1. Budget Committee Meeting Materials 2020-02-11

Documents:

FEBRUARY 11, 2020 BUDGET APPROVED.DOC
Call to Order; Determination of Quorum

Chairperson Nan Graves called the budget deliberations meeting to order at 6:00. A quorum was determined with seven members voting: Jerry Allen, Michael Spencer, Heather Campbell, Don Lawton, Ted Little, Jim Smith, and Chair Nan Graves. Patience Horton was the recording secretary. The meeting lasted 1.25 hours.

Also present were:

1. Police Chief Charlie Szenaiwski
2. Police Lieutenant Spofford
3. Town Manager Steve Burns
4. School Business Administrator Zac Harding
5. Finance Director Wendy Anderson

Public Hearing

Chairperson Nan Graves opened the Public Hearing

Police Chief Charlie Szenaiwski and Lieutenant Spofford spoke about the recorder software for the police dispatch. It records all phone and radio traffic, and it matters especially for emergencies. The current system is not supported by Windows 10, which is the operating system for the new computers that went on line in January, 2020. The Chief and Lieutenant are looking at a compatible software system through Exacom. This will add $20,000 to the portable radio budget that was previously approved.

- Motion: Michael Spencer moved to amend Article 56, “Updated Portable Radios for York Police Department,” with an additional $20,000, making their budget $80,000. Heather Campbell seconded. The motion passed 7-0.

The Chair closed the Public hearing.

Articles

Nan Graves said that the Statements of Fact are not going to be on the ballot this year. The Voter Guide will be mailed out and also on the Town’s website, and at Town Hall and the Library.
[Secretary’s Note] Of the warrant articles reviewed, some are marked “Okay” as they were written. Warrants where language, grammar, and punctuation were tightened up, are marked “Syntax changes.”

**Article 1** “Election of Selectmen”: Okay

**Article 2** “Tax Due Date”: Okay

**Article 3** “Interest on Overpaid or Abated Taxes”: Okay

**Municipal Operating Budget**

**Article 4** “Raise and Appropriate Sum for Selectboard, Town Manager’s Department”: Insurance numbers will be adjusted.

**Article 5** “Police Department”: Animal control numbers will be adjusted.

**Article 6** “Village and Beach Fire Departments”: Syntax changes

**Article 7** “Highway Maintenance/Stormwater Management”: Okay

**Article 8** “Operation of Beaches, Parks”: Syntax changes

**Article 9** “Center of Active Living”: Syntax changes

**Article 10** “Operation of Ellis Short Sands Park Bathhouse”: Okay

**Article 11** “Municipal Social Service Review Board”: Syntax changes

**Article 12** “General Assistance and Property Tax Relief”: Numbers will be adjusted, said Steve Burns.

**Article 13** “Public Library”: Syntax changes

**Article 14** “First Parish Cemetery Maintenance”: Syntax changes

**Article 15** “Municipal Financial Software”: Syntax changes

**Article 16** “Municipal Debt Service”: Okay

**Article 17** “Raise Estimated Revenues”: Syntax changes
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Article 18 “FY2021 Tax Commitment”: Steve Burns said that the Selectmen have not actually voted on this but will on February 24. The number will come from them on February 27.

Article 19 “Municipal Land and Building Fund: Syntax changes

Article 20 “Fund Balance”: Syntax changes

Article 21 “Create a Model for Fire Services”: Syntax changes

Article 22 “Preparation of a Climate Action Plan”: Syntax changes

Article 23 “Town’s Share of Cost for a Regional Planner to Assist: Syntax changes

Article 24 “Maintenance and Restoration of Historic Markers”: Okay

Article 25 “Create a Staff Position to Support Sustainability Initiatives.”

- Motion: Jim Smith moved to amend the amount to $55,000 with a renewed statement of fact. Heather Campbell seconded.

  In discussion, Michael Spencer said that hiring anyone less than fulltime will not be of maximum benefit of the Town.

  Vote to amend the amount the amount to $55,000 passed 6-1 with Michael Spencer opposed.

This article will be renumbered as Article 22 and come before “Preparation of a Climate Action Plan,” which will be the new Article 23.

Article 26 “Tree Planting and Care”: Syntax changes

Article 27 “Supplementary Contingency Account”: Syntax changes

Article 28 “Accept Grants, Donations, and Aid”: Syntax Changes

Article 29 “Decisions for Tax Liens”: Okay

Article 30 “Waive Foreclosure”: Okay
School Operating Budget

Article 31 “Regular Instruction”: Okay

Article 32 “Special Education”: Changes in Statement of Facts wording regarding the 50% funding for 3 mental health counselors

Article 33 “Career and Technical Education: Okay

Article 34 “Other Instruction”: Syntax Changes

Article 35 “Student and Staff Support: Syntax changes

Article 36 “System Administration”: Okay

Article 37 “School Administration”: Okay

Article 38 “Transportation and Buses”: Syntax changes

Article 39 “Facilities Maintenance”: Dishwasher added

Article 40 “School Debt Service and Other Commitments”: Okay

Article 41 “All Other Expenditures”: Okay

Article 42 “Essential Programs and Services Funding Act”: Syntax changes

Article 43 “Essential Programs and Services Funding Act”: Syntax changes

Article 44 “School Debt Service”: Okay

Article 45 “The Local Share of the Entire School Budget”:

1. Changes needed in the language in Statement of Fact
2. Appropriation amount has too many digits.
3. Zac is uncertain about some numbers and will come back to the Committee about them.
4. References to Articles 13 and 14 will be changed to “43” and “44.”

Article 46 “State and Federal Funds: Okay

Article 47 “Non-property Tax Revenues: Okay

Article 48 “Adult Education Program”: Okay
Article 49 “School Nutrition Program”: Okay

Adjourn

With it being 9:30 P.M., and the meeting having gone for three-and-a-half hours, Chairperson Nan Graves continued the meeting to Thursday, February 13, 2020.

Continuation

Two nights later, Nan Graves called the meeting back to order at 6:00 with a full quorum. Town Manager Steve Burns and Financial Director Wendy Anderson were also present.

Municipal and School Capital Budget

Article 50 “Account for Police Vehicles”: Okay

Article 51 “Upgrades to the Town’s Information Technology System”: Syntax changes

Article 52 “Patrol Plow Truck”: Syntax changes

Article 53 “Mansard Roofing at HS”: Okay

Article 54 “Long Beach Seawall and Sidewalk Replacement”: Syntax changes

Article 55 “4WD Pick-up Truck for DPW”: Syntax changes

Article 56 “Updated Portable Radios for Police”: Changes to reflect the amended total of $80,000.

Article 57 “Scoping and Design for Chases Pond Rd”: Okay

Article 58 “Trackless Sidewalk Tractor”: Syntax changes

Article 59 “Sidewalk on Woodbridge Rd”: Okay

Article 60 “Voc Ed Vehicle for the School Department”: The vehicle will be rotated around to include Special Ed. A vehicle will be traded in or sold.

Article 61 “Traffic Safety Signs and Equipment”: Syntax changes

Article 62 “Town-Wide Road and Sidewalk Construction”: Okay

Article 63 “HVAC for York Village Fire Station”: Syntax changes
Article 64 “Restrooms and Parking at Mt. A”: Nan wants this Statement of Fact wording to be revisited on February 27, 2020.

Article 65 “Pick-up truck for Parks & Rec”: Trade-in proceeds will be applied.

Article 66 “Two electric cars (for Code and Police)”: Syntax changes

Article 67 “Construction on Bell Marsh Rd”: Okay

Article 68 “36 Main Street”: Okay

Article 69 “Sohier Park Enterprise Fund / Nubble”: Okay

Article 70 “$49,000 Bond Financing Costs” –This will drop to $45,000, said Steve Burns.

Article 71 “Five-year Capital Investment Plan” –Okay

Levy Limit

Article 72 “Raising the levy limit to $16,542,589.” Steve does not have the correct numbers as of yet.

In other Business

Steve said he will have a clean copy of everything with all the correct numbers next week. Since that will be vacation week, it will give the committee members a chance to look through everything in detail, he said.

He also said that on February 27, the last session, the Committee will still be able to change anything they need to. You are in a good place for that, he said.

Adjourn

The meeting adjourned at 7:15.

Respectfully submitted,
Patience G. Horton
Budget Committee Recording Secretary