1. Board Of Selectmen's Meeting Materials

Documents:

   2019-02-25 BOS AGENDA.PDF
   2019-02-25 BOS PACKET FINAL.PDF
BOARD OF SELECTMEN’S MEETING AGENDA
6:00 PM / 6:15 PM / 7:00 PM  MONDAY, FEBRUARY 25, 2019  YORK PUBLIC LIBRARY

6:00 PM – Board and Committee Interviews

6:15 PM Executive Session – Title 1 MRS §405.6.C (Real Estate)

Call to Order

Pledge of Allegiance

A. Consent Agenda
   1. February 11, 2019 Meeting Minutes
   2. Business License Renewals
   3. Board and Committee Appointments
   4. Business Directional Sign – Bagel Basket
   5. Pole Location Permits

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Awards
   1. Parks & Rec Summer Brochure Printing
   2. Real Estate – Terry Pirini, Hooper Shores Road

F. Reports
   1. Town Towers – Dave Libby, York’s Tower Management Consultant

G. Citizens’ Forum – The Citizens’ Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.
H. Public Hearings
   1. Polystyrene Foam Ordinance

I. Endorsements

J. Old Business
   1. Discussion & Possible Action: Polystyrene Foam Ordinance
   2. Discussion & Possible Action: Mount A Fire Tower
   3. Discussion: York-Kittery Border
   4. Discussion & Possible Action: Use of Fund Balance to Reduce Taxes

K. New Business
   1. Discussion: Open School Budget Meeting
   2. Discussion & Possible Action: Conservation Commission Mission Statement
   3. Discussion & Possible Action: Plan for Newly Acquired Foreclosed Properties

L. Future Agendas

M. Other Business

N. Citizens’ Forum

Adjourn
BOARD OF SELECTMEN’S
MEETING AGENDA
6:00 PM / 6:15 PM / 7:00 PM  MONDAY, FEBRUARY 25, 2019
YORK PUBLIC LIBRARY

6:00 PM – Board and Committee Interviews

6:15 PM Executive Session – Title 1 MRS §405.6.C (Real Estate)

Call to Order

Pledge of Allegiance

A. Consent Agenda
   1. February 11, 2019 Meeting Minutes
   2. Business License Renewals
   3. Board and Committee Appointments
   4. Business Directional Sign – Bagel Basket
   5. Pole Location Permits

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Awards
   1. Parks & Rec Summer Brochure Printing
   2. Real Estate – Terry Pirini, Hooper Shores Road

F. Reports
   1. Town Towers – Dave Libby, York’s Tower Management Consultant

G. Citizens’ Forum – The Citizens’ Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.
H. **Public Hearings**
   1. Polystyrene Foam Ordinance

I. **Endorsements**

J. **Old Business**
   1. Discussion & Possible Action: Polystyrene Foam Ordinance
   2. Discussion & Possible Action: Mount A Fire Tower
   3. Discussion: York-Kittery Border
   4. Discussion & Possible Action: Use of Fund Balance to Reduce Taxes

K. **New Business**
   1. Discussion: Open School Budget Meeting
   2. Discussion & Possible Action: Conservation Commission Mission Statement
   3. Discussion & Possible Action: Plan for Newly Acquired Foreclosed Properties

L. **Future Agendas**

M. **Other Business**

N. **Citizens’ Forum**

Adjourn
Board of Selectmen’s Consent Agenda
February 25, 2019

For the purpose of convenience and for expediting meetings, matter of business that are repetitive or routine nature (i.e. Business License Applications, Pole Permits, Special Event Permits, Off-site Business Directional Signs, etc.) are included in the Board of Selectmen’s Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any of the Selectmen. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Agenda Items:
1. February 11, 2019 Meeting Minutes
2. Business License Renewals
3. Board and Committee Appointments
4. Business Directional Sign – Bagel Basket
5. Pole Location Permits

Example Motion to Accept all Items: I move to accept the Consent Agenda.

Example Motion when an Item is being pulled out of the Item List: I move to accept the Consent Agenda, minus item ____ (i.e. “2 – York Restaurant Business License”).
BOARD OF SELECTMEN’S
MEETING MINUTES
6:00 PM / 6:30 PM / 7:00 PM  MONDAY, FEBRUARY 11, 2019
YORK PUBLIC LIBRARY

6:00 PM: Board/Committee Interviews

6:30 PM: Executive Sessions – Title 1 MRS §405.6.C (Real Estate); Title 1 MRS §405.6.A (Personnel – Town Manager’s Annual Review)

Present: Chairman Todd A. Frederick, Vice-Chair Dawn Sevigny-Watson, Michael L. Estes, Robert E. Palmer Jr., Elizabeth D. Blanchard and Town Manager Stephen H. Burns.

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to enter into executive session. Without objection, so ordered.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to exit out of executive session. Without objection, so ordered.

7:00 PM: Regular Meeting

Present: Chairman Todd A. Frederick, Vice-Chair Dawn Sevigny-Watson, Michael L. Estes, Robert E. Palmer Jr., Elizabeth D. Blanchard, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

A. Consent Agenda

1. January 28, 2019 Meeting Minutes
2. Business License Renewals
3. Property Redemption – 140 Cycad Avenue
4. Board/Committee Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to accept the Consent Agenda, minus Item 4; tabling the appointment of Laura Brogan and Roger
Laplante until the Board has had a chance to interview them. Vote 5-0, motion passes.

B. Minutes

C. Chairman’s Report

D. Manager’s Report

E. Awards

1. Real Estate - Terry Pirini

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to re-list 3 Cappy’s Lane at $150,000. Vote 5-0, motion passes.

F. Reports

1. Energy Issues – Lucy Brennan

2. Nubble Road Update – Dean Lessard, Don Neumann, Tim Haskell, and Ryan McCarthy (Tide Water Engineering)

G. Citizens’ Forum – The Citizens’ Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

   Public Comment: Kevin McKinney
   Kinley Gregg

H. Public Hearings

1. Polystyrene Foam Ordinance

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to open the public hearing. Without objection, so ordered.

   Public Comment: David Brinkman
   Steve Hershfield
   Daphne Stratton-Gignac
Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to close the public hearing. Without objection, so ordered.

2. Special Event Regulation Amendment

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to close the public hearing. Without objection, so ordered.

3. New Business License: York Beach Hospitality Group DBA: The Sand Dollar Bar and Grille (Food Service, Liquor); located at 2 Beach Street

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to close the public hearing. Without objection, so ordered.

I. Endorsements

1. New Business Licenses: York Beach Hospitality Group DBA: The Sand Dollar Bar and Grille (Food Service, Liquor); located at 2 Beach Street

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the following license: York Beach Hospitality Group DBA: The Sand Dollar Bar and Grille (Food Service, Liquor); located at 2 Beach Street, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Discussion & Possible Action: Mount A Grant Requests

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to pre-approve the Parks and Recreation Department to apply to the grant sources identified in the discussion, on behalf of the Town and other fiscal agents, as may be required by the grantees. Vote 5-0, motion passes.

2. Discussion & Possible Action: Polystyrene Foam Ordinance
Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to post the proposed Polystyrene Foam Ordinance for an additional public hearing on February 25, 2019. Vote 5-0, motion passes.

3. Discussion & Possible Action: Special Event Regulation Amendment

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to approve the proposed amendment of the Special Event Regulations. Vote 5-0, motion passes.

4. Discussion & Possible Action: Policy Direction on Cliff Walk

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to direct the Town Manager to take action with regard to the Cliff Walk property matters, as discussed in Executive Session. Vote 5-0, motion passes.

5. Discussion & Possible Action: Use of Fund Balance in FY20

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to forward to the Budget Committee a decision to ask the voters to utilize $275,000 from Fund Balance, requesting use of $200,000 to pay for the cost of preparing a new Comprehensive Plan, and $75,000 to pay for preliminary engineering costs associated with replacement of the Chase’s Pond Road bridge over the Cape Neddick River, and $50,000 to go into a Sustainability Fund. Vote 5-0, motion passes.

K. New Business

1. Discussion: Dog Park

Parks and Recreation Director Robin Cogger and Police Lieutenant Owen Davis discussed how they have begun to explore the feasibility of a dog park in our community in response to the development of the citizens initiative Friends of York Dog Park. Stephen Bracciotti of the Friends of York Dog Park also spoke about their hopes for the park. The Board directed the Town Manager to move ahead with putting a committee together to start planning for a dog park.

2. Discussion: Overall Assessment of Parking Issues

Police Lieutenant Owen Davis discussed with the Board the parking issues identified during a meeting involving the Town Manager, and officials from Public Works, Parks and Recreation, Police and Planning.

3. Discussion & Possible Action: Senior Citizens Advisory Board Ordinance and Committee Charter

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to adopt the Senior Center Advisory Committee Charter and to schedule a Public Hearing regarding
the Senior Citizen Advisory Ordinance at the March 11, 2019 meeting. Vote 5-0, motion passes.

4. Discussion & Possible Action: Town Manager’s Annual Evaluation

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the Town Manager’s evaluation and contract amendments with the effective date of January 28, 2019. Vote 5-0, motion passes.

L. Future Agendas

M. Other Business

N. Citizens’ Forum

Public Comment: None

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to adjourn the meeting at 10:05 PM. Without objection, so ordered

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
<thead>
<tr>
<th>DATE SUBMITTED:</th>
<th>February 21, 2019</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE ACTION REQUESTED:</td>
<td>February 25, 2019</td>
<td>DISCUSSION ONLY</td>
</tr>
<tr>
<td>SUBJECT:</td>
<td>Business License Renewals</td>
<td></td>
</tr>
</tbody>
</table>

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All approvals are contingent on taxes being current and all appropriate departments (inspections) giving approval; See “Department Approvals” on page two of each application. Signed business license applications and certificates will not be released to the applicant until all necessary department approvals have been received.

RECOMMENDATION: Approve the Business License(s) attached.

PROPOSED MOTION: I move to approve the following licenses:

- Kevin Tacy DBA: Fosters Downeast Clambake (Food Service, Liquor, Special Amusement); located at 5 Axholme Road
- Robert Lago. DBA: Fun-O-Rama (Coin-Operated Amusement); located at 7 Beach Street
- Any QingWen Wang DBA: Greenleaves Chinese Restaurant, Inc. (Food Service, Liquor); located at 647 US Route One Unit 3
- W. Mark Foster DBA: Stage Neck Inn, Inc. (Food Service, Liquor, Innkeeper, Special Amusement); located at 8 Stage Neck Road

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations.

PREPARED BY: Melissa M. Avery REVIEWED BY: [Signature]
THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Fosters Downeast Clambake

Street Address: 5 Axholme Road York, Maine 03909

Business Owner: Kevin Tacy

Business Manager: [Blank]

Mailing Address: PO Box 486

Mailing Address: [Blank]

Phone Number: 603 363 3855

Phone Number: [Blank]

E-mail Address: Kevin@FostersClambake.com

E-mail Address: [Blank]

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:
☐ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms: [Blank]

Food and Beverage:
☑ Food Service License (C/F)
Number of Seats: [Blank] (Existing / Proposed)
☑ Liquor License (F/P)
☐ Bottle Club License (F/P)

Entertainment:
☑ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:
☐ Transient Seller's License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other: [Blank]

C - Code Enforcement Inspection Required  F - Fire Department Inspection Required  P - Police Department Inspection Required  S - Sewer District Inspection Required  W - Water District Inspection Required

Code Enforcement: (207) 363-1002
Village Fire Department: (207) 363-1015
York Sewer District: (207) 363-4232
Police Department: (207) 363-1031
Beach Fire Department: (207) 363-1014
York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03910

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Fun-o-Kama

Street Address: 7 Beach St., York Beach, Maine 03910

Business Owner: Robert Lago

Business Manager: Robert Lago

Mailing Address: P.O. Box 306

Mailing Address: P.O. Box 306

Phone Number: 603-235-5059

Phone Number: 603-235-5059

E-mail Address: Rlago@meaare.com

E-mail Address: Rlago@maine.rr.com

Please indicate who is to be the Primary Contact with the Town: [ ] OWNER or [ ] MANAGER

Is the Business Owner same as the prior year? [ ] YES [ ] NO [ ] NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:

[ ] Bed and Breakfast License (C/F)

[ ] Innkeeper License (C/F)

Number of Rooms: ____

Food and Beverage:

[ ] Food Service License (C/F)

Number of Seats: _____ / _____ (Existing / Proposed)

[ ] Liquor License (F/P)

[ ] Bottle Club License (F/P)

Entertainment:

[ ] Special Amusement License (F/P)

[ ] Dance Hall License (F/P)

[ ] Bowling Alley License (F)

[ ] Coin-Operated Amusement License (P)

[ ] Bingo, Beano and Games of Chance

Miscellaneous:

[ ] Transient Seller’s License

[ ] Flea Market License

[ ] Junkyard, Auto Graveyard/Recycling License

[ ] Other: ___________________

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

S – Sewer District Inspection Required W – Water District Inspection Required

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232 York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Greenleaves Chinese Restaurant, Inc.

Street Address: 647US Rt. 1 - Unit #3

Business Owner: Andy Qing Wen Wang  Business Manager:

Mailing Address: 3 Sparrow Lane

York, ME 03909

Phone Number: (207) 363-2025  Phone Number:

E-mail Address:

Please indicate who is to be the Primary Contact with the Town: ☑ OWNER  ☐ MANAGER

Is the Business Owner same as the prior year?  ☑ YES  ☐ NO  ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:

☐ Bed and Breakfast License (C/F)
☐ Innkeeper License (C/F)
Number of Rooms:

Food and Beverage:

☐ Food Service License (C/F)
☐ liquor License (F/P)
Number of Seats: 50 / ___ (Existing / Proposed)

Bottle Club License (F/P)

Entertainment:

☐ Special Amusement License (F/P)
☐ Dance Hall License (F/P)
☐ Bowling Alley License (F)
☐ Coin-Operated Amusement License (P)
☐ Bingo, Beano and Games of Chance

Miscellaneous:

☐ Transient Seller’s License
☐ Flea Market License
☐ Junkyard, Auto Graveyard/Recycling License
☐ Other:

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>Stage Neck Inn, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>8 Stage Neck Rd, York Harbor</td>
</tr>
<tr>
<td>Business Owner:</td>
<td>W. Mark Foster</td>
</tr>
<tr>
<td>Business Manager:</td>
<td>Peter Foster</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>237 Whipple Rd, Kent, ME 03904</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>30 Scituate Rd, York, ME 03909</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>207.363.3850 x 402</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>207.363.3850 x 669</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:office@stageneck.com">office@stageneck.com</a></td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:peter@stageneck.com">peter@stageneck.com</a></td>
</tr>
</tbody>
</table>

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☑ MANAGER

Is the Business Owner same as the prior year? ☑ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

### Lodging:
- Bed and Breakfast License (C/F)
- Innkeeper License (C/F)
  Number of Rooms: 60

### Food and Beverage:
- Food Service License (C/F)
  Number of Seats: 120 / (Existing / Proposed)
- Liquor License (F/P)
- Bottle Club License (F/P)

### Entertainment:
- Special Amusement License (F/P)
- Dance Hall License (F/P)
- Bowling Alley License (F)
- Coin-Operated Amusement License (P)
- Bingo, Beano and Games of Chance

### Miscellaneous:
- Transient Seller’s License
- Flea Market License
- Junkyard, Auto Graveyard/Recycling License
- Other: 

---

C – Code Enforcement Inspection Required  F – Fire Department Inspection Required  P – Police Department Inspection Required
S – Sewer District Inspection Required  W – Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019
☑ ACTION
☐ DISCUSSION ONLY

DATE ACTION REQUESTED: February 25, 2019

SUBJECT: Board/Committee Appointments

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board conducted interviews with the following: Laura Brogan for Conservation Commission and Roger Laplante, Jr. for Committee for Veterans’ Affairs.

The below motion for the Conservation Commission is for Regular Membership for full three-year terms. There are also Alternate positions open, and you could stagger term length if you chose to. The motion for the Committee for Veterans’ Affairs is staggered as directed in the Committee’s Charter.

RECOMMENDATION:

PROPOSED MOTION:
I move to appoint Laura Brogan as a Regular member to the Conservation Commission, with a term expiring June 30, 2022.

I move to appoint Roger Laplante, Jr. as a Regular member to the Committee for Veterans’ Affairs, with a term expiring June 30, 2021.

PREPARED BY: Melissa M. Avery, Assistant to the Town Manager

REVIEWED BY: [Signature]
<table>
<thead>
<tr>
<th>Conservation Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>R Michael Morgillo</td>
</tr>
<tr>
<td>R Pricilla Cookson</td>
</tr>
<tr>
<td>R Stephen Arsenault</td>
</tr>
<tr>
<td>R Stephanie Byrne</td>
</tr>
<tr>
<td>A</td>
</tr>
<tr>
<td>A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Brogan - Conservation Commission</td>
</tr>
<tr>
<td>Rober LaPlante - Committee for Veterans' Affairs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee for Veterans' Affairs</th>
</tr>
</thead>
<tbody>
<tr>
<td>R Michael Dow</td>
</tr>
<tr>
<td>R</td>
</tr>
<tr>
<td>R</td>
</tr>
<tr>
<td>R</td>
</tr>
<tr>
<td>R</td>
</tr>
</tbody>
</table>
**TOWN OF YORK**

**APPLICATION FOR MEMBERSHIP**

**TOWN BOARD, COMMITTEES AND COMMISSIONS**

| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER’S OFFICE |

Name: Roger Laplante Jr.

Physical Address: 44 Groundnut Hill Road, Cape Neddick 03902

Mailing Address: Same

Home Telephone: 207 361 2142

Mobile Telephone: 

Email: RALTR76@yahoo.com

State of Residency: Maine

Why do you wish to serve? To provide feedback to and from Veterans - what they/we are experiencing - lack of service after leaving the military.

What expertise can you provide? Retired Veteran of Air Force 22 years, currently employed by Dept of Navy - Portsmouth naval shipyard (11 years).

**PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:**

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Sohier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other: Veterans Advisory Board |

**BELOW IS FOR OFFICE USE ONLY**

Received Date: 1/28/19

Received By: 

Interview Date: 

Appointment Date: 


APPLICATION FOR MEMBERSHIP

Town Boards, Committees and Commissions

| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE |

Name: Laura Brogan

Physical Address: 81 North Village Rd., Cape Neddick, ME 03902

Mailing Address: 81 North Village Rd., Cape Neddick, ME 03902

Home Telephone: 207-251-1771 Mobile Telephone: 207-251-1771

Email: laura@glowbodywork.com State of Residency: Maine

Why do you wish to serve? I am concerned about water quality and conservation of woodlands and protection of the waterways. I have a vested interest in making sure the surfbreak is clean & preserved for the future generation.

What expertise can you provide? Experience on the Ogunquit Conservation Commission, background in surfing & exploring the west of York & Cape Neddick.

PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| **Conservation Commission** | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Sohier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other: |

BELOW IS FOR OFFICE USE ONLY

Received Date: ____/____/______ Received By: ____________________

Interview Date: ____/____/______ Appointment Date: ____/____/______
Committee for Veterans’ Affairs – Committee Charter

Adopted by the Board of Selectmen – November 19, 2018

Standing Committee. The Committee for Veterans’ Affairs is a standing committee created by and answerable to the Board of Selectmen.

Membership. The Committee shall be comprised of five voting members. A quorum for purposes of voting shall require a minimum of three members present and voting, and decisions shall require three affirmative votes. Appointments shall be for 3 year terms, with initial appointments staggered such that one expires each year.

Meetings. All meetings of the Committee shall be public meetings, which shall be conducted in conformance with the Maine Freedom of Access Law (Title 1, M.R.S.A. Ch 13) and Robert’s Rules of Order. A notice of the meeting, which may be simply the meeting agenda, shall be posted publicly at least 48 hours in advance of each meeting, and shall be provided to the Town Manager’s office.

Minutes. Minutes shall be taken at each meeting in accordance with Robert’s Rules of Order. Approved minutes shall be provided to the Town Clerk for archiving.

Mission. The mission of the Committee is to serve as a point of contact for matters relating to veterans and the military, to develop and maintain a broad perspective on the Town’s approach to and participation in all such matters, to help ensure the Town honors veterans and the military, and to advise the Board of Selectmen accordingly.

Meetings with the Board of Selectmen. The Committee will meet with the Board of Selectmen at least once annually, or more frequently as needed.

Modification of Committee Charter. Any time after its formation, the Committee may propose to the Board of Selectmen any modification of its Charter believed necessary to enhance the ability to achieve its mission. The Board of Selectmen may accept, modify, or reject proposed changes to the Committee Charter.
§3261. CONSERVATION COMMISSIONS

Unless otherwise provided under their home rule authority, municipalities may establish conservation commissions as provided in this section. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Appointment of commissioners. The municipal officers may appoint at least 3, but not more than 7, conservation commissioners. Members shall initially be appointed for terms of one, 2 and 3 years, such that the terms of approximately 1/3 of the members will expire each year. Their successors shall be appointed for terms of 3 years each. Members shall serve until the appointment of their successors.

The commission may recommend to the municipal officers that associate members be appointed to assist the commission as the commission requires. Associate members are nonvoting members. Their terms of office shall be for one, 2 or 3 years.

[ 1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

2. Duties of commission. The commission shall:

A. Keep records of its meetings and activities and make an annual report to the municipality; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Conduct research, in conjunction with the planning board, if any, into the local land areas; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Seek to coordinate the activities of conservation bodies organized for similar purposes; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Keep an index of all open areas within the municipality, whether publicly or privately owned, including open marshlands, swamps and other wetlands, for the purpose of obtaining information relating to the proper protection, development or use of those open areas. The commission may recommend to the municipal officers or any municipal body or board, or any body politic or public agency of the State, a program for the better protection, development or use of those areas, which may include the acquisition of conservation easements.

(1) Any body politic or public agency of the State conducting planning operations with respect to open areas within a municipality having a conservation commission shall notify that conservation commission of all plans and planning operations at least 30 days before implementing any action under that plan. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[ 1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]
3. Powers of commission. The commission may:

A. Advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it considers necessary; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, §2 (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Have the care and superintendence of the public parks and, subject to the approval of the municipal officers, direct the expenditure of all money appropriated for the improvement of those parks; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Acquire land in the municipality's name for any of the purposes set forth in this section with the approval of the municipal legislative body; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Receive gifts in the municipality's name for any of the commission's purposes and shall administer the gift for those purposes subject to the terms of the gift. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

4. Park commission under previous law. This section does not require a municipality which has previously created a park commission under prior law to establish a conservation commission. Any such park commission previously created may continue to operate as originally established.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

SECTION HISTORY

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:

All copyrights and other rights to statutory text are reserved by the State of Maine. The text included in this publication reflects changes made through the Second Special Session of the 128th Maine Legislature and is current through November 1, 2018. The text is subject to change without notice. It is a version that has not been officially certified by the Secretary of State. Refer to the Maine Revised Statutes Annotated and supplements for certified text.

The Office of the Revisor of Statutes also requests that you send us one copy of any statutory publication you may produce. Our goal is not to restrict publishing activity, but to keep track of who is publishing what, to identify any needless duplication and to preserve the State's copyright rights.

PLEASE NOTE: The Revisor's Office cannot perform research for or provide legal advice or interpretation of Maine law to the public. If you need legal assistance, please contact a qualified attorney.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 6, 2019

DATE ACTION REQUESTED: February 25, 2019

☑ ACTION
☐ DISCUSSION ONLY

SUBJECT: Business Directional Sign for the Bagel Basket – 280 York Street

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Sean Mitchell of The Bagel Basket has requested approval of two single sided business directional signs. One sign would be located on existing post that has vacant space. The other side will require a new post. Please see attached photos of requested locations.

RECOMMENDATION: Approve OBDS sign Requests for The Bagel Basket.

PROPOSED MOTION: I move to approve the single sided business directional signs requested for Route 1 (southbound) at the intersection of Old Post Road and Ridge Road at the intersection of Old Post Road for The Bagel Basket.

FISCAL IMPACT: $60

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: Dean Lessard REVIEWED BY:
TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: Bagel Basket

Mailing Address: 280 York Street

Contact Person: Sean Mitchell or Ryan Nyotte

Email Address: bagelbasketyork@gmail.com Phone Number: 363-1244

Location of Requested Sign(s)- Please be specific

Requested Location 1: Rt 1 Old Post Rd (heading south)

Requested Location 2: Ridge Rd Old Post Rd (New Pole Needed)

Information as it will appear on Each Sign:

Sign 1: Bagel Basket 2.1 Miles →

Sign 2: Bagel Basket 1.1 Mile ←

Initial Fee ($30) per Sign: ____________________________ Annual Fee ($10) per sign

Following approval by the Board of Selectmen the applicant can deliver the sign(s) to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high & 42" wide and made of Durable Composite Material (No wood or plywood). The background must be white, the lettering black, and the back of the sign Dark Green. The lettering must be a minimum of 4" high. Each business is allowed a maximum of 2 business directional signs.

Owners of each business directional sign are responsible for maintenance and replacement of the signs; owners of signs that are in need of repair will be sent a note via email.

The owner of each Business Directional Sign is responsible for informing the DPW of change of business status or mailing address.

Approved by: [Signature] Date: 2/6/2019

Director of Public Works

Approved by: ____________________________ Date: ____________________________

Town Manager
**Sign Specifications**

<table>
<thead>
<tr>
<th>←</th>
<th>42&quot;</th>
<th>→</th>
</tr>
</thead>
<tbody>
<tr>
<td>↑</td>
<td>Logo</td>
<td>→</td>
</tr>
<tr>
<td>10&quot;</td>
<td>(Optional)</td>
<td>Miles</td>
</tr>
<tr>
<td>↓</td>
<td>←</td>
<td>Logo</td>
</tr>
<tr>
<td></td>
<td>Miles</td>
<td>(optional)</td>
</tr>
</tbody>
</table>

**Letters must be a minimum of 4" High**

Make Checks Payable: Town of York

Please Return Application and Check to the Town of York - Clerk’s Office Only

**FOR CLERK’S USE ONLY:**

Amount Received: _____

MCR GROUP- **DPW**  
AR- Off PREMISE SIGNS- REVENUE

RECEIPT NUMBER: ______  DATE ISSUED: ______  INITIALS: ______

Clerks- please email completed application to ehaven@yorkmaine.org Thank you!
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATESubmitted: February 21, 2019

DATE ACTION REQUESTED: February 21, 2019

☑ ACTION

☐ DISCUSSION ONLY

SUBJECT: Pole Location Permits

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The permit requests have been reviewed by Director of Public Works Dean Lessard and onsite inspections have been completed; Mr. Lessard recommend approval of the permits requested by Central Maine Power.

RECOMMENDATION: Approve the Pole Location Permits

PROPOSED MOTION: I move to approve the Pole Location Permit for 1 pole on Long Sands Road as described in the application from Central Maine Power.
I move to approve the Pole Location Permit for 4 poles on Nubble Road as described in the application from Central Maine Power.
I move to approve the Pole Location Permit for 15 poles on Nubble Road as described in the application from Central Maine Power.
I move to approve the Pole Location Permit for 1 pole on Chases Pond Road as described in the application from Central Maine Power.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: _______________________________ REVIEWED BY: _______________________________ 

Melissa M. Avery, Assistant to the Town Manager
LOCATION PERMIT

Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLC, dated 01/17/2019, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City/Town of York, approximately located as follows:

1. Starting Point: 50
2. Road (State & CMP): Long Sands Road
3. Direction: Northerly
4. Distance: 25' feet
5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: __________________________

By: __________________________

By: __________________________

By: __________________________

By: Municipal Officers

Office of the __________________________

Received and Recorded in Book ____________ Page ____________

Attest: __________________________

Clark
CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: York, Maine

To file: ☑ Town

Central Maine Power hereby applies for permission to:

☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment thereto, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and Northern New England Telephone Operations LLC

Jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 60

2. Road (State & CMP): Long Sands Road

3. Direction: Northerly

4. Distance: 26' feet

5. Number of Poles: 1

☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☐ Public Notice of this application has been given by publishing the text of the same

☒ Not Published

In: 

On: 

CENTRAL MAINE POWER COMPANY

By: Elaine Tid ho lton Date: 01/17/2019

Northern New England Telephone Operations LLC

By: [Signature]

Date: 1/8/2019

Right of Way
FORM 4582

CENTRAL MAINE POWER COMPANY

SKETCH TO ACCOMPANY APPLICATION FOR POLES OR UNDERGROUND LOCATIONS

<table>
<thead>
<tr>
<th>City/Town:</th>
<th>York</th>
<th>Date:</th>
<th>04/17/2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street:</td>
<td>Long Sands Road</td>
<td>By:</td>
<td>Elaine Tilharington</td>
</tr>
</tbody>
</table>

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/Pads are staked. For further information call: Elaine Tilharington at Central Maine Power Company tel: 207-629-2642. Pole/Pad spans shown are approximate.

<table>
<thead>
<tr>
<th>Pole/Pad</th>
<th>X</th>
<th>Pole/Pad</th>
<th>X</th>
<th>Pole/Pad</th>
<th>X</th>
<th>Pole/Pad</th>
<th>X</th>
<th>Pole/Pad</th>
<th>X</th>
<th>Pole/Pad</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>House 232</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>relocated 0'10&quot; 50</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

[Diagram of poles and appurtenances with annotations]
LOCATION PERMIT

Upon the Application of Center Maine Power Company and CCI Maine, a corporation of the State of Maine, dated 02/01/2019, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of York, approximately located as follows:

1. Starting Point:
2. Road (State & CMP):
3. Direction:
4. Distance:
5. Number of Poles:

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: ____________________________

By: ____________________________

By: ____________________________

By: ____________________________

By: ____________________________
Municipal Officers

Office of the ____________________________
Received and Recorded in Book ____________, Page ____________

Attest: ____________________________

Clerk
CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION
In the City/Town of: York Maine

To the:  

☐ City
☒ Town

☒ County of: York Maine

Central Maine Power hereby applies for permission to:

☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

☐ Construct and maintain buried cables, conduits, manholes and manhole covers, together with wires and cables, transformers, outlets, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and CCI Maine jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 20

2. Road (State & CMP): Nubble Road

3. Direction: Southerly

4. Distance: 745 feet

5. Number of Poles: 4

☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☐ Public Notice of this application has been given by publishing the text of the same

Not Published

By: Elenie Titherington  Date: 02/01/2019

By: [Signature]  Date: [Signature]

CENTRAL MAINE POWER COMPANY

CCI Maine
Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/Pads are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-829-2542. Pole/Pad spans shown are approximate.
LOCATION PERMIT

Upon the Application of Center Maine Power Company and CCI Maine

dated 02/01/2010, asking for permission, in accordance with law, to construct and
maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances
over, under, along or across certain highways and public roads in the location described in said application,
permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,
said facilities and appurtenances in the City/Town of York, approximately located as follows:

1. Starting Point: 

2. Road (State & CMP): Nubble Road

3. Direction: Southerly

4. Distance: 1,485' feet

5. Number of Poles: 15

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18
feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36
inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety
Code.

By:

By:

By:

By:

By:

Municipal Officers

Office of the

Received and Recorded In Book___________, Page___________

Attest:

Clerk
CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: York, Maine

To the:

County of: York, Maine

Central Maine Power hereby applies for permission to:

Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, autotransformers, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and CCI Maine

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 8

2. Road (State & CMP): Nubble Road

3. Direction: Southerly

4. Distance: 1,485' feet

5. Number of Poles: 15

Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same

In: 

On: 

CENTRAL MAINE POWER COMPANY

By: Eilene Titherington Date: 02/01/2018

CCI Maine

By: JES THERIAULT - RIGHT OF WAY Date: 2/4/2018
Form 4502

Central Maine Power Company

Sketch to Accompany Application for Pole or Underground Locations

City/Town: York  Date: 02/01/2019

Street: Nubble Road  By: Elaine Titherington

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 31 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available.

Poles/Pads are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-628-2542. Pole/Pad spans shown are approximate.

<table>
<thead>
<tr>
<th>Pole/Pad</th>
<th>Height</th>
<th>Pole/Pad</th>
<th>Height</th>
<th>Pole/Pad</th>
<th>Height</th>
<th>Pole/Pad</th>
<th>Height</th>
<th>Pole/Pad</th>
<th>Height</th>
<th>Pole/Pad</th>
<th>Height</th>
</tr>
</thead>
<tbody>
<tr>
<td>CIP Pole</td>
<td>11</td>
<td>CIP Pole</td>
<td>15</td>
<td>CIP Pole</td>
<td>12</td>
<td>CIP Pole</td>
<td>11</td>
<td>CIP Pole</td>
<td>10</td>
<td>CIP Pole</td>
<td>19</td>
</tr>
</tbody>
</table>

Handwritten note: CIP Pole 9

No table provided for职称、地点、日期、姓名等信息。
Facilities consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/Peds are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-629-2642. Poles/Ped spots shown are approximate.

<table>
<thead>
<tr>
<th>Pole #</th>
<th>Cum. Poles</th>
<th>Highway Line</th>
<th>Pole / Ped #</th>
<th>Foot Behind Comb</th>
<th>Foot Behind Guard Rail</th>
<th>Foot to CH</th>
<th>Trans. Way</th>
<th>Highway Line</th>
</tr>
</thead>
<tbody>
<tr>
<td>90</td>
<td>Cum. Poles</td>
<td></td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>Cum. Poles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Cum. Poles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td>Cum. Poles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td>Cum. Poles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Cum. Poles</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CENTRAL MAINE POWER COMPANY

APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

To the: ☐ City
☒ Town
☐ County: ☐ York ☒ Maine

Central Maine Power hereby applies for permission to:
☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and ☒ Northern New England Telephone Operations LLC ME

jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 118H

2. Road (State & CMP): Chases Pond Road

3. Direction: South

4. Distance: 30' feet

5. Number of Poles: 1

☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☒ Public Notice of this application has been not published, given by publishing the text of the same

In:

On:

CENTRAL MAINE POWER COMPANY

By: Elaine Titherington Date: 01/18/2019

Not Published

Northern New England Telephone Operations LLC ME

By: LASS THERIAULT - RIGHT OF WAY
Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available.

Poles/Pads are staked. For further information call: Elaine Tillery at Central Maine Power Company tel: 207-628-2642. Pole/Pad spans shown are approximate.
Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLC, dated 01/18/2019, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of York, approximately located as follows:

1. Starting Point: 118H
2. Road (State & CMP): Chases Pond Road
3. Direction: Southerly
4. Distance: 30' feet
5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: ____________________________

By: ____________________________

By: ____________________________

By: ____________________________

By: ____________________________

Municipal Officers

Office of the ____________________________

Received and Recorded in Book ____________ , Page ____________

Attest: ____________________________

Clerk
Yes. I am.

Dean A. Lessard, P.E. | Director of Public Works
Town of York, Maine
186 York Street | York, Maine 03909
Phone: (207) 363-1010, Ext. 6201
Fax: (207) 363-1012
E-Mail: dlessard@yorkmaine.org
Online: www.yorkpublicworks.org

Follow us!
Facebook: www.facebook.com/YorkMainePublicWorks

From: Melissa M. Avery
Sent: Monday, February 11, 2019 9:39 AM
To: Dean Lessard <dlessard@yorkmaine.org>
Subject: RE: Message from KM_C759

So you are all set with all of these?

1 pole on Chases Pond
15 poles on Nubble Road
4 poles on Nubble Road
1 pole on Long Sands Road

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Dean Lessard
Sent: Thursday, February 7, 2019 5:48 PM
To: Melissa M. Avery <mmavery@yorkmaine.org>
Subject: RE: Message from KM_C759

Hi Missy,
I’ve reviewed these pole permits. I recommend approval and can go to the board of selectmen.

Thanks
Dean
More Pole Permits for you to review

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Scanner
Sent: Tuesday, February 5, 2019 11:15 AM
To: Melissa M. Avery <mmavery@yorkmaine.org>
Subject: Message from KM_C759
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019  ☒ ACTION
DATE ACTION REQUESTED: February 25, 2019  □ DISCUSSION ONLY

SUBJECT: Award bid for Parks and Recreation Department 2019 Summer Brochure

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

The following bids were received for the Parks and Recreation Department’s 2019 Summer Brochure. Pricing includes bulk mailing preparation as quoted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Pages</th>
<th>7,000 Brochures</th>
<th>8,000 Brochures</th>
<th>6,800 Brochures</th>
<th>8,800 Brochures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graphic Image, Inc.</td>
<td>64</td>
<td>$8,314.00</td>
<td>$8,881.00</td>
<td>$8,563.00</td>
<td>$9,194.00</td>
</tr>
<tr>
<td>Milton, CT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RAM Printing</td>
<td>64</td>
<td>$8,137.00</td>
<td>$8,793.00</td>
<td>$9,096.00</td>
<td>$9,797.00</td>
</tr>
<tr>
<td>E. Hampstead, NH</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
RECOMMENDATION:
To award the bid for the Parks and Recreation Department’s 2019 Summer Brochure to Graphic Image, Inc. in Milford, CT. in the amount not to exceed $9,194.00. Brochure will be 68 pages plus cover, including 12 inside color pages, and total 8,000 brochures.

PROPOSED MOTION:
I move to award the bid for the Parks and Recreation Department’s 2019 Summer Brochure to Graphic Image, Inc. in the amount not to exceed $9,194.00. Brochure will be 68 pages plus cover, including 12 inside color pages and total 8,000 brochures.

FISCAL IMPACT: $9,194.00

DEPARTMENT LINE ITEM ACCOUNT: Recreation Enterprise/ Printing and Advertising

BALANCE IN LINE ITEM IF APPROVED: $3,127.00

PREPARED BY: [Signature] REVIEWED BY: [Signature]
QUOTATION FORM

Town of York, Maine
Parks and Recreation
2019 Summer Brochure

Name of company submitting proposal: Graphic Image, Inc.
Address: 561 Boston Post Rd.
          Hillford, CT 06460
Telephone: 203-877-8787

Name of company representative authorized to submit proposal:
Title: Randy Dagenborg - President
Signature:

Total bid amount per specifications:
64 Pages, plus cover
7,000 - $7,814.00
8,000 - $8,381.00
(Price in numerals)
7M seven thousand eight hundred fourteen 00/100
8M eight thousand three hundred eighty one 00/100
(Price in words)

68 Pages, plus cover
7,000 - $8,063.00
8,000 - $8,494.00
(Price in numerals)
7M eight thousand sixty three 00/100
8M eight thousand four hundred ninety four 00/100
(Price in words)

Price for Sort and tray for bulk mail
ECRWSS Postal Patron -- list supplied $500.00
# Town of York, Maine
## Parks and Recreation Department

**Specifications**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Parks and Recreation 2019 Summer Brochure</td>
</tr>
<tr>
<td>Size</td>
<td>8 x 8</td>
</tr>
<tr>
<td>Number of Pages</td>
<td>64 + cover / 68+ cover</td>
</tr>
<tr>
<td>Prep</td>
<td>Sample copy available for pick up at the Parks and Recreation Office</td>
</tr>
<tr>
<td>Proofs</td>
<td>Folded, stapled and trimmed Dylux of entire brochure, plus color proof of cover and inside colored pages</td>
</tr>
<tr>
<td>Stock</td>
<td>Cover – 80# dull matte cover paper</td>
</tr>
<tr>
<td></td>
<td>Inside pages: 60 # dull coated</td>
</tr>
<tr>
<td>Ink</td>
<td>Cover – 4 color</td>
</tr>
<tr>
<td></td>
<td>Inside text - 1/1 – Inside pages have some 4 color depending on page set up and print set up.</td>
</tr>
<tr>
<td>Finishing</td>
<td>Saddlewire bind, trim to size. All extras, not included in mailing, should be carton packed, (no more than 30 #’s per ctn.), all cartons sealed and marked for contents with date.</td>
</tr>
<tr>
<td>Shipping</td>
<td>Bulk “Town of York” Mailing direct from Printers or Mail House</td>
</tr>
<tr>
<td>Quantity</td>
<td>7M / 8M</td>
</tr>
</tbody>
</table>
ARTICLE I - AUTHORITY

The Contractor and the Town each warrant to the other that each has full right, power and authority to execute and perform this Contract.

ARTICLE II - TIME OF PERFORMANCE

The Contractor shall begin and complete the services in accordance with the schedule.

ARTICLE III - DIRECTION

The services to be accomplished under this Contract shall be performed under the direction of the Project Monitor. All matters relating to this Contract, including, without limitation, payments to the Contractor, time schedules, and interpretations of contractual provisions shall be referred to the Project Monitor. Any amendments to this Contract referred to hereinafter in ARTICLE X - AMENDMENTS must first be approved by the Project Monitor. The Contractor shall furnish the Project Monitor or the Town with written and oral reports whenever requested.

ARTICLE IV - TERMINATION

A. For Cause - If the Contractor fails to fulfill his obligations under this Contract properly and on time, or otherwise violates any provisions of the Contract, the Town may terminate the Contract by written notice to the Contractor five (5) calendar days before the effective date of the termination. The notice shall specify the acts or omissions relied on as cause for termination. The Town shall determine the damages to the Town caused by the Contractor's breach. The Town shall pay the Contractor fair and equitable compensation for services satisfactorily completed prior to receipt of notice of termination (or prior to date the notice was mailed if Contractor has absented himself so that he does not receive the notice), less the amount of damages determined by the Town. If damages are more than the compensation payable to the Contractor, the Contractor shall remain liable after termination and the Town can affirmatively collect damages.

B. For Convenience of Town - The Town may terminate the Contract at any time, effective immediately or as specified, by written notice to the Contractor. In the event of such termination, the Contractor shall be paid for services actually performed and reimbursed for costs and expenses incurred in performance of or in reliance to the Contract.

ARTICLE V - INTEREST OF MEMBERS OF TOWN AND OTHERS

No office, member or employee of the Town and no public official of the locality in which the project is situated or being carried out, shall participate in any decision relating to this Contract which affects his personal interest or the interest of any corporation, partnership, association in which he is, directly or indirectly, interested. No officer, employee of the town, or
any member of the governing body, or other public official of the locality in which the project is
situated or being carried out, shall have any interest, direct or indirect, in this Contractor or the
proceeds thereof.

ARTICLE VI - COVENANT AGAINST CONTINGENT FEES

The Contractor, by signing this Contract, warrants that no person or selling agency has
been employed or retained to solicit or secure this Contract upon any agreement or understanding
for a commission, percentage, brokerage, or contingent fee. For breach, or violation of this
Warrant, the Town shall have the right to annul this Contract without liability, or in its
discretion, to deduct from the consideration, the full amount of such commission, percentage,
brokerage, or contingent fee.

ARTICLE VII - BACKGROUND MATERIAL AND RECORD KEEPING

If requested and applicable, the Contractor shall deliver to the Town background
material prepared or obtained by the Contract incident to the performance of this Contract.
Background material shall be defined as original work papers, notes, and drafts prepared by the
contractor to support the data and conclusions found in the work product to be produced by the
Contractor in accordance with the performance of services hereof. Background material shall also
include, but not be limited to, completed questionnaires, materials in electronic data processing
form, computer programs, other printed materials, pamphlets, maps, drawings, and books
acquired by the Contractor during the term of this Contract and directly related to the services
being rendered.

ARTICLE VIII - SUBCONTRACTING

The Contractor shall not enter into subcontracts for any of the services contemplated
under this Contract without obtaining the prior written approval of the Town and subject to such
conditions and provisions as the Town may deem necessary, and its discretion, to protect the
interests of the Town. No provision of this Article and no such approval by the Town of any
subcontract shall in any event give rise to any obligation of the Town in addition to the total
contract price, and the Town shall not be responsible for the fulfillment of the Contractor's
obligation to subcontractors.

ARTICLE IX - EQUAL EMPLOYMENT OPPORTUNITY

There shall be no discrimination against any employee who is employed in the services
covered by this Contract, or against any applicant for such employment, because of race, color,
religion, sex, or national origin.

ARTICLE X - AMENDMENTS

This Contract constitutes the entire agreement between the parties hereto, and all other
communications between parties prior to the execution of this Contract, whether written or oral,
with reference to the subject matter of the Contract are superseded by the agreement contained
herein. No amendment of this Contract shall be binding unless in writing signed by the parties.

ARTICLE XI - MAINE LAW TO CONTROL

This Contract shall be construed, interpreted and enforced according to the laws of the
State of Maine.

ARTICLE XII - STANDARDS OF WORK
The Contractor agrees and warrants that the performance of the services, pursuant to the requirements of this Contract, shall conform to high professional standards.

ARTICLE XIII - ASSIGNMENT OF CLAIMS

The Contractor shall not make an assignment of claims arising under this Contract without obtaining prior permission, in writing, from the Town. If such assignment is authorized, the Town shall specify who should submit invoices and how payments shall be handled.

ARTICLE XIV - TAXES

The Town is not required to and shall not withhold Federal, State of FICA Taxes for contractual payments hereunder. All such taxes are the sole responsibility of the Contractor.

XV - INSURANCE

The Contractor agrees to maintain, in full force and effect during the term of this Contract, general liability and Workers Compensation Insurances as required by the laws of the State of Maine. The Contractor further agrees to provide a certificate of insurance form the Contractor's insurance carrier which shall specify the name and address of the insurer, insurance carrier, the policy number and effective dates. Said required coverage shall not be canceled or modified nor shall there be any change in the insurance carrier without ten (10) days prior written notice given to the Town. If there be such an approved change, the Contractor shall provide a new certificate of insurance as required above.
QUOTATION FORM

Town of York, Maine
Parks and Recreation
2019 Summer Brochure

Name of company submitting proposal: RAM PRINTING
Address: 5 Commerce Park
           Harpswell, ME
Telephone: 633-231-4062

Name of company representative authorized to submit proposal: MIKE L'ANTIGNE
Title: ACCOUNT MANAGER
Signature: [Signature]

Total bid amount per specifications:

64 Pages, plus cover
$ See Attachment 7,000 = $7,791
(Price in numerals)
$ 8,000 = $8,419
(Price in words)

68 Pages, plus cover
$ 7,000 = $8,750
(Price in numerals)
$ 8,000 = $9,483
(Price in words)

Price for Sort and tray for bulk mail
ECRWSS Postal Patron – list supplied $ 7,000 = $1346.00
$ 8,000 = $1371.00
## RAM Estimate

### 105549

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7,000</td>
<td>1/1 64 PAGE PLUS 4/4 COVER 8 X 8 RECREATION BROCHURE - 2019 SUMMER BROCHURE, (34 pages inc cover)</td>
<td>$7,791.06</td>
</tr>
<tr>
<td></td>
<td>4/4 4 PAGE COVER, 16 x 8 White 80# EXPLORER COVER Dull, folded to 8 x 8, printed, 3 Up, 4 colors front in 4 COLOR PROCESS Ink, 4 colors back in 4 COLOR PROCESS Ink</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1/1 60 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, 15 sheets, printed, 3 Up, 1 colors front in BLACK ink, 1 colors back in BLACK ink</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/4 4 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, printed, 2 Up, 4 colors front in 4 COLOR PROCESS Ink, 4 colors back in 4 COLOR PROCESS Ink</td>
<td></td>
</tr>
<tr>
<td>7,000</td>
<td>RMS MAILING CHARGES</td>
<td>$346.00</td>
</tr>
<tr>
<td>7,000</td>
<td>ESTIMATED EDDM POSTAGE</td>
<td>$1,155.00</td>
</tr>
<tr>
<td>8,000</td>
<td>1/1 64 PAGE PLUS 4/4 COVER 8 X 8 RECREATION BROCHURE - 2019 SUMMER BROCHURE, (34 pages inc cover)</td>
<td>$8,419.62</td>
</tr>
<tr>
<td></td>
<td>4/4 4 PAGE COVER, 16 x 8 White 80# EXPLORER COVER Dull, folded to 8 x 8, printed, 3 Up, 4 colors front in 4 COLOR PROCESS Ink, 4 colors back in 4 COLOR</td>
<td></td>
</tr>
</tbody>
</table>

*Thank you for the opportunity to provide you with this quote*

---

Continued on page 2
**RAM Estimate**  
105549 (2)  

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8,000</td>
<td>RMS MAILING CHARGES</td>
<td>$ 374.00</td>
</tr>
<tr>
<td>8,000</td>
<td>ESTIMATED EDDM POSTAGE</td>
<td>$ 1,320.00</td>
</tr>
</tbody>
</table>

*Thank you for the opportunity to provide you with this quote*

Sales Rep:  

PRICE BASED ON CTP OUTPUT FROM SUPPLIED FILE. DIGITAL EPSON PROOFS. COVER PRINTS 4/4 (4CP / SAME). BLEEDS ALLOWED. SCORE & TRIMS TO 16 X 8, FOLDS TO 8 X 8. TEXT PRINTS 1/1 (BLACK / SAME). 4 PAGE CENTER SPREAD PRINTS 4/4 (4CP / SAME). BLEEDS ALLOWED. TRIMS TO 16 X 8, FOLDS IN HALF TO 8 X 8. COLLATE & SADDLESTITCH. CARTON PACK.  

RMS WILL SORT, NUMBER & TRAY FOR SPECIFIC POSTAL ROUTES. DELIVERS TO POST OFFICE FOR MAILING.
## RAM Estimate

**No:**

**Date:** 2/7/19

**Customer**

ROBIN Cogger  
TOWN OF YORK, MAINE PARKS & RECREATION  
DEPARTMENT  
186 YORK STREET  
YORK ME 03909  
Phone: 207-363-1040  
E-Mail: rcogger@yorkmaine.org

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
</table>
| 7,000    | 1/1 68 PAGE PLUS 4/4 COVER 8 X 8 RECREATION BROCHURE - 2019 SUMMER BROCHURE, (36 pages inc cover)  
4/4 4 PAGE COVER, 16 x 8 White 80# EXPLORER COVER Dull, folded to 8 x 8, printed, 3 Up, 4 colors front in 4 COLOR PROCESS Ink, 4 colors back in 4 COLOR PROCESS Ink  
1/1 60 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, 15 sheets, printed, 3 Up, 1 colors front in BLACK ink, 1 colors back in BLACK Ink  
4/4 8 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, 2 sheets, printed, 2 Up, 4 colors front in 4 COLOR PROCESS Ink, 4 colors back in 4 COLOR PROCESS Ink | $8,750.90 |
| 7,000    | RMS MAILING CHARGES | $346.00 |
| 7,000    | ESTIMATED EDDM POSTAGE | $1,155.00 |
| 8,000    | 1/1 68 PAGE PLUS 4/4 COVER 8 X 8 RECREATION BROCHURE - 2019 SUMMER BROCHURE, (36 pages inc cover)  
4/4 4 PAGE COVER, 16 x 8 White 80# EXPLORER COVER Dull, folded to 8 x 8, 15 sheets, printed, 3 Up, 1 colors front in BLACK ink, 1 colors back in BLACK Ink  | $9,423.18 |

*Thank you for the opportunity to provide you with this quote*

continued on page 2
Customer
ROBIN COGGER
TOWN OF YORK, MAINE PARKS & RECREATION
DEPARTMENT
186 YORK STREET
YORK ME 03909
Phone: 207-363-1040
E-Mail: rcogger@yorkmaine.org

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8,000</td>
<td>printed, 3 Up, 4 colors front in 4 COLOR PROCESS ink, 4 colors back in 4 COLOR PROCESS Ink</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1/1 60 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, 15 sheets, printed, 3 Up, 1 colors front in BLACK ink, 1 colors back in BLACK ink</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4/4 8 PAGE TEXT, 16 x 8 White 60# EXPLORER TEXT Dull, folded to 8 x 8, 2 sheets, printed, 2 Up, 4 colors front in 4 COLOR PROCESS ink, 4 colors back in 4 COLOR PROCESS ink</td>
<td></td>
</tr>
<tr>
<td></td>
<td>RMS MAILING CHARGES</td>
<td>$374.00</td>
</tr>
<tr>
<td>8,000</td>
<td>ESTIMATED EDDM POSTAGE</td>
<td>$1,220.00</td>
</tr>
</tbody>
</table>

Thank you for the opportunity to provide you with this quote

Sales Rep:

PRICE BASED ON CTP OUTPUT FROM SUPPLIED FILE. DIGITAL EPSON PROOFS. COVER PRINTS 4/4 (4CP / SAME), BLEEDS ALLOWED. SCORE & TRIMS TO 16 X 6, FOLDS TO 8 X 8. TEXT PRINTS 1/1 (BLACK / SAME). 4 PAGE CENTER SPREAD PRINTS 4/4 (4CP / SAME), BLEEDS ALLOWED. TRIMS TO 16 X 8, FOLDS IN HALF TO 8 X 8. COLLATE & SADDLESTITCH. CARTON PACK.

RMS WILL SORT, NUMBER & TRAY FOR SPECIFIC POSTAL ROUTES. DELIVERS TO POST OFFICE FOR MAILING.
Notice of Public Hearing
Town of York - Board of Selectmen
Monday, February 25, 2019
7:00 PM
York Public Library

The York Board of Selectmen will conduct a Public Hearing regarding a proposed Ordinance to be considered at a May 2019 Special General Referendum, as follows:

1. Polystyrene Foam Ordinance

Printed Copies of the text of the Ordinance are available at the Town Clerk’s Office in Town Hall, and digital copies are available on the Town website (www.yorkmaine.org).
Amendment #3
Polystyrene Foam Ordinance – Proposed New Regulation

**Ballot Language:** The following language would appear on the ballot:

*Article X*
The Town hereby ordains a new ordinance entitled, “Polystyrene Foam Ordinance.”

*Statement of Fact:* The purpose of this amendment is to reduce the use of polystyrene foam, commonly but incorrectly referred to as Styrofoam, through a ban on the sale of food and beverage containers made of polystyrene foam, and the use of such containers to package or serve food and beverages.

**Recommendations:**
Recommended by the Board of Selectmen:

**New Ordinance follows:**

*Polystyrene Foam Ordinance*

**SECTION 1. PURPOSE AND INTENT**
The purpose of this ordinance is to greatly reduce the use of polystyrene foam in the Town of York.

The production and use of polystyrene foam as packaging and containers to serve or sell food and beverages have significant impacts on the marine and land environment of all coastal communities that outweigh their usefulness to the public. These impacts include but are not limited to: contributing to the potential death of marine animals through ingestion and entanglement; contributing to pollution of the land and marine environment; imposing an unnecessary burden on our solid waste management; polluting our storm drainage; and requiring the use of non-renewable fossil fuels for manufacture. Voluntary efforts to control the use of polystyrene foam food packaging and containers have had minimal effect to date.

The Town of York strives to conserve resources, reduce greenhouse gas emissions, waste and litter and to protect the quality of life for the Town’s residents and visitors.

**SECTION 2. AUTHORITY**
This Ordinance is adopted pursuant to the Town’s Home Rule Authority granted under Article VIII-A of the Maine Constitution and Title 30-A M.R.S. §3001.
SECTION 3. DEFINITIONS

Polystyrene Foam: Thermoplastic petrochemical materials which utilize a styrene monomer and processed by any number of techniques including but not limited to fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene). This includes blown polystyrene and expanded and extruded foams, often incorrectly called “styrofoam,” which is a trademarked polystyrene foam insulation. With respect to food packaging, polystyrene foam is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons. As used in this Ordinance, polystyrene shall not include clear polystyrene known as “oriented polystyrene.”

Retail Establishment: Any commercial enterprise engaged in the serving or sale of food and/or beverages, including but not limited to grocery stores, convenience stores, restaurants, take-out food purveyors, food trucks, and seasonal and temporary businesses.

Town: The Town of York, including the York School Department.

SECTION 4. STANDARDS
The following standards shall apply:

A. Retail establishments shall not serve or sell food or beverages utilizing polystyrene foam packaging or containers.

B. Retail establishments shall not sell polystyrene foam food or beverage containers.

C. The Town shall not purchase polystyrene food or beverage containers.

SECTION 5. EXCEPTION
The sale and packaging of raw seafood shall be exempt from this Ordinance.

SECTION 6. ADMINISTRATION AND ENFORCEMENT

A. The Code Enforcement Officer (CEO) shall have the authority to administer and enforce this Ordinance.

B. If it is determined that a violation has occurred by a retail establishment, the CEO shall first offer a verbal warning. The CEO shall issue a written warning if the violation continues or is resumed at a subsequent date. After a written warning has been issued, the CEO shall issue a written notice of violation for any subsequent violations and shall impose a penalty against the violator. The penalty associated with each written notice of violation shall be:

1. $50 for the first offense, or

2. $100 for the second and all subsequent offenses. To be considered a second or subsequent offense, the violation must occur within one year of the most recent prior violation.
C. No more than one penalty shall be imposed upon a retail establishment within a 7-day period.

D. A retail establishment shall have 15 days following receipt of a written notice of violation to pay the penalty.

SECTION 7. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the York County Superior Court. Any appeal must be filed within 30 days of the decision or action being appealed.

SECTION 8. EFFECTIVE DATE

This ordinance shall take effect 1 year following the date of adoption by the voters to allow Retail Establishments time to make necessary adjustments to bring operations into compliance with the law.

SECTION 9. SEVERABILITY

Should any portion of this Ordinance be held by the courts to be invalid, this shall not affect the validity of remaining portions of this Ordinance.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 20, 2019

☐ ACTION

DATE ACTION REQUESTED: February 25, 2019

□ DISCUSSION ONLY

SUBJECT: Polystyrene Foam Ordinance

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: This will be the Board’s third public hearing on this proposed new ordinance. Changes were made after the first public hearing. Technical challenges with the ordinance were raised at the second hearing, but no changes were made. Now you’re heading into the 3rd public hearing. I anticipate the Chamber participating, or at least having its members participate. They have an information meeting on the topic earlier on the day of the hearing so they’ll be prepared.

At this point the Board has two options – place it on the ballot or kill it. If the Board decides to cease consideration, then we will subsequently be faced with the question about modifying it further and bringing it back around again.

RECOMMENDATION: I recommend the Board place this on the ballot to let the voters decide.

PROPOSED MOTION: I move to place the proposed Polystyrene Foam Ordinance on the May 2019 Special General Referendum warrant.

Prepared by Stephen H. Burns, Town Manager:
Amendment #3
Polystyrene Foam Ordinance – Proposed New Regulation

Ballot Language: The following language would appear on the ballot:

Article X
The Town hereby ordains a new ordinance entitled, “Polystyrene Foam Ordinance.”

Statement of Fact: The purpose of this amendment is to reduce the use of polystyrene foam, commonly but incorrectly referred to as Styrofoam, through a ban on the sale of food and beverage containers made of polystyrene foam, and the use of such containers to package or serve food and beverages.

Recommendations:
Recommended by the Board of Selectmen:

New Ordinance follows:

Polystyrene Foam Ordinance

SECTION 1. PURPOSE AND INTENT
The purpose of this ordinance is to greatly reduce the use of polystyrene foam in the Town of York.

The production and use of polystyrene foam as packaging and containers to serve or sell food and beverages have significant impacts on the marine and land environment of all coastal communities that outweigh their usefulness to the public. These impacts include but are not limited to: contributing to the potential death of marine animals through ingestion and entanglement; contributing to pollution of the land and marine environment; imposing an unnecessary burden on our solid waste management; polluting our storm drainage; and requiring the use of non-renewable fossil fuels for manufacture. Voluntary efforts to control the use of polystyrene foam food packaging and containers have had minimal effect to date.

The Town of York strives to conserve resources, reduce greenhouse gas emissions, waste and litter and to protect the quality of life for the Town’s residents and visitors.

SECTION 2. AUTHORITY
This Ordinance is adopted pursuant to the Town’s Home Rule Authority granted under Article VIII-A of the Maine Constitution and Title 30-A M.R.S. §3001.
SECTION 3. DEFINITIONS

Polystyrene Foam: Thermoplastic petrochemical materials which utilize a styrene monomer and processed by any number of techniques including but not limited to fusion of polymer spheres (expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene). This includes blown polystyrene and expanded and extruded foams, often incorrectly called “styrofoam,” which is a trademarked polystyrene foam insulation. With respect to food packaging, polystyrene foam is generally used to make cups, bowls, plates, trays, clamshell containers, meat trays and egg cartons. As used in this Ordinance, polystyrene shall not include clear polystyrene known as “oriented polystyrene.”

Retail Establishment: Any commercial enterprise engaged in the serving or sale of food and/or beverages, including but not limited to grocery stores, convenience stores, restaurants, take-out food purveyors, food trucks, and seasonal and temporary businesses.

Town: The Town of York, including the York School Department.

SECTION 4. STANDARDS
The following standards shall apply:

A. Retail establishments shall not serve or sell food or beverages utilizing polystyrene foam packaging or containers.

B. Retail establishments shall not sell polystyrene foam food or beverage containers.

C The Town shall not purchase polystyrene food or beverage containers.

SECTION 5. EXCEPTION
The sale and packaging of raw seafood shall be exempt from this Ordinance.

SECTION 6. ADMINISTRATION AND ENFORCEMENT

A. The Code Enforcement Officer (CEO) shall have the authority to administer and enforce this Ordinance.

B. If it is determined that a violation has occurred by a retail establishment, the CEO shall first offer a verbal warning. The CEO shall issue a written warning if the violation continues or is resumed at a subsequent date. After a written warning has been issued, the CEO shall issue a written notice of violation for any subsequent violations and shall impose a penalty against the violator. The penalty associated with each written notice of violation shall be:

1. $50 for the first offense, or

2. $100 for the second and all subsequent offenses. To be considered a second or subsequent offense, the violation must occur within one year of the most recent prior violation.
C. No more than one penalty shall be imposed upon a retail establishment within a 7-day period.

D. A retail establishment shall have 15 days following receipt of a written notice of violation to pay the penalty.

SECTION 7. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the York County Superior Court. Any appeal must be filed within 30 days of the decision or action being appealed.

SECTION 8. EFFECTIVE DATE

This ordinance shall take effect 1 year following the date of adoption by the voters to allow Retail Establishments time to make necessary adjustments to bring operations into compliance with the law.

SECTION 9. SEVERABILITY

Should any portion of this Ordinance be held by the courts to be invalid, this shall not affect the validity of remaining portions of this Ordinance.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 22, 2019

DATE ACTION REQUESTED: February 25, 2019

ACTION

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:
The Mt. Agamenticus Fire Tower was built in 1918. It was replaced by a 47' tower in 1934 which, in turn, was replaced by the current 65' tower in 1981, with the catwalk added in 1985.

The tower, primarily the cab atop the tower, has fallen into disrepair. At the Request of Chief Chris Balentine of the York Fire Department, ATTAR Engineering, Inc. from Elliot, ME., completed a field observation and structural review of the tower in April 2015 and August 2017. Observations noted in the report were as follows:

1. Metal members appear to be in satisfactory condition with some visible evidence of rust and corrosion. Some members have been altered at the foundation connections.

2. All wooden deck members are in need of replacement as they have reached the end of their life span.

3. The structure has four support guys which appear to have been added to provide additional stability during severe storm events. The guys consist of wire stranded cable; the method of securing the terminal ends is unknown. Cables appear to be slack.

The results of the structural analysis were as follows:

- A majority of the horizontal steel angle members supporting the cab are exhibiting failure. These should be replaced or reinforced.

- Vertical members (bottom legs) of the tower connected to concrete piers are in failure – reinforcement is required.

- The support tower’s foundation system is unknown and cannot be determined. It appears that the concrete piers may have been founded on ledge. The anchoring system for the four existing guy wire supports, which provide additional stability, is also unknown. To adequately resist uplift (wind) forces, an adequate foundation system must be provided; the existing foundation anchors should be reinforced with rock anchors or possible helix under-pinning. Geotechnical services including test borings are recommended to adequately design a new foundation system.
• Tighten all guys after addressing anchor issues.

• The existing catwalk adjacent the cab is in need of replacement.

• Wooden deck members between tower sections should be replaced.

• All connections are not visible for a complete inspection; a maintenance program should be developed including the inspection of connection points, steel members and preservation treatments (paint).

• Preservation of steel members is suggested; removal of rusted surfaces, priming and painting. Photos attached for your reference.

Recently the Parks and Recreation Staff at Mt. A. have reported finding debris on the ground, that include pieces of roof, siding and metal (suspected from the stairs), following weather events. Of concern is the finding of some of this debris outside the confines of the fence enclosure. Based on the report by ATTAR, along with our own observations, I believe that it would be in our best interest, for the sake of safety, to begin the process of removing the cab and top 15' of the tower.

The first step in this process should be the removal of all existing antenna, mounts and cables and hardware from the tower structure. The tower does house multiple antenna and equipment, some of which is unused. The research done by Communications Facilities, Inc. indicates that there are two active “tenants” at this time. WGME maintains some equipment on the tower from their original lease agreement with the State of Maine. Southern Maine Fire (SMFNA) also maintains a UHF frequency on the tower. Communications Facilities, Inc. will work with these “tenants” to develop a plan for the relocation of their equipment as part of the cab removal process. In addition, we will seek short-term lease agreements and proof of insurance from both, while also exploring the potential for rental income.

Attached, you will find an estimate from Aerial Tower, LLC from Gorham, ME for the removal of the antenna and equipment. Aerial Tower has agreed, verbally, to remove the windows from the cab as part of this estimate. If approved, Aerial Tower has also agreed to provide the Town with a budget estimate for the cost and scope of work needed to take the second step in the process of removing the cab completely.

I have reached out to the Historic District Commission, Old York Historical Society and the National Historic Lookout Register to determine what, if any, implications or requirements there may be with regard to the removal of the structure from a historical perspective. Initial research indicates the Fire Tower is not one of the Town’s Landmarked sites, as outlined in Article 12-6 of the Town of York Zoning Ordinance (copy attached), nor does the structure fall within any required timeframe for inclusion on either local or national historic registries. In short, there does not appear to be any historical value to the cab that would be impacted by its removal. I will continue this research to also determine whether or not there would be any value in attempting to remove the structure in pieces, so that it may be preserved, if there is a desire to do so.

Due to the concern for public safety, whereas the Fire Tower has fallen into disrepair, I am requesting that the Board of Selectmen approve the removal of the cab, beginning with the removal and relocation of existing antenna and equipment. I am requesting that this project be funded from the Board of Selectmen’s Contingency Account.

I am not, at this time, recommending the immediate replacement of a Fire Tower in favor of exploring all of the Town’s options for any potential viewing/lookout opportunities at the summit of Mt. Agamenticus.
RECOMMENDATION: I recommend that the Board of Selectmen approve the funding, from the Board of Selectmen’s Contingency Account, for the removal of all of the existing Antenna, mounts and cables and hardware from the Fire Tower Structure at Mt. Agamenticus, in the amount not to exceed $4,380.00.

PROPOSED MOTION: I move to approve the funding, from the Board of Selectmen’s Contingency Account, for the removal of all of the existing Antenna, mounts and cables and hardware from the Fire Tower Structure at Mt. Agamenticus, in the amount not to exceed $4,380.00.

FISCAL IMPACT: $4,380.00

DEPARTMENT LINE ITEM ACCOUNT: Board of Selectmen’s Contingency Account

BALANCE IN LINE ITEM IF APPROVED: $21,765.50

PREPARED BY: [Signature] REVIEWED BY: [Signature]
PROPOSAL
Aerial Tower, LLC
P.O. Box 1071
Gorham, ME 04038
aerialtower@gmail.com
207-329-5949

Proposal Submitted To: Litchfield Tower Corp
Phone/Email: 207-797-7503
Date: 01/16/19

P.O.Box 8784
Portland, Maine 04105

Job Name: Tower Deconstruction—(Fire Tower)
Quote #:001-19
Location: Mt. Agameticus – York, Maine
Contact: Dave Libby

We hereby submit specifications and estimate for:

1.) Supply the equipment and the labor for the rigging and removal of the all the existing Antenna, mounts, and cables and hardware from the tower structure.
2.) Load and remove all materials from the site.

We propose hereby to furnish material and labor, complete in accordance with the above specifications, for the sum of: ($4,380.00)
Payment to be made as follows: Due upon Completion of Project.

All material is guaranteed to as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, high winds, extreme weather conditions, or delays beyond are control. Owner to have necessary insurance. Our workers are fully covered by Workers Compensation Insurance and certified Tower Climbing Safety and Rescue training courses.

Note: This proposal may be withdrawn by us if not accepted within 30 days. Acceptance of Proposal—the above prices, specifications and conditions are satisfactory are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Authorized Signature: ___________________________ Date____________________________
12.5.6 Final Report

Within sixty (60) days after the public hearing, the Historic District Commission shall report its findings on the application/proposal including the views of affected and interested parties, and recommendations, to the Selectmen.

12.5.7 Amendments which include recommendations for Historic Districts, historic sites and historic landmarks shall be enacted by Town Meeting in accordance with State and Municipal laws.

12.6 Historic Districts, Sites, and Landmarks Designated

The following described lands, buildings, structures, or areas of the Town of York are designated historic districts, sites, or landmarks as follows:

**Historic Landmarks**

- Contributing Property, 70 Clark Rd.
- Contributing Property, 83 Clark Rd.
- Contributing Property, 77 Clark Rd.
- Cape Nedick Lighthouse, 13 Schooner Park Rd.
- Joseph Banks House, 112 York St.
- Also site of Richard Banks House
- Contributing Property, 31 Long Sands Rd.
- Contributing Property, 25 Sentry Hill Rd.
- Contributing Property, 17 Sentry Hill Rd.
- Contributing Property, 11 Sentry Hill Rd.
- Trinity Church, 546 York St.
- Contributing Property, 2 Norwood Farms Rd.
- Contributing Property, 16 Simpson Ln.
- Contributing Property, 416 York St.
- Contributing Property, 16 Sentry Hill Rd.
- Contributing Property, 450 York St.
- Contributing Property, 5 Ochlocke Ln.
- Contributing Property, 200 U.S. Route One
  (a.k.a. Grant House)
- District Nine Schoolhouse, 301A Mtn. Rd.
  (a.k.a. Agamenticus Schoolhouse)

**Historic Sites**

- Town Farm: Consists of two lots of land owned by the Town of York which were part of the Town Farm, consisting of: the cemetery lot near the corner of Ridge Road and Long Sands Road (no street address or tax lot number, but identified as burial ground #192 in the book, Maine Cemetery Inscriptions, York County Volume); and 178 Long Sands Road (0039-0025) as its boundaries exist on May 21, 2011. Use and development of this Historic Site shall be limited to: utility lines; farming; including but not limited to the community gardens; historic/archeological investigation, education and interpretation; and passive recreation, including but not limited to parks and pedestrian paths. Any new use of the site and/or any physical alteration of the site shall require a Certificate of Appropriateness of the Historic District Commission (HDC), except in the following circumstances:
  1. gardening in the existing community garden; and
  2. municipal trail development or maintenance, including any related buildings or other appurtenances not to exceed 500 square feet. - AMENDED 05/17/2008, 05/21/2011

**Local Historic Districts**

- Village Center Local Historic District, as shown on a map entitled, “York Zoning Ordinance: Village Center Local Historic District” dated June 17, 2016.

- Lindsay Road Local Historic District, as shown on a map entitled, “York Zoning Ordinance: Lindsay Road Local Historic District” dated January 31, 2003.

REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019

DATE ACTION REQUESTED: February 25, 2019

SUBJECT: York-Kittery Border

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: A survey was presented to staff that shows an alternative location for the York-Kittery border. The new line is about 300’ to the south of the line as currently marked along the edge of Route One. The area in between the two lines would probably yield an increase in acreage to the Town of York of about 40 acres, though there may be some land shifted from York into Kittery. There are about half a dozen homes that might shift municipality, and two cell towers. I apologize for the uncertainty but we don’t know exactly how the boundary might shift, and there are a number of assumptions to be made that would radically shift the possible line.

The disputed boundary survey is Title 30-A MRS Section 2852. Attorney Mary Costigan indicated that only the York Board of Selectmen or the Kittery Town Council can trigger the procedures under this statute. If both parties agree to leave it alone then that is the end of the matter, at least for now.

Todd and I did meet informally with the Town Manager and two members of the Kittery Town Council. I think it’s safe to say there is no appetite among the Kittery officials to venture into this issue.

The Board has two basic choices:
1. Take no action.
2. Trigger actions under the statute.

If the Board takes action there will be costs associated with this action, to be split evenly between the two communities. We don’t know what those would be, but each would likely be in the multiple 10s of thousands of dollars – based on the simple fact that York and Ogunquit spent $17,000 each a decade ago to refine monumentation of their shared border, and there was no dispute.

If the Board takes no action at this time, the issue doesn’t go away. It may be raised in the future. I have asked Tom Burns, a GIS consultant we use regularly, to keep an eye out for any physical monuments or other evidence that would help us evaluate this border. It’s a search for clues, and it is probably better to do this over the span of years rather than rush because it would be easy to overlook something if we hurry.
I think it is important for the Board to consider this matter in terms of our working relationship with Kittery. If shared approaches like regional dispatch are important and can offer some economy of scale for providing that service, a dispute over the border may make such joint efforts much more challenging, and that is already a steep uphill climb.

I believe it would be best to take no action at this time, and let us see if anything substantive is found. The notes we have indicate the issue goes back about 325 years. There is no urgency to getting this nailed down today.

**RECOMMENDATION:** I recommend the Board take no action at this time.

**PROPOSED MOTION:** I move to take no action with regard to the disputed boundary statute and the York-Kittery municipal border.

Prepared by Stephen H. Burns, Town Manager:
§2852. Disputed boundary lines

When a controversy over a boundary line exists between adjoining municipalities, either may file a complaint with the Superior Court stating the facts and requesting that the line be run. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

1. Commissioners appointed. The court, after due notice to all parties, shall appoint 3 commissioners.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

2. Ascertain and describe line. The commissioners, after giving the interested municipal officers at least 10 days' written notice of the time and place of meeting, shall ascertain the line and describe it by courses and distances.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

3. Temporary markers. The commissioners shall set temporary markers to indicate the established line.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

4. Report. The commissioners shall report their proceedings to the court.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

5. True line. When the court accepts the report, the line established by the commissioners becomes the true line for every municipal purpose, and the court shall order the interested municipalities to replace the temporary markers with monuments as provided in section 2851, subsection 7.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

6. Expense. Each municipality shall pay an equal share of the expense of erecting monuments.
7. Compensation of commissioners. The court shall allow the commissioners a proper compensation for their services and issue a warrant for its collection from the interested municipalities in equal proportions.

SECTION HISTORY
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019  ☑ ACTION
DATE ACTION REQUESTED: February 25, 2019  ☐ DISCUSSION ONLY
SUBJECT: use of fund balance to off-set taxes

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board’s policy indicated an excess in fund balance of $608,542 at the end of FY18. At the prior meeting the Board voted to request voter approval for use of $325,000 for the comprehensive plan, bridge engineering and the sustainability fund. This leaves $283,542 above the 12% threshold.

If the Board would like to ask to use this to help offset property taxes then it must vote to do so. This would reduce the mil rate by approximately 5 cents.

Rick Mace’s report on Overlay is attached, as requested.

RECOMMENDATION: This is the Board’s policy decision to apply this amount, or a portion of this, to reduce the amount of money to be raised by property taxes.

PROPOSED MOTION: I move to ask the voters to apply $283,542 to reduce the amount of money to be raised by property taxes in FY20.

Prepared by Stephen H. Burns, Town Manager:
### Overlays, Abatements, and Supplements Over the Years

<table>
<thead>
<tr>
<th>Tax Year</th>
<th>Overlay</th>
<th>Abatements</th>
<th>Supplements</th>
<th>Net +/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000</td>
<td>$ 45,000</td>
<td>$ 55,679</td>
<td>$ 21,447</td>
<td>$ 34,232</td>
</tr>
<tr>
<td>2001</td>
<td>$ 285,714</td>
<td>$ 35,873</td>
<td>$ 20,799</td>
<td>$ 15,074</td>
</tr>
<tr>
<td><strong>2002</strong></td>
<td>$ 794,748</td>
<td>$ 478,889</td>
<td>$ 302,227</td>
<td>$ 176,662</td>
</tr>
<tr>
<td>2003</td>
<td>$ 521,024</td>
<td>$ 117,644</td>
<td>$ 51,546</td>
<td>$ 66,098</td>
</tr>
<tr>
<td>2004</td>
<td>$ 449,641</td>
<td>$ 89,377</td>
<td>$ 46,325</td>
<td>$ 43,052</td>
</tr>
<tr>
<td>2005</td>
<td>$ 211,225</td>
<td>$ 35,553</td>
<td>$ 21,085</td>
<td>$ 14,468</td>
</tr>
<tr>
<td>2006</td>
<td>$ 175,169</td>
<td>$ 33,343</td>
<td>$ 15,893</td>
<td>$ 17,450</td>
</tr>
<tr>
<td>2007</td>
<td>$ 154,415</td>
<td>$ 28,624</td>
<td>$ 12,589</td>
<td>$ 16,035</td>
</tr>
<tr>
<td>2008</td>
<td>$ 107,418</td>
<td>$ 79,547</td>
<td>$ 28,622</td>
<td>$ 50,925</td>
</tr>
<tr>
<td>2009</td>
<td>$ 119,841</td>
<td>$ 76,699</td>
<td>$ 43,166</td>
<td>$ 33,533</td>
</tr>
<tr>
<td>2010</td>
<td>$ 80,645</td>
<td>$ 30,377</td>
<td>$ 15,192</td>
<td>$ 15,185</td>
</tr>
<tr>
<td>2011</td>
<td>$ 76,909</td>
<td>$ 27,625</td>
<td>$ 31,954</td>
<td>$(4,329)</td>
</tr>
<tr>
<td>2012</td>
<td>$ 84,104</td>
<td>$ 46,017</td>
<td>$ 13,644</td>
<td>$ 32,373</td>
</tr>
<tr>
<td>2013</td>
<td>$ 233,314</td>
<td>$ 26,164</td>
<td>$ 40,893</td>
<td>$(14,729)</td>
</tr>
<tr>
<td>2014</td>
<td>$ 146,209</td>
<td>$ 50,762</td>
<td>$ 19,544</td>
<td>$ 31,218</td>
</tr>
<tr>
<td>2015</td>
<td>$ 25,837</td>
<td>$ 25,337</td>
<td>$ 50,618</td>
<td>$(25,281)</td>
</tr>
<tr>
<td><strong>2016</strong></td>
<td>$ 869,616</td>
<td>$ 45,803</td>
<td>$ 12,324</td>
<td>$ 33,479</td>
</tr>
<tr>
<td>2017</td>
<td>$ 405,584</td>
<td>$ 49,066</td>
<td>$ 50,680</td>
<td>$(1,614)</td>
</tr>
<tr>
<td><strong>2018</strong></td>
<td>$ 414,284</td>
<td>$ 64,918</td>
<td>$ 37,298</td>
<td>$ 27,620</td>
</tr>
</tbody>
</table>

**Totals**  
$ 5,200,697  
$ 1,397,297  
$ 835,846  
$ 561,451

**2002 was the Reval Year**

**2016 an Accounting Error Occurred**

**2018 to Date**

**Title 36§710. Overlay:** The assessors or, in primary assessing areas, the municipal officers may assess on the estates such sum above the sum necessary for them to assess, not exceeding 5% thereof as a fractional division renders convenient, and certify that fact to their municipal treasurer.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019

DATE ACTION REQUESTED: February 25, 2019

☐ ACTION
☒ DISCUSSION ONLY

SUBJECT: open school budget meeting

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The School Committee has voted to ask the voters if they want to go back to the open school meeting budget process in FY21.

The draft ballot question is attached.

The purpose of this discussion is to allow the Board to consider this matter before the public hearing at the Board’s meeting of March 11th, and before taking a preference vote.

RECOMMENDATION: n.a.

PROPOSED MOTION: n.a.

Prepared by Stephen H. Burns, Town Manager:
No Child Left Behind Federal Funds (Title IA and IIA) 127,267
Local Entitlement – Special Education 439,754
Adult Education Subsidy 71,233
Other State & Federal Subsidies and/or Grants As Received

**Statement of Fact:** This Article raises no additional tax monies. Approval of this Article authorizes the School Department to accept State and Federal funds. The State Education Subsidy in the amount of $2,213,967 is being used to reduce the amount to be raised from taxes to fund the school operating budget, and the other funds are grants for specific purposes.

School Committee recommends approval (0-0).
Budget Committee recommends approval (0-0).

A **YES** vote authorizes collection and use of these funds.

A **NO** vote prevents the acceptance and expenditure of these funds.

**Article Forty-Two asks the Voters to accept non-tax revenues that help fund the proposed School Budget.**

**FORTY-TWO:** Shall the Town vote to authorize the School Committee to expend in FY2020, for the support of the School Department, an amount not to exceed the sum total of the amounts approved in Articles Thirty-Eight, Thirty-Nine, Forty, and Forty-One, plus any other unfded debt service obligations? Additional authority to spend over this sum total is provided for any private, federal, or state grant received in this category.

**Statement of Fact:** This Article raises no additional tax monies. The article asks the Voters to accept non-property tax revenues in the amount of $207,687 to offset expenses of the FY2020 school budget.

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School/ Middle School Fees</td>
<td>$ 0</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>0</td>
</tr>
<tr>
<td>QSCB 1: Debt Service Rebate</td>
<td>41,799</td>
</tr>
<tr>
<td>QSCB 2: Debt Service Rebate</td>
<td>61,037</td>
</tr>
<tr>
<td>Impact Fees</td>
<td>55,851</td>
</tr>
<tr>
<td>Tuition Revenue</td>
<td>0</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>5,000</td>
</tr>
<tr>
<td>Rental Income</td>
<td>19,000</td>
</tr>
<tr>
<td>State Agency Funds</td>
<td>25,000</td>
</tr>
<tr>
<td>Clark Emerson Trust</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Non-Tax Revenues:</strong></td>
<td><strong>$207,687</strong></td>
</tr>
</tbody>
</table>

School Committee recommends approval (0-0).
Budget Committee recommends approval (0-0).

A **YES** vote authorizes collection and use of $207,687.

A **NO** vote authorizes an appropriation of $383,688.

**Article Forty-Three asks the Voters to authorize and fund the Adult Education program.**

**FORTY-THREE:** Shall the Town vote to raise an amount not to exceed $149,823 and expend a sum not to exceed $265,456 for the entire Adult Education Program?

**Statement of Fact:** The Article funds the Adult Education Program for the Town. The difference between the amount to be raised and the amount to be expended represents the estimated amount of State funds and user fees.

School Committee recommends approval (0-0).
Budget Committee recommends approval (0-0).

A **YES** vote authorizes the expenditure of $265,456.

A **NO** vote authorizes the previous year’s appropriation of $242,879.

**FORTY-FOUR:** Do you favor continuing the school budget process established in the York Home Rule Charter over the validation referendum process outlined in the Maine School Consolidation Law of 2008 for approval of the school budget?

**Statement of Fact:** Since 2008, the school budget process has compiled with a state law that requires the School Committee to propose 11 line items to a town meeting for approval, followed by voter consideration of a single question on the May referendum. From 1991 - 2007, the school budget followed the process as outlined in the York Home Rule Charter. This allows the Budget Committee to alter any line item before sending all 11 school budget items to the May referendum for voter approval. Every three years, the law allows towns to choose to continue with the current method or return to the process as outlined in the York Home Rule Charter.

A **YES** vote maintains the York Home Rule Charter process for another three years.
A **NO** vote re-instates the School Consolidation Law’s Town Meeting method.

**MUNICIPAL AND SCHOOL**

**CAPITAL BUDGET**

**FORTY-FIVE:** Shall the Town (1) approve the purchase of New Police Vehicle Laptops; (2) appropriate a sum not to exceed $94,000 for the cost of this equipment; and (3) hereby ordain to fund this appropriation, authorize the Treasurer and the Chairman of the Board of Selectmen to issue, at one time or from time to time, general obligation securities of the Town of York, Maine, including temporary notes in anticipation of the sale thereof, in an aggregate principal amount not to exceed $94,000 with the discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), place(s) of payment, call(s) for redemption, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, and to provide for the sale thereof, to be delegated to the Treasurer and the Chairman of the Board of Selectmen? The first year payment of principal and interest, estimated to be $0, will occur in 2020.

**Statement of Fact:** This Article funds the replacement of all the Police Department in-cruiser laptops and is required to maintain security clearances.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019 ☑ ACTION
DATE ACTION REQUESTED: February 25, 2019 □ DISCUSSION ONLY
SUBJECT: Conservation Commission Mission Statement

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:
The Conservation Commission will be at the meeting to discuss with you their proposed Mission Statement.

RECOMMENDATION:

PROPOSED MOTION: I move to approve the proposed Mission Statement for the Conservation Commission.

PREPARED BY: ___________________________ REVIEWED BY: ___________________________
Melissa M. Avery, Assistant to the Town Manager
Town of York Conservation Commission
Mission Statement

The Conservation Commission’s mission is to protect the natural resources of the Yorks, including both the wetlands and natural open spaces.

Open space increases the quality of life for all residents: a healthy environment provides clean water, clean air, recreation, and increased property values. Protecting land around water supplies helps to keep our drinking water clean and rivers and streams free of toxins.

Conservation Commission tasks shall include recommending land acquisition, managing conservation land, providing public education and participation on environmental issues and encouraging best management practices for development to preserve the natural resources of York to the greatest extent possible.

Specific tasks for the Commission include:

- Review proposals and provide input to town boards on proposed development projects;
- Review and comment on proposed zoning and other ordinance changes;
- Help implement recommendations laid out in the York Wild and Scenic Stewardship Plan; and
- Monitor existing and new town-held conservation easements and open space areas.
- Conform with the requirements of Maine Conservation Commission Law-1987, Title 30-A

The Commission shall oversee the construction of projects within wetland setbacks and other protected areas through cooperative efforts with Town departments, to ensure that these areas are protected from erosion, sedimentation and/or contamination. The Commission shall also work with the Code Enforcement department to obtain copies of permits for building construction within 75 feet of these resources and with the Planning department to review proposed projects related to open space and proposed zoning amendments.

The Commission shall also work with other town and private conservation organizations such as the York Land Trust, the Mt. Agamenticus Conservation Region, the York Water District, etc., to maximize and coordinate conservation activities, identify areas of concern and assess compliance with State of Maine policies. In accordance with best management practices each applicable organization shall submit a plan to the Commission to demonstrate its efforts to conserve natural resources.

The Commission shall meet once per month at a time to be determined. The Commission shall also meet with partner organizations to discuss joint issues and other areas of common interest at least once per year and at other times on an as-needed basis.
Agent Orange was a toxic chemical “defoliant” in the Vietnam war…

It’s best known for giving Vietnamese families and our brave service men and women cancer.

Monsanto provided it—the same Monsanto that provides us with GMO seeds today… and the wildly popular “weed killer” Roundup.

Both of which are in well over 75% of our food.

What they don’t tell you is that the exact same chemical that was in Agent Orange—a toxic chemical called 2,4-D…

Is STILL being used today…

In fact, it’s one of the primary “weed killing agents” in Roundup—and we spray 300 MILLION pounds of it on our food every year.

But it’s ok, right?

After all, Monsanto sells $2B of it every year—and they say it’s ok…

And the EPA says it’s ok too.
In fact, they agree with each other so much that the same people who work for Monsanto move on to high-ranking jobs in the EPA.

And if that’s not enough to make you feel warm and fuzzy…

Former President Barrack Obama issued a statement telling the Monsanto employees working for the EPA to maintain their “scientific integrity” and not fudge the facts…

So there’s no problem… Nothing to see here.

Just go back to sleep—rest easy.

We can trust the fox to guard the hen house… right?

If anything you just read surprised you… OR:

If you want to know how to protect your family—and reverse the damage this billion-dollar cartel has already done to you…

Go here now and watch the free GMOs Revealed docu-series.

But I’m warning you—if you do…

Prepare to be red pilled.

Sincerely,

~GMO's Revealed
P.S. The World Health Organization’s International Agency for Research on Cancer unanimously determined that the active chemical in Roundup is “probably carcinogenic to humans.”

But when you make $6.66 per year off every American who eats your toxic food—like Monsanto does—the rules don’t apply to you…

That’s why these billionaire puppet-masters get away with murder…

If you think you can handle the truth—go here now.

You are receiving this email because you entered a one of our giveaways, OR signed up to our newsletter. We never send unsolicited emails. If you wish to unsubscribe please do so below
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 21, 2019  □ ACTION
DATE ACTION REQUESTED: February 25, 2019  ☑ DISCUSSION ONLY
SUBJECT: Recent Tax Acquired properties

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Attached is the list of properties which the Town has acquired for taxes this year.

The parcel of unknown ownership, located at 92 Josiah Norton Road, should be retained, I believe. It abuts a large mass of conserved lands (see attached map). We may have a need to mitigate environmental penalties so this might be used in that capacity, along with some of the other lands the Town has amassed in the Mount Agamenticus/watershed area.

I may recommend another of the group be retained, but I haven't yet spoken with the former owner and don't want to discuss that publicly at this time. It is less critical.

Others will be offered to former owners for possible re-acquisition.

RECOMMENDATION: n.a.

PROPOSED MOTION: n.a.

Prepared by Stephen H. Burns, Town Manager:
<table>
<thead>
<tr>
<th>Property Owner</th>
<th>Address</th>
<th>Map &amp; Lot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avery Wayne D II</td>
<td>1022 US Route 1</td>
<td>0097 0056 A</td>
</tr>
<tr>
<td>Croshaw William M SR</td>
<td>4 Strawberry Ln.</td>
<td>0031 0096 B</td>
</tr>
<tr>
<td>Crossley Gladys</td>
<td>4 Railroad Ave Ext.</td>
<td>0027 0006 B</td>
</tr>
<tr>
<td>Crossley Gladys</td>
<td>8 Railroad Ave Ext.</td>
<td>0027 0004 A</td>
</tr>
<tr>
<td>Gernich Michael Trustee</td>
<td>9 Claude McIntire Rd.</td>
<td>0086 0030 A</td>
</tr>
<tr>
<td>Keene Douglas J / Detwiler Laura</td>
<td>41 Betty Welch Rd.</td>
<td>0086 0018</td>
</tr>
<tr>
<td>Kimball Linda L</td>
<td>27 Linscott Rd. North</td>
<td>0089 0015 A</td>
</tr>
<tr>
<td>McElhinney Sheila Trustee</td>
<td>140 Cycaad Ave.</td>
<td>0025 0037</td>
</tr>
<tr>
<td>Patterson Peter A / Sandra R Trustee</td>
<td>42 Lyndsay Rd.</td>
<td>0056 0013</td>
</tr>
<tr>
<td>Unknown Ownership</td>
<td>92 Josiah Norton Rd.</td>
<td>0099 0012 K</td>
</tr>
</tbody>
</table>