1. Board Of Selectmen's Meeting Materials 2020-04-06

Documents:

2020-04-06 BOS MEETING PACKET.PDF
BOARD OF SELECTMEN’S
MEETING AGENDA
7:00 PM  MONDAY, APRIL 6th
YORK PUBLIC LIBRARY

Call to Order

Pledge of Allegiance

A. Consent Agenda
   1. March 30, 2020 Meeting Minutes

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Citizens’ Forum –

F. Old Business
   2. Discussion: COVID Response, Assessing – Rick Mace
   3. Discussion: COVID Response, Elections – Mary-Anne Szeniawski

G. New Business
   1. Action: Appointment to Veterans Affairs Committee

H. Future Agendas

I. Other Business

J. Citizens’ Forum

Adjourn
BOARD OF SELECTMEN’S MEETING MINUTES
7:00 PM    MONDAY, MARCH 30, 2020
VIRTUAL

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Marilyn A. McLaughlin, Elizabeth Blanchard

Others Present: Town Manager Stephen H. Burns, Executive Director YCSA Michelle Surdoval, Chief of Police Charles J. Szeniawski, Reporter Steven Porter, Director Parks & Rec Robin Cogger, Director of Code Enforcement Amber Harrison, Director of Human Resources and Assistant Town Manager Kathryn Lagasse, Director of GIS and Technology Brett Horr, Assistant to the Town Manager Diana Janetos

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda
   1. March 23, 2020 Meeting Minutes
      Moved by Mike Estes, seconded by Liz Blanchard to accept the Consent Agenda. Vote 5-0, motion passes.

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Awards

F. Reports
   1. Michelle Surdoval, YCSA - update

G. Citizens’ Forum
   No one emailed in

H. Public Hearings

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I. **Endorsements**

J. **Old Business**

K. **New Business**
   1. Action: Public Meetings - Steve
   2. Discussion: Parks & Recreation Enterprise Accounts (Robin C)
   3. Action: COVID-19 Emergency
      Moved by Mike Estes, seconded by Liz Blanchard to direct the Town Manager to write a letter to the Governor with copies to our Representatives and Senator about our dire need for PPE’s for first responders. Vote 5 – 0, motion passes.

L. **Future Agendas**

M. **Other Business**

N. **Citizens’ Forum**

**Adjourn**

Chairman Todd A. Frederick adjourned the meeting at 9:04 PM. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos
STATE OF MAINE

IN THE YEAR OF OUR LORD

TWO THOUSAND TWENTY

S.P. 789 - L.D. 2167


Emergency preamble. Whereas, acts and resolves of the Legislature do not become effective until 90 days after adjournment unless enacted as emergencies; and

Whereas, the spread of the novel coronavirus disease referred to as COVID-19 has created a public health emergency; and

Whereas, COVID-19 is a highly contagious and sometimes fatal disease that has infected more than 138,000 people and caused more than 5,000 deaths worldwide, including more than 1,600 infected and 41 deaths in the United States; and

Whereas, in response to this widespread disease, the World Health Organization has declared a pandemic, the President of the United States has declared a national emergency and the Governor of Maine has declared a civil state of emergency; and

Whereas, state and federal authorities, including the federal Centers for Disease Control and Prevention, the Department of Health and Human Services, Maine Center for Disease Control and Prevention and the Governor of Maine have recommended cancellation and postponement of gatherings during the spring of 2020; and

Whereas, the most recommended ways of avoiding infection and further spreading the virus that causes the disease are for the authorities to reduce the number of public gatherings and for people to avoid large crowds; and

Whereas, in an effort to comply with these recommendations, colleges and universities across the nation have suspended their academic years and closed their campuses; professional and collegiate sports teams have placed their seasons on an indefinite hiatus; concerts, conferences and conventions that attract large crowds have been cancelled; and the United States Congress has barred the public from the grounds of the United States Capitol; and
Whereas, municipal leaders seek to ensure public safety by acting in concert with public health guidelines by discouraging large gatherings and also recognize the likelihood of low voter turnout at meetings held, depriving voters of full participation in municipal decisions; and

Whereas, there is no procedure in Maine law to postpone a municipal secret ballot election or nomination process already in progress, and delay of municipal budget meetings will deprive municipal authorities of legal authority to spend and continue operations; and

Whereas, it is imperative that action be taken at the earliest possible moment to allow for continuity of services by municipalities despite the need to postpone meetings; and

Whereas, in addition to the assistance already being provided by the banks and credit unions in Maine, it is imperative that the State respond quickly and in an appropriate manner to the needs of its residents who have experienced a reduction in or loss of income due to the impact of COVID-19; and

Whereas, it is in the best interests of the citizens of Maine to temporarily provide authorization to the Governor to waive certain restrictions, deadlines and requirements and take other necessary measures that allow the State to react quickly, efficiently and effectively to the effects of the pandemic on the citizens of Maine; and

Whereas, in the judgment of the Legislature, these facts create an emergency within the meaning of the Constitution of Maine and require the following legislation as immediately necessary for the preservation of the public peace, health and safety; now, therefore,

Be it enacted by the People of the State of Maine as follows:

PART A

Sec. A-1. 37-B MRSA §742, sub-§1, ¶D is enacted to read:

D. For the duration of a state of emergency declared by the Governor pursuant to this section due to the outbreak of COVID-19, and for 30 days following the termination of that state of emergency, in addition to any other powers conferred by law, including those specified in paragraph C, notwithstanding any provision of law to the contrary, the Governor, in consultation with the Commissioner of Education, may implement for elementary and secondary schools a plan to:

(1) Waive the compulsory attendance requirements of Title 20-A, chapter 211 and any rules regarding compulsory attendance, including the minimum number of school days, or allow the compulsory attendance requirements to be met through nontraditional learning systems, including but not limited to remote access; and

(2) Continue to provide nutrition services to students when schools are closed in response to the threat posed by COVID-19.
This paragraph is repealed January 15, 2021.

PART B

Sec. B-1. 26 MRSA §1199 is enacted to read:

§1199. Provisions under a declared state of emergency

The provisions of this section apply for the duration of a state of emergency declared by the Governor pursuant to Title 37-B, section 742 due to the outbreak of COVID-19, and for 30 days following the termination of that state of emergency.

1. Benefits not charged against employer. Notwithstanding section 1191 or 1221, if an individual is dislocated or temporarily laid off as a result of the state of emergency, benefits paid to that individual under this subchapter may not be charged against the experience rating record of any employer but must be charged to the General Fund.

2. Eligibility. An individual is deemed to have met the eligibility requirements under section 1192, subsections 2 and 3 as long as the individual remains able and available to work for, and maintains contact with, the relevant employer and the individual is:

A. Under a temporary medical quarantine or isolation restriction to ensure that the individual has not been affected by the subject condition of the state of emergency and is expected to return to work; or

B. Temporarily laid off due to a partial or full closure of the individual's place of employment as a result of the state of emergency and is expected to return to work once the emergency closure is lifted.

3. Waiting period waived. The waiting period requirement under section 1192, subsection 4-A is waived for an individual who is dislocated or temporarily laid off as a result of the state of emergency.

4. Temporary leave of absence due to COVID-19. Notwithstanding section 1193, subsection 1, during the state of emergency, an individual who is on a temporary leave of absence due to a medical quarantine or isolation restriction, a demonstrated risk of exposure or infection or a need to care for a dependent family member as a result of COVID-19 is not disqualified from receiving benefits during this absence as long as the individual continues to remain able and available to work for, and maintains contact with, the relevant employer.

PART C

Sec. C-1. 32 MRSA §83, sub-§16-B, as amended by PL 2019, c. 370, §12, is further amended to read:

16-B. Medical Direction and Practices Board. "Medical Direction and Practices Board" means the board consisting of each regional medical director, an emergency physician representing the Maine Chapter of the American College of Emergency Medicine Physicians, an at-large member, a toxicologist or licensed pharmacist, a person
licensed under section 85 to provide basic emergency medical treatment, a person licensed under section 85 to provide advanced emergency medical treatment, a pediatric physician, the statewide associate emergency medical services medical director and the statewide emergency medical services medical director. The Medical Direction and Practices Board is responsible for creation, adoption and maintenance of Maine Emergency Medical Services protocols pursuant to section 88-B.

Sec. C-2. 32 MRSA §88, sub-§2, ¶H, as amended by PL 1991, c. 588, §16, is further amended to read:

H. With the approval of the commissioner, the board may enter into contracts, subject to provisions of state law, and delegate this authority to the director. The board may also delegate to staff, through rules or emergency action, to staff, any provision necessary to carry out this chapter, including the process of hearings. Funds appropriated or allocated to the board to be contracted with the regional councils may be disbursed on a sole-source contract basis, according to guidelines established by the board. Funds must be expended in accordance with standard state contract or grant procedures and guidelines where appropriate.

Sec. C-3. 32 MRSA §88-B is enacted to read:

§88-B. Medical Direction and Practices Board; powers and duties

1. Powers and duties. The Medical Direction and Practices Board has the following powers and duties.

A. The Medical Direction and Practices Board shall create, adopt and maintain the Maine Emergency Medical Services protocols.

B. The Medical Direction and Practices Board may use videoconferencing and other technologies to conduct its business but is not exempt from Title 1, chapter 13, subchapter 1. Members of the Medical Direction and Practices Board and its staff may participate in a meeting of the Medical Direction and Practices Board or its staff via videoconferencing, conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other, and participation in a meeting pursuant to this paragraph constitutes presence in person at such a meeting.

C. For the duration of a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 and for 30 days following the termination of that state of emergency, the Medical Direction and Practices Board may, by majority vote, delegate its duties under this chapter to the statewide emergency medical services medical director and the statewide associate emergency medical services medical director.

PART D

Sec. D-1. Failure to pass municipal budget; deemed approved; tax commitment. Notwithstanding any law or municipal charter provision to the contrary, if an annual municipal budget meeting is delayed beyond the date the annual budget is
customarily submitted to the legislative body of that municipality for approval due to public health concerns arising from COVID-19, the prior year’s approved budget is deemed the budget for the ensuing year until a final budget is approved. If a final budget is not approved in a timely manner and the municipal officers determine that property taxes must be committed in a timely manner to the collector pursuant to the Maine Revised Statutes, Title 36, section 709, the municipal assessor or assessors may commit property taxes on the basis of the budget deemed approved under this section.

Sec. D-2. Individual authorization of disbursements by municipal treasurer. Notwithstanding the Maine Revised Statutes, Title 30-A, section 5603, subsection 2, paragraph A or any other law or municipal charter provision or ordinance to the contrary, for the duration of a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 and for 30 days following the termination of that state of emergency, a municipal treasurer may disburse money on the authority of a warrant drawn for that purpose seen and signed individually by a majority of the municipal officers outside of a public meeting.

Sec. D-3. Postponement of secret ballot election. Notwithstanding any law or municipal charter provision or ordinance to the contrary, during calendar year 2020, the municipal officers may postpone the date of a scheduled municipal secret ballot election when nomination papers have already been issued or filed by posting notice in a conspicuous public location at least 2 days prior to the date of the election. The notice must be signed by a majority of the municipal officers and must either:

1. State a specific date and time during which the polls will be open to complete the election; or

2. State that the date of a rescheduled election will be determined by the municipal officers.

The rescheduled election must be noticed by a warrant calling the election that is approved and posted pursuant to the Maine Revised Statutes, Title 30-A, section 2523 at least 7 days prior to the date of the rescheduled election.

If ballots have been printed for the postponed election, the municipality may use those ballots despite inclusion of the original election date. If absentee ballots have been issued and returned, the municipality shall use the ballots printed for the originally scheduled election. The municipal clerk shall safeguard and secure any absentee ballots already returned until the date of the rescheduled election and shall process them as required by Title 21-A. During the interim period between the originally scheduled election and rescheduled election, the clerk may continue to issue and accept absentee ballots and applications and allow voting in the presence of the clerk pursuant to Title 21-A.

A municipal secret ballot referendum election is subject to the same rescheduling, ballot and absentee ballot provisions as set forth in this section.

Sec. D-4. Retroactivity; repeal. This Part applies retroactively to March 1, 2020 and is repealed January 15, 2021.
PART E

Sec. E-1. School budget. Notwithstanding the Maine Revised Statutes, Title 20-A, section 15693, subsection 2, paragraph C or any other law or municipal charter provision or ordinance to the contrary, if, due to a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 and 30 days following the termination of that state of emergency, the level of state subsidy for the 2020-2021 school year is not finalized in accordance with Title 20-A, chapter 606-B before June 1, 2020, a school board may delay a school budget meeting otherwise required to be held before July 1, 2020 to a date on or after July 1, 2020. If a school board elects to delay a school budget meeting under this section, the meeting must be held and the budget approved within 30 days of the date the commissioner notifies the school board of the amount allocated to the school administrative unit under Title 20-A, section 15689-B or the termination of the state of emergency declared by the Governor due to COVID-19. When a school budget meeting is delayed under this section, the school administrative unit may continue operation of the unit at the same budget levels as were approved for the previous year. Continued operation under the budget for the previous year is limited to the time between July 1, 2020 and the date the new budget goes into effect. As used in this section, "state subsidy" means the total of the state contribution determined under Title 20-A, section 15688, subsection 3-A, paragraph D and any applicable adjustment under Title 20-A, section 15689.

Sec. E-2. Retroactivity; repeal. This Part applies retroactively to March 1, 2020 and is repealed January 15, 2021.

PART F

Sec. F-1. Registrations issued by a municipality. This section affects certain registration and licensing performed at the municipal or county level.

1. Vehicles and trailers. Notwithstanding the Maine Revised Statutes, Title 29-A, chapter 5 or any other law or municipal charter provision or ordinance to the contrary, a registration, including a temporary registration, of a vehicle, including, without limitation, a motor vehicle, all-terrain vehicle, watercraft or snowmobile, or a trailer required to be registered in this State that expires during the period of a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 is deemed extended until 30 days following the termination of the state of emergency.

2. Renewal of licenses for sale of liquor. Notwithstanding Title 28-A, section 653, subsection 1 or any other law or municipal charter provision or ordinance to the contrary, during the period of a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 and 30 days following the termination of that state of emergency, the municipal officers or, in the case of unincorporated places, the county commissioners may grant the request for a renewal of a license issued pursuant to Title 28-A, Part 3 without a hearing; this subsection does not prohibit the municipal officers or county commissioners, as applicable, from denying a
renewal of a license issued pursuant to Title 28-A, Part 3 based upon a finding specified in Title 28-A, section 653, subsection 2 or 3.

3. Dog licenses. Notwithstanding Title 7, chapter 721 or any other law or municipal charter provision or ordinance to the contrary, a license of a dog required to be licensed in this State that expires during the period of a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19 is deemed extended until 30 days following the termination of the state of emergency.

4. Registration or license fees due. The extensions granted pursuant to subsections 1 and 3 of this section do not change the registration or licensing interval for any vehicle or trailer or dog for which the registration or license period was extended, and all registration or licensing fees that would have been due but for the extension are due within 30 days of the termination of the state of emergency.

Sec. F-2. Access to online registration. The Secretary of State, Bureau of Motor Vehicles and the Department of Inland Fisheries and Wildlife, during the period of a state of emergency declared by the Governor in accordance with the Maine Revised Statutes, Title 37-B, section 742 due to the outbreak of COVID-19, shall allow a resident of this State to renew the registration of a motor vehicle, trailer, all-terrain vehicle or watercraft online, regardless of whether the municipality in which that resident resides participates in the online registration service maintained by the bureau or department, for the duration of the state of emergency and 30 days following the termination of the state of emergency.

PART G

Sec. G-1. 1 MRSA §403-A is enacted to read:

§403-A. Public proceedings through remote access during declaration of state of emergency due to COVID-19

1. Remote access. Notwithstanding any provision of law or municipal charter provision or ordinance to the contrary, during a state of emergency declared by the Governor in accordance with Title 37-B, section 742 due to the outbreak of COVID-19, a body subject to this subchapter may conduct a public proceeding through telephonic, video, electronic or other similar means of remote participation under the following conditions:

A. Notice of the public proceeding has been given in accordance with section 406, and the notice includes the method by which the public may attend in accordance with paragraph C;

B. Each member of the body who is participating in the public proceeding is able to hear and speak to all the other members during the public proceeding and members of the public attending the public proceeding in the location identified in the notice given pursuant to paragraph A are able to hear all members participating at other locations;
C. The body determines that participation by the public is through telephonic, video, electronic or other similar means of remote participation; and

D. All votes taken during the public proceeding are taken by roll call vote.

2. Application to legislative proceedings. This section does not apply to public proceedings of the Legislature, a legislative committee or the Legislative Council, except that while the state of emergency as set out in subsection 1 is in effect, the Legislature, a legislative committee or the Legislative Council may restrict attendance by the public to remote access by telephonic, video, electronic or other similar means. This section also does not apply to town meetings held pursuant to Title 30-A, section 2524 or regional school unit budget meetings pursuant to Title 20-A, section 1483.

3. Repeal. This section is repealed 30 days after the termination of the state of emergency as set out in subsection 1.

PART H

Sec. H-1. 37-B MRSA §742, sub-§1, ¶C, as amended by PL 2011, c. 626, §2, is further amended to read:

C. After the filing of the emergency proclamation and in addition to any other powers conferred by law, the Governor may:

(1) Suspend the enforcement of any statute prescribing the procedures for conduct of state business, or the orders or rules of any state agency, if strict compliance with the provisions of the statute, order or rule would in any way prevent, hinder or delay necessary action in coping with the emergency;

(2) Utilize all available resources of the State Government and of each political subdivision of the State as reasonably necessary to cope with the disaster emergency;

(3) Transfer the direction, personnel or functions of state departments and agencies, or units thereof, for the purposes of performing or facilitating emergency services;

(4) Authorize the obtaining and acquisition of property, supplies and materials pursuant to section 821;

(5) Enlist the aid of any person to assist in the effort to control, put out or end the emergency or aid in the caring for the safety of persons;

(6) Direct and compel the evacuation of all or part of the population from any stricken or threatened area within the State, if the Governor determines this action necessary for the preservation of life or other disaster mitigation, response or recovery;

(7) Prescribe routes, modes of transportation and destinations in connection with evacuations;

(8) Control ingress and egress to and from a disaster area, the movement of persons within the area and the occupancy of premises therein;
(9) Suspend or limit the sale, dispensing or transportation of alcoholic beverages, explosives and combustibles;

(10) Make provision for the availability and use of temporary emergency housing;

(11) Order the termination, temporary or permanent, of any process, operation, machine or device which may be causing or is understood to be the cause of the state of emergency for which this proclamation was made; and

(12) Take whatever action is necessary to abate, clean up or mitigate whatever danger may exist within the affected area; and

(13) During a state of emergency declared by the Governor in accordance with this section due to the outbreak of COVID-19:

(a) Reasonably adjust time frames and deadlines imposed by law for state, county and municipal governments and other entities when such an adjustment is reasonably necessary to mitigate an effect of the emergency;

(b) In consultation with the Public Utilities Commission, suspend the termination of residential electricity and water services during the period of emergency and up to 60 days after the state of emergency is terminated; and

(c) Modify or suspend the requirements for professional or occupational licensing or registration by any agency, board or commission if strict compliance with such requirements would in any way prevent, hinder or delay necessary action in dealing with the emergency.

The powers granted in divisions (a) and (c) terminate 30 days following the termination of the state of emergency.

PART I

Sec. I-1. 5 MRSA §157 is enacted to read:

§157. Loan Guarantee Program Fund established

1. Establishment; purpose. The Loan Guarantee Program Fund, referred to in this section as “the fund,” is established as a nonlapsing Other Special Revenue Funds account within the Office of the Treasurer of State. All money received by the fund from any source, including any transfers from the General Fund unappropriated surplus, must be credited to the fund. Money credited to the fund must be used to guarantee the repayment of loans made by a credit union or financial institution to an eligible affected employee pursuant to the Loan Guarantee Program established in Title 10, chapter 110, subchapter 14.

2. Termination; repeal. The fund is terminated on June 30, 2022. Upon the termination of the Loan Guarantee Program, the State Controller shall transfer any funds remaining in the fund to the unappropriated surplus of the General Fund.

Sec. I-2. 10 MRSA c. 110, sub-c. 14 is enacted to read:
SUBCHAPTER 14

LOAN GUARANTEE PROGRAM

§1100-BB. Definitions

As used in this subchapter, unless the context otherwise indicates, the following terms have the following meanings.

1. Affected employee. "Affected employee" means a resident of this State, including a self-employed resident, who has experienced a reduction in income since January 1, 2020 due to circumstances related to COVID-19.

2. Credit union. "Credit union" has the same meaning as "credit union authorized to do business in this State" as defined in Title 9-B, section 131, subsection 12-A.

3. Eligible affected employee. "Eligible affected employee" means an affected employee who is eligible to receive a loan as determined pursuant to section 1100-DD, subsection 1.

4. Financial institution. "Financial institution" has the same meaning as in Title 9-B, section 131, subsection 17-A.

5. Grace period. "Grace period" means the 90-day period after an eligible affected employee receives disbursement of a loan under this subchapter.

6. Loan guarantee payment. "Loan guarantee payment" means the amount paid by the Treasurer of State in satisfaction of a claim filed by a credit union or financial institution pursuant to section 1100-EE.

7. Program. "Program" means the Loan Guarantee Program established in section 1100-CC.

§1100-CC. Loan Guarantee Program established

1. Establishment; purpose. The Loan Guarantee Program is established within and administered by the authority. The authority shall guarantee the repayment of loans made by a credit union or financial institution to an eligible affected employee pursuant to section 1100-EE. The authority shall submit all approved claims to the Treasurer of State, who shall pay from the Loan Guarantee Program Fund, established in Title 5, section 157, any claims submitted by the authority pursuant to the program.

2. Notification of loan and borrower information. Each credit union or financial institution that makes a loan pursuant to section 1100-DD shall notify the authority in writing not later than one business day after making the loan, specifying such information about the borrower as the authority may request.
§1100-DD. Eligibility of affected employees; loan terms; process

1. Determination of eligibility of affected employee. A credit union or financial institution may make a loan to an affected employee who meets the following eligibility requirements.

   A. An affected employee shall provide the credit union or financial institution proof that the affected employee has experienced a reduction in income and is a resident of this State. An affected employee may meet the requirements of this paragraph by providing to the credit union or financial institution proof such as a pay stub or bank statement indicating earned income in any 3 months prior to March 1, 2020.

   B. In addition to the proof required in paragraph A, an affected employee shall submit to the credit union or financial institution a sworn affidavit from the affected employee stating:

      (1) The affected employee is currently living in the State;

      (2) The affected employee has experienced a reduction in income likely due to circumstances related to COVID-19 and is not receiving a loan from any other credit union or financial institution pursuant to this subchapter; and

      (3) The amount of unemployment compensation benefits, if any, pursuant to Title 26, chapter 13:

         (a) The affected employee received per week during the period of March 15, 2020 to December 31, 2020; and

         (b) The affected employee is eligible to receive per week during the period of March 15, 2020 to December 31, 2020.

2. Loan amount. The amount of the loan, after subtracting 4 times the amount, if any, the affected employee has reported to the credit union or financial institution under subsection 1, paragraph B, subparagraph (3), division (a) or (b), whichever is greater, may not exceed the lesser of:

   A. Five thousand dollars; and

   B. The affected employee's most recent monthly after-tax pay.

3. Creditworthiness. A credit union or financial institution may not use an affected employee's creditworthiness as a factor for the purposes of determining eligibility for a loan under this subchapter.

4. Terms of loan agreement. Notwithstanding any provision of law to the contrary, the following terms apply to a loan issued pursuant to this subchapter.

   A. A loan agreement may not:

      (1) Require repayment during the grace period;

      (2) Charge interest on the principal amount before or during the grace period or for 180 days after the grace period; or

      (3) Contain a fee or penalty for the prepayment or early payment of the loan.
B. The loan agreement must require that the affected employee repay the loan in full not later than 180 days after the end of the grace period by making at least 3 and no more than 6 equal installment payments.

C. After 180 days have elapsed following the grace period, the credit union or financial institution may charge interest or fees in accordance with the credit union's or financial institution's lending policy and the terms of the loan agreement.

5. Multiple loans to same eligible affected employee. An eligible affected employee who has received a loan pursuant to this section may apply to the same credit union or financial institution for an additional loan for each 30-day period that the employee remains an eligible affected employee, except that an eligible affected employee may not receive more than 3 loans under the program. An eligible affected employee who applies for an additional loan shall provide the credit union or financial institution with updated information as required under subsection 1, including the amount of unemployment compensation benefits the employee has been determined eligible to receive or has received during the period of March 1, 2020 to December 31, 2020. Each additional loan must be made in accordance with this section.

6. Treatment of deferred interest. Notwithstanding any provision of Title 36, Part 8 to the contrary, any interest deferred or not charged related to a loan issued pursuant to this section is exempt from all state taxes that may be applicable to such interest amounts as they relate to an affected employee. A credit union or financial institution shall disclose to eligible affected employee borrowers in the signed affidavit or loan documents that there may be federal tax consequences to the program loans and that loan information may be shared with the authority.

§1100-EE. Loan guarantee

1. Claims. No sooner than the 180th day following the end of the grace period and no later than the 300th day following the end of the grace period, a credit union or financial institution that has made a good faith effort to collect the outstanding principal of a loan issued pursuant to section 1100-DD and has been unsuccessful may make a claim to the authority for recovery of an amount equal to the outstanding principal of that loan.

A credit union or financial institution shall demonstrate, by affidavit or other documentation, to the satisfaction of the authority that the credit union or financial institution has made a good faith effort to collect the outstanding principal from the eligible affected employee substantially in accordance with the credit union's or financial institution's loan servicing and collection policies and has been unsuccessful.

2. Loan guarantee payment. The authority, upon receipt of a properly documented claim submitted by a credit union or financial institution pursuant to subsection 1, shall submit the claim immediately to the Treasurer of State for payment. The Treasurer of State immediately shall pay to the authority from the Loan Guarantee Program Fund established in Title 5, section 157 any claims submitted by the authority pursuant to the program. The authority shall distribute the loan guarantee payment to the credit union or financial institution.
3. **Effect of payment of claim.** After payment of a loan guarantee payment to a credit union or financial institution pursuant to subsection 2:

   A. The loan must be assigned by the credit union or financial institution to the authority on behalf of the State; and
   B. The authority shall continue collection efforts on the loan.

§1100-FF. **Duties and powers of authority**

1. **Maintenance and review of records.** The authority shall maintain records in the regular course of administration of the program, including a record of loans issued pursuant to section 1100-DD and loan guarantee payments issued pursuant to section 1100-EE, subsection 2 to honor claims on defaulted loans. The authority shall regularly review these records to monitor all the loans issued and identify duplicative applications.

2. **Termination of loan recovery guarantee based on misrepresentation by credit union or financial institution.** The authority may terminate any agreement to pay the claim of a credit union or financial institution pursuant to section 1100-EE if the credit union or financial institution misrepresents any information pertaining to the loan or fails to comply with any requirements of this section or section 1100-EE in connection with the claim for the loan.

3. **Termination of loan recovery guarantee based on excess claims.** If the amount expended for loan guarantee payments under section 1100-EE equals 10% of the total of all loans issued, the authority shall immediately cease to approve claims and shall notify the Treasurer of State and each credit union or financial institution of the total amount of loan guarantee payments made and that the authority has ceased honoring loan claims. The authority may delay payment of claims until it has calculated an amount that equals 10% of the total loans issued.

4. **Recovery of defaulted loans.** The authority, on its own or by contracting with a private entity, shall make reasonable efforts to recover the amount of guaranteed loan payments made pursuant to section 1100-EE, subsection 2. Any funds recovered pursuant to this subsection, less reasonable administrative costs, must be deposited in the Loan Guarantee Program Fund established in Title 5, section 157.

§1100-GG. **Termination of program; repeal**

1. **New loans prohibited after December 31, 2020.** An affected employee may not apply for a loan under the program after December 31, 2020. A credit union or financial institution may not approve a loan under the program after December 31, 2020.

2. **Termination.** The program terminates upon the earlier of the:

   A. Repayment or discharge of all loans made under the program;
   B. Payment of all claims filed pursuant to section 1100-EE that are eligible for loan guarantee payments; and
   C. Repayment or discharge of loan guarantee payments.
3. **Repeal.** This subchapter is repealed upon the termination of the program.

**Sec. I-3. Transfer.** Notwithstanding any provision of law to the contrary, the State Controller shall transfer $500,000 from the General Fund unappropriated surplus to the Loan Guarantee Program Fund established within the Office of the Treasurer of State pursuant to the Maine Revised Statutes, Title 5, section 157 no later than April 1, 2020 to be used to guarantee the repayment of loans made by a credit union or financial institution to an eligible affected employee pursuant to Title 10, chapter 110, subchapter 14.

**Sec. I-4. Additional transfer and allocation.** The Joint Standing Committee on Appropriations and Financial Affairs may report out legislation to the 129th Legislature to address any funding needs of the Loan Guarantee Program established in the Maine Revised Statutes, Title 10, chapter 110, subchapter 14.

**Sec. I-5. Appropriations and allocations.** The following appropriations and allocations are made.

**TREASURER OF STATE, OFFICE OF**

**Administration - Treasury 0022**

Initiative: Creates the Loan Guarantee Program Fund and provides allocations in order to guarantee repayment of loans made by credit unions and financial institutions to eligible affected employees.

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<th>OTHER SPECIAL REVENUE FUNDS</th>
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<th>2020-21</th>
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<td>All Other</td>
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<td>$500,000</td>
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<tr>
<td>OTHER SPECIAL REVENUE FUNDS TOTAL</td>
<td>$500,000</td>
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**PART J**

**Sec. J-1. 38 MRSA §1611, sub-§3, ¶A,** as enacted by PL 2019, c. 346, §2, is amended to read:

A. Beginning **April 22, 2020 January 15, 2021** a retail establishment may use a recycled paper bag or a reusable bag made of plastic to bag products at the point of sale as long as the retail establishment charges a fee of at least 5¢ per bag.

(1) All amounts collected pursuant to this paragraph are retained by the retail establishment and may be used for any lawful purpose.

(2) A retail establishment may not rebate or otherwise reimburse a customer any portion of the fee charged pursuant to this paragraph.

**Sec. J-2. 38 MRSA §1611, sub-§5,** as enacted by PL 2019, c. 346, §2, is amended to read:
5. **Preemption.** To ensure maximum effectiveness through uniform statewide application, the State intends to occupy the whole field of regulation of single-use carry-out bags at retail establishments beginning **April 22, 2020**. A local government may not adopt an ordinance regulating single-use carry-out bags at retail establishments and, beginning **April 22, 2020** **January 15, 2021**, any ordinance or regulation that violates this subsection is void and has no force or effect.

**PART K**

Sec. K-1. 22 MRSA §822, as amended by PL 2009, c. 299, Pt. A, §3, is repealed and the following enacted in its place:

§822. Reporting

1. **Notification by physician.** Whenever a physician knows or has reason to believe that a person whom the physician examines or cares for has a disease or condition designated as notifiable, that physician shall notify the department and make such a report as may be required by rules of the department. Reports must be in the form and content prescribed by the department and the department shall provide forms for making required reports.

2. **Reporting by health care facilities.** The department may require a designated health care facility, as defined in section 802, subsection 4-A, paragraph A, to report information about its emergency management plans and operations. The department also may require a designated health care facility to report other information, including, but not limited to, daily reporting of the number of available beds within that facility providing residential or inpatient services and for the reporting to be done through an online database approved by the department. The department may adopt rules that designate further information required for reporting emergency plans. Rules adopted pursuant to this subsection are routine technical rules as described in Title 5, chapter 375, subchapter 2-A.

**PART L**

Sec. L-1. **Facilitation of voting for June 9, 2020 elections.** Only for the elections scheduled to be held on June 9, 2020, the Governor may take any reasonable administrative actions the Governor considers necessary to facilitate voting by all residents registered to vote in this State in a manner that preserves and protects public health in response to COVID-19. Pursuant to the Constitution of Maine, Article II, Section 4, these administrative actions may include, but are not limited to, issuance and receipt of absentee ballots for the June 9, 2020 elections, as long as those actions are also designed to facilitate participation by all registered voters, protect the rights of those voters and safeguard the integrity of the election.

**Emergency clause.** In view of the emergency cited in the preamble, this legislation takes effect when approved.
Officer's Return

TOWN OF YORK
DECLARATION OF CIVIL EMERGENCY AND EMERGENCY ORDER
TOWN OF YORK, MAINE APRIL 3, 2020

County of York, SS.

I certify that I have notified the residents of YORK of the above-referenced Declaration of Civil Emergency and Emergency Order by posting a copy of the same at:

   York Town Hall, York, Maine.
   York Police Building, York, Maine.
   York Beach Post Office, York Beach, Maine.
   York Village Post Office, York, Maine.
   Cape Neddick Post Office, Cape Neddick, Maine.


Dated at York this 3rd of April, Two Thousand Twenty:

[Signature]

Charles J. Szenawski, Police Chief
Emergency Management Director
April 3, 2020
Declaration of Civil Emergency
And
Emergency Order
for the
Town of York, Maine

Part 1: Emergency Proclamation

WHEREAS, the World is in the midst of a global pandemic of Novel Coronavirus Disease, known as COVID-19, which is causing serious illnesses and deaths worldwide, and specifically in the United States of America, the State of Maine, and the Town of York, Maine; and

WHEREAS, the risk of community spread of COVID-19 seriously impacts the life, health, and safety of the public, and public health is imperiled by the person-to-person spread of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation Declaring a National Emergency Concerning the Novel Coronavirus Disease; and

WHEREAS, on March 15, 2020, the Governor of the State of Maine issued a Proclamation of State of Civil Emergency to Further Protect Public Health relating to the spread of COVID-19; and

WHEREAS, on March 16, 2020, the County Commissioners of York County, Maine, declared the existence of a local disaster because of COVID-19; and

WHEREAS, on March 18, 2020, the Governor of the State of Maine issued Executive Order 14 FY 19/20, An Order to Protect Public Health, that was in effect until March 31st, though now extended to April 30th; and

WHEREAS, on March 24, 2020, the Governor of the State of Maine issued Executive Order 19 FY 19/20, An Order Regarding Essential Businesses and Operations, that is in effect until April 8, 2020; and

WHEREAS, on March 30, 2020, the Town Select Board ordered the Town Manager, Police Chief, and Health Officer to draft an Emergency Proclamation and Related Orders for a stay-at-home order to assist with COVID-19 disease prevention, flattening the curve of the virus and allowing our health care system and first responders to deliver services in a staggered, non-critical effort; and

Declaration of Civil Emergency and Emergency Orders for the Town of York, Maine

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WHEREAS, on March 31, 2020, the Governor of the State of Maine issued Executive Order 28 FY 19/20, An Order Regarding Further Restrictions on Public Contact and Movement, Schools, Vehicle Travel and Retail Business Restrictions, which expanded the State's response to the public health emergency, including a stay-at-home order for residents and other such measures that remain in effect until April 30, 2020; and

WHEREAS, the actions contemplated in this Emergency Proclamation and the resultant Emergency Orders are not taken lightly, given the importance of the rights and interests of local landowners and visitors, who the Town considers to be integral members of the community, and who have assisted in making the Town what it is today and what it will continue to be going forward;

NOW THEREFORE, pursuant to the powers vested in me in Section 5, Emergency Proclamation, of the Town of York's Emergency Management Ordinance, enacted by the voters of the Town and most recently amended on May 16, 2015, and other State statutes and common law authority to protect the public's health, safety, and welfare in the event of an emergency, and after consultation with the Board of Selectmen, I declare an emergency exists in the Town of York, Maine.

[Signature]

Stephen H. Burns
Town Manager
April 2, 2020
Part 2: Emergency Order

FURTHER, following consultation with the Town Manager and the Board of Selectmen, and pursuant to the authority granted to the Emergency Management Director in Section 6, Emergency Powers and Duties, of the Town of York's Emergency Management Ordinance, I hereby enact the following Emergency Order:

1. USE OF TOWN PROPERTIES AND FACILITIES

   The following shall remain closed for the duration of this Emergency Order:

   a) Sohier Park;
   b) Mount Agamenticus;
   c) Harbor Beach Road;
   d) York Community Garden;
   e) Cliff Walk;
   f) Fishermen's Walk;
   g) Wiggley Bridge and causeway;
   h) Strawberry Island;
   i) The boat launch ramp on the York River under the Rt. 103 bridge;
   j) The boat launch on the York River as Scotland Bridge; and
   k) All Town and School playgrounds, athletic fields, tennis courts and basketball courts.

   NOTE: all public beaches are already closed by Order of the Town Manager.

2. OCCUPANCY OF TRANSIENT-OCUPANCY UNITS

   Transient occupancy units in hotels, motels, bed and breakfasts, inns, fractional share developments and short-term rentals (all terms as defined in the York Zoning Ordinance) shall remain vacant for the duration of this Emergency Order, except as follows:

   a. Any transient occupancy unit occupied at the time and date on which this Emergency Order first take effect, as defined below, may remain occupied for not more than an additional five days. By the end of that five-day period, the unit must be vacated for the duration of time of this Emergency Order;

   b. A transient occupancy unit may be occupied by medical/healthcare professionals or first responders utilizing these units while serving York or a neighboring community which borders York.

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c. A transient occupancy unit may be occupied by active duty military and their family, or workers of those essential services as defined in the Governor’s Executive Order 19 FY 19/20.

d. A transient occupancy unit may be occupied by a person or household looking to remove themselves from a household which has a person testing positive for COVID-19, or for the safety of the home.

e. A transient occupancy unit may be occupied by a person or household as emergency shelter through the Town’s General Assistance program, or other such means through the York Community Services Association or Caring Unlimited.

3. CAMPGROUNDS

There shall be no transient or seasonal occupancy at campgrounds for the duration of this Emergency Order.

4. SEASONAL HOMES

The Town recommends, on the strongest possible terms, that owners of seasonal homes and their invitees remain in the location of their primary residence and/or the dwelling unit they currently occupy, from the date of this Emergency Order until April 30, 2020, or when the Governor terminates the current state of emergency, whichever occurs first.

If owners and invitees of a seasonal home move into their unit during the effective period of this Emergency Order, they are strongly encouraged to self-quarantine in that unit for at least 14 days from the date of arrival.

5. ENFORCEMENT

Any person, firm or corporation found to have violated any provisions of Sections One through Three of this Emergency Order in a court with jurisdiction to act on a complaint from the Town shall be subject to a civil penalty of $100.00 for the first offense, $150.00 for the second offense, and $250.00 for the third and subsequent offenses.
6. **EFFECTIVE DATE**

This Emergency Order shall take effect at 12:00 o’clock noon on Friday, April 3rd and shall extend until 11:59 PM on April 30, 2020, unless extended or sooner revoked.

[Signature]

Charles Szenawski, Police Chief
Emergency Management Director
April 2, 2020
Finance Dept Conversation Points

1- Tax Anticipation Notes – Need – Cost – Timing – Remedies
2- The financial climate – resources are available
   
   The pandemic is looking like a natural disaster vs recession, banks are strong not part of the problem, we are hopeful of a strong comeback when this is over as a result.

3- Cash flow needs
4- Town of York – risk monitoring & planning for decreased revenue or slowdown in tax collections.
5- Historical Revenue & Revenue Forecasting
6- If budget reductions are needed – things to consider.
7- Recovery – Options for Lessening the financial impact
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: April 3, 2020

☑ ACTION

☐ DISCUSSION ONLY

DATE ACTION REQUESTED: April 6, 2020

SUBJECT: Board/Committee Appointment

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board conducted an interview with the following: ROGER FRANK CLEMENTS for the Committee for Veteran’s Affairs. The memberships for the Board are as follows:

Committee for Veteran’s Affairs:
R Barry Waddell 2022
R Michael Dow 2020
R Roger Laplante, Jr. 2021
R Donald Hands 2022
R William Blaisdell 2022
R VACANT 2022

RECOMMENDATION:

PROPOSED MOTION:
I move to appoint __Roger Frank Clements__ as a Regular member to the Committee of Veteran’s Affairs, with a term expiring June 30, 2022.

PREPARED BY: ________________________  REVIEWED BY: ________________________
Diana Janetos, Assistant to the Town Manager