1%</td>
<td>28.2%</td>
</tr>
<tr>
<td><strong>ATHLETICS/BUILT RECREATION</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdoor swimming pool</td>
<td>11.5%</td>
<td>43.7%</td>
<td>55.2%</td>
</tr>
<tr>
<td>Outdoor ice skating</td>
<td>20.2%</td>
<td>26.1%</td>
<td>46.2%</td>
</tr>
<tr>
<td>Outdoor walking or jogging track</td>
<td>22.5%</td>
<td>16.8%</td>
<td>39.3%</td>
</tr>
<tr>
<td>Playgrounds</td>
<td>19.0%</td>
<td>8.3%</td>
<td>27.3%</td>
</tr>
<tr>
<td>Skateboard/action sports park</td>
<td>6.9%</td>
<td>18.0%</td>
<td>24.9%</td>
</tr>
<tr>
<td>Outdoor tennis courts</td>
<td>14.5%</td>
<td>8.2%</td>
<td>22.7%</td>
</tr>
<tr>
<td>Outdoor pickleball court</td>
<td>4.8%</td>
<td>13.6%</td>
<td>18.4%</td>
</tr>
</tbody>
</table>

Recreation Program Needs in York

Similar questions were asked regarding residents’ needs for recreation activities and programs in York. Program needs tracked closely with facility priorities among survey respondents. For example, more than half of survey respondents felt that there was a need for aquatics or swim programs (60%). Nearly half of respondents expressed a need for fitness programs (49.3%), open gyms/drop-in sports (48.7%), arts and cultural programs (47.3%), and musical concerts and performances (46.5%). More than one third of respondents expressed a need for out-of-school teen activities (40.8%), nature or environmental education programs (36.1%), adapted recreation programs (35%), adult recreational sports (34.8%), and non-sport adult recreation activities (33.7%).
Program needs spoke to the importance of suitable facilities in which to stage and offer these activities. For example, to meet the needs for open gyms or drop-in sports, it is necessary to have sufficient indoor recreation space to accommodate these interests. Given scheduling priorities for school activities and youth sports, there is often little or no time available for drop-in sports. The table below shows the breakdown of recreation program needs as expressed by York residents.

Table 11: Importance and Availability of Recreational Programs in York

<table>
<thead>
<tr>
<th>Activity</th>
<th>% Important But Not Adequate</th>
<th>% Important But Not Available</th>
<th>Total %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aquatics/swim programs</td>
<td>28.5%</td>
<td>31.5%</td>
<td>60%</td>
</tr>
<tr>
<td>Fitness programs</td>
<td>32.9%</td>
<td>16.4%</td>
<td>49.3%</td>
</tr>
<tr>
<td>Open gyms/drop-in sports</td>
<td>24.1%</td>
<td>24.6%</td>
<td>48.7%</td>
</tr>
<tr>
<td>Arts and cultural programs</td>
<td>29.2%</td>
<td>18.1%</td>
<td>47.3%</td>
</tr>
<tr>
<td>Musical concerts and performances</td>
<td>30.8%</td>
<td>15.7%</td>
<td>46.5%</td>
</tr>
<tr>
<td>Out-of-school teen activities</td>
<td>22.1%</td>
<td>18.7%</td>
<td>40.8%</td>
</tr>
<tr>
<td>Nature or environmental education</td>
<td>24.5%</td>
<td>11.6%</td>
<td>36.1%</td>
</tr>
<tr>
<td>Adapted recreation programs</td>
<td>16.9%</td>
<td>18.1%</td>
<td>35%</td>
</tr>
<tr>
<td>Adult recreational sports</td>
<td>22.8%</td>
<td>12.0%</td>
<td>34.8%</td>
</tr>
<tr>
<td>Non-sport adult recreation activities</td>
<td>22.1%</td>
<td>11.6%</td>
<td>33.7%</td>
</tr>
<tr>
<td>Holiday/special events</td>
<td>20.6%</td>
<td>12.9%</td>
<td>33.5%</td>
</tr>
<tr>
<td>Sports instruction/lessons</td>
<td>22.6%</td>
<td>9.3%</td>
<td>31.9%</td>
</tr>
<tr>
<td>Afterschool programs (ES and MS)</td>
<td>19.8%</td>
<td>12.0%</td>
<td>31.8%</td>
</tr>
<tr>
<td>Youth recreational sports</td>
<td>17.5%</td>
<td>10.2%</td>
<td>27.7%</td>
</tr>
<tr>
<td>Senior/older adult activities</td>
<td>16.8%</td>
<td>7.5%</td>
<td>24.3%</td>
</tr>
<tr>
<td>Pre-K activities</td>
<td>10.6%</td>
<td>11.9%</td>
<td>22.5%</td>
</tr>
<tr>
<td>Summer day camps</td>
<td>15.1%</td>
<td>7.0%</td>
<td>22.1%</td>
</tr>
<tr>
<td>Senior meals</td>
<td>11.2%</td>
<td>6.5%</td>
<td>17.7%</td>
</tr>
</tbody>
</table>

**Perception of Benefit from Town Supported Indoor Recreation/Community Center**

More than sixty percent of respondents believe that their community would benefit a lot or very much so from a town-supported indoor recreation/community center in York (64.2%). Furthermore, a majority of survey respondents expressed that they and their household would benefit a lot or very much so from a town-supported indoor recreation/community center in York. The table below shows the breakdown of respondent’s perceptions of the benefits of a town supported indoor recreation center.
Table 12: Perception of Benefit from Town Supported Indoor Recreation/Community Center

<table>
<thead>
<tr>
<th>Variable</th>
<th>Overall n</th>
<th>Mean Score</th>
<th>N (%) Reporting: A Lot or Very Much So</th>
</tr>
</thead>
<tbody>
<tr>
<td>How much do you feel your community would benefit from a town-supported indoor recreation/community center in York?</td>
<td>629</td>
<td>3.72 (SD = 1.65)</td>
<td>404 (64.2%)</td>
</tr>
<tr>
<td>How much do you feel your household would benefit from a town-supported indoor recreation/community center in York?</td>
<td>629</td>
<td>3.47 (SD = 1.71)</td>
<td>366 (58.2%)</td>
</tr>
<tr>
<td>How much do you feel you would personally benefit from a town-supported indoor recreation/community center in York?</td>
<td>632</td>
<td>3.42 (SD = 1.68)</td>
<td>354 (56.0%)</td>
</tr>
</tbody>
</table>

Perceptions of Need for Town Supported Indoor Recreation/Community Center

More than 60% of survey respondents agree or strongly agree that York needs a town supported indoor recreation/community center to meet the needs of York residents. The table below shows the breakdown of this data.

Table 13: Perception of Need for Town Supported Indoor Recreation/Community Center

<table>
<thead>
<tr>
<th>Variable</th>
<th>Overall n</th>
<th>Mean Score</th>
<th>N (%) Reporting: Agree or Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>To what extent do you agree or disagree with the following statement: “York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents.”</td>
<td>596</td>
<td>3.65 (SD = 1.6)</td>
<td>381 (63.8%)</td>
</tr>
</tbody>
</table>

Prioritization of Community Center Options

Sixty one percent of survey respondents would like to see a multigenerational indoor recreation/community center of some type built in York. The table below shows the breakdown of prioritization for indoor facilities in the Town of York.
Table 14: Prioritization of Community Center Options

If you could prioritize one of the options below, which would you choose?

<table>
<thead>
<tr>
<th>Option</th>
<th>N (%) Selecting Option</th>
</tr>
</thead>
<tbody>
<tr>
<td>A multigenerational indoor recreation/community center open to all residents of York</td>
<td>233 (37.2%)</td>
</tr>
<tr>
<td>A multigenerational indoor recreation/community center with separate, dedicated spaces in the building for specific age groups (separate and distinct space for seniors, youth, etc.)</td>
<td>150 (24.0%)</td>
</tr>
<tr>
<td>A separate senior center building offering senior-only activity spaces and programming</td>
<td>60 (9.6%)</td>
</tr>
<tr>
<td>None—there is no need for an indoor recreation/community center in York</td>
<td>126 (20.1%)</td>
</tr>
<tr>
<td>Other</td>
<td>52 (8.3%)</td>
</tr>
</tbody>
</table>

Funding and Support for Parks and Recreation in York

Just over two-thirds of survey respondents agree or strongly agree that “it’s a good idea for the town of York to partner with other organizations and agencies to deliver park and recreation services” (66.9%) and that they “would be willing to pay a fee to participate in town-sponsored recreation programs and activities in York” (66.6%). Additionally, a majority of survey respondents agree or strongly agree that they “would be willing to pay a fee for the use of town-owned recreation facilities in York” (57.6%) and that they “believe that some portion of a resident’s property tax should be used to offset the costs to build and maintain indoor recreation facilities in York” (52.7%). The table below shows the breakdown of respondent’s support for funding recreation programs and facilities in York.
Table 15: Funding for Recreation Programs and Facilities

<table>
<thead>
<tr>
<th>Variable</th>
<th>Overall n</th>
<th>Mean Score</th>
<th>N (%) Reporting: Agree OR Strongly Agree</th>
</tr>
</thead>
<tbody>
<tr>
<td>I believe that it’s a good idea for the Town of York to partner with other organizations and agencies to deliver park and recreation services.</td>
<td>608</td>
<td>3.74 (SD = 1.45)</td>
<td>407 (66.9%)</td>
</tr>
<tr>
<td>I would be willing to pay a fee to participate in town-sponsored recreation programs and activities in York.</td>
<td>607</td>
<td>3.59 (SD = 1.5)</td>
<td>404 (66.6%)</td>
</tr>
<tr>
<td>I would be willing to pay a fee for the use of town-owned indoor recreation facilities in York.</td>
<td>613</td>
<td>3.39 (SD = 1.61)</td>
<td>353 (57.6%)</td>
</tr>
<tr>
<td>I believe that some portion of a resident’s property tax should be used to offset the costs to build and maintain indoor recreation facilities in York.</td>
<td>611</td>
<td>3.18 (SD = 1.7)</td>
<td>322 (52.7%)</td>
</tr>
<tr>
<td>I believe that some portion of a resident’s property tax should be used to pay to run recreation programs and activities in York.</td>
<td>609</td>
<td>3.09 (SD = 1.65)</td>
<td>284 (46.6%)</td>
</tr>
</tbody>
</table>

Table 16: Voting

<table>
<thead>
<tr>
<th>Variable</th>
<th>Overall n</th>
<th>N (%) Reporting: Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are you currently registered to vote?</td>
<td>621</td>
<td>570 (91.8%)</td>
</tr>
<tr>
<td>Did you vote in the last town election?</td>
<td>620</td>
<td>494 (79.7%)</td>
</tr>
<tr>
<td>How likely are you to vote in the next town election?</td>
<td>619</td>
<td>567 (91.6%)</td>
</tr>
<tr>
<td>How important are recreation issues for you in your voting decisions?</td>
<td>618</td>
<td>475 (76.9%)</td>
</tr>
</tbody>
</table>

Differences Between Online and Paper Surveys

There were significant differences on age of the respondents and on several of the support for a town-sponsored indoor community center items between online and paper surveys. Where there were differences between the online and paper versions, the online responses were more supportive of each of the statements with the exception of one (“I believe that it’s a good idea for the Town of York to partner with other organizations and agencies to deliver park and recreation services.”).
services”). Table 7 shows the details of the comparison between online questionnaires and paper questionnaires.

Table 17: Differences Between Online and Paper Surveys

<table>
<thead>
<tr>
<th>Comparison Variable</th>
<th>Overall Mean</th>
<th>Online Mean</th>
<th>Paper Mean</th>
<th>F Value</th>
<th>Sig</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age</td>
<td>54.6 (SD 14.7)</td>
<td>53 (SD 14.0)</td>
<td>72.6 (SD 9.8)</td>
<td>83.47</td>
<td>.000</td>
</tr>
<tr>
<td>To what extent do you agree or disagree with the following statement: “York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents.”</td>
<td>3.65 (SD 1.6)</td>
<td>3.83 (SD 1.5)</td>
<td>2.59 (SD 1.8)</td>
<td>45.08</td>
<td>.000</td>
</tr>
<tr>
<td>How much do you feel your community would benefit from a town-supported indoor recreation/community center in York?</td>
<td>3.72 (SD 1.6)</td>
<td>3.86 (SD 1.5)</td>
<td>2.81 (SD 2.1)</td>
<td>31.53</td>
<td>.000</td>
</tr>
<tr>
<td>How much do you feel your household would benefit from a town-supported indoor recreation/community center in York?</td>
<td>3.47 (SD 1.7)</td>
<td>3.65 (SD 1.6)</td>
<td>2.29 (SD 1.8)</td>
<td>43.26</td>
<td>.000</td>
</tr>
<tr>
<td>How much do you feel you personally would benefit from a town-supported indoor recreation/community center in York?</td>
<td>3.42 (SD 1.7)</td>
<td>3.59 (SD 1.6)</td>
<td>2.29 (SD 1.8)</td>
<td>47.89</td>
<td>.000</td>
</tr>
<tr>
<td>I believe that it’s a good idea for the Town of York to partner with other organizations and agencies to deliver park and recreation services.</td>
<td>3.74 (SD 1.4)</td>
<td>3.64 (SD 2.3)</td>
<td>4.44 (SD 2.3)</td>
<td>21.437</td>
<td>.000</td>
</tr>
</tbody>
</table>
Findings/Recommendations

Based on the activities associated with this project, including background research and observations, stakeholder focus groups, the public input session, and the resident household survey, the following findings/recommendations are offered for consideration by the Town of York:

1. Public input supported the need for multigenerational community recreation/activity space in York.

   - Sixty three percent of survey participants agreed or strongly agreed that “York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents.”
   - Fifty one percent of public forum participants reported that exploring the feasibility of an indoor recreation/community center was either “essential” or a “high priority” for the town.
   - The town needs additional gymnasium/athletic court space to meet the needs of youth and adult recreation programming.
   - The town needs additional space for dedicated senior programming, given the growth of Senior Center programs, including activities and meals, and the inadequacy of the current Senior Center building to meet the needs of all York seniors.

2. A multigenerational community center in York should include a separate, dedicated space for specific age groups

   - The building should include separate, connected, and dedicated activity space for seniors. This space should include multipurpose activity area/s, commercial kitchen and dining facility, adequate storage, and offices for senior center staff
   - The senior wing should include a separate entrance/exit with dedicated parking areas proximate to the building for senior use.
   - A good physical model is South Portland, ME’s Community Center (SPCC) which was constructed in 1999. However, it is important that York specifically designate this space for senior use.
   - Consider including dedicated space for youth/teen programming in a separate part of the building. Programming should be available for non-sport related activities such as games, social space, art and music.
   - The building should include a space for early childhood programming, including a drop-in childcare facility.

3. A multigenerational community center in York should include a diverse array of recreation activity spaces based on resident’s expressed needs.

   - The building should include adequate gymnasium/athletic court space for basketball, volleyball, pickleball, etc. Gymnasium space is at a premium in York, particularly in the winter months when demand for gym space exceeds supply. Gymnasium space is also needed in the summer for camp programs.
   - The building should be designed to include an indoor swimming pool. The lack of aquatics opportunities in York was a strong theme in this project. Approximately 63.4% of survey
respondents reported that indoor swimming pools were either “important but not adequate” or “important but not available” in York. The pool could include spaces for lap swimming, water exercise, and therapy. Locker room/change facilities will need to be included.

- The building should include an indoor walking/jogging track. The track could be suspended over the athletic courts, and include mezzanine-level stretching and/or fitness areas. A good model for this would be Kittery (ME)’s recreation facility. Another option would be to have the track on the same level as the basketball courts around the perimeter of the facility.
- The building should include multipurpose gym space for fitness, dance, yoga, and other activities.
- The building should include office space for the town’s parks and recreation department. The town should consider repurposing the existing parks and recreation building and property for other recreational, cultural, or historical needs.
- The building should include adequate and ample equipment storage for parks and recreation programs and activities.
- The building should include basic weight training and fitness/cardio workout space. The space should be designed for beginner or casual fitness enthusiasts as a means of introducing residents to basic strength training and cardio fitness activities. The space should not be designed in a way that would compete or draw business away from commercial fitness providers in town, but should be designed to compliment existing commercial offerings in this area.
- A multigenerational community center should include basic outdoor amenities such as patios with hardscaping and outdoor seating, a basic outdoor walking trail/area, and outdoor fitness stations.

4. Funding for the construction of a multigenerational community center should come from a diverse mix of funding sources.

- There was strong support for developing public-private or public-public partnerships to support parks and recreation services in York. Recreation facilities can be economic drivers for communities. Indoor facilities can provide opportunities for business sponsorship, rental/contracts, and referral services. Partnerships with York Hospital, non-profit groups, business community, and the York schools are natural fits for this project.
- There should be consideration for charging basic, low threshold membership fees for York residents to use the center, as a majority (57.6%) of survey respondents were willing to “pay a fee for the use of town-owned indoor recreation facilities in York.” Fees should be heavily discounted or waived for seniors and low-income individuals and families. Indoor recreation facility cost recovery varies by community and ranged anywhere from 31.6% to 90.0% of operations and maintenance costs in benchmark communities.
- There was some support (52.7%) for using property tax dollars to offset the costs to build and maintain an indoor community center.
- Financial transparency and adequate communication of funding options must be presented to the public throughout the process.
5. Conduct site feasibility studies for the location of a new multigenerational indoor community center.

- If the town moves forward, site feasibility studies with an architectural/engineering firm need to be conducted as to the best location for a new multigenerational community center.
- Of the options presented through this process, the site adjacent to York Wild Kingdom and the post office along Ridge Road appeared to us to be the most suitable site for new facility development. The site is proximate to the beach and easily accessible from the current Senior Center, high school, and Village. Focus group participants spoke of existing plans for improvements to Ridge Road. This provides an opportunity to make the site accessible by walking or biking.
- There was discussion in the focus groups about the possibility of future school consolidation. If this happens, Village Elementary School could be an attractive site for this project, and the school could be repurposed for community center use. This is a common method for gaining indoor recreation space particularly in New England. Both Dover, NH and Kittery, ME have repurposed schools as community center space and are good models for this.

6. Consider combining a multigenerational indoor community center with a new Town Hall project.

- This process illuminated the discussion about the need for a new Town Hall in York. We are aware that this is an on-going discussion in town, and has been debated and voted on in the past. However, there is still a sizable and vocal group of citizens who see this as the major priority for York.
- There was some support expressed in the focus groups and public forum about the possibility of combining the multigenerational indoor community center with a new Town Hall. This would be a novel use of space, but one that has some precedent in other communities. For example, Shelburne, VT has a “municipal building” that includes a gym and activity space.
- It is possible that a new building or repurposed school could include space for municipal offices and select board chambers. This is something to consider as discussions about a new facility move forward.
Suggested Potential Location of New Facility: Lot adjacent to York Wild Kingdom on Ridge Road
Appendix A: Household Survey

TOWN OF YORK, ME COMMUNITY CENTER NEEDS ASSESSMENT

The following information is being gathered to assess the recreation interests, needs, and priorities of households in the Town of York. As a town resident or taxpayer, your responses to the following questions are important to us. The information that you provide will assist in establishing priorities and a strategic direction for indoor recreation provision in York. Please read each question carefully before responding, and please answer each question to the best of your ability. You can be assured that all individual responses will be kept confidential. Thank you for your thoughtful responses to the following questions.

I. USE OF YORK RECREATION FACILITIES & PROPERTIES

Which of the following York facilities and properties do you or other members of your household use or attend events in for recreation purposes? Do you use these facilities: Frequently (more than 20 times/year), Regularly (10-20 times/year), Occasionally (1 to 9 times/year), or Never? If you never use the facility, are you aware that it exists?

<table>
<thead>
<tr>
<th>Recreation Facility/Property</th>
<th>Frequently Use</th>
<th>Regularly Use</th>
<th>Occasionally Use</th>
<th>Never Use</th>
<th>Unaware of Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village Elementary School</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coastal Ridge Elementary School</td>
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<tr>
<td>York Middle School</td>
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<tr>
<td>York High School</td>
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</tr>
<tr>
<td>York Senior Center</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Living Well Center (York Hospital formerly Heart Health)</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Pools at York Hotels</td>
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<td></td>
<td></td>
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<tr>
<td>Seacoast United</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paddle Club (Route 91)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Private/Independent Fitness Facility</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Private/Independent Instruction or classes</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Which of the following out-of-town recreation facilities do you use, and how frequently do you use them?

<table>
<thead>
<tr>
<th>Recreation Facility/Property</th>
<th>Frequently Use</th>
<th>Regularly Use</th>
<th>Occasionally Use</th>
<th>Never Use</th>
<th>Unaware of Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Bay Tennis and Fitness</td>
<td></td>
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<tr>
<td>Kittery Community Center</td>
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</tr>
<tr>
<td>Out-of-town Fitness Facilities</td>
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<td></td>
</tr>
<tr>
<td>Out-of-town Instruction or Classes</td>
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</tbody>
</table>

What other out-of-town recreation facilities do you use, if any?
II. EVALUATION OF THE QUALITY OF YORK RECREATION FACILITIES & PROPERTIES

How would you rate the overall quality of the recreation facilities and properties available in York? Please check the appropriate box. If you do not use the facility, please indicate.

<table>
<thead>
<tr>
<th>Recreation Facility/Property</th>
<th>Superior</th>
<th>Above Average</th>
<th>Average Below Average</th>
<th>Poor</th>
<th>Don’t Use/Unable to Judge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village Elementary School</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coastal Ridge Elementary School</td>
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</tr>
<tr>
<td>York Middle School</td>
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<tr>
<td>York High School</td>
<td></td>
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<tr>
<td>York Senior Center</td>
<td></td>
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<td></td>
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<tr>
<td>Living Well Center (York Hospital formerly Heart Health)</td>
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<tr>
<td>Pools at York Hotels</td>
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</tr>
<tr>
<td>Seacoast United</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Paddle Club (Route 91)</td>
<td></td>
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<tr>
<td>Private/Independent Fitness Facility</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Private/Independent Instruction or classes</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

III. PARTICIPATION CONSTRAINTS

Below is a list of reasons why you or members of your household may not use the recreation facilities or properties in York. If you do not use the recreation facilities or properties available in York, or if you use them less than you would like to, indicate why by rating the following:

<table>
<thead>
<tr>
<th>Reason</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Neither Agree/Disagree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lack of time because of other leisure activities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not aware of available facilities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of transportation</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities are not safe</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>No one to participate with</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of time because of work or other obligations</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities are too crowded</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Lack of money/too expensive</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities needed are not available</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of parking availability/convenience</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lack of childcare</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Disability/accessibility issues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inappropriate social environment</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not interested in the available recreation opportunities</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities are not adequate to meet my/my family’s needs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Better recreation opportunities available elsewhere</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
If there are additional reasons why you or members of your household may not use the recreation facilities or properties in York, please indicate them below:

**IV. EVALUATION OF RECREATION FACILITIES/AMENITIES**
Below is a list of recreation facilities/amenities that might be of interest to you. Please rate each of the following recreation facilities/amenities based on their level of importance, their availability to you, and how well they meet you and/or your family’s recreation needs. If something is not important to you or your family, or you are not interested, please check the box in the last column.

<table>
<thead>
<tr>
<th>Recreation Facility/Amenity</th>
<th>This is important, available, and what we have meets my needs.</th>
<th>This is important and available, but what we have is not adequate for my needs.</th>
<th>This is important, but is unavailable to me.</th>
<th>This is not important to me</th>
</tr>
</thead>
<tbody>
<tr>
<td>Built/developed parks</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdoor walking/jogging track</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor walking/jogging track</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Undesignated green space for passive or active drop-in recreation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor gym or athletic courts (e.g. basketball/volleyball courts)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor racquetball or squash courts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor multipurpose gyms (e.g. dance, gymnastics, martial arts)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor senior center (e.g. space for drop-in recreation, social space, activity space, kitchen/meals)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teen/youth center (e.g. space for drop-in recreation, games, social and activity space)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor weight room/fitness center</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>Indoor community meeting space</td>
<td></td>
<td></td>
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<tr>
<td>Indoor performing arts center</td>
<td></td>
<td></td>
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<tr>
<td>Indoor ice skating/ice arena</td>
<td></td>
<td></td>
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<tr>
<td>Indoor climbing wall</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Indoor swimming pool</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Outdoor swimming pool</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor pickleball courts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdoor pickleball courts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Skateboard/action sports park</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Playgrounds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor tennis courts</td>
<td></td>
<td></td>
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<tr>
<td>Outdoor tennis courts</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Outdoor bandstand/performance arts area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pet/dog parks</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outdoor ice skating area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Please list other recreation facilities/amenities that you or your household might be interested:

### V. EVALUATION OF RECREATION PROGRAMS/ACTIVITIES
Below is a list of recreation programs or activities that might be of interest to you. Please rate the following recreation programs and activities based on their importance, availability, and how well they meet you and/or your family’s recreation needs. If something is not important to you or your family, or you are not interested, please check the box in the last column. Please define senior as 50+ somewhere in the survey.

<table>
<thead>
<tr>
<th>Recreation Programs</th>
<th>This is important, available, and what we have meets my needs.</th>
<th>This is important and available, but what we have is not adequate for my needs.</th>
<th>This is important, but is unavailable to me.</th>
<th>This is not important and/or I’m not interested.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arts and cultural programs (e.g. performing arts, art lessons, dance)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Musical concerts and performances</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Holiday/Special Events</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Recreation programs for people with disabilities</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Pre-kindergarten activities</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Out-of-school activities for teens</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>After-school programs for elementary and middle school children</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Summer day camps for children and youth</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Non-sport adult recreation activities (e.g. cards, games, social opportunities)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Senior recreation activities</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Senior meals</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Fitness programs (e.g. aerobics, weights, yoga, pilates)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Nature or environmental education programs</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Sports lessons or instruction</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Adult recreational sports (e.g. pickleball, basketball, volleyball, tennis, badminton)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Youth recreational sports (e.g. pickleball, basketball, volleyball, tennis, badminton)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Open gyms / Drop-in recreation programs</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>Aquatics/swim programs (e.g. swim lessons, water aerobics)</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

Please list other recreation programs or activities that you or your family believe are important:
To what extent do you agree or disagree with the following statement: “York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents.”

- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

If you could prioritize ONE of the options below – which would you choose?

- A multigenerational indoor recreation/community center open to all residents of York
- A multigenerational indoor recreation/community center with separate, dedicated spaces in the building for specific age-groups (separate and distinct space for seniors, youth, etc.)
- A separate senior center building offering senior-only activity spaces and programming
- None – there is no need for an indoor recreation/community center in York
- Other (please explain):_______________________________________________________________

Please respond by rating the following:

<table>
<thead>
<tr>
<th>Statement</th>
<th>5 = Very Much So</th>
<th>4</th>
<th>3</th>
<th>2</th>
<th>1 = Not at all</th>
</tr>
</thead>
<tbody>
<tr>
<td>How much do you feel you would personally benefit from a town-supported indoor recreation/community center in York?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>How much do you feel your household would benefit from a town-supported indoor recreation/community center in York?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>How much do you feel your community would benefit from a town-supported indoor recreation/community center in York?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>

If you would benefit from a town-supported indoor recreation/community center in York - how would having access to a town-supported indoor recreation/community center in York benefit you, your household, and/or your community?
Please respond by agreeing or disagreeing with the following statements:

<table>
<thead>
<tr>
<th>Statement</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Neither Agree nor Disagree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>I would be willing to pay a fee for the use of town-owned indoor recreation facilities in York.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>I would be willing to pay a fee to participate in town-sponsored recreation programs and activities in York.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>I believe that some portion of a resident’s property tax should be used to offset the costs to build and maintain indoor recreation facilities in York.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>I believe that some portion of a resident’s property tax should be used to pay to run recreation programs and activities in York.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
<tr>
<td>I believe that it’s a good idea for the Town of York to partner with other organizations and agencies to deliver recreation services.</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
<td>□</td>
</tr>
</tbody>
</table>

VI. HOUSEHOLD INFORMATION

Please answer the following questions about you and your household. These questions are important because they help us understand whether a broad range of voices from different populations are represented in this survey. Please be assured that all of your responses are confidential and are not linked in any way to information that could identify you personally.

- Are you a resident or taxpayer of York? (check one)
  - Yes
  - No

- Do you own or rent your home: (check one)
  - Own
  - Rent
  - Other

- Is your York home your (check one):
  - Primary residence
  - Second or seasonal home

- How many months per year do you live at this residence? __________ number of months

- How many years have you resided in York? __________ number of years

- What neighborhood or area of York do you live in/near? (check one)
  - York Village
  - York Harbor
  - York Beach
  - Cape Neddick
Are you or another adult household member: (check all those that apply)
- Employed Full-time
- Employed Part-Time
- Retired
- Not Retired and Not Currently Employed

What best describes you?
- Male
- Female

In what year were you born? ________________________

Do you have a child or children 5 years old or younger living in your home? (check one)
- Yes
- No

Do you have a child or children between the ages of 6-12 living in your home? (check one)
- Yes
- No

Do you have a child or children between the ages of 13-18 living in your home? (check one)
- Yes
- No

Are you currently registered to vote?
- Yes
- No
- Not sure

Did you vote in the last town election?
- Yes
- No
- Not Sure/Can’t Remember

How likely are you to vote in the next town election?
- Very likely
- Somewhat likely
- Not sure
- Somewhat unlikely
- Very unlikely

How important are parks and recreation issues for you in your voting decisions?
- Very Important
- Important
- Neither Important/Unimportant
- Unimportant
- Very Unimportant
What is your current marital status?
- Now married
- Widowed
- Divorced
- Separated
- Never married

What is your annual household income?
- Less than $40,000
- $40,000-$69,999
- $70,000-$99,999
- $100,000 or more

If you have additional comments related to parks and recreation in York, or if you need more space to elaborate on your answers from earlier in the survey, please write here:

Thank you for your time in completing this survey!
Your assistance is greatly appreciated!
The York Community Center Needs Assessment Committee invites you to a

PUBLIC FORUM

Wednesday, June 7, 2017
7:00pm – 9:00pm
York Middle School Cafeteria

This public forum will discuss if the Town of York has a need for a multi-generational community center.

Please join us for this important community discussion.
### Use of York Recreation Facilities & Properties

<table>
<thead>
<tr>
<th>Facility Type</th>
<th>Frequently Use</th>
<th>Regularly Use</th>
<th>Occasionally Use</th>
<th>Never Use</th>
<th>Unaware of Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private/Independent Fitness Facility</td>
<td>17%</td>
<td>9%</td>
<td>13%</td>
<td>54%</td>
<td>7%</td>
</tr>
<tr>
<td>York High School</td>
<td>12%</td>
<td>11%</td>
<td>31%</td>
<td>43%</td>
<td>7%</td>
</tr>
<tr>
<td>Private/Independent Instruction or classes</td>
<td>14%</td>
<td>9%</td>
<td>18%</td>
<td>53%</td>
<td>7%</td>
</tr>
<tr>
<td>York Middle School</td>
<td>11%</td>
<td>9%</td>
<td>20%</td>
<td>56%</td>
<td>3%</td>
</tr>
<tr>
<td>Village Elementary School</td>
<td>8%</td>
<td>9%</td>
<td>18%</td>
<td>61%</td>
<td>4%</td>
</tr>
<tr>
<td>Pools at York Hotels</td>
<td>9%</td>
<td>8%</td>
<td>22%</td>
<td>52%</td>
<td>9%</td>
</tr>
<tr>
<td>Coastal Ridge Elementary School</td>
<td>9%</td>
<td>7%</td>
<td>19%</td>
<td>61%</td>
<td>4%</td>
</tr>
<tr>
<td>York Senior Center</td>
<td>9%</td>
<td>4%</td>
<td>13%</td>
<td>70%</td>
<td>3%</td>
</tr>
<tr>
<td>Seacoast United</td>
<td>6%</td>
<td>5%</td>
<td>13%</td>
<td>59%</td>
<td>17%</td>
</tr>
<tr>
<td>Living Well Center</td>
<td>4%</td>
<td>12%</td>
<td>68%</td>
<td></td>
<td>12%</td>
</tr>
<tr>
<td>Paddle Club</td>
<td>4%</td>
<td></td>
<td>62%</td>
<td></td>
<td>33%</td>
</tr>
</tbody>
</table>

### Use of Out-of-Town Recreation Facilities

<table>
<thead>
<tr>
<th>Facility Type</th>
<th>Frequently Use</th>
<th>Regularly Use</th>
<th>Occasionally Use</th>
<th>Never Use</th>
<th>Unaware of Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Out-of-town Fitness Facilities</td>
<td>18%</td>
<td>12%</td>
<td>16%</td>
<td>50%</td>
<td>4%</td>
</tr>
<tr>
<td>Out-of-town Instruction or Classes</td>
<td>15%</td>
<td>11%</td>
<td>17%</td>
<td>53%</td>
<td>4%</td>
</tr>
<tr>
<td>Kittery Community Center</td>
<td>9%</td>
<td>5%</td>
<td>25%</td>
<td>55%</td>
<td>6%</td>
</tr>
<tr>
<td>Great Bay Tennis and Fitness</td>
<td>1%</td>
<td></td>
<td>78%</td>
<td></td>
<td>17%</td>
</tr>
</tbody>
</table>
Evaluation of the Quality of York Recreation Facilities & Properties

Don’t Use/Unable to Judge Excluded

- Paddle Club: Superior 25%, Good 52%, Average 19%, Below Average 4%
- Private/Independent Instruction or classes: Superior 19%, Good 49%, Average 28%, Below Average 3%
- Living Well Center: Superior 20%, Good 46%, Average 26%, Below Average 7%
- Private/Independent Fitness Facility: Superior 17%, Good 45%, Average 29%, Below Average 6%
- Seacoast United: Superior 8%, Good 40%, Average 43%, Below Average 7%
- York High School: Superior 7%, Good 37%, Average 42%, Below Average 10%
- York Senior Center: Superior 20%, Good 23%, Average 26%, Below Average 20%
- Village Elementary School: Superior 7%, Good 34%, Average 40%, Below Average 16%
- York High School: Superior 6%, Good 29%, Average 46%, Below Average 15%
- Coastal Ridge Elementary School: Superior 7%, Good 27%, Average 46%, Below Average 17%
- Pools at York Hotels: Superior 4%, Good 27%, Average 45%, Below Average 17%
## Participation Constraints

<table>
<thead>
<tr>
<th>Constraint</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Neither Agree nor Disagree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilities needed are not available</td>
<td>32%</td>
<td>21%</td>
<td>24%</td>
<td>12%</td>
<td>12%</td>
</tr>
<tr>
<td>Better recreation opportunities available elsewhere</td>
<td>24%</td>
<td>25%</td>
<td>31%</td>
<td>10%</td>
<td>10%</td>
</tr>
<tr>
<td>Facilities are not adequate to meet my/my family’s needs</td>
<td>18%</td>
<td>22%</td>
<td>34%</td>
<td>16%</td>
<td>11%</td>
</tr>
<tr>
<td>Not aware of available facilities</td>
<td>9%</td>
<td>25%</td>
<td>24%</td>
<td>26%</td>
<td>15%</td>
</tr>
<tr>
<td>Lack of time because or work or other obligations</td>
<td>8%</td>
<td>23%</td>
<td>25%</td>
<td>24%</td>
<td>19%</td>
</tr>
<tr>
<td>Not interested in the available recreation opportunities</td>
<td>8%</td>
<td>22%</td>
<td>28%</td>
<td>26%</td>
<td>16%</td>
</tr>
<tr>
<td>Lack of time because of other leisure activities</td>
<td>7%</td>
<td>19%</td>
<td>38%</td>
<td>24%</td>
<td>12%</td>
</tr>
<tr>
<td>Lack of money/too expensive</td>
<td>6%</td>
<td>16%</td>
<td>36%</td>
<td>26%</td>
<td>16%</td>
</tr>
<tr>
<td>Lack of childcare</td>
<td>6%</td>
<td>10%</td>
<td>42%</td>
<td>20%</td>
<td>23%</td>
</tr>
<tr>
<td>No one to participate with</td>
<td>14%</td>
<td>27%</td>
<td>31%</td>
<td>27%</td>
<td></td>
</tr>
<tr>
<td>Lack of parking availability/convenience</td>
<td>5%</td>
<td>9%</td>
<td>43%</td>
<td>25%</td>
<td>18%</td>
</tr>
<tr>
<td>Facilities are too crowded</td>
<td>10%</td>
<td>49%</td>
<td>24%</td>
<td>14%</td>
<td></td>
</tr>
<tr>
<td>Lack of transportation</td>
<td>4%</td>
<td>15%</td>
<td>35%</td>
<td>45%</td>
<td></td>
</tr>
<tr>
<td>Inappropriate social environment</td>
<td>4%</td>
<td>46%</td>
<td>30%</td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>Accessibility Issues</td>
<td>4%</td>
<td>47%</td>
<td>24%</td>
<td>25%</td>
<td></td>
</tr>
<tr>
<td>Facilities are not safe</td>
<td>34%</td>
<td>32%</td>
<td>32%</td>
<td>32%</td>
<td></td>
</tr>
</tbody>
</table>
### Evaluation of Recreation Facilities/Amenities

<table>
<thead>
<tr>
<th>Facility</th>
<th>Important, Available, Seeks Improvement</th>
<th>Important, Available, Needs Improvement</th>
<th>Important, Available, Meets Needs</th>
<th>Important, Available, Unavailable</th>
<th>Important, Available, Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>Built/developed parks</td>
<td>44%</td>
<td>28%</td>
<td>10%</td>
<td>18%</td>
<td></td>
</tr>
<tr>
<td>Outdoor bandstand/performing arts area</td>
<td>41%</td>
<td>15%</td>
<td>13%</td>
<td>31%</td>
<td></td>
</tr>
<tr>
<td>Playgrounds</td>
<td>40%</td>
<td>19%</td>
<td>9%</td>
<td>32%</td>
<td></td>
</tr>
<tr>
<td>Outdoor walking/jogging track</td>
<td>38%</td>
<td>23%</td>
<td>17%</td>
<td>22%</td>
<td></td>
</tr>
<tr>
<td>Undesignated green space for passive or active drop-in recreation</td>
<td>30%</td>
<td>17%</td>
<td>22%</td>
<td>32%</td>
<td></td>
</tr>
<tr>
<td>Outdoor tennis courts</td>
<td>30%</td>
<td>15%</td>
<td>8%</td>
<td>47%</td>
<td></td>
</tr>
<tr>
<td>Indoor community meeting space</td>
<td>30%</td>
<td>20%</td>
<td>19%</td>
<td>31%</td>
<td></td>
</tr>
<tr>
<td>Indoor performing arts center</td>
<td>26%</td>
<td>14%</td>
<td>26%</td>
<td>34%</td>
<td></td>
</tr>
<tr>
<td>Indoor senior center</td>
<td>22%</td>
<td>22%</td>
<td>10%</td>
<td>46%</td>
<td></td>
</tr>
<tr>
<td>Indoor weight room/fitness center</td>
<td>14%</td>
<td>17%</td>
<td>33%</td>
<td>35%</td>
<td></td>
</tr>
<tr>
<td>Pet/dog parks</td>
<td>12%</td>
<td>13%</td>
<td>25%</td>
<td>50%</td>
<td></td>
</tr>
<tr>
<td>Outdoor ice skating area</td>
<td>12%</td>
<td>21%</td>
<td>26%</td>
<td>41%</td>
<td></td>
</tr>
<tr>
<td>Indoor gym or athletic courts</td>
<td>11%</td>
<td>17%</td>
<td>27%</td>
<td>45%</td>
<td></td>
</tr>
<tr>
<td>Indoor walking/jogging track</td>
<td>10%</td>
<td>16%</td>
<td>38%</td>
<td>36%</td>
<td></td>
</tr>
<tr>
<td>Indoor swimming pool</td>
<td>9%</td>
<td>17%</td>
<td>47%</td>
<td>26%</td>
<td></td>
</tr>
<tr>
<td>Indoor multipurpose gyms</td>
<td>8%</td>
<td>15%</td>
<td>34%</td>
<td>43%</td>
<td></td>
</tr>
<tr>
<td>Outdoor swimming pool</td>
<td>6%</td>
<td>12%</td>
<td>44%</td>
<td>38%</td>
<td></td>
</tr>
<tr>
<td>Skateboard/action sports park</td>
<td>6%</td>
<td>7%</td>
<td>19%</td>
<td>69%</td>
<td></td>
</tr>
<tr>
<td>Teen/youth center</td>
<td>5%</td>
<td>13%</td>
<td>34%</td>
<td>48%</td>
<td></td>
</tr>
<tr>
<td>Outdoor pickleball courts</td>
<td>5%</td>
<td>5%</td>
<td>14%</td>
<td>77%</td>
<td></td>
</tr>
<tr>
<td>Indoor pickleball courts</td>
<td>3%</td>
<td>5%</td>
<td>16%</td>
<td>76%</td>
<td></td>
</tr>
<tr>
<td>Indoor ice skating/ice arena</td>
<td>3%</td>
<td>11%</td>
<td>38%</td>
<td>47%</td>
<td></td>
</tr>
<tr>
<td>Indoor tennis courts</td>
<td>6%</td>
<td>25%</td>
<td>66%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor racquetball or squash courts</td>
<td>6%</td>
<td>23%</td>
<td>67%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indoor climbing wall</td>
<td>7%</td>
<td>31%</td>
<td>61%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Legend:
- **Green**: This is important, available, and what we have meets my needs
- **Yellow**: This is important and available, but what we have is not adequate for my needs
- **Orange**: This is important, but is unavailable to me
- **Red**: This is not important to me
<table>
<thead>
<tr>
<th>Facility</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Indoor swimming pool</td>
<td>63%</td>
</tr>
<tr>
<td>Outdoor swimming pool</td>
<td>55%</td>
</tr>
<tr>
<td>Indoor walking/jogging track</td>
<td>53%</td>
</tr>
<tr>
<td>Indoor weight room/fitness center</td>
<td>50%</td>
</tr>
<tr>
<td>Indoor ice skating/ice arena</td>
<td>48%</td>
</tr>
<tr>
<td>Indoor multipurpose gyms</td>
<td>48%</td>
</tr>
<tr>
<td>Teen/youth center</td>
<td>47%</td>
</tr>
<tr>
<td>Outdoor ice skating area</td>
<td>46%</td>
</tr>
<tr>
<td>Indoor gym or athletic courts</td>
<td>43%</td>
</tr>
<tr>
<td>Indoor performing arts center</td>
<td>39%</td>
</tr>
<tr>
<td>Outdoor walking/jogging track</td>
<td>39%</td>
</tr>
<tr>
<td>Indoor community meeting space</td>
<td>38%</td>
</tr>
<tr>
<td>Built/developed parks</td>
<td>38%</td>
</tr>
<tr>
<td>Undesignated green space for passive or active drop-in recreation</td>
<td>38%</td>
</tr>
<tr>
<td>Pet/dog parks</td>
<td>37%</td>
</tr>
<tr>
<td>Indoor climbing wall</td>
<td>37%</td>
</tr>
<tr>
<td>Indoor senior center</td>
<td>32%</td>
</tr>
<tr>
<td>Indoor tennis courts</td>
<td>30%</td>
</tr>
<tr>
<td>Indoor racquetball or squash courts</td>
<td>29%</td>
</tr>
<tr>
<td>Outdoor bandstand/performing arts area</td>
<td>28%</td>
</tr>
<tr>
<td>Playgrounds</td>
<td>27%</td>
</tr>
<tr>
<td>Skateboard/action sports park</td>
<td>25%</td>
</tr>
<tr>
<td>Outdoor tennis courts</td>
<td>23%</td>
</tr>
<tr>
<td>Indoor pickleball courts</td>
<td>20%</td>
</tr>
<tr>
<td>Outdoor pickleball courts</td>
<td>18%</td>
</tr>
</tbody>
</table>

- **This is important, but is unavailable to me**
- **This is important and available, but what we have is not adequate for my needs**
Important But Not Adequate or Important But Not Available Recreation Facilities/Amenities - By Selected Demographics

**Indoor Swimming Pool**
- Under 50 years old
- Have Child in Household
- 10 years or less in York
- Recreation Very important
- Employed Full-time
- $100,000 or more
- OVERALL
- 21 or more years in York
- Retired
- Have Grandchild
- 70 years old or older

**Outdoor Swimming Pool**
- Have Child in Household
- Under 60 years old
- 10 years or less in York
- Recreation Very important
- Employed Full-time
- $70,000 or more
- OVERALL
- More than 35 years in York
- No Children at Home
- Retired
- Have Grandchild
- 70 years old or older

**Indoor Walking/Jogging Path**
- Have Child in Household 6-18
- 40-59 years old
- Very important
- $100,000 or more
- OVERALL

**Indoor weight room/fitness center**
- Under 50 years old
- Have Child in Household
- 10 years or less in York
- Recreation Very important
- Employed Full-time
- $70,000 or more
- OVERALL
- Less than $69,999
- No Children at Home
- More than 35 years in York
- Retired
- 70 years old or older
## Evaluation of Recreation Programs and Activities

<table>
<thead>
<tr>
<th>Program Type</th>
<th>Importance and Availability</th>
<th>Adequacy</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holiday/Special Events</td>
<td>46%</td>
<td>21%</td>
<td>13%</td>
</tr>
<tr>
<td>Nature or environmental education programs</td>
<td>41%</td>
<td>25%</td>
<td>12%</td>
</tr>
<tr>
<td>Musical concerts and performances</td>
<td>37%</td>
<td>31%</td>
<td>16%</td>
</tr>
<tr>
<td>Summer day camps for children and youth</td>
<td>37%</td>
<td>15%</td>
<td>7%</td>
</tr>
<tr>
<td>Senior Meals</td>
<td>32%</td>
<td>11%</td>
<td>7%</td>
</tr>
<tr>
<td>Sports lessons or instruction</td>
<td>32%</td>
<td>23%</td>
<td>9%</td>
</tr>
<tr>
<td>Arts and cultural programs</td>
<td>30%</td>
<td>29%</td>
<td>18%</td>
</tr>
<tr>
<td>Senior recreation activities</td>
<td>29%</td>
<td>17%</td>
<td>8%</td>
</tr>
<tr>
<td>Youth recreational sports</td>
<td>27%</td>
<td>18%</td>
<td>10%</td>
</tr>
<tr>
<td>Fitness programs</td>
<td>27%</td>
<td>33%</td>
<td>17%</td>
</tr>
<tr>
<td>After-school programs for elementary and middle school children</td>
<td>24%</td>
<td>20%</td>
<td>12%</td>
</tr>
<tr>
<td>Adult recreational sports</td>
<td>22%</td>
<td>23%</td>
<td>12%</td>
</tr>
<tr>
<td>Non-sport adult recreation activities</td>
<td>21%</td>
<td>22%</td>
<td>12%</td>
</tr>
<tr>
<td>Recreation programs for people with disabilities</td>
<td>14%</td>
<td>17%</td>
<td>19%</td>
</tr>
<tr>
<td>Pre-kindergarten activities</td>
<td>13%</td>
<td>11%</td>
<td>12%</td>
</tr>
<tr>
<td>Open gyms/Drop-in recreation programs</td>
<td>13%</td>
<td>24%</td>
<td>25%</td>
</tr>
<tr>
<td>Out-of-school activities for teens</td>
<td>11%</td>
<td>22%</td>
<td>19%</td>
</tr>
<tr>
<td>Aquatics/swim programs</td>
<td>11%</td>
<td>29%</td>
<td>32%</td>
</tr>
</tbody>
</table>

- **This is important, available, and what we meet my needs**
- **This is important and available, but what we have is not adequate for my needs**
- **This is important, but is unavailable to me**
- **This is not important and/or I'm not interested**
Evaluation of Recreation Programs and Activities

Aquatics/swim programs: 60%
Fitness programs: 49%
Open gyms/Drop-in recreation programs: 49%
Arts and cultural programs: 47%
Musical concerts and performances: 47%
Out-of-school activities for teens: 41%
Nature or environmental education programs: 36%
Recreation programs for people with disabilities: 35%
Adult recreational sports: 35%
Non-sport adult recreation activities: 34%
Holiday/Special Events: 33%
Sports lessons or instruction: 32%
After-school programs for elementary and middle school children: 32%
Youth recreational sports: 28%
Senior recreation activities: 24%
Pre-kindergarten activities: 23%
Summer day camps for children and youth: 22%
Senior Meals: 18%

- This is important and available, but what we have is not adequate for my needs
- This is important, but is unavailable to me
Important But Not Adequate or Important But Not Available Recreation Programs/Activities - By Selected Demographics

Aquatics/Swim Programs

- Have Child in Household
- Under 50 years old
- 10 years or less in York
- $70,000 or more
- Employed Full-time
- OVERALL
- $40,000-$69,999
- No Children at Home
- Less than 12 months/per year
- More than 35 years in York
- 70 years old or older
- Retired
- Have Grandchild

Fitness Programs

- Under 40 years old
- 5 years or less in York
- Have Child in Household
- 50-59 years old
- OVERALL
- No Children at Home
- Retired
- 70 years old or older
- Have Grandchild

Open gyms/Drop-in recreation programs

- Have Child in Household
- Under 60 years old
- 6-10 years in York
- Employed Full-time
- $70,000 or more
- OVERALL
- More than 35 years in York
- No Children at Home
- Have Grandchild
- 60 years old or older
- Retired

Arts and cultural programs

- Under 40 years old
- 5 years or less in York
- Have Child in Household
- York Harbor
- OVERALL
- More than 35 years in York
- Male
To what extent do you agree or disagree with the following statement: “York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents”

- Strongly Agree: 48%
- Agree: 16%
- Neutral: 8%
- Disagree: 7%
- Strongly Disagree: 21%

Strongly or somewhat agree York needs a town-supported indoor recreation/community center to meet the recreation needs of York residents - By Selected Demographics

- Under 60 years old: 84%
- Have Child in Household: 84%
- 10 years or less in York: 80%
- $70,000 or more: 77%
- Employed Full-time: 76%
- Over All: 64%
- Male: 53%
- Less than $40,000: 51%
- 60 years old or older: 50%
- No Children at Home: 49%
- Retired: 47%
- More than 35 years in York: 44%
- Have Grandchild: 39%
If you could prioritize ONE of the options below, which would you choose?

A multigenerational indoor recreation/community center open to all residents of York: 38%

A multigenerational indoor recreation/community center with separate, dedicated spaces in the building for specific age-groups: 24%

A separate senior center building offering senior-only activity spaces and programming: 10%

None – there is no need for an indoor recreation/community center in York: 20%

Other (please explain): 8%

If you could prioritize ONE of the options below, which would you choose? - By Selected Demographics

A multigenerational indoor recreation/community center open to all residents of York:

- Have Child in Household 6-18: 52%
- Under 50 years old: 50%
- 5 years or less in York: 48%
- OVERALL: 37%
- Retired: 25%
- 70 years old or older: 23%
- Less than $40,000: 22%
- Less than 12 months/per year: 21%
- Have Grandchild: 16%

A separate senior center building offering senior-only activity spaces and programming:

- 70 years old or older: 30%
- Less than $40,000: 29%
- Less than 12 months/per year: 25%
- Retired: 24%
- York Beach: 19%
- OVERALL: 10%

None – there is no need for an indoor recreation/community center in York:

- Have Grandchild: 39%
- More than 35 years in York: 31%
- OVERALL: 20%
How much do you feel the following would benefit from a town-supported indoor recreation/community center in York?

Feel community would benefit very much from a town-supported indoor recreation/community center in York - By Selected Demographics

Feel household would benefit very much from a town-supported indoor recreation/community center in York - By Selected Demographics

Feel personally would benefit very much from a town-supported indoor recreation/community center in York - By Selected Demographics
I would be willing to pay a fee for the use of town-owned indoor recreation facilities in York - By Selected Demographics

<table>
<thead>
<tr>
<th>Category</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Neither Agree nor Disagree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have Child in Household 6-18</td>
<td>73%</td>
<td>72%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 years or less in York</td>
<td>72%</td>
<td>71%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50-59 years old</td>
<td>71%</td>
<td>70%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$100,000 or more</td>
<td>70%</td>
<td>70%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Under 50 years old</td>
<td>70%</td>
<td>70%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OVERALL</td>
<td>70%</td>
<td>70%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retired</td>
<td></td>
<td>46%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less than $40,000</td>
<td></td>
<td>45%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$40,000-$69,999</td>
<td></td>
<td>45%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have Grandchild</td>
<td></td>
<td>42%</td>
<td></td>
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</tr>
</tbody>
</table>

I would be willing to pay a fee to participate in town-sponsored recreation programs and activities in York - By Selected Demographics

<table>
<thead>
<tr>
<th>Category</th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Neither Agree nor Disagree</th>
<th>Disagree</th>
<th>Strongly Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 50 years old</td>
<td>82%</td>
<td>82%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have Child in Household</td>
<td></td>
<td>82%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 years or less in York</td>
<td></td>
<td>82%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$100,000 or more</td>
<td></td>
<td>80%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OVERALL</td>
<td></td>
<td>80%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>More than 35 years in York</td>
<td></td>
<td>55%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Not Currently Married</td>
<td></td>
<td>55%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retired</td>
<td></td>
<td>54%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>70 years old or older</td>
<td></td>
<td>52%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Less than $69,999</td>
<td></td>
<td>50%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Have Grandchild</td>
<td></td>
<td>48%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Strongly Agree or Agree that some portion of a resident’s property tax should be used to offset the costs to build and maintain indoor recreation facilities in York - By Selected Demographics

<table>
<thead>
<tr>
<th>Category</th>
<th>Overall</th>
<th>50-59 years old</th>
<th>5 years or less in York</th>
<th>$100,000 or more</th>
<th>More than 35 years in York</th>
<th>60-69 years old</th>
<th>Retired</th>
<th>No Children at Home</th>
<th>Have Grandchild</th>
<th>Under 5 years old</th>
<th>Have Child in Household Under 5</th>
<th>Have Child in Household Under 12</th>
<th>Under 40 years old</th>
<th>50-59 years old</th>
<th>Have Child in Household 13-18</th>
<th>Overall</th>
<th>60-69 years old</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strongly Agree or Agree</td>
<td>68%</td>
<td>79%</td>
<td>59%</td>
<td>66%</td>
<td>40%</td>
<td>42%</td>
<td>40%</td>
<td>42%</td>
<td>42%</td>
<td>59%</td>
<td>60%</td>
<td>70%</td>
<td>83%</td>
<td>79%</td>
<td>67%</td>
<td>55%</td>
<td>60%</td>
</tr>
</tbody>
</table>

Strongly Agree or Agree that some portion of a resident’s property tax should be used to pay to run recreation programs and activities in York - By Selected Demographics

<table>
<thead>
<tr>
<th>Category</th>
<th>Overall</th>
<th>50-59 years old</th>
<th>5 years or less in York</th>
<th>$100,000 or more</th>
<th>More than 35 years in York</th>
<th>60-69 years old</th>
<th>Retired</th>
<th>No Children at Home</th>
<th>Have Grandchild</th>
<th>Under 5 years old</th>
<th>Have Child in Household Under 5</th>
<th>Have Child in Household Under 12</th>
<th>Under 40 years old</th>
<th>50-59 years old</th>
<th>Have Child in Household 13-18</th>
<th>Overall</th>
<th>60-69 years old</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strongly Agree or Agree</td>
<td>53%</td>
<td>47%</td>
<td>47%</td>
<td>57%</td>
<td>40%</td>
<td>40%</td>
<td>40%</td>
<td>40%</td>
<td>42%</td>
<td>59%</td>
<td>60%</td>
<td>61%</td>
<td>61%</td>
<td>59%</td>
<td>42%</td>
<td>47%</td>
<td>47%</td>
</tr>
</tbody>
</table>

Strongly Agree or Agree that it’s a good idea for the Town of York to partner with other organizations and agencies to deliver recreation services - By Selected Demographics

<table>
<thead>
<tr>
<th>Category</th>
<th>Overall</th>
<th>50-59 years old</th>
<th>5 years or less in York</th>
<th>$100,000 or more</th>
<th>More than 35 years in York</th>
<th>60-69 years old</th>
<th>Retired</th>
<th>No Children at Home</th>
<th>Have Grandchild</th>
<th>Under 5 years old</th>
<th>Have Child in Household Under 5</th>
<th>Have Child in Household Under 12</th>
<th>Under 40 years old</th>
<th>50-59 years old</th>
<th>Have Child in Household 13-18</th>
<th>Overall</th>
<th>60-69 years old</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strongly Agree or Agree</td>
<td>67%</td>
<td>78%</td>
<td>78%</td>
<td>79%</td>
<td>70%</td>
<td>67%</td>
<td>64%</td>
<td>64%</td>
<td>66%</td>
<td>68%</td>
<td>68%</td>
<td>70%</td>
<td>83%</td>
<td>79%</td>
<td>67%</td>
<td>55%</td>
<td>60%</td>
</tr>
</tbody>
</table>
Steve Burns, Town Manager  
Board of Selectmen  
Town of York  
186 York Street  
York, Maine 03909

Dear Mr. Burns and members of the York Board of Selectmen,

I am writing on behalf of the York River Study Committee, which includes Town of York appointees Karen Arsenault, Cindy Donnell, Thom Kearns, Joan LeBlanc, Mike Masi, Charles Ott and Beth Walter, to request your consideration and approval for placement of a warrant article on the November 2018 ballot.

The York River Study Committee was tasked with developing a York River Watershed Stewardship Plan and evaluating designation for the York River and its tributaries in the National Wild and Scenic Rivers System. The Study Committee is seeking endorsement from all four watershed communities (Eliot, Kittery, South Berwick, and York) to accept the Stewardship Plan and to pursue Partnership Wild and Scenic River designation. We are seeking voter approvals in Eliot and York in November, and council approvals in Kittery and South Berwick. Community support for designation and acceptance of the Stewardship Plan is necessary to pursue a Partnership Wild and Scenic River designation.

The York River Study Committee requests your initial consideration of this request at one of your May 2018 meetings so that we can adequately plan for Study Committee representatives to attend any public workshops or hearings in July and August, as needed.

Enclosed is draft warrant article language for your consideration. This will be provided to other watersheds, as well, to assist as they consider drafting warrant articles or resolutions.

Sincerely,

Jennifer Hunter  
York River Study Coordinator  
207-641-9122, jh.yorkriver@gmail.com

Enc: Draft Warrant Article Language

The York River Study Committee was formed to work with community members from Eliot, Kittery, South Berwick and York to develop a York River Watershed Stewardship Plan and evaluate the suitability of a Partnership Wild and Scenic River designation for the river. Town-appointed York River Study Committee members include Karen Arsenault, Cindy Donnell, Thom Kearns, Joan LeBlanc, Mike Masi, Charles Ott, and Beth Walter from York; Stefan Claesson and John (Jack) Murphy from Eliot; Judy Spiller from Kittery; and Jean Demetracopoulos from South Berwick. Agency members include Jamie Fosburgh and Jim MacCartney, National Park Service; Paul Dest, Wells National Estuarine Research Reserve; David Gardner and Judy Gates, Maine Department of Transportation; and Claire Enterline, Maine Coastal Program.

www.YorkRiverMaine.org
Suggested language for town warrant articles (to be adapted for council resolutions)

**Warrant article:**

Shall the Town endorse the York River Study Committee’s recommendation to seek Wild and Scenic River designation for the York River and its major tributaries with the understanding that designation would not involve National Park Service ownership or management of lands, and further, accept the committee’s York River Watershed Stewardship Plan?

**Accompanying statement of fact:**

The York River Wild and Scenic Study, which was authorized by the US Congress, evaluated the York River for inclusion in the National Wild and Scenic Rivers System under its “Partnership” river model. The York River Study Committee believes a Partnership Wild and Scenic River designation would provide key financial resources, technical assistance, and a local structure to best enable implementation of the York River Watershed Stewardship Plan. The Stewardship Plan is a non-regulatory guidance document that recommends strategies to preserve important historic, cultural, economic and natural resources in the York River watershed consistent with goals in towns’ comprehensive plans.

Community support for designation and acceptance of the Stewardship Plan is a prerequisite to Partnership Wild and Scenic River designation. However, such endorsement does not commit the Town to provide any financial resources. Funding to implement the Stewardship Plan is anticipated to come from annual Congressional appropriations through the National Park Service’s Partnership Wild and Scenic Rivers Program if the York River is designated. There is no land ownership or management by the National Park Service, and there are no required changes to local ordinances with a Partnership Wild and Scenic River designation.
York River Watershed Stewardship Plan  
Outline – Working Draft, May 2018

Sections and topics may be added, combined, and re-organized in final form. 
Items in italics and parentheses are informational and will not be part of the final outline.

Acknowledgements

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Southern Maine Planning and Development Commission Findings and Report (2018 watershed build-out study and recommendations)
A Partnership Wild and Scenic River designation will help communities continue to protect the many river-related values and resources in the York River watershed that are important to the region’s character, quality of life, and economy.

**Historic resources** – Watershed lands include roughly 100 archaeological sites, ten National Register sites, and hundreds of historic buildings and structures such as remnants of some of the nation’s first tidal mill dams. The rich and well-preserved history, much of it centered around our rivers, is a present-day source of inspiration and pride.

**Fish and fish habitat** – Rivers in the watershed provide quality habitat and support one of the largest smelt spawning migrations in southern Maine. State agencies have identified smelt as a fish species of greatest conservation need.

**Salt marshes** – The large, intact marshes along tidal rivers are key habitats for many species and help reduce flooding impacts. A recent study found York River marshes in the top tier of northeastern coastal sites surveyed for their resiliency—that is, most likely to support biological diversity and ecological functions under different scenarios of sea level rise.

**Drinking water** – The watershed contains the water supply sources for Kittery Water District that serves customers in Kittery and parts of Eliot and York.

**Working waterfront** – With a mix of publicly and privately-owned docks and infrastructure, the York River is home to an active commercial fishing industry important to the area’s economy, character, and history.

**Open spaces and forested lands** – Communities, land owners, conservation groups, water districts and agencies have preserved or maintained thousands of acres of undeveloped watershed lands that provide valuable wildlife habitat, clean water, recreation opportunities and scenic views.
The York River Study Committee supports a Partnership Wild and Scenic River (PWSR) designation in the National Wild and Scenic Rivers System for the York River and its major tributaries (see map on back).

The designation recommendation for York River and its major tributaries mirrors the Committee’s overall watershed approach to protecting river-related resources. The interconnections of the lands and rivers collectively contribute to the many values that make this watershed special.

PWSR designation is accompanied by annual funding from the National Park Service to a local watershed committee to carry out its Stewardship Plan. Local river committees throughout the northeast are successfully implementing their plans under this PWSR model, including the Lamprey Rivers Advisory Committee in southern New Hampshire.

A PWSR designation expressly prohibits the National Park Service from owning land or imposing any land use regulations on watershed lands as a result of designation.

A stewardship plan is developed based on extensive study of the river’s values. The York River Watershed Stewardship Plan characterizes the watershed resources and threats and identifies strategies for long-term protection.

The Stewardship Plan is advisory. It identifies key actions intended to maintain watershed values and resources for future generations.

The Stewardship Plan includes recommendations to preserve the watershed’s natural resources, cultural and historic resources, working waterfront, recreational resources and other values important to community character.

A locally approved Stewardship Plan must be in place before a river can be designated as a PWSR in the national system. Each watershed community will decide on whether to accept the plan.

December 2014 – US Congress authorizes the York River Wild and Scenic Rivers Act, to evaluate the York River for inclusion in the National Wild and Scenic Rivers System
December 2015 – Federal funding provided; local study begins
November 2017 – York River Study Committee endorses designating York River and its major tributaries in the National Wild and Scenic Rivers System, as a PWSR, subject to communities’ approvals
January-July 2018 – York River Study Committee, with continued community input, develops the York River Watershed Stewardship Plan
November & December 2018 – Eliot, Kittery, South Berwick and York will vote to accept the Stewardship Plan and endorse a Partnership Wild and Scenic River designation for York River watershed rivers
2019 – Depending on outcomes of community votes, additional Congressional action and federal legislation would be required for PWSR designation for the York River and its major tributaries.

May 2018
Cultural and Historic Resources – Objectives and Actions

Working Draft May 2018 – subject to updates, changes and reorganization

Goal: Identify and preserve cultural and historic resources of the York River Watershed.

The objectives and actions in this Stewardship Plan are intended to complement, reinforce and build upon important work already being undertaken by watershed towns of York, Kittery, South Berwick and Eliot, as well as conservation organizations, community groups, and public agencies. Several ongoing actions are included in this plan to emphasize their importance to achieving long-term resource protection goals. A list of studies and plans related to understanding and implementing actions to protect the archaeological resources, historic buildings and structures, and cultural landscapes of the York River Watershed is included at the end of this section.

Objective 1: Enhance funding and financial incentives for historic resources protection in the watershed.

Key Actions:
- Stimulate wider community participation in the Certified Local Government (CLG) program to help promote and fund historic resources preservation.
- Promote federal and state rehabilitation and tax incentive programs and Historic Preservation and Barn Grants.
- Promote historic districts, highlighting the importance of maintaining clusters of historic resources.
- Explore opportunities to implement local financial incentives, such as reduced or waived permitting fees, for historic resource preservation.
- Implement education and advocacy efforts to inform citizens of the importance of historic resources for economic values, scenic views, community character, and tourism.

Objective 2: Improve understanding and coordination of activities under the National Historic Preservation Act and Maine's preservation laws.

Key Actions:
- Foster collaboration and exchange of information with municipalities, transportation and housing agencies, National Park Service, and Army Corps of Engineers, as well as other state agencies.
- Expand network of preservation partners by engaging select boards, land trusts, historical societies, regional planning commissions, and community officials.
- Provide toolkits, support, and guidance to community partners and landowners on the importance of surveys and on advantages of designation to the State and National Registers of Historic Places and the associated review processes.

Objective 3: Identify and document watershed archaeological, architectural, and historic resources.

Key Actions:
- Assess gaps in surveys and in nominations to State or National Registers.
• Update and expand historic context information, including archaeological sensitive areas, for use in identifying and evaluating archaeological and historic resources in watershed.
• Conduct new and update existing surveys to identify and document archaeological and historic architectural resources throughout the watershed, including updated locational information for historic structures in the Maine Historic Preservation Commission’s (MHPC’s) CARMA database.
• Utilize state and federal preservation practices to ensure proper documentation and showcase application of the MHPC and Secretary of the Interior’s standards and guidelines.
• Maintain up-to-date inventories of historic resources, historic contexts, and scenic values in towns’ comprehensive plans.
• Increase nominations of eligible archaeological and historic resources to the State and National Registers of Historic Places, with an emphasis on those associated with underrepresented regions and resource types. For example, work with stakeholders to investigate and pursue Punkintown Historic District/National Register of Historic Places nomination.
• Undertake new research and scholarship at historic sites to improve understanding of the significance of the archaeological and historic resources in the watershed.

Objective 4: Improve ability to respond to impacts of sea level rise and other natural disasters on historic resources, including documentation, management and protection actions.

Key Actions:
• Create pre- and post-disaster resiliency and recovery plans that include efficient review and compliance efforts.
• Work with the National Park Service, Federal Emergency Management Agency, and Maine Historic Preservation Commission to develop guidance for historic property owners to address scenarios such as disaster recovery and how to navigate government assistance.
• Establish effective communication to ensure information sharing with stakeholders and reviewers at all levels.

Objective 5: Improve towns’ abilities to identify and protect historic resources through local regulatory and non-regulatory approaches.

Key Actions:
• Amend site plan and subdivision regulations, as needed, to ensure that historic and archaeological resources are identified and protected through the review process.
• Provide training to planning board members on ways to protect historic resources through the site plan and subdivision review process and training to code enforcement officers to assist in identifying and protecting historic resources with single-family home construction projects.
• Adopt building codes that allow flexibility in building renovation to accommodate historic design features of historic buildings.
• Review options for tax abatement or other financial incentives for home and business owners and developers that undertake efforts to preserve historic resources.
Objective 6: Improve public access to information on local historic resources, and facilitate research and exchange of historic preservation information.

Key Actions:
- Update and maintain existing state and local databases, and create a single online archive for collecting and sharing information for identification and documentation purposes (e.g., ArcGIS online maps). Seek funding for an integrated online database of historic resources and associated archives.
- Collaborate with the Maine Historic Preservation Commission on the sharing of historic resource data.
- Provide links to photographs, histories, drawings, and other research and documentation.
- Develop training materials and programs on preservation techniques.
- Conduct or coordinate consultant and preservation partner trainings and workshops.
- Work with historic district commissions and historic societies to create a forum for the dissemination of information on key issues and opportunities related to historic preservation.
- Create a network of local homeowners that have completed historic preservation or restoration efforts that are willing to share their experiences with others interested in preserving historic properties and building features.

Objective 7: Raise the profile of historic preservation through promotion and stewardship of historic resources.

Key Actions:
- Partner with state agencies (Maine Historic Preservation Commission and Maine Department of Transportation), Maine Archaeological Society, town departments and commissions, historic societies, local museums and land trusts to implement local programs that emphasize history, archaeology, and historic preservation, including Maine Archaeology Month activities.
- Celebrate designations to the State and National Registers of Historic Places, and successful rehabilitation projects to encourage other historic preservation efforts.
- Work with organizations that support historic preservation-related tourism, including the Chamber of Commerce, Maine Humanities Council, and state agencies involved in tourism and marketing, to promote the region’s historic resources.
- Compile local summaries of historic properties, including notable features and preservation techniques, to facilitate self-guided walking tours in areas that have clusters of historic resources along the York River or within a historic district.

Plans, Studies, and Resources Related to Protecting Historic Resource Values of the York River Watershed

Planning Documents
Elliot, Kittery, South Berwick & York comprehensive plans

Additional Data, Technical Resources and Studies
Maine Historic Preservation Commission data
National Register sites documentation
York Historic Districts information
Various reports (to be listed), including York River historic resources surveys conducted by Northeast Archaeology Research Center and Groundroot Preservation Group in 2017
Goal: Protect valuable natural communities, habitats, biodiversity, and water resources of the York River watershed.

The objectives and actions in this Stewardship Plan are intended to complement, reinforce and build upon important work already being undertaken by watershed towns of York, Kittery, South Berwick and Eliot, as well as conservation organizations, community groups, and public agencies. Several ongoing actions are included in this plan to emphasize their importance to achieving long-term resource protection goals. A list of studies and plans related to understanding and implementing actions to protect the natural resources of the York River Watershed is included at the end of this section.

WATERSHED LANDS: LAND USE, CONSERVATION AND STEWARDSHIP

Objective 1: Preserve large undeveloped habitat blocks and wildlife corridors.

Key Actions:
- Conduct surveys and research to help identify and define highly valued natural resources and important large habitat blocks for priority conservation efforts.
- Prioritize the protection of large undeveloped habitat blocks, wildlife corridors, and salt marsh migration areas in local planning documents and regulatory and non-regulatory approaches to protect natural resources.
- Utilize existing information and resources such as habitat areas designated for Maine Species of Great Conservation Need and Beginning with Habitat Focus Areas to guide conservation and protection efforts.

Objective 2: Support land conservation and stewardship efforts by communities, land trusts, and other conservation organizations to protect and maintain important resource values.

Key Actions:
- Develop and implement stewardship plans for conservation lands that address resource protection measures, public access, sustainable recreation uses, invasive species management, and monitoring.
- Help facilitate opportunities for land conservation projects located in Beginning with Habitat Focus Areas, as well as habitat areas likely to provide key functions and support biodiversity in the future.
- Promote the Mt. Agamenticus to the Sea Conservation Initiative to implement public-private approaches to preserve large undeveloped habitat blocks, wildlife corridors and regional biodiversity and build public interest and support for habitat conservation.
- Assist towns, land trusts, and conservation organizations in implementing priority actions and achieving the goals and targets included in open space plans and local and regional land conservation plans.
Objective 3: Encourage continued agriculture and forestry uses of suitable watershed lands, using practices that help maintain and preserve natural resources, scenic resources and rural character.

Key Actions:
- Maintain town policies and practices that promote enrollment in current use tax incentive programs such as Tree Growth and Farm Open Space.
- Promote workshops, training, and resources that encourage landowners to utilize sustainable forestry and agricultural practices that enhance wildlife habitat and minimize negative impacts on natural resources.
  - Technical resources for sustainable forestry - Maine Department of Inland Fisheries and Wildlife’s regional biologists, species specialists, and Beginning with Habitat program, Maine Natural Areas Program, Maine Department of Agriculture, Conservation and Forestry’s State Foresters, Maine Cooperative Extension, US Forest Service
  - Technical resources for sustainable agricultural practices - Department of Agriculture, Conservation and Forestry, Natural Resources Conservation Service programs

Objective 4: Promote local planning and zoning strategies to protect shoreland buffer zones, wildlife corridors, large undeveloped habitat areas, and predicted marsh migration and flooding areas.

Key Actions:
- Promote conservation subdivision design or cluster development through local ordinances to reduce overall development footprint, reduce impervious surfaces, and protect natural resource values.
- Review and enhance Shoreland Zoning strategies to ensure protection of water quality, wildlife habitat, vegetated buffers, and future marsh migration areas. Promote provisions that go beyond the state of Maine’s Mandatory Shoreland Zoning Act.
- Review and update local zoning to ensure lot sizes are large enough to minimize the potential negative impacts of development on water quality and other natural resources in rural areas of the watershed.
- Consider creating a ‘watershed’ based overlay among the four York River watershed communities to promote regional conservation strategies while still allowing each town to determine specific land-use regulations within their community.
- Consider creating a Sea Level Rise / Marsh Migration Overlay and associated standards to accommodate future conditions, direct development away from areas at risk from future inundation, reduce density in those areas, promote open space, and enhance resource protection.
WILDLIFE, HABITAT AND BIODIVERSITY

Objective 5: Maintain, improve and restore habitat to support unique, rare, endangered and threatened wildlife and plants.

Key Actions:
- Target habitat conservation and protection efforts toward:
  - Endangered and Threatened Species
  - Maine Species of Greatest Conservation Need
  - Federal Trust Species
  - Rare plants and exemplary natural communities identified by the Maine Natural Areas Program
- Utilize the Maine Department of Inland Fisheries and Wildlife’s Beginning with Habitat resources to ensure that the most up to date information about valuable wildlife and plants in the watershed is incorporated into open space, conservation and comprehensive planning efforts.
- Conduct species and habitat surveys and integrate information into local regulatory and non-regulatory resource protection approaches.
- Identify suitable habitat for viable populations of key species and work with landowners to maintain habitats and connectivity.
- Evaluate options for requiring specific plantings in ordinances governing shoreland permits for vegetation removal. Create educational materials to promote use of native plants and removal of invasive plants to achieve habitat restoration priorities when revegetating areas.
- Maintain and improve protections for tidal and inland wading bird and waterfowl habitat through shoreland zoning.
- Encourage communities to seek botanical review by biologists at the Maine Natural Areas Program when a development proposal potentially conflicts with a mapped resource.
- Conduct a survey of the lower York River estuary to determine the presence and extent of eelgrass beds. Identify and pursue conservation strategies as needed.

Objective 6: Maintain habitat and water quality to support fish Species of Greatest Conservation Need as well as the overall diversity of native fish species in the York River and its tributaries.

Key Actions:
- For Species of Greatest Conservation Need, further assess populations, spawning habitat locations, habitat quality, and stream flow conditions, and identify opportunities to improve habitat conditions and access to spawning habitats in watershed streams.
- Protect riparian habitat surrounding alewife and rainbow smelt spawning habitat from development impacts through land conservation, preservation of natural buffer areas, and low impact development measures.
- Integrate known spawning habitat for Species of Greatest Conservation Need as a priority resource in local planning and regulatory approaches to protect natural resources.
- Implement additional recommendations outlined in An Assessment of Spring Fish Communities in the York River, Maine (J. Aman, WNERR, 2018).
Objective 7: Protect, enhance and restore high quality salt marsh habitats to preserve ecological functions.

Key Actions:
- Identify salt marsh habitat and adjacent buffers and uplands as priorities for land conservation.
- Maintain limits to development, building expansion, clearing activities, and habitat alterations in salt marsh buffer areas through town zoning and shoreland ordinances.
- Monitor and control invasive species that are degrading salt marsh habitat.
- Improve stormwater management practices to minimize impacts to salt marshes adjacent to developed areas.
- Identify and pursue opportunities for salt marsh restoration projects to improve habitat and functions.
- In coordination with the towns and Maine Department of Transportation, integrate tidal flow considerations into road-stream crossing designs to maintain and improve salt marsh habitats.
- Evaluate impacts to salt marsh habitats from sea level rise and increasingly intense storm events.
- Determine whether sediment being exported from marsh is indicative of erosive processes or a healthy marsh.

Objective 8: Improve conditions for aquatic organism passage and tidal flow at road-stream crossings and other man-made structures.

Key Actions:
- Identify and prioritize improvements and/or replacement of road-stream crossings that are potential barriers to flow and aquatic organism passage. Use road-stream crossing data on the Maine Stream Habitat Viewer with habitat data, Maine Department of Transportation work plans, and community culvert-related plans and needs.
- In coordination with the watershed towns and Maine Department of Transportation, integrate tidal flow considerations into road-stream crossing designs to promote fish passage.
- Update ordinance language to require consideration of more extreme storm events, tidal flows and aquatic organism passage in planning for local development projects.
- Integrate data on the cumulative impact of sea level rise scenarios, storm surge, and increased freshwater flows from stronger precipitation events into infrastructure designs.
- Integrate design improvements for terrestrial and riparian species passage in conjunction with aquatic organism passage, when feasible.
- Work with Maine Department of Inland Fisheries and Wildlife fisheries biologists to determine potential impacts of enhanced passage opportunities on aquatic habitats and native species, including impacts of invasive species.
- Explore opportunities with Kittery Water District and other large landowners in the watershed to enhance fish passage and spawning habitat.
Objective 9: Protect valuable wildlife and habitat by addressing invasive species in the watershed.

Key Actions:
- Provide information and workshops for landowners on how to identify, control and remove invasive species.
- Encourage site-based research, removal, and monitoring projects to improve invasive species detection, control, and eradication methods, and encourage landowner coordination with neighboring landowners to undertake larger-scale projects for greater success and effectiveness.
- Promote awareness of invasive species, efforts to manage their spread, and reporting opportunities through the Maine Natural Areas Program.

WATER RESOURCES

Objective 10: Evaluate and track water quality and quantity conditions in the York River Watershed.

Key Actions:
- Develop and implement a water quality monitoring program in the York River Watershed to build upon the 2017 survey conducted by the Maine Department of Environmental Protection. Ensure dry and wet weather sampling to capture impacts during varied weather conditions and coordinate with any monitoring conducted through local stormwater management programs.
- Coordinate with the Maine Department of Environmental Protection, Marine Unit to identify potential future opportunities to collaborate with state water quality sampling efforts.
- Evaluate nutrient levels and nutrient-related impacts such as algal blooms in the York River Watershed. Monitor nutrient characteristics of Smelt Brook to investigate the extent and sources of pollution issues identified during 2017 water quality sampling.
- Install additional stream gages to expand understanding about in-stream water flow in the York River.
- Promote adequate stream flow by evaluating and addressing the impact of unregulated water withdrawals in the York River watershed.
- Ensure that results from monitoring programs are used to help identify problems and inform efforts to resolve them.

Objective 11: Protect and maintain natural vegetated buffers and forested areas around water resources to sustain water quality, instream habitat, and riparian habitat.

Key Actions:
- Continue to identify the protection of headwater streams, forested wetlands, and riparian zones as high priorities for conservation.
- Identify and pursue opportunities to restore or enhance degraded shoreline or buffer areas through replanting, shoreline stabilization and reducing stormwater runoff.
- Maintain or enhance shoreland zoning requirements that include protective measures for water resources including streams, wetlands and vernal pools. Include wetlands less than four acres and vernal pools in shoreland zoning.
- Review shoreland zoning approaches for buffers and setbacks from all waterbodies to identify gaps in protection and opportunities for additional protections.
- Maintain and support local capacity of town code enforcement offices to proactively implement shoreland protection regulations.

**Objective 12: Promote sustainable practices by property owners to help protect natural resources and water quality.**

**Key Actions:**
- Support implementation of the Lawns to Lobsters program (York) and YardScaping program (Kittery, Eliot and South Berwick) to increase the number of watershed property owners taking action to reduce the use and impacts of pesticides and fertilizers on water quality and wildlife in the York River Watershed. These programs also encourage low impact techniques such as rain gardens and vegetated buffers to reduce runoff from lawns and yards into the river.
- Provide training and information on best management practices such as low-impact landscaping, stream/wetland buffer management and plantings, septic system maintenance, and proper disposal options for household hazardous waste and pharmaceuticals.
- Conduct outreach to increase understanding of existing regulations that govern vegetated buffers, setbacks from wetlands, and septic system maintenance.

**Objective 13: Maintain and reopen additional shellfish harvesting areas in the York River by improving water quality.**

**Key Actions:**
- Continue fixing sources of pollution identified by the Department of Marine Resources 2015 shoreline survey of the area from Route 1 to Sewall’s Bridge in York. Provide information to Department of Marine Resources to inform classification of shellfish growing areas in the York River.
- Continue working with the Maine Department of Marine Resources to conduct detailed inspections and surveys to identify and resolve any additional potential direct discharges into the York River.
- Identify and pursue opportunities to prevent stormwater pollution from faulty septic systems (these actions should be considered to improve water quality throughout the watershed / not just in the shellfish growing areas).
  - Expand ordinances to require regular pump out of septic systems throughout the watershed.
  - Consider requiring baseline inspections of septic systems for shoreland properties when ownership changes.
- Pursue designation of York River estuary and nearby coastal areas as a federally designated No Discharge Area for boater waste. This initiative would enhance local protections and increase resources to ensure adequate boat pumpout services.
- Conduct boater outreach to increase awareness about the importance of eliminating boater discharges.

**Objective 14: Protect and improve water quality in the York River and its tributaries by preventing and reducing sources of stormwater pollution.**

**Key Actions:**
- Support and enhance capacity for York, Kittery, Eliot and South Berwick to implement the following six minimum control measures required by the US Environmental Protection Agency’s MS4 General Permit:
1. Conduct public education on stormwater issues
2. Ensure public participation in the implementation of the stormwater program
3. Conduct illicit discharge detection and elimination programs
   - map the storm drain system
   - inspecting and correcting illegal discharges
4. Require construction site runoff controls for sites that disturb one or more acres of land
5. Require post construction site runoff control for sites that disturb one or more acres of land
6. Implement pollution prevention good housekeeping for municipal operations
   - street sweeping
   - catch basin cleaning
   - maintenance of the storm drain system
   - good housekeeping at municipally owned properties

- Apply MS4 permit requirements and stormwater management ordinances to all areas of the York River watershed, not just in designated Urbanized Areas / MS4 areas.
- Utilize results from the York River Watershed Build-Out Study to increase understanding about how future development could impact water quality and other natural resource values in the watershed.
- Implement proactive strategies to minimize polluted stormwater runoff by reducing impervious surfaces such as paved parking and roads associated with new development (see Key Actions related to sustainable development, cluster development and shoreland zoning under section on Watershed Lands: Land Use, Conservation and Stewardship).
- Ensure compliance with Maine’s stormwater standards to address both the quantity and quality of stormwater runoff associated with developments of an acre or more.
  - Require treatment of the first inch of runoff from 95% of a sites impervious area to reduce polluted runoff
  - Control the total volume of stormwater runoff to retain predevelopment levels in order to reduce erosion and scouring
- Consider adopting a Fertilizer and Pesticide Ordinance or regulations to control and reduce use within the watershed.
- Evaluate road salt application and storage practices to ensure protection of water resources.

Objective 15: Promote Low Impact Development strategies to manage stormwater while protecting water quality and other natural resource values.

Key Actions:
- Promote Low Impact Development stormwater management strategies that meet Maine state standards by incorporating the following protections to the maximum extent possible:
  - Protect as much undisturbed land as possible to maintain pre-development hydrology and allow rainfall infiltration
  - Protect natural drainage systems such as wetlands, watercourses, ponds and vernal pools
  - Minimize land disturbance including clearing and drainage
  - Minimize the decrease in the time of concentration from pre-construction to post-construction
  - Minimize soil compaction
  - Utilize low-maintenance landscaping that encourages the retention and planting of native vegetation, and minimizes the use of lawns, fertilizers and pesticides
Minimize impervious surfaces and break up or disconnect the flow of runoff over impervious surfaces
Provide vegetated open-channel conveyance systems discharging into and through stable vegetated areas
Provide other source controls to prevent or minimize the use or exposure of pollutants at the site in order to prevent or minimize the release of those pollutants into stormwater runoff

- Incorporate Low Impact Development standards and criteria into site plan and subdivision regulations.
- Require operation and maintenance plans for Low Impact Development infrastructure for projects that exceed a specified threshold.
- Create standards and criteria for developers to implement Low Impact Development stormwater management techniques.
- Develop guidance documents for developers to promote understanding of best practices for Low Impact Development stormwater management strategies.

**Objective 16: Protect quantity and quality of drinking water supply in the York River Watershed.**

**Key Actions:**
- Support proactive watershed conservation strategies being implemented by both the Kittery Water District and the York Water District.
- Support funding and implementation of recommendations outlined in the Kittery Water System Master Plan to ensure adequate management, treatment and transport of drinking water.
- Support and enhance Kittery Water District ownership of lands, or other organizations’ land conservation efforts, in the water supply watershed (currently about 90%).
- Support and ensure continued enforcement of recreational restrictions to protect watershed lands from risks such as fires or negative water quality impacts from swimming.
- Monitor algal blooms and other potential aquatic invasive plants to ensure they don’t cause future problems for drinking water supply.
- Ensure continuation of York watershed protection ordinance.
- Continue ongoing efforts for regional cooperation among water suppliers in the York River Watershed to ensure clean, adequate and resilient water supplies during periods of drought or other water supply stressors.
- Conduct outreach to promote sustainable water conservation strategies for homes, businesses and landscaping practices in the watershed.
WATERSHED RESILIENCE AND CLIMATE ADAPTATION

Objective 17: Increase understanding of current and potential future sea level rise and climate impacts on natural resources in the York River Watershed.

Key Actions:
- Support continued research and studies to enhance understanding of the potential impacts of sea level rise, temperatures, storm surge, and increasingly intense and unpredictable storm events on natural resources in the York River Watershed.
  - Conduct regular updates of watershed resilience studies to ensure climate adaptation efforts are informed by up to date sea level rise and storm surge projections.
  - Evaluate how climate conditions will impact key habitats, species and natural communities, and implement measures that protect or enhance habitat resiliency.
- Promote awareness and use of National Oceanic and Atmospheric Administration’s Digital Coast interactive trainings and web-based tools to help coastal communities to assess vulnerabilities and plan for sea level rise, extreme flooding and other anticipated climate impacts.
- Host technical workshops among community planning and emergency response agencies to increase understanding of innovative tools such as National Oceanic and Atmospheric Administration’s National Water Model to help anticipate potential flooding and other impacts associated with increasingly intense coastal storms.

Objective 18: Identify and implement climate adaptation measures needed to protect natural resources in the watershed.

Key Actions:
- Host workshops to increase awareness among local boards, property owners, and developers about innovative strategies to incorporate coastal resilience strategies into site and building design for new developments in vulnerable areas.
- Incorporate information about storm surge, sea level rise, and increasingly intense rainstorms into community-based resiliency planning efforts. Implement ordinance changes or other strategies to prevent development in areas most vulnerable to future coastal flooding.
- Explore potential for participating in Federal Emergency Management Agency’s Community Rating Program by implementing proactive steps to improve floodplain management while reducing flood insurance rates.
- Utilize the latest information from the Northeast Regional Climate Center about Intensity / Duration / Frequency of rainfall related to extreme precipitation events to inform local ordinances, stormwater management planning and design criteria.
- Regularly update design criteria for infrastructure projects to utilize most recent Federal Emergency Management Agency flood insurance maps.
- Promote funding needed to implement major stormwater infrastructure improvement projects to correct existing flooding problems. In addition to protecting infrastructure, these projects will also reduce stormwater pollution and sediment transport associated with major flooding events.
Objective 19: Protect marsh migration corridors and adjacent wetlands to support future salt marsh areas.

*Key Actions:*
- Periodically update mapping and analysis to identify priority areas where salt marshes are expected to migrate or expand into adjacent upland areas as a result of sea level rise.
- Integrate likely future salt marsh areas as priority habitats in watershed resource protection measures and conservation planning. Update shoreland zone boundaries to include marsh migration areas and amend ordinance language for protection of future marsh areas and buffers.
- Continue to explore a range of regulatory and non-regulatory options to conserve uplands that are expected to become future salt marshes or provide critical buffer areas for future salt marsh habitat *(see Key Actions highlighted under section on Watershed Lands: Land Use, Conservation and Stewardship)*.
- Maintain habitat values and resilience of salt marsh migration corridors by preventing stormwater pollution, removing invasive species, and maintaining or improving natural hydrology.

**FUNDING OPPORTUNITIES TO PROTECT NATURAL RESOURCES**

Objective 20: Identify and pursue funding opportunities, in-kind support, local revenue strategies, and landowner incentives to promote stewardship of natural resources in the York River Watershed.

*Key Actions:*
- Support designation of the York River watershed as Partnership Wild and Scenic River to expand resources for coordination and implementation of the York River Watershed Stewardship Plan.
- Identify and pursue opportunities for grant funding and in-kind technical support from state and federal programs.
- Explore and identify potential opportunities for funding from the private foundations.
- Identify and pursue potential partnerships with local businesses, waterfront property owners, and marine industry to collaborate on site-specific and watershed wide efforts to protect and restore habitat and water quality.
- Create partnerships with local schools and regional universities to enhance environmental research and studies related to understanding and protecting natural resources in the watershed.
- Explore potential for stormwater user fees or other funding mechanisms to support ongoing implementation of stormwater management services.
- Establish and support annual funding for Conservation/Open Space Funds in each watershed town through annual appropriations, dedicated revenues, or other means.
- Create financial incentives for landowners to promote restoration and conservation, e.g., tax credits, cost-sharing of native plants for habitat restoration, and reduced or waived permitting fees.
Plans, Studies, and Resources Related to Protecting Natural Resource Values of the York River Watershed

Planning Documents
- Beginning with Habitat: Conserving Maine’s Natural Landscape for Plants, Animals, and People
- Eliot, Kittery, South Berwick & York comprehensive plans
- Eliot and South Berwick open space plans
- Great Works Regional Land Trust’s strategic conservation plan
- Mt. Agamenticus to the Sea Conservation Initiative’s regional land conservation plan
- Town stormwater program plans and reports
- York River Watershed Nonpoint Pollution Management Plan, 2005
- York Water District Master Plan Update, September 2010

Additional Technical Resources and Studies
- Beginning with Habitat Focus Areas, resource maps, tools and data
- Maine Department of Environmental Protection water quality data and reports
- Maine Department of Marine Resources Shellfish Program data and reports
- Maine Interagency Climate Adaptation Work Group reports and tool kit
- Maine Natural Areas Program data
- Maine Stream Habitat Viewer
- Maine Wildlife Action Plan
- Maine Geological Survey/Maine Natural Areas Program sea level rise and marsh migration models
- NOAA Digital Coast
- Open Space Institute/Mt. Agamenticus to the Sea Conservation Initiative report
- Refuge management plans for US Fish and Wildlife Service’s Rachel Carson National Wildlife Refuge (York River Division) and Great Thicket National Wildlife Refuge
- The Nature Conservancy coastal resiliency report
- US Forest Service forestry/water supply report
- Wells National Estuarine Research Reserve fish studies – 2001 and 2017
- Town ordinances
- York River Watershed Build-out Study (SMPDC and Spatial Alternatives)
- York River Watershed Study – Regulatory and Non-Regulatory Recommendations (SMPDC)
Working Waterfront, Recreational Resources, and Community Character

Working Draft May 2018 – subject to updates, changes and reorganization

Goal: Preserve working waterfront, sustainable recreational uses and scenic qualities of the York River and watershed lands that are important to regional identity and community character.

Goal: Strengthen stewardship of watershed resources by river users, watershed landowners and citizens.

The objectives and actions in this Stewardship Plan are intended to complement, reinforce and build upon important work already being undertaken by watershed towns of York, Kittery, South Berwick and Eliot, as well as conservation organizations, community groups, and public agencies. Several ongoing actions are included in this plan to emphasize their importance to achieving long-term resource protection goals. A list of studies and plans related to understanding and implementing actions to protect the working waterfront and the scenic and recreational resources of the York River Watershed is included at the end of this section.

WORKING WATERFRONT, RECREATIONAL RESOURCES, AND SCENIC RESOURCES

Objective 1: Promote and sustain activities that support commercial fishing operations and an active working waterfront.

Key Actions, to be developed and undertaken in coordination with Town of York, including its Harbor Board:

- Support development of a York Harbor Management Plan that evaluates infrastructure, uses, needs and current and future capacities for working waterfront and river-dependent businesses; identifies management needs and priorities; and identifies funding needs and possible sources.
- Continue to support and implement maintenance dredges.
- Develop and maintain necessary infrastructure to support commercial and public access, including commercial docks, moorings, boat launch sites, and parking. Support efforts to identify, evaluate and pursue opportunities to enhance commercial fishing dock access and sustainable paddle craft access and parking.
- Evaluate and plan for sea level rise impacts on working waterfront.
- Help maintain commercial fishing as a viable option for future generations and explore ways to diversify operations.

Objective 2: Encourage sustainable recreational uses and foster user stewardship of river resources.

Key Actions, to be developed and undertaken in coordination with Town of York, including its Harbor Board and Parks and Recreation Department:

- Evaluate options for developing a “river steward” position to help support resource management, education, and stewardship initiatives, including engagement of a citizen corps to help with outreach and promote a culture of self-monitoring and stewardship.
- Evaluate options to implement a sticker/registration program for paddle craft use to provide important safety and resource protection information to boaters and help track the extent and location of users.
• Support development of a Town of York Recreation Plan that identifies river recreation opportunities, infrastructure needs, and management issues, including river access points, parking, launching, and sanitary facilities.
• Develop and maintain safe and sustainable boat launch sites including those at Scotland Bridge, Goodrich Park, Rice’s Bridge, Route 103, and Strawberry Island. Support the installation and maintenance of permanent stormwater and erosion control measures at sites.
• Develop and implement boater education programs using a range of existing and new opportunities (Harbor Masters, ramp/dockside/launch signage, sticker program, river stewards, boater and water safety classes, online resources, etc.) on topics including responsible and safe boating and paddling practices, wildlife and habitat protection, speed zones and no wake zones, etc.
• Promote opportunities for recreational shellfish harvest.

Objective 3: Maintain and support sustainable public recreation opportunities on watershed lands.

Key Actions:
• Support public access and recreation opportunities on publicly-owned lands.
• Encourage and provide support for large private landowners, including land trusts and water districts, to continue to provide public access and recreation opportunities consistent with resource protection goals.
• Identify opportunities to promote public access points, trail maps and networks, river walks, and trail connections to scenic and cultural resources.

Objective 4: Identify and help protect important scenic views, including those contributing to historic contexts and rural character, throughout the watershed.

Key Actions:
• Support communities’ efforts to undertake scenic resources inventories and integrate information in comprehensive plans, open space plans, recreation plans, or other planning initiatives or documents.
• Identify threats, protection priorities and opportunities to integrate scenic resource protection measures in existing conservation planning, development review processes, and other resource protection strategies.

COMMUNITY STEWARDSHIP

Objective 5: Build appreciation for and create connections to watershed resources.

Key Actions:
• Promote, organize or conduct events and activities that showcase resources to the towns’ residents.
• Explore signage options to highlight the York River Watershed.
• Collaborate with educators in developing lesson plans, presentations, and school programs that incorporate the region’s history, historic preservation and archaeology, the natural environment, and/or other watershed resources; provide technical assistance and outreach materials; develop and support field trips and other activities to engage school children.
• Create or support volunteer opportunities to engage residents in watershed projects, research, and citizen science initiatives. Activities could include water quality or other environmental monitoring, storm drain stenciling, tree planting, invasive species eradication, and archaeology surveys.
• Create educational materials on a variety of subjects relating to the watershed and its values, and disseminate through websites, printed materials, presentations, mobile applications, and signage such as historic markers or trailhead kiosks.

• Develop opportunities for visual artist appreciation of watershed resources through activities such as photo contests and plein air painting and drawing.

**Objective 6: Build capacity and knowledge of the towns’ board and committee members to identify and protect resources.**

**Key Action:**

• Encourage regular site visits and provide training opportunities and workshops for board and committee members on:
  - state and local regulations that protect natural and historic resources
  - available data, maps and other information on local watershed resources
  - state agency technical assistance through Maine Natural Areas Program, Maine Inland Fisheries and Wildlife/Beginning with Habitat, Maine Historic Preservation Commission, and others
  - general best management practices for protecting resource values
  - case studies or other examples of successful approaches to resource protection

**Objective 7: Educate the public that resource preservation is culturally and financially beneficial.**

**Key Action:**

• Demonstrate and promote the value of historic resources, working waterfront, natural resources, open spaces, scenic views, and recreational opportunities to the region’s economy and identity.

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**Plans, Studies, and Resources Related to Protecting Working Waterfront, Recreational Resources and Community Values of the York River Watershed**

**Planning Documents**

• Eliot, Kittery, South Berwick & York comprehensive plans (including marine resources sections of York plan)

• Eliot and South Berwick open space plans

• Great Works Regional Land Trust’s Strategic Conservation Plan

• Mt. Agamenticus to the Sea Conservation Initiative’s Conservation Plan

**Additional Data, Technical Resources and Studies**

• State landings data

• York Harbor, working waterfront, and boating infrastructure (docks, moorings, access) – information from Town of York

• Town of York harbor ordinance

• Army Corps of Engineers Harbor Information and Metrics

• York Water District/Kittery Water District Resource Protection Program

• Maine Heritage Coastal Areas Nomination (1987)

• Southern Maine Planning and Development Commission’s York River Watershed Study: Regulatory and Non-regulatory Recommendations Report
Notice of Public Hearing
Town of York - Board of Selectmen
Monday, May 14, 2018
7:00 PM
York Public Library

The York Board of Selectmen will conduct a Public Hearing on Monday, May 14, 2018 at 7:00PM regarding proposed changes to the Ellis Short Sands Park Ordinance, regarding parking meter rates.

Any questions or comments will be welcome at the hearing, and written comments may be submitted in advance to the Town Manager’s Office.

Printed copies of the text of these amendments are available with the Town Clerk’s Office and the Town Manager’s Office at the Town Hall; Digital copies are also available on the Town’s web page (www.yorkmaine.org).
Proposed Amendments

to be considered by the

Board of Selectmen

Amendments

1. Ellis Short Sands Park Ordinance
Amendment #1
Ellis Short Sands Park Ordinance

Explanation of Amendment: The purpose of this amendment is to amend restrictions regarding vehicle parking in Area III of the park.

Amendment: Amend the Ellis Short Sands Ordinance, section 3, Area III regarding vehicle parking with the following revisions.

Section 3 AREA III VEHICLE PARKING - the following restrictions and conditions shall apply to Area III of the Park:

A. Pedestrians shall have the right of way over all vehicular traffic at all times.

B. Dates of Multi-Space Meter Operation (Kiosks): Parking of vehicles shall be controlled by parking meters kiosks beginning May 15 and continuing through October 15 of each season between the hours of 8:00am and 10:00 pm.

C. Meter Kiosk fees: The parking rate shall be $1.00-$2.00 per hour or as posted and maximum $15.00 per day 4:00 am to 1:00 am.

D. Marked Parking Spaces: The Trustees shall have markings painted or placed upon curbs and/or pavement adjacent to each parking meter for the purposes of designating the parking spaces for which said meter is to be used and each vehicle parking adjacent to or next to any parking meter shall park within the limits of markings so established. It shall be unlawful and a violation to this ordinance to park vehicles across any such line or marking or to park said vehicle in such a position that the same shall not be entirely within the area so designated by such lines and/or markings.

E. Depositing Fees in Meters Kiosks: When any vehicle shall be parked in any space to which a parking meter is
designated in accordance with the provisions of this ordinance, the operator of said vehicle shall, upon entering said parking space, immediately deposit or cause to be deposited coin(s) of the United States or the Dominion of Canada as posted on the meter and put the meter into operation purchase time for the designated space. Failure to deposit such coin(s) purchase time and put meter kiosk into operation for the designated space shall constitute a violation of this ordinance and shall subject such operator to the penalty prescribed hereafter.

F. Tampering with Meters Kiosks: It shall be unlawful and a violation of the provisions of this ordinance for any person to deface, injure, tamper with, open and/or willfully break, destroy and/or impair any parking meter kiosk installed under the provisions of this ordinance.

G. Slugs: It shall be unlawful and a violation of the provisions of this ordinance to deposit or cause to be deposited in any parking meter kiosk any slug, device, metallic substitute and/or any other substitute for a coin of the United States or Dominion of Canada.

H. Duties of Meter Officer: It shall be the duty of the police officers of the Town of York, or other such agent(s) as designated in writing by the Park Trustees, acting in accordance with instructions issued by the Park Trustees to report the following information applicable to any motor vehicle in violation of this ordinance: meter parking space number, state license plate number, time of day and any other facts and/or knowledge that may be necessary for a thorough understanding of the circumstances attending such violation(s). Each such police officer or agent shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parked in violation of provision of this ordinance.

I. Fines and Penalties: Each owner or operator may, within seven (7) ten (10) days of the time such notice was attached to such vehicle, pay to the York Police Department the sum of twenty-five dollars ($25.00) thirty-five ($35.00). The failure of such owner or

Draft Amendment
DRAFT – May 1, 2018
Page 3
operator subject to the penalty to make such payment within the seven (7) ten (10) days shall render such owner or operator subject to the penalty of fifty dollars ($50.00) for and in full satisfaction of such violation.

J. Collection of Revenue: The Park Trustees shall designate such collectors and establish such methods as may be necessary for the proper collection of all coins monies deposited in meter boxes kiosks. Such collectors shall be only such employees as may be bonded by a sum of not less than one thousand dollars ($1,000.00) for their duties. All monies so collected, meaning and including fines and penalties, shall be deposited with the Treasurer of Ellis Short Sands Park Town of York.

K. Use of Revenue: All monies collected from parking meters and received from fines and penalties from any ordinance violations, shall be used exclusively for the general operation, maintenance and improvement of the Park at the direction of the Park Trustees.

L. Speed Limit: Vehicular traffic shall not exceed fifteen (15) miles per hour, and shall proceed with caution at all times and yield to pedestrian right of way.

M. Animals: Dogs, horses and/or any other domesticated animals are prohibited outside the owner’s vehicle, except that dogs restrained by a hand leash may be allowed.

N. Commercial Vehicles: Commercial vehicles and equipment are prohibited except where required for maintenance and service of the Park

O. The use of Frisbees and the playing of other games that which may endanger other persons are prohibited from May 1 through October 15 of each year.
e. Horses and ponies are prohibited from being on the beach from May 20th to September 20th except by written permission of the Ellis Short Sands Park Trustees.

f. When otherwise allowed to be present on the beach pursuant to this section, all other domestic animals must be under the control of their owner or responsible party at all times.

E. Surfing and the use of surfboards are prohibited from May 1 to October 15.

Section 2 AREA II  CHILDREN’S PLAYGROUND AND BASKETBALL COURT - The following restrictions and conditions shall apply to Area II of the Park:

A. Equipment within the Playground is reserved for use by children TWELVE (12) years of age or younger.

B. Children under the age of six (6) years of age must be escorted by a person fifteen (15) years of age or older.

C. Animals of any kind are prohibited.

D. Smoking and/or eating are prohibited.

E. Hours of operation shall be 7am to 9:00pm year round or as otherwise posted by the Park Trustees to assure public safety, as during maintenance, special events, or emergencies.

Section 3 AREA III  VEHICLE PARKING - the following restrictions and conditions shall apply to Area III of the Park:

A. Pedestrians shall have the right of way over all vehicular traffic at all times.

B. Dates of Multi-Space Meter (Kiosks) Operation: Parking of vehicles shall be controlled by parking meters-kiosks beginning May 15 and continuing through October 15 of each season between the hours of 8:00am and 10:00 pm.
C. **Meter-Kiosk fees:** The parking rate shall be $1.00/2.00 per hour or as posted and maximum $15.00 per day 4:00 am to 1:00 am.

D. **Marked Parking Spaces:** The Trustees shall have markings painted or placed upon curbs and/or pavement adjacent to each parking meter for the purposes of designating the parking spaces for which said meter is to be used and each vehicle parking adjacent to or next to any parking meter shall park within the limits of markings so established. It shall be unlawful and a violation to this ordinance to park vehicles across any such line or marking or to park said vehicle in such a position that the same shall not be entirely within the area so designated by such lines and/or markings.

E. **Depositing Fees in Meters/Kiosks:** When any vehicle shall be parked in any space to which a parking meter is designated in accordance with the provisions of this ordinance, the operator of said vehicle shall, upon entering said parking space, immediately purchase time for the designated space deposit or cause to be deposited coin(s) of the United States or the Dominion of Canada as posted on the meter and put the meter into operation. Failure to deposit such coin(s) to purchase time and put meter-kiosk into operation for the designated space shall constitute a violation of this ordinance and shall subject such operator to the penalty prescribed hereafter.

F. **Tampering with Meters/Kiosks:** It shall be unlawful and a violation of the provisions of this ordinance for any person to deface, injure, tamper with, open and/or willfully break, destroy and/or impair any parking meter-kiosk installed under the provisions of this ordinance.

G. **Slugs:** It shall be unlawful and a violation of the provisions of this ordinance to deposit or cause to be deposited in any parking meter-kiosk any slug, device, metallic substitute and/or any other substitute for a coin of the United States or Dominion of Canada.

H. **Duties of Meter Officer:** It shall be the duty of the police officers of the Town of York, or other such agent(s) as designated in writing by the Park Trustees,
acting in accordance with instructions issued by the Park Trustees to report the following information applicable to any motor vehicle in violation of this
ordinance: **meter-parking space** number, state license plate number, time of day and any other facts and/or knowledge that may be necessary for a thorough understanding of the circumstances attending such violation(s). Each such police officer or agent shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parked in violation of provision of this ordinance.

I. Fines and Penalties: Each owner or operator may, within **seven-ten (710)** days of the time such notice was attached to such vehicle, pay to the York Police Department the sum of **twenty-three-five dollars ($253.50)**. The failure of such owner or operator subject to the penalty to make such payment within the **seven-ten (710)** days shall render such owner or operator subject to the penalty of fifty dollars ($50.00) for and in full satisfaction of such violation.

J. Collection of Revenue: The Park Trustees shall designate such collectors and establish such methods as may be necessary for the proper collection of **all-cinemonies** deposited in **meter-boxes/kiosks**. Such collectors shall be only such employees as may be bonded by a sum of not less than one thousand dollars ($1,000.00) for their duties. All monies so collected, meaning and including fines and penalties, shall be deposited with the **Treasurer of Ellis Short Sands Park Town of York.**

K. Use of Revenue: All monies collected from parking meters and received from fines and penalties from any ordinance violations, shall be used exclusively for the general operation, maintenance and improvement of the Park at the direction of the Park Trustees.

L. Speed Limit: Vehicular traffic shall not exceed fifteen (15) miles per hour, and shall proceed with caution at all times and yield to pedestrian right of way.

M. Animals: Dogs, horses and/or any other domesticated animals are prohibited outside the owner’s vehicle, except that dogs restrained by a hand leash may be allowed.
PUBLIC HEARING NOTICE
Town of York – Board of Selectmen
May 14 2018
7:00PM
York Public Library

The Town of York Board of Selectmen will hold a Public Hearing on May 14, 2018 regarding new Business License Applications submitted for the following:

- Anne and Chip Andrews DBA: Wicked Frozen Creamery (Food Service); located at 7 York Street
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
<thead>
<tr>
<th>DATE SUBMITTED: May 10, 2018</th>
<th>ACTION</th>
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<tr>
<td>DATE ACTION REQUESTED: May 14, 2018</td>
<td>DISCUSSION ONLY</td>
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<tr>
<td>SUBJECT: Business License Applications</td>
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DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All approvals are contingent on taxes being current and all appropriate departments (inspections) giving approval; See “Department Approvals” on page two of each application. Signed business license applications and certificates will not be released to the applicant until all necessary department approvals have been received.

RECOMMENDATION: Approve the Business License(s) attached.

PROPOSED MOTION: I move to approve the following licenses:

- Ellen Boloker DBA: Beauport Inn (Innkeeper); located at 339 Clay Hill Road
- Kathryn Kelley DBA: Coppa Magica Gelato (Food Service); located at 852 US Route One
- Harris Island, Inc. DBA: Deck at Dockside (Food Service, Liquor); located at 20 Harris Island
- Inn on the Blues, LLC DBA: Guac-N-Roll (Food Service, Liquor); located at 9 Ocean Avenue
- Inn on the Blues, LLC DBA: Inn on the Blues (Food Service, Liquor, Special Amusement, Innkeeper); located at 7 Ocean Avenue
- Jeremy and Loretta Prescott DBA: Kettle Boys Popcorn Company (Food Service); located at 15 Railroad Avenue
- Canaan Letourneau DBA: Maine Lobster Outlet, LLC (Food Service); located at 360 US Route One
- Karen McElmurry DBA: Simply Grown at Rocky Acres (Food Service); located at 81 Webber Road
- 281 Long Beach Ave, LLC DBA: The Sand Dollar (Innkeeper); located at 279 and 281 Long Beach Avenue
- Inn on the Blues, LLC DBA: Stones Throw (Food Service, Liquor, Innkeeper); located at 123 Long Beach Avenue and 4 Morningside Drive
- Inn on the Blues, LLC DBA: Viewpoint Hotel (Innkeeper); located at 229 Nubble Road
- Maine Ice Cream, LLC DBA: Village Scoop Ice Cream (Food Service); located at 226 York Street
- Anne and Chip Andrews DBA: Wicked Frozen Creamery (Food Service); located at 7 York Street
- Martha Danilowicz DBA: Wicked Good Ice Cream (Food Service); located at 4 Main Street

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations.

PREPARED BY: ___________________________ REVIEWED BY: ___________________________
Melissa M. Avery, Assistant to the Town Manager
BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Beaufort Inn
Street Address: 339 Clay Hill Road Cape Neddick, Me
Business Owner: Ellen Boloker
Business Manager:
Mailing Address: 339 Clay Hill Rd
Phone Number: 207 361-2400
E-mail Address: info@beaufortinn.com

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☐ MANAGER

Is the Business Owner same as the prev year? ☐ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☑ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms: 4

Food and Beverage:
☐ Food Service License (C/F)
Number of Seats: / (Existing / Proposed)
☐ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other: 

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Kathryn Kelley d.b.a. Coppa Magica Gelato
Street Address: 852 US Route 1, York, ME 03909
Business Owner: Kathryn Kelley
Mailing Address: PO Box 316

Please indicate who is to be the Primary Contact with the Town:  ✓ OWNER  or  □ MANAGER

Is the Business Owner same as the prior year?  ✓ YES  □ NO  □ NEW BUSINESS

Lodging:
- Bed and Breakfast License (C/F)
- Innkeeper License (C/F)
  Number of Rooms:

Food and Beverage:
- Food Service License (C/F)
  Number of Seats: □ 1 □ (Existing / Proposed)
- Liquor License (F/P)
- Bottle Club License (F/P)

Entertainment:
- Special Amusement License (F/P)
- Dance Hall License (F/P)
- Bowling Alley License (F)
- Coin-Operated Amusement License (P)
- Bingo, Beano and Games of Chance

Miscellaneous:
- Transient Seller's License
- Flea Market License
- Junkyard, Auto Graveyard/Recycling License
- Other: ________________________________

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: **Harris Island Inc DBA Deck O Dockside**
Street Address: **20 Harris Island Rd**
Business Owner: **Harris Island Inc** Business Manager: **Phil Lusty**
Mailing Address: **20 Harris Island** Mailing Address: **Same**
Phone Number: **207 363 2722** Phone Number: **---**
E-mail Address: **phil@decko docking.com** E-mail Address: **---**

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☐ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

**Lodging:**
- [ ] Bed and Breakfast License (C/F)
- [ ] Innkeeper License (C/F)
Number of Rooms: ____

**Food and Beverage:**
- [x] Food Service License (C/F) **26774**
  Number of Seats: 39 / (Existing / Proposed)
- [ ] Liquor License (F/P) 10216
- [ ] Bottle Club License (F/P)

**Entertainment:**
- [ ] Special Amusement License (F/P)
- [ ] Dance Hall License (F/P)
- [ ] Bowling Alley License (F/P)
- [ ] Coin-Operated Amusement License (P)
- [ ] Bingo, Beano and Games of Chance

**Miscellaneous:**
- [ ] Transient Seller’s License
- [ ] Flea Market License
- [ ] Junkyard, Auto Graveyard/Recycling License
- [ ] Other: ____

C – Code Enforcement Inspection Required  |  F – Fire Department Inspection Required  |  P – Police Department Inspection Required
S – Sewer District Inspection Required  |  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  |  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  |  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  |  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Garcia Rij
Street Address: 9 Ocean Ave York Beach ME 03909
Business Owner: Ian On the Blues LLC Business Manager:
Mailing Address: P.O. Box 257 Mailing Address:
York Beach ME 03909
Phone Number: 6478 5411 Phone Number:
E-mail Address: devantriaprinamu@gmail.com E-mail Address:

Please indicate who is to be the Primary Contact with the Town: [ ] Owner [ ] Manager

Is the Business Owner same as the prior year? [ ] Yes [ ] No [ ] New Business

Please indicate which Licenses or Local Approvals you seek:

Lodging:
[ ] Bed and Breakfast License (C/F)
[ ] Innkeeper License (C/F)
Number of Rooms: ___

Food and Beverage:
[ ] Food Service License (C/F)
Number of Seats: ___/___ (Existing / Proposed)
[ ] Liquor License (F/P)
[ ] Bottle Club License (F/P)

Entertainment:
[ ] Special Amusement License (F/P)
[ ] Dance Hall License (F/P)
[ ] Bowling Alley License (F)
[ ] Coin-Operated Amusement License (P)
[ ] Bingo, Beano and Games of Chance

Miscellaneous:
[ ] Transient Seller’s License
[ ] Flea Market License
[ ] Junkyard, Auto Graveyard/Recycling License
[ ] Other: ____________________________

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Jon on the Blues
Street Address: 7 Ocean Ave York Beach Ma 03909
Business Owner: Jon on the Blues LLC
Business Manager:
Mailing Address: P.O. Box 207 York Beach
Phone Number: 603-721-5441
E-mail Address: dimitriospavakis@gmail.com

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☐ MANAGER
Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☑ Innkeeper License (C/F)
Number of Rooms: 5

Food and Beverage:
☐ Food Service License (C/F)
Number of Seats: Existing / Proposed
☐ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☑ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other:

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending upon your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Kettle Boys Popcorn Co.
Street Address: 15 Railroad Ave York Beach ME 03910
Business Owner: Jeremy Prescott Business Manager: Jeremy Prescott
Mailing Address: PO Box 1962 York Beach ME 03910
Mailing Address: 44 Donica Rd York ME 03909
Phone Number: 207-363-5852 Phone Number: 207-451-7997
E-mail Address: Jeremy@Kettleboys.com
Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☐ MANAGER
Is the Business Owner same as the prior year? ☐ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms: __________

Food and Beverage:
☐ Food Service License (C/F)
Number of Seats: 32 (Existing / Proposed)
☐ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other:

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
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Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: MAIN Lobster Oulet, LLC
Street Address: 360 Route 1 YORK, ME 03909
Business Owner: CANAN LETOURNEAU Business Manager: GUNNAR HAGSTROM
Mailing Address: Same Mailing Address: Same

Phone Number: 207-363-9899 Phone Number: 207-363-9899
E-mail Address: gunnar@mainelobsteroulet.com E-mail Address: Same

Please indicate who is to be the Primary Contact with the Town: □ OWNER or □ MANAGER

Is the Business Owner same as the prior year? □ YES □ NO □ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
□ Bed and Breakfast License (C/F)
□ Innkeeper License (C/F)
Number of Rooms: __________

Food and Beverage:
□ Food Service License (C/F)
□ Minor License (F/P)
□ Bottle Club License (F/P)

Entertainment:
□ Special Amusement License (F/P)
□ Dance Hall License (F/P)
□ Bowling Alley License (F)
□ Coin-Operated Amusement License (P)
□ Bingo, Beano and Games of Chance

Miscellaneous:
□ Transient Seller’s License
□ Flea Market License
□ Junkyard, Auto Graveyard/Recycling License
□ Other: ______________________

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required S - Sewer District Inspection Required W - Water District Inspection Required

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
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- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Simply Groene Acres Acres
Street Address: 81 Webster Rd.

Business Owner: Karen McElroy
Mailing Address: 400 Mountain Rd.

Business Manager: Karen McElroy
Mailing Address: 200 Main St.

Phone Number: 207-363-7942

E-mail Address: Karen_McElroy.net

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☐ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms: ___

Food and Beverage:
☑ Food Service License (C/F)
Number of Seats: ___ / ___ (Existing / Proposed)
☐ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other: _____________________

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Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
**THE TOWN OF**

**YORK, MAINE**

186 York Street, York, Maine 03909

**BUSINESS LICENSE APPLICATION**

*NOTE: Business Licenses are not transferable to another person, business or location.*

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>The Sand Dollar (281 Long Beach Ave, LLC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>279 + 281 Long Beach Ave</td>
</tr>
<tr>
<td>Business Owner:</td>
<td>Tara Sherman</td>
</tr>
<tr>
<td>Business Manager:</td>
<td>(Same)</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>4 Dane Rd Lexington, ME 02421</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>281-472-9493</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:sand.dollar.opt@verizon.net">sand.dollar.opt@verizon.net</a></td>
</tr>
</tbody>
</table>

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

**Lodging:**
- ☐ Bed and Breakfast License (C/F)
- ☑ Innkeeper License (C/F)
  - Number of Rooms: 5

**Food and Beverage:**
- ☐ Food Service License (C/F)
- ☑ Liquor License (F/P)
  - Number of Seats: ___ / ___ (Existing / Proposed)
  - ☑ Bottle Club License (F/P)

**Entertainment:**
- ☐ Special Amusement License (F/P)
- ☐ Dance Hall License (F/P)
- ☐ Bowling Alley License (F/P)
- ☐ Coin-Operated Amusement License (P)
- ☐ Bingo, Beano and Games of Chance

**Miscellaneous:**
- ☐ Transient Seller’s License
- ☐ Flea Market License
- ☐ Junkyard, Auto Graveyard/Recycling License
- ☐ Other: ____________________

*C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required  S – Sewer District Inspection Required  W – Water District Inspection Required*

- Code Enforcement: (207) 363-1002
- Police Department: (207) 363-1031
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- Beach Fire Department: (207) 363-1014
- York Sewer District: (207) 363-4232
- York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

*CONTINUE TO BACK PAGE OF APPLICATION*
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Stones Throw
Street Address: 123 Long Beach Ave #1 Morningside Drive
Business Owner: JOTB LLC / JOSEPH LIPTON
Business Manager: JOSEPH LIPTON
Mailing Address: PO Box 700
Mailing Address:
York Beach, ME 03909
Phone Number: 207-441-7039
Phone Number:
E-mail Address: joseplipton@gmail.com
E-mail Address:

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER or ☐ MANAGER
Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☑ Innkeeper License (C/F)
Number of Rooms: 150

Food and Beverage:
☐ Food Service License (C/F)
☐ Number of Seats: 50 / 150 (Existing / Proposed)
☐ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other: ____________________________

C – Code Enforcement Inspection Required   F – Fire Department Inspection Required   P – Police Department Inspection Required
S – Sewer District Inspection Required      W – Water District Inspection Required

Code Enforcement: (207) 363-1002          Police Department: (207) 363-1031
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York Sewer District: (207) 363-4232       York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

ONTINUE TO BACK PAGE OF APPLICATION -

$ 150
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: JOB, LLC - DBA VIEWPOINT HOTEL
Street Address: 229 Nubble Rd York ME 03909
Business Owner: JOE HIRT Z
Business Manager: JOSPH LINTON
Mailing Address: PO Box 700
Mailing Address: Same
Phone Number: 207-361-2261
Phone Number: 207-361-7059
E-mail Address: joseph.hirt@yml.com
E-mail Address: Same

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☐ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms: 9

Food and Beverage:
☐ Food Service License (C/F)
Number of Seats: ___ / ___ (Existing / Proposed)
Liquor License (F/P)
Bottle Club License (F/P)

Entertainment:
☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other:

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S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
**THE TOWN OF**

**YORK, MAINE**

186 York Street, York, Maine 03909

**BUSINESS LICENSE APPLICATION**

*NOTE: Business Licenses are not transferable to another person, business or location.*

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>MAINE ICE CREAM LLC, DBA: VILLAGE SCUP ICE CREAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>226 YORK STREET, YORK ME 03909</td>
</tr>
<tr>
<td>Business Owner:</td>
<td>CAROLYN BRENAN</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>20 OLD POST ROAD, YORK ME 03909</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>207 367 3348</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:CAROLYN.BRENAN@VILLAGECREAM.COM">CAROLYN.BRENAN@VILLAGECREAM.COM</a></td>
</tr>
</tbody>
</table>

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

<table>
<thead>
<tr>
<th>Lodging:</th>
<th>Food and Beverage:</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔ Bed and Breakfast License (C/F)</td>
<td>Food Service License (C/F)</td>
</tr>
<tr>
<td>☐ Innkeeper License (C/F)</td>
<td>Number of Seats: 26 (Existing / Proposed)</td>
</tr>
<tr>
<td>Number of Rooms:</td>
<td>Liquor License (F/P)</td>
</tr>
<tr>
<td></td>
<td>Bottle Club License (F/P)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entertainment:</th>
<th>Miscellaneous:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Special Amusement License (F/P)</td>
<td>☐ Transient Seller’s License</td>
</tr>
<tr>
<td>☐ Dance Hall License (F/P)</td>
<td>☐ Flea Market License</td>
</tr>
<tr>
<td>☐ Bowling Alley License (F)</td>
<td>☐ Junkyard, Auto Graveyard/Recycling License</td>
</tr>
<tr>
<td>☐ Coin-Operated Amusement License (P)</td>
<td>☐ Other:</td>
</tr>
<tr>
<td>☐ Binge, Beano and Games of Chance</td>
<td></td>
</tr>
</tbody>
</table>

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required  S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

**- CONTINUE TO BACK PAGE OF APPLICATION -**
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Tax ID:

Business Name: Wicked Frozen Creamery
Street Address: 7 York Street
Business Owner: Anne Chip Andrews
Mailing Address: 7 York St York, ME 03909
Phone Number: 207.606.8808
E-mail Address: andrewsfa@comcast.net

Please indicate who is to be the Primary Contact with the Town:  ✓ OWNER  or  □ MANAGER

Is the Business Owner same as the prior year?  □ YES  □ NO  □ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
_ Bed and Breakfast License (C/F)
_ Innkeeper License (C/F)
Number of Rooms: ___

Food and Beverage:
_ Food Service License (C/F)
_ Liquor License (F/P)
_ Bottle Club License (F/P)
Number of Seats: ___ (Existing/Proposed)

Entertainment:
_ Special Amusement License (F/P)
_ Dance Hall License (F/P)
_ Bowling Alley License (F)
_ Coin-Operated Amusement License (P)
_ Bingo, Beano and Games of Chance

Miscellaneous:
_ Transient Seller's License
_ Flea Market License
_ Junkyard, Auto Graveyard/Recycling License
_ Other: __________

C - Code Enforcement Inspection Required  F - Fire Department Inspection Required  P - Police Department Inspection Required
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Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Wicked Good Ice Cream
Street Address: 4 Main St., York Beach, ME
Business Owner: Martha Danilowicz
Mailing Address: P.O. Box 205, York Beach, ME 03910
Business Manager: Casey Danilowicz
Phone Number: 508-450-0592
E-mail Address: wickedgoodicecream@yahoo.com
Mailing Address: P.O. Box 205, York Beach, ME 03910
Phone Number: 774-364-1537
E-mail Address: wickedgoodicecream@yahoo.com

Please indicate who is to be the Primary Contact with the Town: [ ] OWNER [ ] MANAGER

Is the Business Owner same as the prior year? [ ] YES [ ] NO [ ] NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
___ Bed and Breakfast License (C/F)
___ Innkeeper License (C/F)
Number of Rooms: ___

Food and Beverage:
___ Food Service License (C/F)
Number of Seats: ___ (Existing / Proposed)
___ Liquor License (F/P)
___ Bottle Club License (F/P)

Entertainment:
___ Special Amusement License (F/P)
___ Dance Hall License (F/P)
___ Bowling Alley License (F)
___ Coin-Operated Amusement License (P)
___ Bingo, Beano and Games of Chance

Miscellaneous:
___ Transient Seller’s License
___ Flea Market License
___ Junkyard, Auto Graveyard/Recycling License
___ Other: __________________________

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- CONTINUE TO BACK PAGE OF APPLICATION -
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 9, 2018

□ ACTION
☐ DISCUSSION ONLY

DATE ACTION REQUESTED: May 14, 2018

SUBJECT: Donation of Surplus Properties

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: At a meeting recently, following the March 29th forum on Housing and Hunger in York, an agenda item was requested to allow for discussion of the Board’s practices in donating surplus properties. The concept is that York Housing, YCSA and others might benefit from Town property donations, just as Habitat for Humanity has benefited. These organizations have important missions and put their own spin on priorities and methods, and they should be in the mix along with Habitat.

There are two key documents here. First, the Comp Plan, Housing Policy 4.2.8 – Donation of Properties (copy attached).

Second, the Board’s Property Acquisition and Disposition Policy, Section IV.D – Donation or Discounted Sale (copy attached).

Each of these policies indicates Town willingness to donate surplus land to external organizations. Habitat is mentioned as an option in the Comp Plan, but the policies are written in a wide open manner. Donations are not limited to Habitat for Humanity, though they have constructed two homes in York over the years, and are looking for another. (See attached e-mail from Amy Nucci about the property at 2 Ray Ave.)

In November 2015 the Town released to York Housing its ownership interests in a parcel of land behind the Long Sands Plaza to allow them to gain density – more units. Habitat hasn’t been the only recipient. I would actually propose to have the Town offer 4 Edison Drive to York Housing because it is adjacent to their site on Long Sands Road (map attached).

I believe there are three issues moving forward: donations, density and short-term rentals.

Donations. My suggestion on the way forward is to encourage other organizations, such as Habitat, York Housing, YCSA, or others to take the initiative and ask for what they want. They need to drive the donation process, and then the Town is in position to respond appropriately. This is exactly the pattern with Habitat. They have been actively reviewing Town-owned parcels for the past three years, looking for their next project in York. It takes time and effort, but they drive this process. Other organizations
should follow their lead.

Density. It seems very clear that significant expansion of the number of affordable housing units will require the Town to offer greater density. I believe we broached this issue briefly at the most recent quarterly meeting with the Planning Board. We have some such provisions in place today, but there is always the opportunity to re-visit this topic to see if the Town should be offering more. If the Board wants this done, it should ask the Planning Board to prioritize this.

Short-term Rentals. While York has always had an affordability issue, and the summer rental market can cause havoc with housing choices for working families, the new trends of very short-term rentals are concerning. We didn’t fare well on our first attempt into this issue, but make no mistake, the impact of VRBO, Home Away and all their peer organizations is only exacerbating affordability issues worse.

RECOMMENDATION: See where a discussion leads.

PROPOSED MOTION: n.a.

Prepared by Stephen H. Burns, Town Manager:
4.2.8 Donation of Properties. The Town of York has donated two properties to Habitat for Humanity. The first was donated in the late 1990s, and the second was donated in 2008. Habitat for Humanity constructed an affordable single-family home on the first property, and will soon be constructing an affordable single-family home on the second property. As a policy, the Town should continue the practices of donating suitable vacant properties, particularly those acquired by tax foreclosure, to organizations such as Habitat for Humanity to accommodate the construction of new affordable housing.

ONGOING PRIORITY - BOARD OF SELECTMEN TAKES THE LEAD ROLE

4.2.9 Manufactured Housing and Mobile Home Parks. In 2002, the Planning & Ordinance Committee determined that the policies in the Zoning Ordinance relating to manufactured housing and mobile home parks (Zoning Article 13) did not conform to State law. The Town’s requirements are more restrictive than the State requirements, and the State requirements of MRSA Title 30-A §4358 expressly prohibit this. These provisions of the Zoning Ordinance should be reviewed, and amended as needed to ensure compliance with State law.

MID-TERM PRIORITY - PLANNING BOARD TAKES LEAD ROLE

4.2.10 General Assistance. The Town should recognize that some individuals periodically experience problems in affording the cost of housing in York. The Town should be prepared to offer general assistance to those who truly experience need in meeting housing costs. This is a safety-net for those who have the lowest incomes.

ONGOING PRIORITY - BOARD OF SELECTMEN TAKES THE LEAD ROLE
alternately accept bids from more than one abutter and permit each abutter to purchase only a portion of the property provided this property is merged with the bidders’ properties.

4. The Board of Selectmen shall issue a quit claim deed to convey title to any property which is disposed of by the method of limited public sale to abutters. The property is sold as is, where is, with no warranties or guaranties. If the property is occupied or encumbered it will be the responsibility of the grantee to evict or vacate.

D. DONATION OR DISCOUNTED SALE: The Board of Selectmen may choose to donate or sell at a discounted value a property to another government entity or non-profit organization when such action is consistent with the Town's Comprehensive Plan, or is otherwise found to be in the best interests of the Town.

E. MUNICIPAL USE: The Board of Selectmen may vote to retain any property for municipal use if it is determined to be in the best interests of the Town to do so.

V. ACCEPTANCE OF GIFTS OF LAND

A. REVIEW OF OFFERS OF GIFTS OF LAND:

1. Offers of gifts of land to the Town shall be reviewed by all appropriate Town Boards and Commissions, including but not limited to the Planning Board, Conservation Commission, and the Parks and Recreation Board. Each Board or Commission shall develop its own criteria to evaluate proposed gifts of land. The reviewing Boards and Commissions shall make a recommendation to the Board of Selectmen as to whether the Town should accept the gift of land, along with its reasoning.

2. Offers of gifts of land to the Town shall be reviewed by all appropriate Town Departments, including but not limited to the Tax Assessor, Public Works, Parks & Recreation, and Planning. Each reviewing Department shall make a recommendation to the Town Manager as to whether the Town should accept the gift of land. The Town Manager shall formulate a unified staff recommendation for consideration of the Board.

B. BOARD OF SELECTMEN RECOMMENDATION: Upon receipt of recommendations from the appropriate Boards, Commissions and the Town Manager, the Board of Selectmen shall review the potential uses of proposed gifted land and determine if acceptance of the gift is warranted.

C. TOWN MEETING VOTE: If the Board of Selectmen determines that the gift of land warrants acceptance, the proposed acceptance of the gift of land shall be presented at a General or Special General Referendum for a public vote.
Hi Amy,

I think a simple letter asking the Board for the donation would suffice. The Board is authorized to donate the property. The last time I think they limited the offer by stating a house must be started within 3 years, or something like that. We could execute a transfer pretty quickly I think if the Board is agreeable. Because that lot is so tight, you should probably have some sort of sketch with the home footprint so they see the proposal as realistic.

So you know, the Board will be discussing other donation options at its meeting of May 14th. York Housing (which has received one donation) and YCSA are each in the mix. They want to spend some time thinking about all the options available to partner to create community housing. Anyway, their discussion is not a reflection on Habitat but is more a follow-up to a panel discussion last month about food insecurity in York, which led to a discussion about housing insecurity (if that’s even a term). Still, they may be looking to donate to other organizations in the future, as well as to habitat.

So again, send a request for 2 Ray and let’s see what the Board chooses to do. Sound good?

Take care,

Steve

Stephen H. Burns, Town Manager
York Town Hall, 186 York St., York ME 03909
(207) 363-1000
sburns@yorkmaine.org
Hi Steve,
I hope you had a nice weekend.
Our site committee met last week, and we feel that 2 Ray Avenue is a very promising property, and would like to ask the town to consider donating it to Habitat. What is our next step? Would we present to the select board again as we did for the property last winter/spring?
Habitat would like to have a survey of the property completed prior to acquiring the land, but we would like to have a commitment of the donation prior to investing any funds in a survey. If the survey doesn’t present any insurmountable challenges, and we accept the property, we will then pursue a quiet title action to get clean title for the property. I don’t want that to sound too presumptive, but I wanted to outline the process which seemed to make the most sense for the site committee. Do you think a process like that would work for the town?
Thank you for all your time and help.
Amy

Amy Nucci
Executive Director
Habitat for Humanity York County
P.O. Box 267
Kennebunk, ME 04043
207-985-4850
amy@habitatyorkcounty.org
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 8, 2018

☐ ACTION

DATE ACTION REQUESTED: May 14th, 2018

☑ DISCUSSION ONLY

SUBJECT: Beach Access

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

As a follow up to our recent discussion regarding beach access I am recommending some short term solutions for the upcoming season. While there are multiple locations at our beaches that have been affected by beach erosion there are a couple of locations where the stairs have been severely compromised and are unsafe for pedestrian use.

Two staircases in particular, one located across from the Stones Throw and the other across from 69 Long Beach Avenue should be taken out of use completely. These staircases are steep, have no railings and are badly damaged. The structures do not meet code and are not safe for public use. In both of these situations there are Town maintained staircases a short distance away so the inconvenience is negligible. If the Board agrees the Parks and Recreation Department will install signs advising the public not to use them. When the Long Beach sidewalk project is completed in these locations these staircases will be absorbed by the new seawall and they should not be replaced.

With respect to the Town owned staircases we have submitted estimates to FEMA in the amount of $26,000 from the March storms. We started the repairs last week in order to have them ready for the upcoming season. I have attached the estimate for your review.

RECOMMENDATION: I recommend closing the staircase across from the Stones Throw and at 69 Long Beach Avenue and authorizing the Parks and Recreation Department to install signage advising the public not to use them.

PROPOSED MOTION: I move to authorize the Parks and Recreation Department to close the staircases across from the Stones Throw and at 69 Long Beach Avenue and to install signage advising the public not to use them.
<table>
<thead>
<tr>
<th>FISCAL IMPACT:</th>
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</thead>
<tbody>
<tr>
<td>DEPARTMENT LINE ITEM ACCOUNT:</td>
</tr>
<tr>
<td>BALANCE IN LINE ITEM IF APPROVED:</td>
</tr>
</tbody>
</table>

PREPARED BY: [Signature]  REVIEWED BY: ______________
A. Fenderson L.L.C  
Concrete Flatwork & Foundations  

23 Aarons Way  
North Berwick, ME 03906  
(207) 252-6658  

TO  
York Parks & Recreation  
Long Sands Beach, York, Maine  

Job  Stair project  

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stairway #1</td>
<td>$3,380.00</td>
</tr>
</tbody>
</table>
| Side of beach towards Nubble  
two men, 3 days  
Material  
Labor  
Grind cracks, repoint and replace missing stones  
Clean and reapply sealant  |
| Stairway #2 | $1,000.00 |
| General Store  
two men, 3 days  
Material  
Labor  
reattach handrail  
Grind cracks, repoint and replace missing stones  
Clean and reapply sealant  |
| Stairway #3 | $3,380.00 |
| two men, 3 days  
Material  
Labor  
Grind cracks, repoint and replace missing stones  
Clean and reapply sealant  |
| Stairway #4 | $3,380.00 |
| Mimmo's  
two men, 3 days  
Material  
Labor  
Grind cracks, repoint and replace missing stones  
Clean and reapply sealant  |
| Trash container pad by anchorage  
replace missing stones, grind cracks, repoint  
replace missing limestone cap  
Material  
Labor  
Clean and reapply sealant  |
| Webber Road Lifeguard Station  
rebuilding missing handrails  |
| $1,250.00 |
| Stairway #5 | $3,380.00 |
| Last set of stairs on rough part of beach  
two men, 3 days  
Material  
Labor  
Grind cracks, repoint and replace missing granite  
Clean and reapply sealant  |
| replace big set of broken handrails and around trash can  |
| $5,500.00 |
| **Total** | **$25,570.00** |
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
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<tr>
<th>DATE SUBMITTED: May 7, 2018</th>
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<tr>
<td>DATE ACTION REQUESTED: May 14, 2018</td>
<td>□ DISCUSSION ONLY</td>
</tr>
<tr>
<td>SUBJECT: Speed Limit on Long Beach Ave</td>
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</table>

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Due to concerns of citizens, the increased volume of year round traffic and the new road design, there has been some discussion on the process of changing the speed limit on Long Beach Ave. The process for modifying a current speed limit is to make a request to the State of Maine Department of Transportation. The state will then review crash data, road design and take input from concerned citizens and local officials. This process can be somewhat lengthy as they may want to conduct a traffic study.

RECOMMENDATION: Begin a discussion as to whether the Board would like to have the state review the speed limit on Long Beach Ave.

PROPOSED MOTION: N/A

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: Lt. Owen Davis

REVIEWED BY:
Route: 0001A in Region: 1 created from Highways as of 08/24/2011 06:01:18

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<th>Start Node Description</th>
<th>Start Offset</th>
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<td>58289</td>
<td>3109001 SL,MAINE-NEW HAMPSHIRE, BR/3641</td>
<td>.00</td>
<td>58299</td>
<td>3109013 KIT, RTE 1, RTE 1A</td>
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Speed Zone Effective Date: 09-JUL-97 Speed Zone Description (US 1A) Speed Zone last updated on 05-MAY-09 by GILES Road last updated on 05-MAY-09 by GILES

STARTING AT THE MAINE/NEW HAMPSHIRE STATE LINE (HIGHWAY NODE 58289) ON THE INTERSTATE BRIDGE AND EXTENDING NORTHERLY TO THE JUNCTION OF US ROUTE 1 LOCATED JUST SOUTHERLY OF THE KITTERY POLICE STATION IN KITTERY (HIGHWAY NODE 58299), A TOTAL DISTANCE OF 1.50 MILES.

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<td>Int of ROARING ROCK RD, YORK ST</td>
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<td>1.50</td>
<td>4.14</td>
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Speed Zone Effective Date: 19-FEB-85 Speed Zone Description (US 1A) Speed Zone last updated on 30-JUL-93 by GILES Road last updated on 20-OCT-09 by CROCE

STARTING AT THE JUNCTION OF ROUTE 1A AND ROARING ROCK ROAD IN YORK (HIGHWAY NODE 55634) AND EXTENDING SOUTHERLY TO THE JUNCTION OF ROUTE 1A AND YORK STREET IN YORK (HIGHWAY NODE 56545), A TOTAL DISTANCE OF 2.66 MILES.

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<th>Start Node Description</th>
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<td>Int of LONG BEACH AV, NUBBLE RD</td>
<td>.17</td>
<td>4.14</td>
<td>6.52</td>
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Speed Zone Effective Date: 01-JAN-73 Speed Zone Description (US 1A) Speed Zone last updated on 30-JUL-93 by GILES Road last updated on 24-NOV-04 by DEVMETRN

STARTING AT A POINT 0.07 MILE SOUTH OF THE JUNCTION OF ROUTE 1 AND CHURCH STREET IN YORK (HIGHWAY NODE 55645) AND EXTENDING SOUTHERLY TO THE JUNCTION OF ROUTE 1 AND ROARING ROCK ROAD IN YORK (HIGHWAY NODE 55634), A TOTAL DISTANCE OF 2.40 MILES (SEASONAL - 40 MPH FROM OCTOBER 16 TO MAY 14)

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Speed Zone Effective Date: 01-JAN-73 Speed Zone Description (US 1A) Speed Zone last updated on 30-JUL-93 by GILES Road last updated on 24-NOV-04 by DEVMETRN

STARTING AT THE JUNCTION OF ROUTE 1 AND MAIN STREET IN YORK (HIGHWAY NODE 56552) AND EXTENDING SOUTHERLY TO A POINT 0.07 MILE BEYOND THE JUNCTION OF ROUTE 1 AND CHURCH STREET IN YORK (HIGHWAY NODE 55645), A TOTAL DISTANCE OF 1.95 MILES.

http://portal.lb.state.me.us/tideapps/run_speed_zones.report

8/24/2011
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 2, 2018

DATE ACTION REQUESTED: May 14, 2018

ACTION

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Attached are the proposed amendment changes to the Ellis Short Sands Park Ordinance concerning section 3, Area III regarding parking with the following revisions.

consistent with the 4/19/18 vote of the Park Trustees.

RECOMMENDATION: I recommend the Ellis Park Short Sands Ordinance amendment changes be accepted.

PROPOSED MOTION: I move that the Ellis Short Sands Park Ordinance Section III Area III bullets B, C, D, E, F, G, H, I, J; be amended due to the installment of multi space meters (Kiosks)

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: [Signature]

REVIEWED BY: [Signature]
MEMORANDUM

DATE: May 7, 2018

TO: Town Manager Stephen H. Burns

Cc: Board of Selectmen

FROM: Captain Charles J. Szeniawski

SUBJECT: Ellis Park Short Sands Parking Revenue

The objective of this memorandum is to provide the Board of Selectmen (BOS) the option to accept the proposed changes of the Ellis Park Short Sands Trustees in regards to parking fees with the installation of new multi-space meters (kiosks).

The proposal is to change the per hour parking rate from one dollar ($1.00) per hour to two dollars ($2.00) per hour with a fifteen dollar ($15.00) maximum.

The fees for all violations will remain the same as presently stated in the Town of York Traffic Safety Ordinance.

I recommend that the BOS accept the ordinance amendment as in the attached documents.
Proposed Amendments

to be considered by the

Board of Selectmen

Amendments

1. Ellis Short Sands Park Ordinance
Amendment #1
Ellis Short Sands Park Ordinance

Explanation of Amendment: The purpose of this amendment is to amend restrictions regarding vehicle parking in Area III of the park.

Amendment: Amend the Ellis Short Sands Ordinance, section 3, Area III regarding vehicle parking with the following revisions.

Section 3 AREA III VEHICLE PARKING - the following restrictions and conditions shall apply to Area III of the Park:

A. Pedestrians shall have the right of way over all vehicular traffic at all times.

B. Dates of Multi-Space Meter Operation (Kiosks): Parking of vehicles shall be controlled by parking meters kiosks beginning May 15 and continuing through October 15 of each season between the hours of 8:00am and 10:00 pm.

C. Meter Kiosk fees: The parking rate shall be $1.00-$2.00 per hour or as posted and maximum $15.00 per day 4:00 am to 1:00 am.

D. Marked Parking Spaces: The Trustees shall have markings painted or placed upon curbs and/or pavement adjacent to each parking meter for the purposes of designating the parking spaces for which said meter is to be used and each vehicle parking adjacent to or next to any parking meter shall park within the limits of markings so established. It shall be unlawful and a violation to this ordinance to park vehicles across any such line or marking or to park said vehicle in such a position that the same shall not be entirely within the area so designated by such lines and/or markings.

E. Depositing Fees in Meters Kiosks: When any vehicle shall be parked in any space to which a parking meter is
designated in accordance with the provisions of this ordinance, the operator of said vehicle shall, upon entering said parking space, immediately deposit or cause to be deposited coin(s) of the United States or the Dominion of Canada as posted on the meter and put the meter into operation for the designated space. Failure to deposit such coin(s) purchase time and put meter kiosk into operation for the designated space shall constitute a violation of this ordinance and shall subject such operator to the penalty prescribed hereafter.

F. Tampering with Meters Kiosks: It shall be unlawful and a violation of the provisions of this ordinance for any person to deface, injure, tamper with, open and/or willfully break, destroy and/or impair any parking meter kiosk installed under the provisions of this ordinance.

G. Slugs: It shall be unlawful and a violation of the provisions of this ordinance to deposit or cause to be deposited in any parking-meter kiosk any slug, device, metallic substitute and/or any other substitute for a coin of the United States or Dominion of Canada.

H. Duties of Meter Officer: It shall be the duty of the police officers of the Town of York, or other such agent(s) as designated in writing by the Park Trustees, acting in accordance with instructions issued by the Park Trustees to report the following information applicable to any motor vehicle in violation of this ordinance: meter parking space number, state license plate number, time of day and any other facts and/or knowledge that may be necessary for a thorough understanding of the circumstances attending such violation(s). Each such police officer or agent shall also attach to such vehicle a notice to the owner or operator thereof that such vehicle has been parked in violation of provision of this ordinance.

I. Fines and Penalties: Each owner or operator may, within seven (7) ten (10) days of the time such notice was attached to such vehicle, pay to the York Police Department the sum of twenty-five dollars ($25.00) thirty-five ($35.00). The failure of such owner or

Draft Amendment
DRAFT – May 1, 2018
Page 3
operator subject to the penalty to make such payment within the seven-(7) ten (10) days shall render such owner or operator subject to the penalty of fifty dollars ($50.00) for and in full satisfaction of such violation.

J. Collection of Revenue: The Park Trustees shall designate such collectors and establish such methods as may be necessary for the proper collection of all-coin monies deposited in meter-boxes kiosks. Such collectors shall be only such employees as may be bonded by a sum of not less than one thousand dollars ($1,000.00) for their duties. All monies so collected, meaning and including fines and penalties, shall be deposited with the Treasurer of Ellis Short Sands Park Town of York.

K. Use of Revenue: All monies collected from parking meters and received from fines and penalties from any ordinance violations, shall be used exclusively for the general operation, maintenance and improvement of the Park at the direction of the Park Trustees.

L. Speed Limit: Vehicular traffic shall not exceed fifteen (15) miles per hour, and shall proceed with caution at all times and yield to pedestrian right of way.

M. Animals: Dogs, horses and/or any other domesticated animals are prohibited outside the owner’s vehicle, except that dogs restrained by a hand leash may be allowed.

N. Commercial Vehicles: Commercial vehicles and equipment are prohibited except where required for maintenance and service of the Park

O. The use of Frisbees and the playing of other games that which may endanger other persons are prohibited from May 1 through October 15 of each year.

Draft Amendment
DRAFT – May 1, 2018
Page 4
Date: May 1, 2018

To: Town Manager Stephen Burns
Cc: Board of Selectmen

From: Rick Boston

RE: Change of Ellis Park Ordinance with regard to parking

The Ellis Short Sands Park Trustees voted April 19, 2018 to amend the Ellis Park Short Sands Ordinance, Section 3, Area III regarding parking with the following revisions

Richard E. Boston
Ellis Short Sand Park Trustee
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: April 27, 2018

DATE ACTION REQUESTED: May 14th, 2018

SUBJECT: Donation of Water Rescue Craft

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: For some time now our Ocean Rescue Program has been requesting a “water rescue craft” (Jet Ski) for use at our beaches. This is a commonly used piece of equipment at most of the major beaches in the Seacoast area. Ogunquit, Wells, Old Orchard and Hampton all use the WRC as a quick response vehicle and consider it an essential piece of safety equipment at their beaches. It is most often used in cases where paddle boarders, kayakers, or fun floats get blown off shore and it’s a considerable distance fighting the wind and waves to reach them.

Our lifeguard supervisor, Jeff Patten, has been managing our Ocean Rescue Program for over 20 years. I’ve always considered our lifeguard team to be one of the best trained in the area and credit Jeff for the quality of the program and competency of the staff. Jeff and his team have been training with the York Fire Departments Water Rescue Team and have worked closely with the Chris Connor’s Foundation on water safety and education. We are convinced that the Jet Ski would supplement the Fire Department’s water rescue boat, kept in the Harbor, and provide a quicker response time for emergencies directly off our beaches.

Because of Jeff’s knowledge of our beaches and water rescue procedures he was recruited by the organizers of the “Nubble Light Challenge” to be the safety director of the open water swim which happens in York each summer. Through the swim he became acquainted with a volunteer for the event and summer resident Doug Chamberlain. Mr. Chamberlain was impressed with the Town’s program and in an effort to make York’s beaches even safer has offered to fund the purchase of a WRC for the Town. The donation would be in the amount of $12,000.

Adding this equipment to the operation of our beaches comes with added responsibility. Proper training and established procedures are essential for safe operation and must be implemented before the equipment is put in use. Operation would be limited to certified personnel following established Department protocol. The Parks and Recreation Department will develop a “procedures manual” and those employees certified to operate the WRC would receive ongoing training throughout the season. We will continue our training with the York Fire Department and insure this equipment is included and integrated into the overall program.

With respect to some logistical issues, the new bath house will provide the opportunity to store the equipment at the beach along with our rescue boards and other lifeguard equipment. The Parks Departments utility vehicle is at the beach daily and can trailer the equipment when necessary. With proper care the equipment should have a life span of 7 to 10 years and operating and maintenance costs would be similar to that of other small utility vehicles owned by the Town.
I believe this is an opportunity to enhance the safety of our beaches, not only for the patrons who use them, but also for our lifeguard staff responsible for protecting them. I have attached Jeff’s original request to me along with a letter of support from Chief Chris Balentine of the York Fire Department.

RECOMMENDATION: I recommend the Board of Selectmen vote to accept a donation in the amount of $12,000 to be used for the purchase of a Water Rescue Craft (Jet Ski) for the Parks and Recreation Department’s Ocean Rescue Program, and to further extend the Town’s sincere gratitude to Mr. Douglas Chamberlain for his generous donation.

PROPOSED MOTION: I move to accept the donation of $12,000 from Mr. Doug Chamberlain to be used for the purchase of a Water Rescue Craft (Jet Ski) for the Town of York’s Ocean Rescue Program, and to further extend the Selectmen’s sincere gratitude to Mr. Chamberlain for his generosity and commitment to the safe operation of our beaches.

FISCAL IMPACT: -0-

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: [Signature] REVIEWED BY: [Signature]
Hi Mike,

Just wanted to touch base with you about an opportunity that has come forward involving the issue of increasing the level of safety on York's beaches. The opportunity of which I am speaking involves the ability to obtain a WRC (i.e. Water Rescue Craft) also called a Jet Ski for the upcoming 2018 Ocean Rescue Season by one of our residents, Mr. Doug Chamberlin. He has recently offered a donation of $12,000.00 for this purpose.

Doug Chamberlin, a successful businessman and a summer resident of our town, has formed a close relationship with Doug through our support of the Nubble Light Challenge that the town helps orchestrate every summer. He's very conscience of the needs of his community and is involved in many fundraising efforts that help many people in need. I am the safety director for the swim and Mr. Chamberlin and I often converse about how to increase the level of safety on our beaches. Often, our conversation always comes back to the need for a Water Rescue Craft.

In the past, we have had conversations about the clear benefits that the purchase of a jet ski would offer York Beach Ocean Rescue Service. However, issues of costs and logistics involving storage have always hindered our efforts and so I have never spearheaded any significant focus in this direction. Well all that has changed! The new bath house at Long Sands Beach should provide ample room for such a craft, so that it could quickly and easily be exported to and from the beach in case of any water emergency.

Additionally, this will also compliment the relationship the ocean rescue staff has created with the York Village Fire Department and their Water Rescue Service. The last two years we have periodically been training with the YFD WST on Tuesday and Thursday evenings after work to expand the safety umbrella our ocean rescue service can provide for the town. Attendance by all members is strictly on a volunteer basis, but our trainings are usually well attended. Sometimes so many attend, that we need to leave members at the dock!

The craft we believe will best suit our needs is a Yamaha Wave Runner VX deluxe series, which I have a confirmed price of $10,400.00 from Rochester Motor Sports. That leaves $16,000.00 for a trailer and some accessories. If possible, I would like to get a 3-point hitch attachment on the back of the craft to attach a rescue sled. This will enable us to make water saves more efficiently and rescue passive victims should that be necessary.

It would be my recommendation that the town accept this gift. Therefore, could you request from the town selectmen that the we accept this generous gift. If the selectmen approve this donation, I will instruct Mr. Chamberlin accordingly and we can begin the purchasing process. This is a very exciting opportunity for our organization, I'm always excited to think that our upcoming season will be even safer than the last! Thank you for your time concerning this matter.

Jeffrey Patten
Beach Operations Manager
YBOR Supervisor
York Parks and Recreation Department

Sent from Mail for Windows 10
Good morning Mike,

First off, let me send best wishes to you on your upcoming retirement.

We at the YFD have, over the past few years, developed a great working relationship with Jeff Patten and the lifeguards. This working relationship has become stronger largely due to the training we have jointly participated in together with the YFD Water Rescue Team.

As you know, a number of years ago, we received a generous donation of water rescue equipment and a very well equipped twin outboard ridged hull inflatable rescue boat. This was initiated by Chris Connors and sponsored by the YFD, with Chris being designated as Captain. When we lost him to ALS and pancreatic cancer back in December 2016, a program of children’s water and boating safety was formed in Chris’s memory which has brought the “Patten Lifeguard Corps” and the YFD Water Rescue team to new levels of cooperation and service. Our active Water Rescue Team greatly benefits from this relationship, and the service level to the York residents and visitors is growing with the passage of time. The Chris Connors Fund (CCF) has been doing fund raising efforts and will continue to provide safety training for children in the schools and on our annual July water safety event at Long Sands Beach. These ongoing efforts have been supported by Jeff Patten in a very strong manner. Some equipment costs have been financed by the CCF in addition to the programs we have offered.

In my opinion, there is one item we all could benefit from... and that would be the addition of a jet ski for the lifeguards to utilize on Long Beach which would greatly augment the services we now provide in the name of water and boating safety. With the water rescue boat berthed at Town Dock 2, and the excellent relationship we also enjoy from Drew Donovan and the Harbormasters, the lifeguards capabilities would be maximized by the addition of the jet ski. All of the cooperating agencies, working together as we have done, could then provide the public with the best protection we could possibly offer.

Jeff and the lifeguard members have our strong support in this cooperative effort.

Please do not hesitate to contact me if further support is needed.

Best Regards,
Chris Balentine
YFD MECFOIII