
   Documents:

   BOS MEETING PACKET 2020-05-04.PDF
BOARD OF SELECTMEN’S
MEETING AGENDA
7:00 PM   MONDAY, MAY 4, 2020
VIRTUAL ONLY – Channel 1302 or Town Hall Streams

Call to Order

Pledge of Allegiance

A. Consent Agenda
   1. April 30, 2020 Meeting Minutes
   2. Business License Renewals
      - Stones Throw
      - Viewpoint Hotel

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Awards

F. Reports
   1. Chamber/Business Report-Local Businesses and The Chamber of Commerce
   2. SMPDC EDA Grant-Paul Schumacher and Dylan Smith
   3. Department Updates- Parks and Recreation

G. Citizens’ Forum – E-mailed input only. No in person testimony allowed at this meeting. Please use the form ‘Ask a question to the Board of Selectmen for Citizen’s Forum (non-confidential)’ on the yorkmaine.org website under Government/Board of Selectmen. (This form is used if you have a question for the BOS for Citizen’s Forum in their upcoming BOS meetings. This is non-confidential and can be put in the packet and on the website under Meeting Materials. However, your address, phone number and email will remain confidential).

H. Public Hearings
I. Endorsements

J. Old Business
   1. Re-opening of Town Parks and Facilities

K. New Business

L. Future Agendas

M. Other Business

N. Citizens’ Forum

Adjourn
For the purpose of convenience and for expediting meetings, matter of business that are repetitive or routine nature (i.e. Business License Applications, Pole Permits, Special Event Permits, Off-site Business Directional Signs, etc.) are included in the Board of Selectmen's Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any of the Selectmen. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Agenda Items:
1. April 30, 2020 Meeting Minutes

Example Motion to Accept all Items: I move to accept the Consent Agenda.

Example Motion when an Item is being pulled out of the Item List: I move to accept the Consent Agenda, minus item _____ (i.e. “2 – York Restaurant Business License”).
BOARD OF SELECTMEN’S
MEETING MINUTES
7:00 PM    THURSDAY, APRIL 30, 2020
VIRTUAL ONLY - Channel 1302 or Town Hall Streams

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Marilyn A. McLaughlin, Elizabeth Blanchard

Others Present: Town Manager Stephen H. Burns, Reporter Dan Bancroft, Director of Human Resources and Assistant Town Manager Kathryn Lagasse, Director of GIS and Technology Brett Horr, Assistant to the Town Manager Diana Janetos, Chief of Police Charles J. Szeniawski, Director of Public Works Dean Lessard

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda
   1. April 27, 2020 Meeting Minutes
      Moved by Robert Palmer, seconded by Marilyn McLaughlin to accept the Consent Agenda. Vote 5-0, motion passes

B. Minutes

C. Chairman’s Report

   • Elizabeth Blanchard questioned on how to enforce a two week quarantine, losing income and hoping to open our Townhall for business.

   • Marilyn McLaughlin mentioned that Governor Mills is trying to set up some framework to ease into normalcy, and she applauds her for that. We need to work with our businesspeople and get some ideas from our citizens. Biggest concern is what price do you put on a life. There are not enough tests. We need to come up with a comprehensive plan.

   • Mike Estes is disappointed with the Governors plan. Government needs to have faith that we can live by the rules. Mentioned that there has been suicides and overdoses and economic disaster is bad for health.
• Todd A. Frederick mentioned that citizens in town have stepped up to flatten the curve. Need to figure out what we can do as BOS to help, ex. sidewalk dining, designating areas for curbside pickup, etc. Very frustrated with what the governor did. Concerned that there was no outreach. Need to get our Townhall opened. Introduced reporter Dan Bancroft.

D. Manager's Report
• Department Heads and Steve Burns trying to match expenses with revenues coming in. Will present this on May 11.
• Reminder that Witchtrot is opening on Saturday, May 2 but making sure to only put the appropriate things there.
• Working to get Townhall open this month or June 1. Taking safety precautions.
• Public to wear masks to Townhall and Witchtrot.
• Met with other coastal managers yesterday about when beaches will open. Will be active use of beaches first like walking, swimming, surfing, not sitting and making a day of it.
• Tomorrow will meet with all York County managers and coordinate what we do in conjunction with the other towns.
• Keep discussion going about what's next.

E. Awards

F. Reports

G. Citizens' Forum
Public Comment -
• Robert Rogers
• Mark Vigneaux
• David Chase
• Thomas Hedger
• Jeremy Prescott
• Jeff DeGrechie
• Troy Williams and Heidi Hayes

H. Public Hearings

I. Endorsements

J. Old Business

K. New Business
1. Action: Town Emergency Order
   Moved by Elizabeth Blanchard, seconded by Robert Palmer to 1) extend the duration of the Emergency Order to June 30, 2020; 2) remove from the Order all restrictions applicable to transient accommodations; 3) remove from the Order the closure of boat launches at Strawberry Island and Scotland Bridge Road; 4) remove
from the Order the closure of York Community Gardens; and 5) alter the closure of Town and School athletic fields to allow use by individual families and households, but not by groups or organizations. Vote 5 – 0, motion passes.

L. Future Agendas

M. Other Business

N. Citizens' Forum

Adjourn

Chairman Todd A. Frederick adjourned the meeting at 7:56 PM. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos
THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: TOTB LLC DBA STONES THROW

Street Address: 123 LONG BEACH AVENUE AND 4 MORNINGSIDE DRIVE

Business Owner: TOTB

Business Manager: JOSEPH LIPTON

Mailing Address: PO BOX 700

Mailing Address: SAME AS OWNER

York Beach, ME 03910

Phone Number: 207-641-7039

Phone Number:

E-mail Address: josephlipton@gmail.com

E-mail Address:

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☑ MANAGER

Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:

☐ Bed and Breakfast License (C/F)

☑ Innkeeper License (C/F)

Number of Rooms: 14

Food and Beverage:

☑ Food Service License (C/F)

Number of Seats: 90 / 60 (Existing / Proposed)

☐ Liquor License (F/P)

☐ Bottle Club License (F/P)

Entertainment:

☐ Special Amusement License (C/F/P)

☐ Dance Hall License (F/P)

☐ Bowling Alley License (C/F)

☐ Coin-Operated Amusement License (P)

☐ Off-Premise Catering (P)

☐ Bingo, Beano and Games of Chance (P)

Miscellaneous:

☐ Transient Seller’s License (P)

☐ Flea Market License (C)

☐ Junkyard, Auto Graveyard/Recycling License (C/F/P)

☐ Medical Marijuana (P)

☐ Other: ____________________________

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required

S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
Provide the following information about any relevant State licenses:

<table>
<thead>
<tr>
<th>STATE LICENSE INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID Number(s):</td>
</tr>
<tr>
<td>Expiration Date(s):</td>
</tr>
<tr>
<td>Classification(s):</td>
</tr>
</tbody>
</table>

FEES: Each application will incur a $60 fee, plus $30 for each license after the first. All NEW applications will have an additional $50 fee, and all license amendments will have a $25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town’s Business Licensing Ordinance and that ongoing compliance with the provisions of the Town’s Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: ____________________________ Have you ever been convicted of a Felony? YES / NO

Business Manager: ____________________________ Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>FEES</th>
<th>Amount</th>
<th>Map – Lot: __________ - __________</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application and First License ($60)</td>
<td>$60</td>
<td>Processed By:</td>
</tr>
<tr>
<td>Subsequent Licenses ($30 each)</td>
<td>$30</td>
<td>Received Date:</td>
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<tr>
<td>New License Fee ($50)</td>
<td></td>
<td>Amount Received: $</td>
</tr>
<tr>
<td>License Amendment ($25)</td>
<td></td>
<td>Check # ______ or Cash ☐</td>
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<tr>
<td>Other:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL DUE</td>
<td>$90.00</td>
<td>LICENSE #: __________ - __________</td>
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Department Approvals | Date of Approval | Department Approvals | Date of Approval
Code Enforcement | | Sewer |
Fire | | Water |
Police | | Tax Collector |

Board of Selectmen

Town Manager for the Board of Selectmen ______________________ Date __________

Special Conditions (Attached if Necessary)

YES NO
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: IOTB, LLC dba VIEWPOINT HOTEL
Street Address: 229 NURBLE RD
Business Owner: IOTB, LLC
Mailing Address: PO BOX 700
York Beach ME 03910
Business Manager: Joseph Lipton
Mailing Address: Same as above
Phone Number: 207-361-3261
Phone Number:
E-mail Address: joseph@ipm361.com
E-mail Address:

Please indicate who is to be the Primary Contact with the Town: □ OWNER or □ MANAGER

Is the Business Owner same as the prior year? □ YES □ NO □ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
□ Bed and Breakfast License (C/F)
□ Innkeeper License (C/F)
Number of Rooms: 9

Food and Beverage:
□ Food Service License (C/F)
Number of Seats: ___ / ___ (Existing / Proposed)
□ Liquor License (F/P)
□ Bottle Club License (F/P)

Entertainment:
□ Special Amusement License (C/F/P)
□ Dance Hall License (F/P)
□ Bowling Alley License (C/F)
□ Coin-Operated Amusement License (F/P)
□ Off-Premise Catering (P)
□ Bingo, Beano and Games of Chance (P)

Miscellaneous:
□ Transient Seller’s License (P)
□ Flea Market License (C)
□ Junkyard, Auto Graveyard/Recycling License (C/F/P)
□ Medical Marijuana (P)
□ Other: ______________________

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
Provide the following information about any relevant State licenses:

| ID Number(s): | 4975  | 28422 |
| Expiration Date(s): | 3/15/21 | 3/15/21 |
| Classification(s): | Lodging Tier 1 | Food / Spa |

**FEES:** Each application will incur a $60 fee, plus $30 for each license after the first. All NEW applications will have an additional $50 fee, and all license amendments will have a $25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Please read the following and sign to complete your application:

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<td>Check #</td>
<td>or Cash</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL DUE** $ C0

| LICENSE #: | |
|------------| |

<table>
<thead>
<tr>
<th>Department Approvals</th>
<th>Date of Approval</th>
<th>Department Approvals</th>
<th>Date of Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Enforcement</td>
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<td>Sewer</td>
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</tr>
<tr>
<td>Fire</td>
<td></td>
<td>Water</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td></td>
<td>Tax Collector</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Board of Selectmen</th>
<th>Town Manager for the Board of Selectmen</th>
<th>Date</th>
</tr>
</thead>
</table>

**Special Conditions**

(Attached if Necessary)

YES NO
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
<thead>
<tr>
<th>DATE SUBMITTED: May 1, 2020</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE ACTION REQUESTED: May 4, 2020</td>
<td>DISCUSSION ONLY</td>
</tr>
<tr>
<td>SUBJECT: Discussion with local businesses</td>
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</tbody>
</table>

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:
The Board had requested to hear from some of local business owners regarding the economic situation that has been caused by COVID-19 and the effect that it is having on our local economy. This is meant to be an open dialogue to hear how businesses are doing and what steps they are taking as they plan to re-open. Attached is a list of businesses that have agreed to participate.

RECOMMENDATION:

PROPOSED MOTION:

PREPARED BY: ________________________ REVIEWED BY: ________________________
Kathryn Lagasse, HR Director
<table>
<thead>
<tr>
<th>Business Name</th>
<th>Attendee Name</th>
<th>Email Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clark &amp; Howell Attorneys At Law</td>
<td>Matthew Howell</td>
<td><a href="mailto:mhowell@clarkandhowell.com">mhowell@clarkandhowell.com</a></td>
</tr>
<tr>
<td>York Region Chamber Board Chair</td>
<td>Rich Goodenough</td>
<td><a href="mailto:Rich.Goodenough@kennebunksavings.com">Rich.Goodenough@kennebunksavings.com</a></td>
</tr>
<tr>
<td>York Region Chamber Director</td>
<td>Holly Roberts</td>
<td><a href="mailto:holly@yorkme.org">holly@yorkme.org</a></td>
</tr>
<tr>
<td>Cliff House Maine</td>
<td>Nancy White</td>
<td><a href="mailto:nwhite@clifffhousemaine.com">nwhite@clifffhousemaine.com</a></td>
</tr>
<tr>
<td>York Trolley</td>
<td>Nick Papin</td>
<td><a href="mailto:info@yorktrolley.com">info@yorktrolley.com</a></td>
</tr>
<tr>
<td>Best Western York Inn</td>
<td>Robins Patel</td>
<td><a href="mailto:robbinspatel@gmail.com">robbinspatel@gmail.com</a></td>
</tr>
<tr>
<td>Atlantic House Inn York Beach</td>
<td>Dan Mitchell</td>
<td><a href="mailto:gm@atlantichouseinn.com">gm@atlantichouseinn.com</a></td>
</tr>
<tr>
<td>Anchorage Inn</td>
<td>Caitlynn Ramsey</td>
<td><a href="mailto:caitlynn@anchorageinn.com">caitlynn@anchorageinn.com</a></td>
</tr>
<tr>
<td>Anchorage Inn</td>
<td>Ray Ramsey</td>
<td><a href="mailto:.rar@anchorageinn.com">.rar@anchorageinn.com</a></td>
</tr>
<tr>
<td>Bean Group - Real Estate</td>
<td>Cindy McKenna</td>
<td><a href="mailto:Cindy.mckenna@beangroup.com">Cindy.mckenna@beangroup.com</a></td>
</tr>
<tr>
<td>Amidon Family Dentistry</td>
<td>Joanne Amidon</td>
<td><a href="mailto:amidondmd@maine.rr.com">amidondmd@maine.rr.com</a></td>
</tr>
<tr>
<td>Keller Williams Coastal Realty</td>
<td>Virginia Frost</td>
<td><a href="mailto:virginia.frost@kwclm.com">virginia.frost@kwclm.com</a></td>
</tr>
<tr>
<td>Stones Throw Restaurant</td>
<td>Joseph Lipton</td>
<td><a href="mailto:josephlipton@gmail.com">josephlipton@gmail.com</a></td>
</tr>
<tr>
<td>Off the Boat Lobster</td>
<td>Lindsey Ramsey</td>
<td><a href="mailto:oftheboatlobsters@gmail.com">oftheboatlobsters@gmail.com</a></td>
</tr>
<tr>
<td>Lobster In The Rough</td>
<td>Sean Mitchell</td>
<td><a href="mailto:thoroughyork@gmail.com">thoroughyork@gmail.com</a></td>
</tr>
<tr>
<td>Dockside Restaurant</td>
<td>Philip S. Lusty</td>
<td><a href="mailto:philip@dockside-restaurant.com">philip@dockside-restaurant.com</a></td>
</tr>
</tbody>
</table>