BOARD OF SELECTMEN’S
MEETING AGENDA
6:00 PM / 6:30 PM / 7:00 PM  MONDAY, JANUARY 13, 2020
YORK PUBLIC LIBRARY

6:00 PM - Interviews
  Recycling Committee
    • Carol Libby

  Senior Citizens Advisory Board
    • Greg Fyfe
    • Lorraine Robbins Pardoe
    • Maxine Brown

6:30 PM - Executive Session per Title 1 MRS §405(6)(C) (real estate)

Call to Order

Pledge of Allegiance

Compass Rose Presentation

Acknowledgement of service by Nelson Giordano, Budget Committee

A. Consent Agenda
   1. December 9, 2019 Meeting Minutes
   2. Business License Renewals
      • The Lynwood Inn
      • Frankie and Johnny’s
      • 2 River Road Inn and Cottages
   3. Reoccurring Special Event Permit: YHS Interact Club Polar Dip

B. Minutes

C. Chairman’s Report

D. Manager’s Report

F. Reports
G. **Citizens' Forum** - The Citizens’ Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

H. **Public Hearings**
   1. Parking Permit Program

I. **Endorsements**

J. **Old Business**
   1. Action: Parking Permit Program Amendment
   2. Action: Harbor Study and Implementation
   3. Discussion: Pre-Climate Action Planning (Christine Seibert)
   4. Action: FY21 Policy Items
   5. Action: FY21 COLA
   6. Action: York-Kittery Border

K. **New Business**
   1. Action: Kittery Water District proposed Charter Change
   2. Discussion: Town-Library MOU
   3. Discussion: Re-Use Options for Former Police Station
   4. Action: Appoint to Senior Citizens Advisory Committee
   5. Discussion: USCMA VHF radio repeater at Mt. A Sunami Lodge
   6. Action: Tax Foreclosures

L. **Future Agendas**

M. **Other Business**

N. **Citizens’ Forum**

Adjourn
**TOWN OF YORK**

**APPLICATION FOR MEMBERSHIP**

TOWN BOARD, COMMITTEES AND COMMISSIONS

*PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE*

Name: Carol Baker Libby

Physical Address:

Mailing Address:

Home Telephone: Mobile Telephone:

Email: State of Residency:

Why do you wish to serve? 

What expertise can you provide? 

PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

<table>
<thead>
<tr>
<th>Appeal Board</th>
<th>Parks and Recreation Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Review Board</td>
<td>Planning Board</td>
</tr>
<tr>
<td>Cable TV Regulatory Commission</td>
<td>Senior Citizens Advisory Board</td>
</tr>
<tr>
<td>Conservation Commission</td>
<td>Shellfish Conservation Commission</td>
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<tr>
<td>Energy Efficiency Steering Committee</td>
<td>Sohier Park Committee</td>
</tr>
<tr>
<td>Harbor Board</td>
<td>York Harbor Site Design Review Board</td>
</tr>
<tr>
<td>Historic District Commission</td>
<td>York Housing Authority</td>
</tr>
<tr>
<td>Municipal Social Services Review Board</td>
<td>Other:</td>
</tr>
</tbody>
</table>

BELOW IS FOR OFFICE USE ONLY

Received Date: ___/___/____  Received By: ____________________________

Interview Date: ___/___/____  Appointment Date: ___/___/____
TOWN OF YORK
APPLICATION FOR MEMBERSHIP
TOWN BOARD, COMMITTEES AND COMMISSIONS

| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE |

Name: Carol Baker Libby
Physical Address: 16 Sheru Lane, York ME 03909
Mailing Address: 16 Sheru Lane, York ME 03909
Home Telephone: 207-361-4715 Mobile Telephone: 610-393-7900
Email: libbyc@moravian.edu State of Residency: Maine

Why do you wish to serve? **Recycling is one concrete thing that individual citizens can do to make our community more sustainable.** When I recently read that any wet items in curbside recycling can make an entire truckload unsuitable for the recycling stream, I was dismayed. Surely the factors involved are complex, but I would like to work on that challenge to make York's recycling program as simple, effective and cost-efficient as possible.

What expertise can you provide? I'm a scientist (can deal with technical and financial matters), educator (can relate complicated information to people of various backgrounds), and have leadership experience in volunteer organizations (can be counted on to get things done).

PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Sohier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other: Recycling Committee |

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Received Date: ____/____/______ Received By: ________________________
Interview Date: ____/____/______ Appointment Date: ____/____/______
TOWN OF YORK
APPLICATION FOR MEMBERSHIP
TOWN BOARD, COMMITTEES AND COMMISSIONS
| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE |

Name: GREGORY FYFE
Physical Address: 14 GINGERBREAD LA, YORK, ME 03909
Mailing Address: SAME
Home Telephone: 207-362-1452  Mobile Telephone: 207-237-3430
Email: GFYFECHEL@AOL.COM  State of Residency: ME
Why do you wish to serve? I WANT TO ENCOURAGE OLDER ADULTS TO PARTICIPATE IN THE CENTER FOR ACTIVE LIVING.


PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Schlei Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other: |

BELOW IS FOR OFFICE USE ONLY

Received Date: / /  Received By: 
Received Date: / /  Appointment Date: / /
APPLICATION FOR MEMBERSHIP

Name: Loretta (Rubin) Larder

Date: Oct 23, 2018

Physical Address: 160 Shore Road, Cape Neddick

Home Telephone: (207) 643-5238

Email: L006DAV@YAHOO.COM

State of Residency: Maine

Why do you wish to serve? I loved my career as a Customer Service Manager. I enjoy working with people and customers. Always listening to their wants and needs. I would enjoy being on the board and being involved to make the world a better place.

What expertise can you provide? My background in Customer Service always working with people.

Please see other side...

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<td>Other:</td>
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Received Date: __/__/____

Interview Date: __/__/____

Apartment Date: __/__/____
September 16, 2019

I joined the Senior Center approximately five years ago. I participate in most of the activities, exercises and trips.

I volunteer in the mailing of the Scoop, setting up and putting away tables and chairs for special events, cleaning and putting away supplies and various other tasks.

Fund Raising; The Ho Down Fundraiser. I solicited business in our area for gift certificates for the raffle and even obtained a $100.00 donation from my personal lawyer. The Summer Sizzle Fair and Christmas Jingle Fair.

I attend most of the Advisory Board meetings as an observer but do join in when asked to.

I have volunteered at the York Hospital as an Escort and the York Food Pantry for over 15 years.

I have run a summer Bereavement group for seniors at the York Hospital. This experience has given me a better understanding of our seniors at the Senior Center.

Sincerely,

Lorraine Tobin
160 Shore Road
Cape Neddick, Maine 03902
TOWN OF YORK
APPLICATION FOR MEMBERSHIP
TOWN BOARD, COMMITTEES AND COMMISSIONS
| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE |

Name: Maxine Brown
Physical Address: 7 Colony Cove Rd, York Maine 03909
Mailing Address: Same
Home Telephone: 207-363-3631 Mobile Telephone: 207-432-6671
Email: Maxine_Brown621@gmail State of Residency: Maine
Why do you wish to serve? There needs to be a lot of changes on the Advisory Board for Seniors. Some of the same people have been here too long.
What expertise can you provide? I've been a member for quite some time and volunteer at the Food Bank, Sizzle Salsa, quilting bee and Holiday Christmas sale. A person on the Advisory Board needs to be involved to me.

TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Sohier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other |

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Interview Date: / / 
Appointment Date: / / 


2019 Third Grade Compass Rose Contest

1st Place

Kaitlyn Hixson
Board of Selectmen’s Consent Agenda

January 13, 2020

For the purpose of convenience and for expediting meetings, matter of business that are repetitive or routine nature (i.e. Business License Applications, Pole Permits, Special Event Permits, Off-site Business Directional Signs, etc.) are included in the Board of Selectmen’s Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any of the Selectmen. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

**Agenda Items:**

1. December 5, 2019 Meeting Minutes
2. Business License Renewals
   - The Lynwood Inn
   - Frankie and Johnny’s
   - 2 River Road Inn and Cottages
3. Reoccurring Special Event Permit: YHS Interact Club Polar Dip

**Example Motion to Accept all Items:** *I move to accept the Consent Agenda.*

**Example Motion when an Item is being pulled out of the Item List:** *I move to accept the Consent Agenda, minus item ____ (i.e. “2 – York Restaurant Business License”).*
BOARD OF SELECTMEN’S
MEETING MINUTES
5:30/6:00/7:00 PM      MONDAY, DECEMBER 9, 2019
YORK PUBLIC LIBRARY

5:30 PM: Executive Session – Title I MRSA § 405.6.E (Legal)

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr.,
Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Others Present: Town Manager Stephen H. Burns, Bergen Parkinson Attorney
Janna Kenney, Bergen Parkinson Attorney Sue Driscoll

Moved by Mike Estes, seconded by Marilyn McLaughlin to enter in to executive
session. Vote 5 – 0, motion passes.

Moved by Robert Palmer, seconded by Mike Estes to exit out of executive session.
Vote 5 – 0, motion passes.

6:00 PM: Joint Planning Board Workshop

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr.,
Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Others Present: Town Manager Stephen H. Burns, Chairman Planning Board Al
Cotton, Vice Chairman Planning Board Kathleen Kluger, Planning Board Wayne
Boardman, Planning Board/Energy Steering Committee Gerry Rutte

Comp Plan Update
  • entire Planning Board is the Comp. Plan Committee
    1/27 and 2/24

May Ordinance Amendments
  1. expand village center local historic district
  2. cul-de-sac specifications
  3. shoreland for medical marijuana
  4. article 5 re-do

November Ordinance Amendments
  1. S.T. Rentals
• biz license, low fee, no mandatory inspection but require stuff on a checklist (CO/smoke detector, etc.)

2. Green Enterprise
• start working on zoning at 12/19 Planning Board workshop
• targeting Nov. 2020

Other items
• Marilyn (and Al) – food trucks
• Steve – formula restaurants
• Mike – WTF Ordinance
  o small cell tech.
  o more tower locations

7:00 PM – Regular Meeting

Present: Chairman Todd A. Frederick, Vice Chairman Robert E. Palmer, Jr., Michael L. Estes, Elizabeth D. Blanchard, Marilyn A. McLaughlin

Absent: None

Others Present: Town Manager Stephen H. Burns, Assistant to the Town Manager Diana Janetos and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:05 PM

Pledge of Allegiance

A. Consent Agenda
   1. November 18, 2019 Meeting Minutes
   2. Pole Permit: 5 Freeman St.
   3. Business License Renewals
      • Fishermans Dock (Food Service, Liquor)

   Moved by Robert Palmer, seconded by Mike Estes to accept the Consent Agenda. Vote 5–0, motion passes.

B. Minutes

C. Chairman’s Report
   1. AAA Bond Rating
   2. Festival of Lights
   3. Wreaths Across America

D. Manager’s Report

2 | Board of Selectmen’s Meeting Minutes – December 9, 2019
E. Awards

F. Reports

G. Citizens' Forum
   The following spoke:
   
   1. Mike Sinclair
   2. Greg Gosselin
   3. Janet Drew
   4. Kevin McKenney
   5. Paul Radoschia

H. Public Hearings

I. Endorsements

J. Old Business
   1. Action: Decision about Proceeding with LED Streetlight Conversion
      Moved by Marilyn McLaughlin, seconded by Liz Blanchard to
      approve RealTerm Energy’s Investment Grade Audit Report, approve
      purchasing the existing street lights from CMP and approve moving
      forward with the Town’s LED Street Light Conversion Project. Vote 5
      - 0, motion passes.
   
      2. Action: Definition of Capital
         No action taken; forwarded to a future agenda
   
      3. Action: Capital Budget/Program
         Moved by Marilyn McLaughlin, seconded by Robert Palmer to
         approve the FY 21-25 Capital Program to the Budget Committee for a
         public hearing and further action as modified, Bond funding plow
         trucks. Vote 5 - 0, motion passes.
   
      4. Action: FY21 Policy Items
         No action taken; forward to a future meeting
   
      5. Discussion: FY21 Operating Budget
   
      6. Action: Legal Settlement
         Moved by Robert Palmer, seconded by Mike Estes to direct Town
         Manager to execute settlement in McGann case. Vote 5 - 0, motion
         passes.
K. **New Business**

1. Action: Sustainability Fund Applications
   Schedule for January 27th meeting

2. Action: Commercial Shellfishing Issue
   Moved by Mike Estes, seconded by Liz Blanchard to authorize the
   Shellfish Commission and the Code Enforcement Department to
   apply to the State of Maine, DMR, for a Pollution Abatement Closure.
   Vote 5 – 0, motion passes.

   Moved by Liz Blanchard, seconded by Marilyn McLaughlin to accept
   the conditional donation of $10,500 from the Ralph & Nancy Davison
   Charitable Fund for the purpose of Adult Education using the funds
   for the ESL program. Vote 5 – 0, motion passes.

4. Action: Travel Policy
   No action taken; forwarded to a future agenda.

5. Discussion: Items for May Special General Referendum
   • Ordinance Amendments
     o Village Center Historic District Expansion
     o Cul-de-sac paving amendment
     o Shoreland Overlay Amendment
     o Article 5 (Affordable Housing) re-do
     o Harbor Ordinance, from study
     o Repeal Senior Citizens Advisory Board Ordinance
     o Increase Building Permit Fee
     o Beach Ordinance – controls on beach canopies
   • Authorization to sell surplus properties
   • Offer of land donation
   • Terminate the TIF
   • Accept the Davis Easement

6. Action: Tower Lease for Ledge Point Transportation, and Funding
   Modal on Mount A Moved by Marilyn McLaughlin, seconded by Liz
   Blanchard to approve the lease between the Town of York and
   County Communications of Kensington, NH for the installation of
   two antennas on the existing structure of the former fire tower at the
   summit of Mt. Agamenticus. Vote 5 – 0, motion passes.

7. Action: Resignation of Jeanette McGrath
   Moved by Liz Blanchard, seconded by Mike Estes to accept the
   resignation of Jeanette McGrath from the Senior Citizens Advisory
   Board, with regret. Vote 5 – 0, motion passes.
8. Action: Resignation of Nelson Giordano
   Moved by Liz Blanchard, seconded by Marilyn McLaughlin to accept
   the resignation of Nelson Giordano from the Budget Committee, with
   regret. Vote 5 – 0, motion passes.

K. Future Agendas
   • Schedule a site visit – former Police Station space, 36 Main Street
     (before Jan. 13th)
     Site visit scheduled for 12/16/2019 at 6:00 PM

M. Other Business

N. Citizens’ Forum
   The following spoke:
   1. Paul Radochia

Adjourn

Chairman Todd A. Frederick adjourned the meeting at 10:08 PM. Without
objection, so ordered.

Respectfully Submitted,

Diana Janetos
**THE TOWN OF**

**YORK, MAINE**

186 York Street, York, Maine 03909

**BUSINESS LICENSE APPLICATION**

*NOTE: Business Licenses are not transferable to another person, business or location.*

<table>
<thead>
<tr>
<th>Business Name:</th>
<th>The Lydwood Inn</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address:</td>
<td>41 Broadway York, Maine 03909</td>
</tr>
<tr>
<td>Business Owner:</td>
<td>LodgeSportor Itt Lodge</td>
</tr>
<tr>
<td>Business Manager:</td>
<td>Ai Stek Ciardiello</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>2840 Whitney Ave</td>
</tr>
<tr>
<td>Mailing Address:</td>
<td>Hamden, CT 06518</td>
</tr>
<tr>
<td>Phone Number:</td>
<td>203 - 248-8000</td>
</tr>
<tr>
<td>E-mail Address:</td>
<td><a href="mailto:Ciardiello.34@icloud.com">Ciardiello.34@icloud.com</a></td>
</tr>
</tbody>
</table>

Please indicate who is to be the Primary Contact with the Town: ☒ OWNER or ☐ MANAGER

Is the Business Owner same as the prior year? ☒ YES ☐ NO ☐ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

<table>
<thead>
<tr>
<th>Lodging:</th>
<th>Food and Beverage:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ Bed and Breakfast License (C/F)</td>
<td>☐ Food Service License (C/F)</td>
</tr>
<tr>
<td>☒ Innkeeper License (C/F)</td>
<td>Number of Seats: 1 (Existing / Proposed)</td>
</tr>
<tr>
<td>Number of Rooms: 13</td>
<td>☐ Liquor License (F/P)</td>
</tr>
<tr>
<td></td>
<td>☐ Bottled Beer License (F/P)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entertainment:</th>
<th>Miscellaneous:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Special Amusement License (F/P)</td>
<td>☐ Transient Vendor’s License</td>
</tr>
<tr>
<td>☐ Dance Hall License (F/P)</td>
<td>☐ Flea Market License</td>
</tr>
<tr>
<td>☐ Bowling Alley License (F)</td>
<td>☐ Junkyard Auto Graveyard/Recycling License</td>
</tr>
<tr>
<td>☐ Coin-Operated Amusement License (P)</td>
<td>☐ Other</td>
</tr>
<tr>
<td>☐ Bingo, Beano and Games of Chance</td>
<td></td>
</tr>
</tbody>
</table>

*C - Code Enforcement Inspection Required  F - Fire Department Inspection Required  P - Police Department Inspection Required  S - Sewer District Inspection Required  W - Water District Inspection Required*

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
Provide the following information about any relevant State licenses:

<table>
<thead>
<tr>
<th>STATE LICENSE INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID Number(s):</td>
</tr>
<tr>
<td>4986</td>
</tr>
<tr>
<td>Dept. Health &amp; Human Servs</td>
</tr>
<tr>
<td>Expiration Date(s):</td>
</tr>
<tr>
<td></td>
</tr>
<tr>
<td>Classification(s):</td>
</tr>
</tbody>
</table>

FEES: Each application will incur a $60 fee, plus $30 for each license after the first. All NEW applications will have an additional $50 fee, and all license amendments will have a $25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: ____________________________ Have you ever been convicted of a Felony? YES / NO

Signature

Business Manager: __________________________

Have you ever been convicted of a Felony? YES / NO

Signature

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>FEES</th>
<th>Amount</th>
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<td>Application and First License ($60)</td>
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<tr>
<td>Subsequent Licenses ($30 each)</td>
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<tr>
<td>New License Fee ($50)</td>
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<tr>
<td>License Amendment ($25)</td>
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TOTAL DUE $40

LICENSE #: 40

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<th>Department Approvals</th>
<th>Date of Approval</th>
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<th>Date of Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Enforcement</td>
<td>1/10</td>
<td>Sewer</td>
<td>1/1/2010</td>
</tr>
<tr>
<td>Fire</td>
<td>1/10</td>
<td>Water</td>
<td>1/1/2010</td>
</tr>
<tr>
<td>Police</td>
<td>1/10</td>
<td>Tax Collector</td>
<td>1/1/2010</td>
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Board of Selectmen

Town Manager for the Board of Selectmen Date

Special Conditions (Attached if Necessary)

YES NO
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Frémie Tychaynys

Street Address: 1594 US RTE

Business Owner: Joan Shaw

Mailing Address: 1594 US RTE

Contact Phone: 263-1909

E-mail Address: 

Please indicate who is to be the Primary Contact with the Town: [ ] OWNER  [ ] MANAGER

Is the Business Owner same as the prior year? [ ] YES  [ ] NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

[ ] Bed and Breakfast License (C/F)
[ ] Innskeeper License (C/F)
Number of Rooms: ___

Food and Beverage:

[ ] Food Service License (C/F)
[ ] Liquor License (F/P)
[ ] Bottles Club License (F/P)
Number of Seats: ___

Entertainment:

[ ] Special Amusement License (F/P)
[ ] Dance Hall License (F/P)
[ ] Bowling Alley License (F)
[ ] Coin-Operated Amusement License (P)
[ ] Bingo, Beano and Games of Chance

Miscellaneous:

[ ] Transient Seller's License
[ ] Flea Market License
[ ] Junkyard, Auto Graveyard/Recycling License
[ ] Other: ___

C - Code Enforcement Inspection Required  F - Fire Department Inspection Required  P - Police Department Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014

FEES: Each application will incur a $60 fee, plus $30 for each license after the first. All NEW applications will have an additional $50 fee, and all license amendments will have a $25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.
Provide the following information about any relevant State licenses:

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I understand that a license is required before operating or conducting any business or activity governed by the Town’s Business Licensing Ordinance and that ongoing compliance with the provisions of the Town’s Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: ___________________________ Have you ever been convicted of a Felony? YES / NO

Signature

Business Manager: ___________________________ Have you ever been convicted of a Felony? YES / NO

Signature

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>FEES</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application and First License ($60)</td>
<td>Processed By:</td>
</tr>
<tr>
<td>Subsequent Licenses ($30 each)</td>
<td>Received Date:</td>
</tr>
<tr>
<td>New License Fee ($50)</td>
<td>Amount Received: $</td>
</tr>
<tr>
<td>License Amendment ($25)</td>
<td>Check ☐ or Cash ☐</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL DUE $

LICENSE #: __________ -

<table>
<thead>
<tr>
<th>Department Approval</th>
<th>Date of Approval</th>
<th>Special Conditions (Attached if Necessary)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Enforcement</td>
<td>N/A</td>
<td>YES NO</td>
</tr>
<tr>
<td>Fire</td>
<td>N/A</td>
<td>YES NO</td>
</tr>
<tr>
<td>Police</td>
<td>N/A</td>
<td>YES NO</td>
</tr>
<tr>
<td>Tax Collector</td>
<td>N/A</td>
<td>YES NO</td>
</tr>
<tr>
<td>Board of Selectmen</td>
<td>Date</td>
<td>YES NO</td>
</tr>
</tbody>
</table>

Town Manager for the Board of Selectmen
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: [Redacted]
Street Address: 2 River Rd, Cape Neddick
Business Owner: Tracy Nunn
Business Manager: [Redacted]
Mailing Address: P. O. Box 57
Mailing Address: 2 River Road
Phone Number: [Redacted]
Phone Number: 603-767-8151
E-mail Address: [Redacted]
E-mail Address: [Redacted]

Please indicate who is to be the Primary Contact with the Town: ❑ OWNER or ❑ MANAGER

Is the Business Owner same as the prior year? ❑ YES ❑ NO ❑ NEW BUSINESS

Please Indicate which Licenses or Local Approvals you seek:

Lodging:
❑ Bed and Breakfast License (C/F)
❑ Innkeeper License (C/F)
Number of Rooms: [Redacted]

Entertainment:
❑ Special Amusement License (F/P)
❑ Dance Hall License (F/P)
❑ Bowling Alley License (F/P)
❑ Coin-Operated Amusement License (P)
❑ Bingo, Beano and Games of Chance

Food and Beverage:
❑ Food Service License (C/F)
Number of Seats: [Redacted] (Existing / Proposed)
❑ Liquor License (F/P)
❑ Bottle Club License (F/P)

Miscellaneous:
❑ Transient Seller’s License
❑ Flea Market License
❑ Junkyard, Auto Graveyard/Recycling License
❑ Other: [Redacted]

C - Code Enforcement Inspection Required  F - Fire Department Inspection Required  P - Police Department Inspection Required
S - Sewer District Inspection Required  W - Water District Inspection Required

Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -
Provide the following information about any relevant State licenses:

<table>
<thead>
<tr>
<th>STATE LICENSE INFORMATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ID Number(s):</td>
</tr>
<tr>
<td>18-124</td>
</tr>
<tr>
<td>4957</td>
</tr>
<tr>
<td>1163534</td>
</tr>
<tr>
<td>Expiration Date(s):</td>
</tr>
<tr>
<td>12/31/19</td>
</tr>
<tr>
<td>5/9/20</td>
</tr>
<tr>
<td>12/3/20</td>
</tr>
<tr>
<td>Classification(s):</td>
</tr>
<tr>
<td>INNKEEPER</td>
</tr>
<tr>
<td>LODGING</td>
</tr>
<tr>
<td>LODGING</td>
</tr>
</tbody>
</table>

FEES: Each application will incur a $60 fee, plus $30 for each license after the first. All NEW applications will have an additional $50 fee, and all license amendments will have a $25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner:  Have you ever been convicted of a Felony? YES ( ) NO ( )

Business Manager:  Have you ever been convicted of a Felony? YES ( ) NO ( )

(If either person has a felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>FEES</th>
<th>Amount</th>
<th>Map - Lot #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application and First License ($60)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subsequent Licenses (30 each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New License Fee ($50)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>License Amendment ($25)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL DUE: $ 

LICENSE #: ___________

Department Approvals  Date of Approval
Code Enforcement  12/31/19 CH
Fire             12/20 PC
Police           12/31/MG

Board of Selectmen
Town Manager for the Board of Selectmen Date

Special Conditions (Attached if Necessary) YES NO
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: December 17, 2019

DATE ACTION REQUESTED: January 13, 2020

SUBJECT: Reoccurring Special Event Permit Application

☑ ACTION
☐ DISCUSSION ONLY

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: This year, we are continuing our mission to mainstream the Special Event Permit Application process and having an annual meeting of all Department Heads to discuss all of the Reoccurring Special Event Permit Applications that we will have for 2020 on January 29, 2020. The attached reoccurring Special Event takes place before said annual meeting with Department Heads, so this one is coming to you on its own.

Options available to the Board: 1) Approve the Special Event Permit Application listed below. 2) Deny the Special Event Permit Application listed below.

RECOMMENDATION: Approve the Reoccurring Special Event Permit Application.

PROPOSED MOTION: I move to approve the following Reoccurring Special Event Permit Application subject to all, if any, conditions given by Department Heads:
  • YHS Interact Club – Annual Polar Dip; January 18, 2020

PREPARED BY: Melissa M. Avery

REVIEWED BY:

Melissa M. Avery, Administrative Assistant
THE TOWN OF

YORK, MAINE
186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Town Manager's Office located at the York Town Hall, 186 York Street, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **YHS Interact Polar Dip**
Location of Event: **Long Sands Beach**
Date of Event: **1/18/20**
Event Start Time: **9:00**
Event End Time: **10:00**

Estimated Number of Participants/Attendants: **20**

[ ] Insurance Certificate Included

Description of Event: A polar dip fundraiser to be put on by the York High School Interact Club to benefit the Make-a-Wish Foundation of Maine.

Is this a Recurring/Annual Event that has been approved in the past? [ ] YES [ ] NO

Please choose the type of event: [ ] Town Sponsored Event [ ] York Public Library or Utility District Event
[ ] Non-Profit Community Organization [ ] Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, food or beverage services to be used etc.: **n/a**

Will you be requesting the use of Town Equipment and/or Staff? [ ] NO [ ] YES

Organization/Applicant Information

Name of Organization: **York High School Interact Club**

Name of Applicant: **Kevin Beatty**

Mailing Address for Organization/Applicant: **1 Robert Stevens Dr. York, ME 03909**

Phone Number: **207-363-1814**

E-Mail Address: **kbeatty@yorkschools.org**

- CONTINUE TO BACK PAGE OF APPLICATION -
Is the Organization a non-profit? □ NO  ■ YES  501(C)(3) Number: 

Name of Event Contact: Kevin Beatty
Phone Number: 603-812-1705  E-Mail Address: kbeatty@yorkschools.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/Event Contact: [Signature]  Date: 12/11/19

Department Contact Information
Code Enforcement: (207) 363-1002  Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015  Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232  Park Water District: (207) 363-2265
Public Works Department: (207) 363-1010  Parks and Recreation: (207) 363-1040

Department Approvals

<table>
<thead>
<tr>
<th>Departments</th>
<th>Signature and Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Code Enforcement</td>
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<td>Parks and Recreation</td>
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<tr>
<td>Police Department</td>
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<tr>
<td>Public Works</td>
<td></td>
</tr>
<tr>
<td>Village Fire Department</td>
<td></td>
</tr>
<tr>
<td>Beach Fire Department</td>
<td></td>
</tr>
<tr>
<td>Park Water District</td>
<td></td>
</tr>
<tr>
<td>Sewer District</td>
<td></td>
</tr>
</tbody>
</table>

Board of Selectmen

<table>
<thead>
<tr>
<th>Town Manager for the Board of Selectmen</th>
<th>Date</th>
<th>Special Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(Attached if Necessary)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES</td>
</tr>
</tbody>
</table>

Processed By:  Received Date: 

Amount Received: $  □ Cash  □ Check: 

[Signature]
THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

RELEASE AND INDEMNITY AGREEMENT

In consideration of the permission given to the undersigned by the Town of York, Maine, allowing use of
Town property for the event named: **YHS Interac Club Polar Dip** on the
following date(s): 1/18/20, the Organization/Applicant:

YHS Interact Club

the undersigned, does forever release, discharge and covenant to hold harmless the Town of York and any other person or agenda of said Town charged or chargeable with responsibility or liability for the use of Town property, their heirs, administrators, executors, successors and assigns, from any and all claims, demands, damages, costs, expenses, loss of service, actions and causes of action, arising out of any act of occurrence up to the present
time, and particularly on account of all personal injury, disability, property damage, loss or damages of
any kind sustained or that may hereafter be sustained in consequence of the use by the above mentioned
Organization/Applicant of said Town property on the date(s) specified.

The undersigned agrees for a further consideration and inducement for this release and indemnity agreement, that it shall apply to all and any actions and any and all unforeseen injuries and damages
directly and indirectly resulting from the use of Town property as well as to those, which are presently foreseeable.

Applicant/Event Contact: [Signature]

Date: 12/14/19
Notice of Public Hearing
Town of York – Board of Selectmen
Monday, January 13, 2020
7:00 PM
York Public Library

The York Board of Selectmen will conduct a Public Hearing on Monday, January 13, 2020 at 7:00 PM regarding proposed changes to the Permit Parking Program.

Any questions or comments will be welcome at the hearing, and written comments may be submitted in advance to the Town Manager’s Office.

Printed copies of the text of these amendments are available in the Town Clerk’s Office at York Town Hall; Digital copies are also available on the Town’s web page (www.yorkmaine.org).
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 3, 2020

DATE ACTION REQUESTED: January 3, 2020

☐ ACTION
☐ DISCUSSION ONLY

SUBJECT: Parking Permit Program Ordinance Change

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Attached are the recommended changes to the Parking Permit Program Ordinance to allow active duty military the ability to purchase the seasonal permits.

RECOMMENDATION: Attached is the recommendation for changes to the Permit Parking Program ordinance that will allow active duty military the opportunity to purchase the seasonal permits without having to register their vehicles in the State of Maine. This change allows a Permit Purchase with the applicant’s vehicle remaining registered in their home state of record.

PROPOSED MOTION: I move that the Parking Permit Program Ordinance, be amended with the following changes Section 2 Definitions bullet point F Member of the United State Armed Forces: One who is on Active Duty for a branch of the U.S. Military. Section 4. Issuance/Costs paragraph C A person is eligible for a Parking Permit upon demonstrating to the satisfaction of the Town Clerk: bullet point 3. That he or she is an active duty member of the military residing in York. Required document of proof: a rental agreement, or utility bill, or lease in the name of the permit applicant. Section D. Residency /Property Ownership bullet point 3 Vehicle must be registered to the active duty military member applying for the parking permit. Section E Application contents: bullet point 1 Name of the registrant of motor vehicle, which must include the year-round residents name, the nonresident property owner’s name or name of the active duty military member.

FISCAL IMPACT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: Chief Charles J Szeniawski    REVIEWED BY:
DATE: 08 January 2020

TO: Town Manager Stephen H Burns

Cc Board of Selectmen

FROM: Chief Charles J Szeniawski

SUBJECT: Amendments to Parking Permit Ordinance

The proposed amendment changes to the Permit Parking Program Ordinance are being requested in order that Active Duty Military members residing in the Town of York may purchase permits more easily. The proposal allows for Active Duty Members to purchase Parking Permits without having to re-register their vehicles in the State of Maine which is a considerable requirement as most have their vehicles registered in their home state of record. These changes allow the Active Duty Member to purchase a permit after producing documentation of their Active Duty status, residence in York, and vehicle registration in the name of the Active Duty member. The fee is the same as all residents.
Proposed Amendments
to be considered by the
Board of Selectmen

Amendments

1. Permit Parking Program
Amendment #1
Permit Parking Program

Explanation of Amendment: The purpose of these amendments is to define and include standards for issuing parking permits to active duty military members that reside in York.

Amendment: Amend the Permit Parking Program Ordinance with the following revisions.

2. Definitions

A. Parking Permit: Parking stickers, herein called “permits”, issued for parking on public streets in designated zones.

B. Permit Parking Zone: A zone designated for permit parking.

C. Motor Vehicle: For the purposes of this ordinance, motor vehicles shall mean passenger vehicles, motorcycles, mopeds, and pick-up truck-vehicles only. All other vehicles are excluded.

D. Resident: One who lives in York with the intent to stay, either a property owner or renter. If licensed to drive has made application for a Maine driver’s license; if registered to vote, registered in York; if owns vehicle, registered in York.

E. Non-Resident Property Owner: One who owns property in York, legally resides elsewhere, and registers vehicle elsewhere.

F. Member of the United States Armed Forces: One who is on active duty for a branch of the U.S. military.

4. Issuance / Costs

A. A permit may be issued to a resident or property owner for use in designated resident permit parking zones, upon application and payment of the required fee of $40.00 per calendar year. Senior Citizens, 65 years and over, may purchase permits for $20.00 each.
If a vehicle is registered in the name of a trust and the applicant is 65 years of age or older, and a trustee or beneficiary of the trust, the senior rate will apply.

If a vehicle is registered in the name of a business, the standard required calendar year fee shall apply.

B. The Parking Permit shall be in effect beginning May 15th through October 15th each year.

C. A person is eligible for a Parking Permit upon demonstrating to the satisfaction of the Town Clerk:

1. That he/she is a year-round resident or a non-resident property owner of the Town of York.

2. That he/she is a beneficiary or a trustee for property located in York assessed to a trust.

3. That he or she is an active duty member of the military residing in York. Required document of proof: a rental agreement, or utility bill, or lease in the name of the permit applicant.

D. Residency/Property Ownership

Residency/Property Ownership is demonstrated by the resident’s vehicle registration designating a Town of York address, or presentation of a property tax bill showing property ownership in the same name as the vehicle registration.

1. Year-round Residents:
   Vehicle must be registered in York under his/her personal name or lease/trust/company name. Applicant must provide proof of sole use of company vehicle and or provide the trust documents and or lease agreement tying the year-round resident to the company/trust/lease.

2. Non-Resident Property Owners:
   Vehicle must be registered under his/her personal name or lease/trust/company name. Applicant must provide proof of sole use of company vehicle and or provide the trust documents and or lease agreement tying the resident to the company/trust/lease.

3. Vehicle must be registered to the active duty military member applying for parking permit.

Draft Amendment
DRAFT - January 2, 2020
Page 3
E. Application contents:

1. Name of registrant of motor vehicle, which must include the year-round residents name or the non-resident property owner’s name or name of the active duty military member.

2. Residential property address in York.

3. Year, make, model, color, plate and state of issue of resident’s vehicle.
Notice of Public Hearing
Town of York – Board of Selectmen
Monday, January 13, 2020
7:00 PM
York Public Library

The York Board of Selectmen will conduct a Public Hearing on Monday, January 13, 2020 at 7:00 PM regarding proposed changes to the Permit Parking Program.

Any questions or comments will be welcome at the hearing, and written comments may be submitted in advance to the Town Manager’s Office.

Printed copies of the text of these amendments are available with the Town Clerk’s Office and the Town Manager’s Office at the Town Hall; Digital copies are also available on the Town’s web page (www.yorkmaine.org).
REQUEST FOR ACTION BY BOARD OF SELECTMEN

| DATE SUBMITTED: | January 10, 2020 | ☑️ ACTION |
| DATE ACTION REQUESTED: | January 13, 2020 | ☑️ DISCUSSION ONLY |
| SUBJECT: | Harbor Study and Implementation |

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board discussed the Harbor Study on November 18th and decided it would be advantageous to invite the author to meet with the Board of Selectmen to discuss priorities and see about future contracted work, such as rearranging the mooring field, improving channel clearance, amending dock standards and so forth.

The Harbor Board and the consultant, Dan Bannon of GEL will attend.

I think there needs to be a discussion about next steps for implementation.

RECOMMENDATION:

PROPOSED MOTION: uncertain – it depends what the Board decides to do.

Prepared by Stephen H. Burns, Town Manager:
Christine Sibert

VISTA Member
Committee Americoops
York Energy Steering

January 13, 2020
Board of Selectmen
Presentation to
TOWN OF YORK
UPDATE
PRE-PANNING
CLIMATE ACTION
CAP progress

Tonight's update:

$150k budget (11/18/19)

- Develop a community-driven Climate Action Plan (Select Board approved)
- Establish a GHG reductions goal (completed 9/23/19)
- Join Global Covenant of Mayors (completed 6/24/19)

Policy recommendations:

Last presentation June 24th:
Timeline:
- Survey field of consultants
- Survey other communities for success, learnings

Tasks:
- Write RFP
- Define scope of planning work
- With assistance of Chris, Lospelini, Celtic Energy

Goals:
- Implement plan
- A community that is aware of and eager to help develop and
  ready to start planning when voters approve May budget

Overview
Develop RP

CJP Planning Timeline

Engage & Community Engagement Plan

Design Community Engagement Plan

Engage CJP Community Engagement Process

Write RP

Define scope of work, outcomes, deliverables, and working with CJP to develop RP

Survey field of CJP consultants and candidates

Propose draft community engagement plan

CJP Kick-off Review and select CJP consultant

Issue RP

CJP Order Code
4. Early draft of RFP
3. Surveying field of consultants
2. Working with Chris Lortie of Celtic Energy
1. Interviews with other committees

COMPLETED SO FAR
Recruit citizen volunteers to implement plans actions
Diverse engagement methods & better involvement
2-way communication pre-planning
Make sure entire community is engaged in developing
Engage community early and often

Learnings:

COMMUNITIES HIGHLIGHTS INTERVIEWS WITH OTHER
- Define structure of Climate Planning Committee
- Develop $150k Budget Details
- Canvas field of consultants
- Define Scope of work
- Adaptation/resilience
- 2 main topical objectives: Carbon neutrality and climate

CELTIC ENERGY
WORK WITH CHRIS LOTSPEICH
August: Consultant and Sustainability Coordinator both hired & begin work

Summer: Consultants respond to RFP; applicants respond to position

May: Town votes on CAR funding & Sustainability Coordinator funding

February: Chris Losteich helps us develop CAR RFP
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 10, 2020
DATE ACTION REQUESTED: January 13, 2020
ACTION

SUBJECT: BOS Policy Items

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: You have discussed the budget policy items in November and December. I was expecting to have the audit completed by now so we would know how much surplus fund balance is available, but delays beyond our control have precluded this.

I believe it is important to the Budget Committee that the Board act on these requests, which are unchanged except for one. I added a new policy request – getting the Town’s property on the summit of Mount Agamenticus surveyed.

The reason I believe this survey is important are:
- We have identified possible building and road encroachments on the perimeter of the property;
- We need to have a clear plan showing all known easements and inholdings;
- We should have a plan showing the YWD lease areas relating to our $1.2M capital project;
- We should have a current existing conditions plan for the summit; and
- We can expect a proposal from the Parks & Rec Board to designate Mt. A as a park, and we should know exactly what we own.

RECOMMENDATION: I recommend the Board approve these policy requests.

PROPOSED MOTION: I move to approve the policy requests as listed on the table dated January 10, 2020.

Prepared by Stephen H. Burns, Town Manager:
### Proposed List of Policy Items for BOS
**SHB, January 10, 2020**

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Recurring?</th>
<th>Separate Ballot Question?</th>
<th>Budget</th>
<th>one-time expenses to be paid with excess FB</th>
<th>one-time expenses to be paid with Mun Bldg &amp; Land Fund</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Facilitation - the Future of Fire Services</td>
<td>one-time</td>
<td>YES</td>
<td>$37,000</td>
<td>$37,000</td>
<td></td>
<td>One of the BOS goals</td>
</tr>
<tr>
<td>2</td>
<td>Contracted Trash Pick-up at Long Sands &amp; Short Sands Beaches</td>
<td>recurring</td>
<td></td>
<td>$126,000</td>
<td></td>
<td></td>
<td>included in Parks &amp; Rec operating budget request</td>
</tr>
<tr>
<td>3</td>
<td>Town Hall Expansion Project</td>
<td>one-time</td>
<td>YES</td>
<td>$50,000</td>
<td>$50,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>3-32 Coastal Resiliency/Energy Position at SMPDC</td>
<td>one-time</td>
<td>YES</td>
<td>$22,500</td>
<td>$22,500</td>
<td></td>
<td>voted by BOS on Oct. 21st</td>
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<tr>
<td>5</td>
<td>Climate Action Plan</td>
<td>one-time</td>
<td>YES</td>
<td>$150,000</td>
<td>$150,000</td>
<td></td>
<td></td>
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<tr>
<td>6</td>
<td>Budget for Tree Warden's use</td>
<td>recurring</td>
<td></td>
<td>$20,000</td>
<td></td>
<td></td>
<td>for expenses related to this function</td>
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<td>7</td>
<td>Sustainability Planner - new 1/2 time position</td>
<td>recurring</td>
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<td>$35,000</td>
<td>$35,000</td>
<td></td>
<td>half-time, no benefits</td>
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<tr>
<td>8</td>
<td>Village Revitalization Directional Signage Plan</td>
<td>one-time</td>
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<td>$0</td>
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<tr>
<td>9</td>
<td>Maintenance of the 20 Historic Markers</td>
<td>one-time</td>
<td>YES</td>
<td>$10,000</td>
<td>$10,000</td>
<td></td>
<td>These haven't been maintained since late 90s/early 2000s</td>
</tr>
<tr>
<td>10</td>
<td>Capacity for 2nd TV broadcast location</td>
<td>one-time</td>
<td></td>
<td>$20,383</td>
<td></td>
<td></td>
<td>Included in the Cable TV Operations budget request</td>
</tr>
<tr>
<td>11</td>
<td>Veterans Affairs Committee budget</td>
<td>recurring</td>
<td></td>
<td>$10,000</td>
<td></td>
<td></td>
<td>Included in Boards and Committees operating budget request</td>
</tr>
<tr>
<td>12</td>
<td>Enhanced Police Enforcement at Beaches and Mt. A</td>
<td>recurring</td>
<td></td>
<td>$25,000</td>
<td></td>
<td></td>
<td>Included in Police operating budget request</td>
</tr>
<tr>
<td></td>
<td>Survey of Town's Property on the Summit of ML A</td>
<td>one-time</td>
<td></td>
<td>$25,000</td>
<td>$25,000</td>
<td></td>
<td>Fund 408 has a current balance of $121,284.70</td>
</tr>
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</table>

| Amount of excess fund balance to be used to offset taxes (assuming $600K available) | $330,500 |
| Amount of fund balance applied to offset property taxes in FY20                      | $283,542 |
| Difference (a positive number here means more is being used to offset taxes than in FY20) | $46,958 |
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 9, 2020
DATE ACTION REQUESTED: January 13, 2020
SUBJECT: Cost-of-Living Adjustment

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:
1. Provide a cost-of-living adjustment to employees in the amount of 1.9%.

Per our personnel policy and current union contracts, the Board of Selectmen will grant a cost of living increase in compensation to employees based upon the consumer price index (CPI-W All item index, U.S. City Average). The COLA increase is effective the first pay date in July of each year, in order to maintain the wage scales at a competitive level.

2. Decline to provide a cost-of-living adjustment to employees.

RECOMMENDATION: Implement a Cost of Living Adjustment for Personnel in the amount of 1.9%.

PROPOSED MOTION: I move to implement a 1.9% cost of living adjustment to the personnel wage scales, as proposed in the fiscal year 2021 budget.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARE BY: Kathryn Lagasse, HR Director
REVIEWED BY:
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 9, 2020
DATE ACTION REQUESTED: January 9, 2020
SUBJECT: York – Kittery Border

ACTION
DISCUSSION ONLY

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board of Selectmen and Kittery Town Council don’t appear to agree on the location of the border between the two towns. The Board of Selectmen can either leave the matter alone or can initiate the process to contest the border.

Attached are:
- the statute regarding contested municipal borders
- letter to the Town of Kittery
- letter of response to the Town of York

RECOMMENDATION: This is strictly a Board judgment call.

PROPOSED MOTION: I move to direct the Town Manager and Town Attorney to take any and all actions necessary to prepare and file a case to file in court to contest the border between York and Kittery.

Prepared by Stephen H. Burns, Town Manager: 

[Signature]
Maine Revised Statutes

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 2: MUNICIPALITIES

Subpart 3: MUNICIPAL AFFAIRS

Chapter 129: TOWN LINES

§2852. Disputed boundary lines

When a controversy over a boundary line exists between adjoining municipalities, either may file a complaint with the Superior Court stating the facts and requesting that the line be run. [1987, c. 737, P. A, §2 (NEW); 1987, c. 737, P. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, P. C, §§8, 10 (AMD).]

1. Commissioners appointed. The court, after due notice to all parties, shall appoint 3 commissioners.

   [1987, c. 737, P. A, §2 (NEW); 1987, c. 737, P. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, P. C, §§8, 10 (AMD).]

2. Ascertain and describe line. The commissioners, after giving the interested municipal officers at least 10 days' written notice of the time and place of meeting, shall ascertain the line and describe it by courses and distances.

   [1987, c. 737, P. A, §2 (NEW); 1987, c. 737, P. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, P. C, §§8, 10 (AMD).]

3. Temporary markers. The commissioners shall set temporary markers to indicate the established line.

   [1987, c. 737, P. A, §2 (NEW); 1987, c. 737, P. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, P. C, §§8, 10 (AMD).]

4. Report. The commissioners shall report their proceedings to the court.

   [1987, c. 737, P. A, §2 (NEW); 1987, c. 737, P. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, P. C, §§8, 10 (AMD).]

5. True line. When the court accepts the report, the line established by the commissioners becomes the true line for every municipal purpose, and the court shall order the interested municipalities to replace the temporary markers with monuments as provided in section 2853, subsection 7.
6. Expense. Each municipality shall pay an equal share of the expense of erecting monuments.

7. Compensation of commissioners. The court shall allow the commissioners a proper compensation for their services and issue a warrant for its collection from the interested municipalities in equal proportions.
August 26, 2019

Judy Spiller, Chair
Kittery Town Council
Kittery Town Hall
200 Rogers Road
Kittery, ME 03904

RE: York-Kittery Border

Dean Judy,

The York Board of Selectmen believe the border shared by York and Kittery is a straight line, as established in 1653. They find the meandering line shown on tax maps and other current maps is inconsistent with the legally established border. As such, the Board of Selectmen request that the Kittery Town Council work with us to identify the proper straight-line border, or to acknowledge this as a contested boundary so the matter can be settled by the Superior Court.

Since reaching out almost a year ago on this matter, we were made aware of new information which is directly relevant. The Town received a copy of a report which settled a contested border between York and Eliot back in the early 1990s. When the border was originally established, Eliot didn’t exist and the border in question was actually a portion of the York-Kittery border. The findings of that matter document the history of the border we currently share. A copy is attached. It is our belief that the resolution to a contested border would be drawn in large part from the prior report and would result in a straight-line border.

I look forward to your response.

Sincerely,

[Signature]

Todd Frederick, Chair
York Board of Selectmen

enc: Commissioner’s Report on the Town Boundary Common to the Town of Eliot and the Town of York
COMMISSIONER'S REPORT

OF THE

TOWN BOUNDARY

COMMON

TO THE

TOWN OF ELIOT

AND THE

TOWN OF YORK
STATE OF MAINE

YORK SS

RE: Town of Eliot vs. Town of York - Town line
Superior Court Civil Action, Docket No. CV-91-880

Pursuant to a Commission issued by the York County Superior Court and directed to the undersigned on the 2nd day of February 1993, in which this cause is hereunto prefixed, the undersigned have severally qualified as commissioners aforesaid according to the jurors herein before set to us pursuant to M.R.S.A. 30-A Section 2852.

We hereby make return of our proceedings in accordance with M.R.S.A. 30-A Section 2852. (4).

James C. Rogers, Chairman

Robert M. May

Dorothy A. Seaman

Enclosures:
Report of the Commissioners
HISTORICAL BACKGROUND

The boundary line between the present towns of York and Eliot is based upon a requirement set forth in the Articles of Submission. Prior to this 1652 submission, the boundary between the two towns was variable and uncertain. This uncertainty is rooted in the ever-changing political climate of that time.

The original grant of land which covers both towns was made by King Charles I to Sir Ferdinando Gorges in 1639. This grant, termed "Grant of the Province of Maine," included all land in present-day Maine between the rivers of Piscataqua and Sagadahoc. Sir Ferdinando Gorges died in 1647 not having fixed any boundaries between existing settlements in this grant. In 1648 the parliamentary forces under Oliver Cromwell defeated the army of King Charles I, and subsequently beheaded him. The inhabitants of the "Province of Maine" were by these two occurrences left leaderless, and without royal protection.

1. This charter is recited at large in the two volumes of Federal and State Constitutions, Colonial Charters, and other organic laws of the United States, compiled by order of the United States Senate and printed in 1877.
In 1652, the General Court of the Massachusetts Bay Colony, attempting to increase their timber holdings, sent surveyors to review and locate the northeasterly bounds of their Colony. The survey team concluded that the northeasterly bounds extended from a point three (3) miles northerly of the headwaters of the Merrimac River, easterly to the Presumpscot River. As a result of this survey, Massachusetts Bay Colony sent two teams of commissioners, backed by armed militia, to inform the inhabitants of the province of this result, and to require their submission to the authority of the Massachusetts Bay Colony. On November 20th the inhabitants of Kittery formally submitted, and the inhabitants of Georgeana, now York, followed suit on November the 22nd.

2. York Deeds, Book 1, Introduction at page 51

3. Williamson's History of the State of Maine Volume I, page 345
The terms upon which the inhabitants of Kittery (including present day Eliot) and York acceded to the jurisdiction of Massachusetts were set forth as articles within the ordinances of the commissioners:

Article 2 recognized Kittery as a municipal township and the settlement at York as a town.

Article 4 guaranteed titles to land, whether by grant of Gorges, the town(s), the Indians, or their former General Courts.

Article 5 required that the boundaries of Kittery, York and Wells be examined and set out anew, within the ensuing year, by their respective townsmen; otherwise the General Court was to appoint a committee to perform that service. By this same article, ownership of the soil, when the lines were perambulated "was not to be thereby affected." 4.

In 1653, the towns of Kittery and York established their bounds as per Article 5 of the Submission. The boundary began at the first and lowest descent of a fresh brook which emptied

4. Willis, J.L.M., The Submission to Massachusetts
itself into Brave Boat Harbor. The boundary then ran in a straight line to a point of upland on the southwest branch of York River where the river bears away to the northwest. The line then ran in a direct course to the southeast side of York Pond. Only three (3) calls appear in this initial boundary 5. Establishment which has been abstracted and is attached as document number 2 of Exhibit B. Later perambulations were made, each with additional and varying calls and monuments, but all adhering faithfully to the three original calls of the boundary 5.

In 1794 the General Court of Massachusetts, of which the present towns of Eliot and York were a part, resolved that each town should cause a survey to be made, paying particular attention to differences of claimed boundaries and/or divisions.

5. Copies of original perambulations of boundaries found in town records, attached as Exhibit A.

6. See abstracts of boundary perambulations with additional information concerning commissioners, surveyors and photographs included in this report as "Exhibits."
The towns of Kittery and York complied with the resolve and returned their plans to the Secretary's office. The Resolves and the plans of Kittery and York are attached as Exhibit D and E respectively.

In 1810 the second parish of Kittery was severed from the parent town and became the town of Eliot. No specific boundary was described, the bounds being merely the bounds of the second parish. The bounds of the second parish of Kittery are delineated in 1660 in Kittery Town Records.

After 1811, the boundary between York and the second parish of Kittery became the boundary between York and Eliot. No changes in this line were made by the State of Massachusetts.

In 1820 Maine became a state. York and Eliot, formerly towns within the state of Massachusetts, became two towns within the new State of Maine. No evidence was presented to show that the State of Maine changed the boundary between York and Eliot. It was assumed by the commission that, absent evidence to the contrary, the boundary as established in 1653 was the boundary in 1994.

7. see Flint Town Records
8. see Kittery Town Records
The commission ordered a search of the town records of Kittery, York and Eliot. Prior to 1810, Eliot was known as the "second parish of Kittery." The boundary between York and Kittery will therefore be the boundary between York and Eliot along the easterly boundary of the "second parish."

The search of the pertinent town records revealed fourteen documents pertaining to boundary matters and copies of these documents have been attached as Exhibit A. Information relating to specific calls and/or monumentation have been abstracted from these documents and this information has been attached as Exhibit B.

Photographs were taken by the commission of all calls and/or monuments and have been attached as Exhibit C. These photographs have been cross-referenced in Exhibit B, abovesaid.

Exhibit D includes all pertinent records located in the York County Registry of Deeds and the York County Registry of Probate, and the town records of Kittery, Eliot, and York, which are not included in Exhibit A, abovesaid.
The commission then met and reviewed all documentary evidence produced. It was determined that the establishment of the boundary of 1653 was controlling, and that only those monuments which were reflected in that establishment would be accepted. Any monuments falling outside the original boundary as ultimately surveyed, would be treated as erroneous, and would be shown as "offset" from the true boundary line. With the above restrictions as controlling, the commission solicited bids and hired a surveyor.

The Surveyors were ordered to run the line between the towns of York and Eliot, noting and locating all monuments found. Additionally, the highest ascent of the salt water of Brave Boat Harbor Creek was located. A line was then projected from an accepted monument located in the York marshes to that point in the creek. This projected line was necessitated because a portion of the York and Eliot line is a portion of the original York and Kittery line.

The Eliot and York boundary line began at "Solomon's Rock" and proceeded southwesterly to a point under the present confines of York Pond. All intervening monuments were noted. The line was turned at the point in York Pond and proceeded southerly to a monument found just off a small neck of land at York marshes. All intervening monuments were noted. The line was again turned and then ran in a straight line to the "head of the tide" at Brave Boat Harbor. The monument which marks the
corner of Kittery, Eliot, and York was noted. All of this information was reduced to a preliminary plan and the commission met to determine the validity of the intervening monuments.

The monument known as "Solomon's Rock" is a ledge situated northeasterly from Route 91. This ledge, assigned station 0+00 has the letters "E" "Y" and "B" chiseled on the top, and is the corner bounds of the towns of Eliot, South Berwick and York. This monument was named as a monument in the 1831 perambulation and falls in a direct line between the point inside the confines of York Pond and the ancient bounds at "Staker's Spring." This "rock" is a sizable ledge and is incapable of being easily moved. "Solomon's Rock" is also shown on a survey of the Town of York drawn for the General Court of Massachusetts. For the 1831 perambulation see Exhibit A, number 8; for the abstract of the same, and first mention of such, see Exhibit B, numbers 7 and 8, description (a); for photograph of said Solomon's Rock see Exhibit C, number 10.

The monument at station 22+32.39 located on the south-easterly side of, and on the easterly end of York Pond, is a granite bound set in the ground sometime after the perambulation of 1831. Prior to this date, this point was marked either by trees or by no monumentation. For the 1831 perambulation see
Exhibit A, numbers 7 and 8; for the abstract of the same, see Exhibit B, numbers 7 and 8, description (c); for photographs of the monument see Exhibit C, number 8; for earlier mention of York Pond, see Exhibit A, numbers 2, 3, 4 and 5; for abstracts of same see Exhibit B, number 2, description (c); numbers 3 and 4, description (c), and number 5-A, description (d).

There is evidence that the water level of York Pond was raised between 1653 and the 1831 perambulation. The commission agreed with the surveyor that the actual town corner bounds lay within the present confines of York Pond and that the found monument is on a straight line between that "drowned" corner within the pond itself, and that of the next monument.

The next monument, at station 163+07.79, was a monument located in the salt marsh along York River. This monument was the first viewed by the commission and is the most persuasive. This monument is a flake of granite, three (3) feet tall, two (2) feet wide, and three (3) to six (6) inches thick, inscribed with characters too worn to be readable. This monument is located approximately two (2) feet from a neck of land. This neck of land is the "neck of land" mentioned in the 1695 perambulation. This monument is that mentioned in the perambulation of 1831 as being marked "Y", "K", "1794." The
members of the commission could feel the inscription on the
monument but were unable to completely decipher the numerals on
this monument. For the earliest and later mention of the "neck
of land" see Exhibit A, numbers 3, 4 and 5; see Exhibit B,
numbers and 4 and 5-A. For the earliest mention of the granite
monument, see Exhibit A number 8 and Exhibit B, numbers 7 and 6,
description (d); for a photograph of this monument and the "neck"
see Exhibit C, photo-graphs 3 and 3-A.

From the monument in the York Marshes the boundary line was
turned and run southeasterly to the head of the tide at Brave
Boat Harbor. The commission was unable to locate any monuments
other than property lines in this area. The 1653 boundary line
establishment has as its beginning point, "the first and lowest
descant of that fresh brook...belonging unto ye ad Harbr..." See
Exhibit A, number 2, see Exhibit B, number 2, description (a).
See also Exhibit C, photographs 1-A and 1-B. Later descriptions
of this starting point conclude a white oak tree standing in the
marsh, a white oak tree standing near the bridge, and the head of
the marshes. See Exhibit A, numbers 3, 4, 5, and 5-A; see
Exhibit B, numbers 3 and 4, description (a), and number 5-A,
description (a).

The "Head of the tide" call in the 1653 establishment was
the bound universally favored by the commissioners. The "head of the tide" was determined by the surveyor, using modern surveying methods. See Exhibit F, Survey of the Town Boundary, Note #1. This location was observed by the commissioners on an independent basis and all concurred in the location. The accuracy of placing the boundary line in this position is enhanced by a probate plan dated 1757, and included in Exhibit D as number 1. The importance of the "head of the tide" call became apparent when the commission studied the intervening monuments located by the surveyors.

All monuments which were not mentioned, or did not directly fall on the 1653 boundary line were treated by the commission as intervening monuments. The reasoning behind this decision lies in the commission's attempt to faithfully reproduce the 1653 boundary layout. This decision was further enhanced by the commission's review of the 1794 plans of the towns of York and Kittery returned to the General Court of Massachusetts as per the Resolves in Exhibit E, number 1. The York plan, drawn by Daniel Sewall, and offered as Exhibit E, number 2, is a very detailed plan. The boundary line as shown on this plan begins at a tree above Braveboat Harbor bridge and runs in a straight line to a rock marked "Y" "K" in the York marshes. From that point, the line turns and then runs in a straight line to the easterly end
of York Pond. From that point, the line again turns, and then runs straight to Baker's Spring, passing directly over a rock marked "B" "K" "Y". This last named monument is the only one shown that may be construed to be an intervening monument.

The Kittery plan of 1794, drawn by Benjamin Parker, and offered as Exhibit E, number 3, is a less detailed plan than that of Sewall. This plan, like that of Sewall, begins at the head of the tide at Brave Boat Harbor and runs N 46 1/4° W, 4 miles and 53 rods to a point. The line then turns and runs N 6° W for 816 rods to York Pond, called "K Pond" on this plan. The line then turns and runs N 31° E for 118 rods to a point. No intervening monuments are found on this plan, furthermore, the metes and bounds descriptions of both plans are identical.

Both the Sewall and Parker plans show "pricked" lines, (in red on the originals) which meander back and forth across the straight boundary line. Sewall refers to this "pricked line" as "the dividing line as claimed by the Town of Kittery." Parker refers to the "pricked line" on his plan as "an ancient fence as the boundary line between York and Kittery as appears by perambulation of nearly one hundred years since." It is important to note that although both surveyors recognize varying lines of occupation, both have surveyed the line by identical
courses and distances, and both have shown a line with no intervening monumentation.

The first intervening monument is a three (3) foot tall granite post located on the northeasterly side of Route 91 at station 4+65.95. This granite post is offset from the boundary line 0.15 feet into the town of Eliot. This monument is probably the monument referred to in the perambulation of 1877. See Exhibit A, number 12; also Exhibit B, number 12, description (b); see photograph of this monument as Exhibit C, number 9.

The second intervening monument noted is a six (6) by eight (8) inch granite post found at station 42+81.12. This monument has the letter "Y" and "E" chiseled upon it and is shown in photograph as Exhibit C, numbers 7 and 7-B. This monument is offset 17.20 feet into the town of Eliot. This monument is first mentioned in the perambulation of 1877. See Exhibit A, number 12 and Exhibit B, number 12, description (e).

The third intervening monument noted is an eight (8) inch by eight (8) inch granite bound located at station 63+33.16 on the southerly side of Brixham Road. The monument has the letter "Y" and "E" chiseled on two sides. This monument is shown by photograph as Exhibit C, number 6. This monument is offset 4.40
feet into the town of York and is shown as Exhibit A, number 12 and as Exhibit B, number 12, description (g).

The fourth intervening monument is an eleven (11) inch by eleven (11) inch granite post, found lying on its side and with chiseled markings. This monument is shown by photograph as Exhibit C, number 5. See this monument in Exhibit A, number 12 and Exhibit B, number 12, description (h). This monument is at station 85+49 and is offset 25 feet into the town of York.

The fifth intervening monument is the end of a stone wall located off station 141+ 53.96 on the northerly side of Frost Hill Road. This monument, marked by a drill hole, is shown by photograph as Exhibit C, number 4. This wall is first mentioned in the perambulation of 1877. See Exhibit A, number 12 and abstract of same as Exhibit B, number 12, description (i). This monument is offset from the boundary line 0.12 feet into the town of York.

The sixth and final intervening monument noted is a five (5) foot tall, tapered granite post with the letters "K", "E", and "Y" and "1877" chiseled into the west, north and east sides respectively. This monument was set after the perambulation of 1877 to mark the corner of the town of Eliot and Kittery where they meet the line of the town of York. As a result of the 1831 perambulation a point is referred to as "the northeasterly
corner of the town of Kittery" and no monumentation is recited. See Exhibit A, numbers 7 and 8; see also Exhibit B, numbers 7 and 8, description (f). After the perambulation of 1835, this same corner point is referred to as a "corner between the towns of Kittery and Eliot" and no monument is recited. See Exhibit A, number 10, and Exhibit B, number 10, description (d). See photog-raph as Exhibit C, number 2.

The commission felt that the perambulation of 1877 was a point to point perambulation along abuttor's property lines. This perambulation ignored the straight line requirements of the 1653 establishment. If the commission ran the line from the monument in "York marshes" through the 1877 monument aforesaid, then to Brave Boat Harbor, keeping the line straight as required, the resulting line would end at a point 297 feet northeasterly into the town of York. If the commission ran a straight line from the said monument in the York marshes, ignoring the 1877 monument aforesaid, on to the head of the tide at Braveboat Harbor, the resulting line would end at point within 20 feet of the present boundary. The commission decided to ignore the 1877 monument and choose the latter course. The result of this course is to place the sixth intervening monument at station 202 + 49.63 into the town of York by 48.43 feet.
CONCLUSION

The commission feels that the boundary line as delineated and shown on the survey plan presented to the court as Exhibit G is correct. The 1653 returns of the towns of York and Kittery to Massachusetts Bay Colony contained straight boundary lines only. The commission has attempted to remain true to the 1653 return and reject all monuments that do not reflect this requirement. The 1794 plans of the towns of York and Kittery returned to the State of Massachusetts reflect two important characteristics. One hundred and forty-one years after the initial establishment of the 1653 boundary line, two surveyors, acting separately for the two towns, returned surveys with identical straight lines for common boundaries. At the same time, pricked red lines were added to both plans to show differing opinions as to lines of occupation or ownership. Unfortunately for both towns, later perambulations chose to ignore the 1653 straight line requirement, and follow the red pricked line of occupation.
November 18, 2019

Mr. Todd Frederick  
Chairperson  
Board of Selectmen  
Town of York

Dear Mr. Frederick:

Thank you for your recent letter regarding the Kittery-York border. The Kittery Town Council believes the boundary between our two communities is, as it has been, in all relevant contemporary and historical documents. All U.S. Geological Service, State of Maine, Town of York, and Town of Kittery maps and documents support the current and historical boundary between our two friendly communities.

The boundaries set forth by the 1653 Articles of Submission present an alternate line than all those established both before and after it. It is important to note that this particular boundary was established through aggression, imposed by decree from the Massachusetts Bay Colony. Rife with arbitrary limitations set forth and enforced by armed militia, it reflected neither the established property lines of the time, nor those before or after it. Each and every other boundary reflects the current and legal boundary since the founding and settlement of our two communities.

The Town of Kittery appreciates that a change in border may hold some potential benefit for a single property owner. Reason, however, does not support or encourage the time, expense, or potential ill will that such a dubious legal challenge might create between friends and neighbors. In any event, the Town of Kittery will vigorously protect and defend her borders against any and all claims now, or in the future.

Sincerely,

[Signature]

Judith Stoller  
Chairperson  
Kittery Town Council
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
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<th>DATE SUBMITTED:</th>
<th>January 10, 2020</th>
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<tr>
<td>DATE ACTION REQUESTED:</td>
<td>January 13, 2020</td>
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**SUBJECT:** KWD Charter Amendment

**DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:** Kittery Water District is making a proposed change to their Charter which affects a few hundred voters in Yorc. The Board should weigh in.

This affects elections so Mary-Anne’s input would be especially helpful.

**RECOMMENDATION:** n.a.

**PROPOSED MOTION:** t.b.d.

Prepared by Stephen H. Burns, Town Manager:
Hi Steve, Dana, Kendra and Don,
As I’m sure you have heard the Kittery Water District has a new trustee and one of her missions was to revise our 1907 Charter to allow all customers that are supplied by the District the right to vote and to run for a seat on the Board. I feel this is a good thing for our customers. The attached Bill will be heard by the Energy and Utilities Commission of the Legislature on Tuesday January 21, 2020. State Representative Deane Rykerson has sponsored this Bill and out attorney Jim Cohen with Verrill will be speaking to the commission on the District's behalf. This Bill should be a slam dunk however our attorney said that it always looks good to the commission if there are letters from the towns affected or at least a consensus that the communities either support, don't support or just don't care about the changes that we want to make to our Charter. My Board just finally approved the final language on Thursday morning and I realize that there is only 10 days between today and the date of the hearing which includes 2 weekends and 1 Holiday! If you are able to reply within this time frame that would be great, if yo are not I totally understand.
Please let me know should you have any questions.
Thank you.
Mike
An Act To Revise the Charter of the Kittery Water District

Be it enacted by the People of the State of Maine as follows:

Sec. 1. P&SL 1907, c. 424, § 1, as amended by P&SL 1948, c. 14, is further amended to read as follows:

Sec. 1. The following described territory, and the people within the same, namely: so much of the town of Kittery in the county of York, beginning at a point on Chauncey’s creek directly south to the base of Tenney’s hill, so called; and extending northerly to the tracks of the York Harbor and Beach Railroad; thence westerly by said railroad tracks to the west bank of Spruce creek; thence westerly by Spruce creek to the post road; thence westerly by the post road to James’ corner; thence southerly and easterly by Spinney’s creek, the Piscataqua river, Pepperell Cove and Chauncey’s creek to the point of beginning, the town of Kittery, the town of Eliot, and the following portions of the town of York: from the district’s present water main, over Cider Hill, so called, to Great Bridge, so called, and over Beech Ridge, so called, which territory shall constitute a body politic and corporate under the name of the Kittery Water District, for the purpose of supplying the inhabitants of the said district, with pure water for domestic, commercial, industrial and governmental purposes.

The Kittery Water District is hereby authorized and empowered to extend its business into the town of Eliot for the purpose of supplying the said town of Eliot and the inhabitants thereof with water for domestic, commercial, industrial and governmental purposes.

The Kittery Water District is hereby authorized and empowered to extend its business into the town of York, from its present water main, over Cider Hill, so called, to Great Bridge, so called, and over Beech Ridge, so called, for the purpose of supplying the said town of York, within this territory, and the inhabitants thereof, with water for domestic, commercial, industrial and governmental purposes.

Sec. 2 P&SL 1907, c. 424, § 5, as amended by P&SL 2017, c. 1, is further amended to read as follows:

Sec. 5 All the affairs of said water district shall be managed by a board of trustees composed of three members, to be chosen by ballot by the legal voters within said water district, the first election to be at the meeting of the legal voters of the said corporation to be called to accept this act, one to serve until the annual meeting to be held in nineteen hundred and eight, one to serve until the annual meeting to be held in nineteen hundred and nine, and one to serve until the annual meeting in nineteen hundred and ten. Whenever the term of office of a trustee shall expire, the legal voters of the said water district shall elect a successor by ballot to serve for a full term of three years, and if any other vacancy occurs it may be filled in like manner for the unexpired term, until their successor is duly elected, after the clerk of the district, or the clerk’s designee, has counted the returns and the board of trustees has declared the result of the election. A vacancy is filled in the same manner for the unexpired term by a special election called by the trustees, unless the vacancy arises within ninety days of the expiration of such trustee term, in which case the vacancy may be filled at the regular election for such trustee term. If there is a tie vote, the district shall conduct a runoff election between the candidates tied for the office.
in question. The election of trustees shall follow the laws relating to municipal elections. Absentee ballots may be furnished and cast in the election of trustees consistent with the laws for absentee voting in municipal elections. The legal voters of the district are those individuals who reside within the district in premises that receive water service from the district. A trustee must be a legal voter of the district. The trustees shall appoint a registrar of voters who is responsible for making and keeping a complete list of legal voters of the district who have registered to vote in district elections. The election of trustees shall be held in the month of September, October, or November, as determined by the trustees, at one or more public places within the district that are accessible to legal voters within the district. In the case of legal voters who reside within the district in the town of York, the election may be held at any accessible public place within the municipality.

As soon as convenient after the annual election of a trustee or board of trustees has been chosen, the board of trustees shall hold a an organizational meeting at such time as determined by the board of trustees at the office of the water district in the town of Kittery and organize by election of a chairman and clerk, and adopt a corporate seal and when necessary may choose a treasurer and other needful officers and agents for proper management of the affairs of the water district. Said trustees may procure an office and incur such expenses as may be necessary. Each member shall receive in full compensation for his services an allowance for fifty dollars per year or such other less sum as the said water district at any legal meeting may prescribe, except as otherwise provided by law. The said water district at any legal meeting thereof, called for the purpose, may adopt such by-laws and provisions, not inconsistent with the laws and constitution of this state and the United States, as they may deem expedient and necessary for the better government and regulation of the municipal affairs within said water district, in which case such by-laws and provisions so adopted, shall extend to said water district as fully, to all intents and purposes, as the other provisions of this act, subject only to alterations or additions by a two-thirds vote, at a legal meeting of the water district called for the purpose.

Sec. 3. P&SL 1907, c. 424, § 16 is enacted to read:

See 16. The property of the district is subject to local property taxes in accordance with title 36, section 651; provided, however, that property of the district located in the towns of York and Eliot is subject to local property taxation, except in the case of pipes, fixtures, hydrants, conduits, gatehouses, pumping stations and reservoirs and dams used only for reservoir purposes.

SUMMARY

This bill amends the charter of the Kittery Water District. First, the bill expands the corporate limits of the district to be coterminous with the service territory of the district. Second, the bill specifies that trustee elections shall be held in September, October, or November. Third, the bill provides that trustee elections may take place at one or more accessible locations within the district, and with respect to legal voters who reside in York within the district, any accessible location within the municipality. Fourth, the bill modifies the legal voters of the district to mean residents of the district whose residences receive water service from the district. Fifth, the bill provides that elections shall be held by ballot, without the necessity of a meeting, in accordance with the laws governing municipal elections, and the bill provides the board of trustees with discretion to allow voting in trustee elections by absentee ballot, in accordance with the relevant municipal election law. Sixth, the bill clarifies the
nature of the organizational meeting of trustees following the annual election of a trustee. Finally, the bill provides that property of the district in the town of Kittery will be exempt from local property taxes, and property of the district in the towns of York and Eliot will be subject to local taxes in the same manner as property located outside the corporate limits of the district, as is currently the case.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 8, 2020

DATE ACTION REQUESTED: January 13, 2020

SUBJECT: Library/Town MOU

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: In recent months we have discussed two possible amendments to the Memorandum of Understanding between the York Public Library and the Town. The first of these amendments relates to the desire to partner to install electric vehicle charging stations in the Library parking lot. The second of these amendments relates to the discussion of the Board of Selectmen and Budget Committee to provide guidance to the Budget Committee regarding Library funding.

Attached are a copy of the current MOU, and a draft document outlining the two possible amendments. I’m looking for feedback at this point.

RECOMMENDATION: Discussion only at this point. These matters also needs to be discussed by the Library Trustees.

PROPOSED MOTION: n.a.

Prepared by Stephen H. Burnis, Town Manager.
This document shall serve as a joint operational ten-year renewable agreement between the Town of York (Town) and the York Public Library Association (Library). The initial joint agreement shall be for a ten year period and shall be subject to renewal by both parties. Pursuant to an agreement by the Town and the York Public Library dated June 11, 2001 and recorded in the York County Registry of Deeds at Book 10761, page 88, the Library shall convey all of the Library property to the Town upon dissolution of the Library or abandonment of the property by the Library.

This agreement supersedes the "Library Financing and Construction" agreement (letter of intent) signed by the Town and Library, dated February 22, 2000.

1. **Ownership by Library** – The Library building, building contents (except for the Selectmen's desk and television recording equipment in the Community Room), parking lot, and grounds are under sole ownership of the Library.

2. **Use of Meeting Rooms** – The Town shall have priority reservations for meeting rooms for certain evenings. The Town shall also have use of meeting rooms within the Library at other times subject to availability. The Library staff shall handle all room reservations.

3. **Parking Spaces** – All parking at the Library shall be administered jointly by the Library and the Town. The Library shall have exclusive use of thirty-two (32) parking spaces, to be specifically designated as such and located in close proximity to the entrance of the facility. The remaining seventy (70) spaces shall be available for use by the Town as municipal parking.

4. **Regulations** – The Town and Library shall jointly establish and enforce regulations for the use of driveways and parking spaces at the Library. Enforcement of any ordinances shall be the responsibility of the Town.

5. **Snow Removal** – The Town shall be responsible for snow removal services for all driveways, parking spaces and sidewalks. Snow will be stored on Library property within a clearly defined area along Long Sands Road. After the snow melts, the Town shall be responsible for cleaning up any snow related debris. In extreme situations, snow may also be stored in the area beyond the outside sidewalk edge of the lower parking lot.

6. **Parking Lot Maintenance** – The Town shall sweep the driveways and parking lot as needed on a schedule similar to municipal lots. The Town shall re-paint striping in the parking lot as needed. The Town shall empty trash containers located in the library parking lot on a schedule consistent with public parks.
York Public Library

Engaging the Community

7. Pavement – The Town and Library shall jointly establish a pavement maintenance schedule to include crack repair, seal-coating, and repaving as needed. The Library will contribute 31% of the cost for said pavement maintenance. This proration is based on the distribution of parking spaces for municipal and Library use.

8. Landscaping – The Town Parks and Recreation Department shall be responsible for maintaining the Library grounds, to include mowing and landscape maintenance. The Library shall be responsible for the cost of any additional plantings or landscape materials. Landscape planning will be done by the Town’s head gardener.

9. Pond Maintenance – Under guidance of the York Land Trust, the Town and Library will work together to maintain proper functioning of the Library detention pond, which was designed to improve the quality of Stormwater runoff from Long Sands Road and the Library parking lot.

This agreement is duly executed by the parties thereto:

M. Bernadine Speers
President, York Public Library Association

Mary Andrews
Chair, York Board of Selectmen

Robert E. Palmer Jr.
Vice Chair, York Board of Selectmen

Ronald Nowell
Member, York Board of Selectmen

Torbert Macdonald
Member, York Board of Selectmen

Jonathan O. Speers
Member, York Board of Selectmen

8-13-14
Date

8-13-14
Date

8-15-14
Date

8-13-14
Date

8-13-14
Date
Library/Town Memorandum of Understanding
Possible Amendments
SHB, 1/8/2020

The Town and Library are working together to develop electric vehicle charging stations for a few parking spaces at the Library. Because of this partnership, we need to define our responsibilities just as we have for matters such as parking lot maintenance. Insert a new Section 10 as follows:

10. Electric Vehicle (EV) Charging Stations – The Library and Town are working together to install EV charging stations for 2 parking spaces in the parking lot. This section establishes the mutual responsibilities of the parties with regard to the purchase, installation, operation and maintenance of the EV charging stations.

I haven’t tried to draft the specifics yet. It really needs the affected parties together in a room to work out the details. Who will do what? Who will pay for what? What are the on-going commitments to each other?

It also matters whether we accept the Efficiency Maine grant or reject it and do this on our own. Considering the offered grant covers only 27% of the total cost of the project and imposes extensive compliance requirements that will last a minimum of 11 years, I think it would be better for the Town and Library to forgo the grant for two double chargers and simply partner to install and operate one double charger. If we chose to implement the one double charger on our own, the total turnkey cost is projected at $27,520. Using the 31/69 split of costs already in the MOU for the parking lot, this would mean the Library would pay $8,530 and the Town would pay $18,990. With this we’d have the unit installed and would have 4 years of software and network support, and 4 years of maintenance. The Library could operate the units and pay all operating costs and receive all revenues. The Town would add pavement markings and signs to restrict use of these spaces, and would amend the Traffic Safety Ordinance to impose a fine for inappropriate use of the spaces. Any additional or subsequent costs would be split by the Library and Town using the same 31/69 cost split.

The Board of Selectmen and Budget Committee, at a joint meeting on October 7, 2019, agreed it might be helpful to add a section about Town funding to the MOU in order to help guide future budget discussions. Insert a new Section 11 as follows:

11. Town Funding – The Town has annually funded Library costs since 1915, and perhaps even earlier. As construction of the first library building was being considered in the early 1920s, the York Public Library Association was incorporated. Funding from this point on was directed to the
Association. Money for operating has been raised and appropriated by the Town ever since, and these appropriations cover the majority of the operating costs. The Town also contributes in-kind services like snow removal and landscape maintenance. Capital funding by the Town has been less frequent. The Town provided substantial financial support to aid in the construction of both the first and current Library buildings. The Town also shares responsibilities for some capital improvements, as specified in this MOU, primarily relating to the parking lot and the stormwater drainage systems.

The Town of York Home Rule Charter exempts the Library operating budget from being created as an outside agency request. This means the Library’s operating budget request, if defeated at the Budget Referendum, reverts to the prior year’s request. Moving forward, annual operating budget requests by the Library shall be placed on the Budget Referendum warrant and ballot, without modification. The Board of Selectmen and Budget Committee shall make recommendations for or against, as they are required to do for all appropriations. Capital funding requests, which are infrequent, shall be presented separately for inclusion in the 5-year Capital Program and Capital Budget and these requests revert to $0 if defeated.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

<table>
<thead>
<tr>
<th>DATE SUBMITTED: January 10, 2020</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>DATE ACTION REQUESTED: January 13, 2020</td>
<td>DISCUSSION ONLY</td>
</tr>
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</table>

SUBJECT: Re-Use of Former Police Station space

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board toured the old police station space in December. The Board should discuss options for re-used of that space. There are a number of possibilities which have been mentioned. I don’t have any idea what direction the Board would like to take.

There are two related placeholders in the 5-year Capital Program related to this building. The first is $50,000 in FY22 for planning/design. The second is a $1.5M placeholder in FY24 for physical work. These are nothing more than placeholders at this point because I don’t have a clear idea of the Board’s intentions.

RECOMMENDATION: open discussion

PROPOSED MOTION: n.a.

Prepared by Stephen H. Burns, Town Manager:
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 9, 2020

DATE ACTION REQUESTED: January 13, 2020

SUBJECT: Board/Committee Appointments

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board conducted interviews with the following: Greg Pyfe, Lorraine Robbins Pardoe and Maxine Brown for the Senior Citizens Advisory Board. Recently the Board had interviewed Alternate Debbie Meyers, who expressed an interest in becoming a full member. The memberships for the Board are as follows:

Senior Citizens Advisory Board
R Elizabeth Maziarz 2020
R Emily Cambray 2022
R Jacqueline A. Valentino 2021
R VACANT 2021
R Carolyn Anderson 2021
A James Flourde 2022
A Deborah J. Meyers 2022

There are multiple applicants for the one vacancy on the Senior Citizens Advisory Board.

RECOMMENDATION:

PROPOSED MOTION:
I move to appoint __________ as a Regular member to the Senior Citizens Advisory Board, with a term expiring June 30, 2021.

PREPARED BY: Diana Janets, Assistant to the Town Manager

REVIEVED BY: __________
TOWN OF YORK
APPLICATION FOR MEMBERSHIP
TOWN BOARD, COMMITTEES AND COMMISSIONS
PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE.

Name: GREGORY FYFFE
Physical Address: 14 BISNEAR DRIVE, YORK, ME 03909
Mailing Address: SAME
Home Telephone: 207-368-1452 Mobile Telephone: 207-337-3430
Email: GEFYFFE@AOL.COM State of Residency: ME
Why do you wish to serve? I WANT TO ENCOURAGE OLDER ADULTS TO PARTICIPATE IN THE CENTER FOR ACTIVE LIVING.


PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Schier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other: |

BELOW IS FOR OFFICE USE ONLY
Received Date: ___/___/____ Received By: ____________________________
Interview Date: ___/___/____ Appointment Date: ___/___/____
APPLICATION FOR MEMBERSHIP
Town Boards, Committees and Commissions

| PLEASE FILL OUT AND RETURN TO THE TOWN MANAGER'S OFFICE |

Name: Lawrence F. Sanders
Date: Oct 13, 2018

Physical Address: 140 Shore Road, Cape Neddick

Mailing Address: Same

Home Telephone: (207) 323-5238 Mobile Telephone:

Email: lorereau@yahoo.com State of Residency: Maine

Why do you wish to serve? I loved my career as a Customer Service Manager and enjoy working with people and customers. Always listening to their wants and needs, I would enjoy being on the board and being involved in making the needs of the senior town.

What expertise can you provide? Any background in customer service and always working with people.

PLEASE CHECK THE BOARD(S), COMMITTEE(S) OR COMMISSION(S) YOU WISH TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

<table>
<thead>
<tr>
<th>Board/Committee/Commission</th>
<th>Parks and Recreation Board</th>
<th>Planning Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>Citizen Advisory Board</td>
<td>Senior Citizens Advisory Board</td>
<td></td>
</tr>
<tr>
<td>Conservation Commission</td>
<td>Shellfish Conservation Commission</td>
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<tr>
<td>Energy Efficiency Steering Committee</td>
<td>Sohier Park Committee</td>
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<tr>
<td>Harbor Board</td>
<td>York Harbor Site Design Review Board</td>
<td></td>
</tr>
<tr>
<td>Historic District Commission</td>
<td>York Housing Authority</td>
<td></td>
</tr>
<tr>
<td>Municipal Social Services Review Board</td>
<td>Other:</td>
<td></td>
</tr>
</tbody>
</table>

BELOW IS FOR OFFICE USE ONLY

Received Date: 1/1/2019
Received By:

Interview Date: 1/1/2019
Appointment Date: 1/1/2019
September 16, 2019

I joined the Senior Center approximately five years ago. I participate in most of the activities, exercises and trips.

I volunteer in the mailing of the Scoop, setting up and putting away tables and chairs for special events, cleaning and putting away supplies and various other tasks.

Fund Raising:
The Ho Down Fundraiser. I solicited business in our area for gift certificates for the raffle and even obtained a $100.00 donation from my personal lawyer.
The Summer Sizzle Fair and Christmas Jingle Fair.

I attend most of the Advisory Board meetings as an observer but do join in when asked to.

I have volunteered at the York Hospital as an Escort and the York Food Pantry for over 15 years.

I have run a summer Bereavement group for seniors at the York Hospital.
This experience has given me a better understanding of our seniors at the Senior Center.

Samantha Robbins Gordon
160 Shore Road
Cape Neddick, Maine
03902
TOWN OF YORK
APPLICATION FOR MEMBERSHIP
TOWN BOARD, COMMITTEES AND COMMISSIONS

Name: Maxine Brown
Physical Address: 7 Cabot Cove Rd, York, Maine 03909
Mailing Address: Same
Home Telephone: 207-363-3631 Mobile Telephone: 207-432-6671
Email: Maxine.Brown621@gm1 State of Residency: Maine

Why do you wish to serve? There needs to be a lot of change on the Advisory Board for Seniors. Some of the same people have been here too long.

What expertise can you provide? I’ve been a member for quite some time and volunteered at the front desk, sizzle soda, quilting bee and holiday Christmas sale. A person on the Advisory Board needs to be involved to make a difference.

TO APPLY TO FOR MEMBERSHIP CONSIDERATION:

| Appeals Board | Parks and Recreation Board |
| Assessment Review Board | Planning Board |
| Cable TV Regulatory Commission | Senior Citizens Advisory Board |
| Conservation Commission | Shellfish Conservation Commission |
| Energy Efficiency Steering Committee | Sohier Park Committee |
| Harbor Board | York Harbor Site Design Review Board |
| Historic District Commission | York Housing Authority |
| Municipal Social Services Review Board | Other |

BELOW IS FOR OFFICE USE ONLY

Received Date: __/__/______ Received By: _______________________
Interview Date: __/__/______ Appointment Date: __/__/______
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 7, 2020
DATE ACTION REQUESTED: January 13, 2020

SUBJECT: US Coast Guard Auxiliary radio equipment on Mount A

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Dave Libby, our Tower Manager, has been actively working to identify and reallocate all the various antennas and communications equipment on all our Town properties. Recently, to identify two unidentified communications systems located in the Mount A summit lodge, Dave pulled the plug (literally) and waited to hear from the owners. One was a private security company and based on their response they have been given an eviction notice. The other was a VHF radio repeater belonging to the United States Coast Guard Auxiliary and is used for water rescue operations. They asked that we plug their equipment back in, which we have, and they are continuing their operations. The USCGA had an informal agreement dating back many years to have their equipment in the summit lodge. I believe it would be reasonable to let this informal arrangement continue into the future while we determine the future fate of the summit lodge.

There are two alternate courses of action here. The Board could direct me to evict the USCGA as they have no formal agreement or lease, or the Board could direct me to negotiate a lease with the USCGA, for rent or free, to create a more formal relationship.

To help set this in context, I have attached a list of all the private towers/antennas on Town property as we understand these today.

RECOMMENDATION: I recommend the Board agree to let the USCGA equipment to remain in the Mount A summit lodge.

PROPOSED MOTION: I move to allow the US Coast Guard Auxiliary to maintain its VHF radio repeater in the summit lodge on Mt. Agamenticus, with no formal lease, with the understanding the Board may reconsider this matter at any time.

Prepared by Stephen H. Burns, Town Manager:
December 21, 2019

Stephen H. Burns, Town Manager
Town of York Maine
186 York Street
York, ME 03909

Mr. Burns,

The United States Coast Guard Auxiliary has a VHF radio repeater located at the Town of York's communication site located on Mt. Agamenticus in York Maine. The purpose of this radio repeater is to provide reliable two way radio communication for Coast Guard Auxiliary crews operating between Casco Bay in Maine, and Newburyport, New Hampshire. The primary purpose for this equipment is to provide reliable communications for Search and Rescue Operations in the Southern Maine and Seacoast New Hampshire Region. The repeater is also used to support Marine Safety and Pollution Investigation Missions. While most of the use for this repeater is during the recreational boating season it is also sometimes used during other seasons.

The Coast Guard Auxiliary requests permission from the Town of York Maine to operate the repeater at Mt. Agamenticus. The Coast Guard Auxiliary equipment at the site is:

- Icon VHF Radio Repeater
- Duplexer
- Roof Mount VHF Antenna

The Coast Guard Auxiliary agrees to label the equipment as property of United States Coast Guard Auxiliary, and to provide contact information on the equipment.

Very Respectfully,

[Signature]

John W. Hume - District Captain

cc  David Libby Site Manager
    David Clinton DSO-Communications, Coast Guard Auxiliary
List of all Private Communications Facilities on Town Properties
SHB, 1/7/2020

Located on Mount A

1. **Pan Am** (formerly B&M) – pole and shed on Mount A. The pole currently being replaced.

2. **County Communications** (Ledgemere Bus) – new equipment recently authorized on the former fire tower structure. Pan Am had recently evicted them from their pole.

3. **American Ambulance** – recently evicted by Pan Am and no longer on Town property.

4. **Crown Castle** – the big tower on Town property on the summit of Mount A (not to be confused with the YWD tower or the private tower on the triangular inholding on the summit).

5. **US Coast Guard Auxiliary** – located in the Mount A summit lodge – currently seeking Board of Selectmen authorization to keep this here indefinitely

6. **STAT Security Systems** – located in the Mount A summit lodge – given an eviction notice on 1/2/2020 because they were non-responsive.

7. **Southern Maine Fire News Association** – a private entity with equipment located on the former fire tower structure since 1991 without a lease or other agreement – currently in discussions about leasing or eviction

8. **WGME** – the cinder block shack under the former fire tower structure, and broadcast equipment recently removed from the former fire tower structure – all their equipment has been removed. They have a recorded easement for the shack and to have their equipment on the fire tower.

Not on Mount A


10. **Verizon** – located at the 100’ level on the Town’s 140’ emergency services tower behind the Center for Active Living.
REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 8, 2020

DATE ACTION REQUESTED: January 13, 2020

SUBJECT: Foreclosure

☐ ACTION
☐ DISCUSSION ONLY

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: the listing attached is of all properties whom received a notice of impending foreclosure which takes place on January 23rd 2020

RECOMMENDATION: Please waive foreclosure on all trailers and continue with foreclosure proceeding on all other properties

PROPOSED MOTION: continue with foreclosure proceedings on all properties which are not trailers, this will take place on January 23rd 2020

PREPARED BY: [Signature]

REVIEWED BY: [Signature]
<table>
<thead>
<tr>
<th>Owner</th>
<th>Amount Due</th>
<th>Property type</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALTERMAN ROSE F LIFE ESTATE</td>
<td>4,127.24</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>APPLE TRUST</td>
<td>44,156.50</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>BOURASSA DONNA</td>
<td>162.97</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>BOYLE KEVIN/JOANNE D</td>
<td>1,878.20</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>BRACY GERALD A</td>
<td>355.89</td>
<td>Vacant Lot</td>
<td>Sell - No Access</td>
</tr>
<tr>
<td>BUTLER VIVIAN K ESTATE OF C/O BURNS BRYANT COX</td>
<td>232.88</td>
<td>Vacant Lot</td>
<td>Sell - NO ACCESS</td>
</tr>
<tr>
<td>ROCKEFELLER &amp; DURKI</td>
<td>156.24</td>
<td>Vacant Lot</td>
<td>Sell - No Access</td>
</tr>
<tr>
<td>BUTLER VIVIAN K L L J R C/O BURNS BRYANT COX</td>
<td>2,592.73</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>ROCKEFELLER &amp; DURKI</td>
<td>1,047.60</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>CLARK TAYLOR M NADER</td>
<td>108.75</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>FRAZIER DOUGLAS S/ MICHELLE L</td>
<td>3,291.26</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>GELFUSO LOUIS J JR/ MELISSA A</td>
<td>1,524.74</td>
<td>Vacant Lot</td>
<td>Sell</td>
</tr>
<tr>
<td>GEORGE MARY FRANCES</td>
<td>130.19</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>GIBSON JOHN W/ MARY E</td>
<td>4,397.07</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>GOLEN FRANCIS/ CAROL</td>
<td>184.41</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>HUGHES PHILIP</td>
<td>296.62</td>
<td>Trailer</td>
<td>Walve</td>
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<tr>
<td>KNIGHT MICHELLE D/ RICHARD S JR</td>
<td>5,692.38</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>LAFRENIERE STEPHEN M</td>
<td>340.76</td>
<td>Vacant Lot</td>
<td>Wetlands</td>
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<td>LAD PROPERTIES LLC</td>
<td>11,025.63</td>
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<td>LAD PROPERTIES LLC</td>
<td>11,497.21</td>
<td>Single Family</td>
<td>Sell</td>
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<td>LYNCH LANA-RAF</td>
<td>183.15</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>MARTIN ALBERT V/ ELEANOR A</td>
<td>2,635.96</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>MCANDREW JOHN/ PATRICIA</td>
<td>150.36</td>
<td>Trailer - Gone</td>
<td>Walve</td>
</tr>
<tr>
<td>MEYER JESSICA</td>
<td>2,730.53</td>
<td>Single Family</td>
<td>received abatement last year</td>
</tr>
<tr>
<td>MORALES MICHAEL/ANDREA</td>
<td>125.09</td>
<td>Trailer</td>
<td>Walve</td>
</tr>
<tr>
<td>MURPHY JAMES F/ ANNE L</td>
<td>4,253.19</td>
<td>Condo</td>
<td>Sell* (condo fees)</td>
</tr>
<tr>
<td>PERKINS TERESA</td>
<td>79.15</td>
<td>Vacant Lot</td>
<td>Sell</td>
</tr>
<tr>
<td>SHEEHAN MARY/ KEVIN</td>
<td>183.15</td>
<td>Trailer - Gone</td>
<td>Walve</td>
</tr>
<tr>
<td>WALSH FAMILY LTD PARTNERSHIP</td>
<td>6,227.43</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td>WEARE PETER</td>
<td>2,484.29</td>
<td>Vacant Lot</td>
<td>Sell</td>
</tr>
<tr>
<td>WEARE PETER</td>
<td>2,617.95</td>
<td>Vacant Lot</td>
<td>Sell</td>
</tr>
<tr>
<td>YOUNG ROBERT J/ BEVERLY A</td>
<td>1,934.68</td>
<td>Single Family</td>
<td>Sell</td>
</tr>
<tr>
<td></td>
<td>121,259.04</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/13/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 1187 US ROUTE 1

MAP/LOT: 0019-0015-A

Inspection of the above property on 11/13/19 has found:

☒ Septic ☐ Sewer ☒ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped 10/3/2012
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☒ ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☒ Occupied ☒ Electric Meter Running

Comments:

Recommendations:

[Signature]

Code Enforcement Officer Signature:

Date: 11/13/19
Memo

Date: 11/15/19

To: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

From: Amber L. Harrison, Director of Code Enforcement

Address: 39 OCEAN AVENUE

Map/Lot: 0024-0004-0028

Inspection of the above property on 11/15/19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☒ Occupied  ☐ Electric Meter Running

Comments:

Recommendations:

[Handwritten notes]

Code Enforcement Officer Signature: 11/18/19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/15/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 18 OCEAN HOUSE WAY

MAP/LOT: 0024-0007-A-00C2

Inspection of the above property on 11/15/19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well  
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☒ Occupied  ☒ Electric Meter Running

Comments:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Recommendations:

Risen no issues.

________________________________________________________________________

Occupancy claims town are paid

________________________________________________________________________

Code Enforcement Officer Signature

Date
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 1 Ocean Avenue

MAP/LOT: 0024-0015-0406-0002

Inspection of the above property on 18 Nov 19 has found:

☑ Septic ☑ Sewer ☑ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments:

Recommends:

Joe Ewel 95 15

Code Enforcement Officer Signature: 18 Nov 19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/25/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 105 AIRPORT DRIVE

MAP/LOT: 0025-0091-J

Inspection of the above property on 11/25/19 has found:

☑ Sewer ☐ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☑ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Vacanted ☐ Electric Meter Running

Comments:


Recommendations:

No issues

Kathy Newell [Signature]
Code Enforcement Officer 11/15/2019 11/25/19

Date
MEMO

DATE: 11/15/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 83 OCEAN AVE EXT

MAP/LOT: 0025-0131

Inspection of the above property on 11/15/19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☒ Well

☐ Possible Failed Septic  ☐ Septic Not Located  

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments:

History of complaints (disrepair, parking)

Being abated for current purpose for lim. 1yr

Recommendations:

sell

[Signature]

11/15/19

Code Enforcement Officer Signature  Date
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/15/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 67 OCEAN AVE EXT

MAP/LOT: 0025-0133

Inspection of the above property on 11/15/19 has found:

☐ Septic  ☑ Sewer  ☑ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site 2  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☑ Electric Meter Running

Comments:

Being advertised for rent. Property too close to

Public Water Supply Station at present time. Should be

Moved away from a commercial lot. Lowest commercial vacuum

Lesser flow and future site DAE maybe keep

and maintain the utilities in drainage on ocean site


Recommendations:

Sell. From both side DAE maybe keep


/

Code Enforcement/Officer Signature

Date 11/15/19
MEMO

DATE: ____________________________

TO: Steve Burns, Town Manager; Dylam Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 35 LONG BEACH AVENUE

MAP/LOT: 0027-0008-0027

inspection of the above property on __11-20-19__ has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well  ☐ Possible Failed Septic  ☐ Septic Not Located
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running
Comments: ____________________________________________________________

Recommendations: ______________________________________________________

______________________________                              11-20-19
Code Enforcement Officer Signature                                  Date
MEMO

DATE: ________________________

TO: Steve Burris, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 10 AIRPORT DRIVE

MAP/LOT: 0027-0091-D

Inspection of the above property on 11-20-19 has found:

☐ Septic   ☒ Sewer   ☒ Town Water   ☐ Well
☐ Possible Failed Septic   ☐ Septic Not Located   Date Last Pumped
☐ Possible Environmental Violations   ☐ Possible Shoreland Violations
☐ Number of Structures on Site 2   ☐ Possible Hazardous Structure
☐ Vacant Lot   ☐ Potentially Buildable   ☐ Mobile Home
☐ Occupied   ☐ Electric Meter Running

Comments: __________________________________________

_________________________________________________________________

_________________________________________________________________

Recommendations: __________________________________________

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

Code Enforcement/Officer Signature 11-20-19
Town of York  
186 York Street  
York, Maine 03909-1314

MEMO

DATE: 11/18/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 13 PINE STREET

MAP/LOT: 0030-0045-A

Inspection of the above property on 11/18/19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☒ Number of Structures on Site  ☐ Possible Hazardous Structure

☒ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments:

Appears to have an open cutting violation, but had some brush appear recently

Recommendations:

Require complaint to be closed prior to

Code Enforcement Officer Signature  11/18/19
MEMO

DATE: 11/18/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 28 NORTON AVENUE

MAP/LOT: 0030-0095

---

Inspection of the above property on 11/18/19 has found:

[ ] Septic  [X] Sewer  [X] Town Water  [ ] Well

[ ] Possible Failed Septic  [ ] Septic Not Located  Date Last Pumped

[ ] Possible Environmental Violations  [ ] Possible Shoreland Violations

[ ] Number of Structures on Site 1  [ ] Possible Hazardous Structure

[ ] Vacant Lot  [ ] Potentially Buildable  [ ] Mobile Home

[ ] Occupied  [ ] Electric Meter Running

Comments:

Very poor condition, possible plumbing violations

Remediation: No remediation needed

Recommendations:

Sell, require demo.

[Signature]

Code Enforcement Officer Signature  Date
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/18/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 50 DEWEY ROAD

MAP/LOT: 0030.A0078

Inspection of the above property on 11/18/19 has found:

☑ Septic ☐ Sewer ☑ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site 6 ☐ Possible Hazardous Structure

☑ Vacant Lot ☑ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments:
Sell as is.

Recommendations:


Code Enforcement Officer Signature 11/8/19
MEMO

DATE: 11/18/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 3 AMHERST AVENUE

MAP/LOT: 0033-0135

Inspection of the above property on 11/18/19 has found:

☐ Septic  ☒ Sewer  ☐ Town Water  ☒ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☒ Occupied  ☒ Electric Meter Running

Comments: 

Appears to be occupied your record. No issues on file...

Recommendations:

[Signature]

11/18/19

Code Enforcement Officer Signature  Date
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 124 OLD POST ROAD

MAP/LOT: 0034-0011

Inspection of the above property on 18 Nov 19 has found:

☒ Septic  ☐ Sewer  ☒ Town Water  □ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped 7/9/2013
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

SINGLE FAMILY HOUSE W/ DETACHED GARAGE

Recommendations:

ใกล้ AS IS

Code Enforcement Officer Signature  18 Nov 19

Date
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/8/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 19 FLAGS TRAILER PARK

MAP/LOT: 0036-0059-0019

---

Inspection of the above property on 11/8/19 has found:

- Sewer
- Town Water
- Well

- Possible Failed Septic
- Septic Not Located

- Possible Environmental Violations
- Possible Shoreland Violations

- Number of Structures on Site
- Possible Hazardous Structure

- Vacant Lot
- Potentially Buildable
- Mobile Home

- Occupied
- Electric Meter Running

Comments:

---

Recommendations:

---

Code Enforcement Officer Signature: [Signature]
Date: 11/8/19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/18/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 49 FLAGGS TRAILER PARK

MAP/LOT: 0036-0099-0049

Inspection of the above property on 11/18/19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:
Moved from Camp Easton to Flaggs w/ same trailer

Recommendations:
Recently sold but still here

Code Enforcement Officer Signature: 11/11/19
MEMO

DATE: 19 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 164 CAMP EATON

MAP/LOT: 0040-0061-0164

Inspection of the above property on 19 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: B V HAS BEEN REMOVED

Recommendations:


Code Enforcement Officer Signature  19 Nov 19
MEMO

DATE: 18 NOV 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 690 YORK STREET

MAP/LOT: 0041-0006

Inspection of the above property on 18 Nov 19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site 1  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☒ Electric Meter Running

Comments:  Single Family Home

Recommendations:

SELL 43 19

Code Enforcement Officer Signature  18 NOV 19
MEMO

DATE: 19 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 21 Darcy Road

MAP/LOT: 0045-0019

Inspection of the above property on 19 Nov 19 has found:

☐ Septic  ☒ Sewer  ☒ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site 1  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

SINGLE FAMILY DWELLING WITH ATTACHED YARD EVER GREEN

Recommendations:

SELL AS IS.

[Signature]

Code Enforcement Officer Signature  19 Nov 19
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manger; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 20 CIDER HILL ROAD

MAP/LOT: 0053-0010

Inspection of the above property on 18 Nov 19 has found:

- Septic (☑)
- Sewer
- Town Water (☒)
- Well (☐)

Possible Failed Septic (☐)
Septic Not Located (☐)

Possible Environmental Violations (☐)
Possible Shoreland Violations (☐)

Number of Structures on Site: 1
Possible Hazardous Structure (☐)

Vacant Lot (☐)
Potentially Buildable (☐)
Mobile Home (☐)

Occupied (☐)
Electric Meter Running (☐)

Comments:

- GARAGE HAS COLLAPSED
- YARD OVERGROWN

Recommendations:

SELL AS IS

[Signature]

Code Enforcement Officer Signature 18 Nov 19

Date
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manger; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 4 THISTLE ROAD

MAP/LOT: 0380-0013

Inspection of the above property on 18 Nov 19 has found:

☒ Septic ☐ Sewer ☒ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments: SINGLE FAMILY HOME WITH ATTACHED TWO CAR GARAGE

Recommendations:

Signature: ____________________________ Date: 18 Nov 19

Code Enforcement Officer Signature: ____________________________
Town of York  
186 York Street  
York, Maine 03909-1314

MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;  
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 2 NEW MILL CREEK  
MAF/LOT: 0083-0002

Inspection of the above property on 18 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  
☐ Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site 1  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

LOT 15, STR A (SHORELAND)
THREE BAY GARAGE ON LAND.

Recommendations:

SELL AS IS

/

Code Enforcement Officer Signature  
Date
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 15 FERRY LANE NORTH

MAP/LOT: 0083-0002-A

Inspection of the above property on 18 Nov 19 has found:

☐ Septic ☐ Sewer ☐ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments: HALF OF LOT IS IN SHORELAND

Recommendations:

[Signature]

Date

Code Enforcement Officer Signature 18 Nov 19
MEMO

DATE: 18 JULY 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 4 NEW MILL CREEK

MAP/LOT: 0083-0002-C

Inspection of the above property on 18 JULY 19 has found:

- [X] Septic  [ ] Sewer  [ ] Town Water  [X] Well

- [ ] Possible Failed Septic  [ ] Septic Not Located  [ ] Date Last Pumped 12/20/2018

- [ ] Possible Environmental Violations  [ ] Possible Shoreland Violations

- [ ] Number of Structures on Site 1  [ ] Possible Hazardous Structure

- [ ] Vacant Lot  [ ] Potentially Buildable  [ ] Mobile Home

- [ ] Occupied  [X] Electric Meter Running

Comments: Lot 15 has 3 structures.

Three medium houses.

Recommendations:

[ ] Bell as is

Code Enforcement Officer Signature 18 JULY 19
MEMO

DATE: __________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 127 BIRCH HILL ROAD

MAP/LOT: 0085-0013-G

Inspection of the above property on ___________ has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site ______  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☑ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments: Shoreland zone, wetlands

Recommendations:

________________________________________

Code Enforcement Officer Signature  11-15-19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: ____________________________

TO: Steve Burns, Town Manger; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 117 BIRCH HILL ROAD

MAP/LOT: 0085-0013-H

Inspection of the above property on 11-15-19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well  
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped ____________________________

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☑ Vacant Lot  ☑ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments:

________________________________________________________________________

Recommendations:

________________________________________________________________________

________________________________________________________________________

______________________________  ____________________________
Code Enforcement Officer Signature  Date
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE:

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 108 BIRCH HILL ROAD

MAP/LOT: 0085-0025-E

Inspection of the above property on 11-15-19 has found:

☐ Septic    ☐ Sewer    ☐ Town Water    ☐ Well
☐ Possible Failed Septic    ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations    ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☒ Vacant Lot    ☐ Potentially Buildable    ☐ Mobile Home
☐ Occupied    ☐ Electric Meter Running

Comments:

Shoreland/wetland on portion of lot.

Recommendations:


Code Enforcement Officer Signature  11-15-19

Date
MEMO

DATE: ____________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 89 BEECH RIDGE ROAD

MAP/LOT: 0086-0043

Inspection of the above property on 11-19-19 has found:

☑ Septic ☐ Sewer ☒ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped 10/18/2013
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☑ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☑ Occupied ☐ Electric Meter Running

Comments:

House needs work.

Recommendations:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Code Enforcement Officer Signature 11-9-19
MEMO

DATE: 

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 1 CAINCREST ROAD

MAP/LOT: 0087-0066-0001

_________________________________________________________________________

Inspection of the above property on 1-1-19 has found:

☑ Septic □ Sewer ☑ Town Water □ Well
☐ Possible Failed Septic ☐ Septic Not Located
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☑ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☑ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments:

_________________________________________________________________________

Recommendations:

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Signature ___________________________ Date 1-1-19

Code Enforcement Officer Signature 1-1-19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: __________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 56 CAINCREST ROAD

MAP/LOT: 0087-0066-0056

Inspection of the above property on __________ has found:

[ ] Septic  [ ] Sewer  [ ] Town Water  [ ] Well  
[ ] Possible Failed Septic  [ ] Septic Not Located  Date Last Pumped

[ ] Possible Environmental Violations  [ ] Possible Shoreland Violations

[ ] Number of Structures on Site ______  [ ] Possible Hazardous Structure

[ ] Vacant Lot  [ ] Potentially Buildable  [ ] Mobile Home

[ ] Occupied  [ ] Electric Meter Running

Comments: __________________________

Recommendations: __________________________

______________________________ ________
Code Enforcement/Officer Signature Date
MEMO

DATE: 2 AUG 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
   Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 27 LINSCHOTT RD NORTH

MAP/LOT: 0089-0015-A

---

Inspection of the above property on 2 AUG 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☑ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Appears Occupied  ☐ Electric Meter Running

Comments:

[Handwritten comment: SMALL PORTION OF LOT IN STREAM PROTECTION]

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Recommendations:

SELL AS IS

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Amber L. Harrison, Director of Code Enforcement

2 AUG 19

Code Enforcement Officer Signature  Date
Catherine Harman

From: Amber Harrison
Sent: Thursday, August 01, 2019 9:28 AM
To: Catherine Harman
Subject: FW: Property Redemption - 27 Linscott Road North

Can you please pull this and any relevant files for redemption review and set up someone to go inspect it? TY!

From: Melissa M. Avery
Sent: Thursday, August 01, 2019 9:03 AM
To: Mary Anne Szeniawski <mszeniawski@yorkmaine.org>; Amber Harrison <aharrison@yorkmaine.org>; Richard C. Mace <rmace@yorkmaine.org>
Subject: Property Redemption - 27 Linscott Road North

Morning

The former owners of 27 Linscott Road North are looking to redeem their property.

Mary Anne and Nick, May I have any taxes and interest owed on the property through October 11, 2019?

Amber, could you look in the file for any red flags?

Thank you!

Melissa M. Avery
Assistant to the Town Manager

Town of YO-K, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019

Please consider the environment before printing this email.
MEMO

DATE: __________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
      Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 11 JUNKINS LANE

MAP/LOT: 0089-0021

______________________________

Inspection of the above property on 11-15-19 (Date) has found:

☐ Septic ☐ Sewer ☐ Town Water ☐ Well

☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped

☐ Possible Environmental Violations ☐ Possible Shoreland Violations

☐ Number of Structures on Site ☐ Possible Hazardous Structure

☒ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home

☐ Occupied ☐ Electric Meter Running

Comments:

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Recommendations:

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Code Enforcement Officer Signature: __________________________ Date: 11-15-19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: ____________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 31 JUNKINS LANE

MAP/LOT: 0089-0021-B

Inspection of the above property on 11-15-19 has found:

☑ Septic  ☐ Sewer  ☐ Town Water  ☐ Well  
☐ Possible Failed Septic  ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

All access - stream protection

Recommendations:

________________________________________

Code Enforcement Officer Signature  11-15-19

Date
MEMO

DATE: 15 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 451 CIDER HILL ROAD

MAP/LOT: 0089-0037

Inspection of the above property on 18 Nov 19 has found:

☒ Septic ☐ Sewer ☐ Town Water ☒ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site 1 ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☒ Occupied ☐ Electric Meter Running

Comments:

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Recommendations:

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Code Enforcement Officer Signature: ________________________________________ Date: __________________________
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 47 BOG ROAD

MAP/LOT: 0091-0023-V

Inspection of the above property on 18 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

(Signed)

Recommendations:

(Signed)

Code Enforcement Officer Signature  18 Nov 19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 15/01/14

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 191 CHASES POND ROAD

MAP/LOT: 0094-0036

Inspection of the above property on 18/01/14 has found:

☒ Septic ☐ Sewer ☐ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located ☐ Date Last Pumped 10/18/2012
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☒ Electric Meter Running

Comments:

________________________________________________________________________

Recommendations:

SELL AS IS

________________________________________________________________________

Code Enforcement Officer Signature ___________ Date ___________
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 96 MOUNTAIN ROAD

MAP/LOT: 0096-0007-E

Inspection of the above property on 18 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☒ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:

Recommendations:

Sell as is

Code Enforcement Officer Signature  Date
MEMO

DATE: ____________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 9 COUNTY ROAD

MAP/LOT: 0096-0039-C

Inspection of the above property on ________________ has found:

☒ Septic  ☐ Sewer  ☐ Town Water  ☑ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped 12/7/2019

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: Received abatement 11/18/2019

Recommendations:

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Code Enforcement Officer Signature __________  Date __________
MEMO

DATE: _______________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 246 MOUNTAIN ROAD

MAF/LOT: 0096-0046

Inspection of the above property on ______________________ (Date) has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☒ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: __________________________

Recommendations: __________________________

______________________________

Code Enforcement Officer Signature

______________________________

Date

11-19-19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/25/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Flanner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 3 RAMSEDALE LANE

MAP/LOT: 0096-0122-B

Inspection of the above property on 11/25/19 has found:

☑ Septic  ☐ Sewer  ☐ Town Water  ☒ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped 11/13/2013
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site 2  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☑ Occupied  ☒ Electric Meter Running

Comments:

Very poor condition, several junk vehicles

Recommendations:

Clamp up prior to sale


Code Enforcement Officer Signature  11/25/19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: ____________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 129 MOUNTAIN ROAD

MAP/LOT: 0096-0161

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Inspection of the above property on ____________ (Date) has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped ____________

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☒ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: No access, wetlands

________________________________________________________________________

Recommendations:

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Code Enforcement Officer Signature ____________ Date ____________
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: ________________________

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 143 MOUNTAIN ROAD

MAP/LOT: 0096-0163

Inspection of the above property on ______________ (Date) has found:

☐ Septic ☐ Sewer ☐ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☐ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments:

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Recommendations:

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Code Enforcement Officer Signature: _________________________
Date: 11/19/19
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
    Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 1450 US ROUTE 1

MAP/LOT: 0097-0021

Inspection of the above property on 18 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☑ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: PROPERTY HAS SHORELAND STREAM PROTECTION AT A FAULTAGE

Recommendations:

SELL AS IS

Code Enforcement Officer Signature 18 Nov 19
MEMO

DATE: 18 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 1494 US ROUTE 1

MAP/LOT: 0097-0025-0001

Inspection of the above property on 18 Nov 19 has found:

- [ ] Septic
- [ ] Sewer
- [ ] Town Water
- [ ] Well
- [ ] Possible Failed Septic
- [ ] Septic Not Located
- [ ] Possible Environmental Violations
- [ ] Possible Shoreland Violations
- [ ] Number of Structures on Site
- [ ] Possible Hazardous Structure
- [ ] Vacant Lot
- [ ] Potentially Buildable
- [ ] Mobile Home
- [ ] Occupied
- [ ] Electric Meter Running

Comments:

ATI FRONTAGE

Recommendations:

SELL 45 15

__________________________
Code Enforcement Officer Signature

__________________________
Date
MEMO

DATE: 11/18/99

TO: Steve Burna, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 208 Ogunquit Road

MAP/LOT: 0098-0006-A

Inspection of the above property on 11/18/99 has found:

☐ Septic ☐ Sewer ☐ Town Water ☐ Well
☐ Possible Failed Septic ☐ Septic Not Located Date Last Pumped
☐ Possible Environmental Violations ☐ Possible Shoreland Violations
☐ Number of Structures on Site ☐ Possible Hazardous Structure
☒ Vacant Lot ☐ Potentially Buildable ☐ Mobile Home
☐ Occupied ☐ Electric Meter Running

Comments:
Uncertified location.

Recommendations:
No Issues

Code Enforcement Officer Signature 11/18/99
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 17 Nov 14

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 312 Clay Hill Road

MAP/LOT: 0099-0050-X

Inspection of the above property on 17 Nov 14 (Date) has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped
☐ Possible Environmental Violations  ☐ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home
☐ Occupied  ☐ Electric Meter Running

Comments:
Lands Locked Parcel

Recommendations:
Selw A=15

Code Enforcement Officer Signature  16 Nov 14

Date
MEMO

DATE: 15 Nov 19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner; Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 216 CLAY HILL ROAD

MAP/LOT: 0099-0067

Inspection of the above property on 15 Nov 19 has found:

☐ Septic  ☐ Sewer  ☐ Town Water  ☐ Well

☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped

☐ Possible Environmental Violations  ☐ Possible Shoreland Violations

☐ Number of Structures on Site  ☐ Possible Hazardous Structure

☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☐ Occupied  ☐ Electric Meter Running

Comments: [Handwritten text]

Recommendations:

[Handwritten text]

[Handwritten text]

[Handwritten text]

Code Enforcement Officer Signature  Date

Date: 18 Nov 19
**Town of York**
186 York Street
York, Maine 03909-1314

**MEMO**

**DATE:** 18 Nov 19

**TO:** Steve Burns, Town Manager; Dylam Smith, Town Planner;
Wendy Anderson, Finance Director

**FROM:** Amber L. Harrison, Director of Code Enforcement

**ADDRESS:** 1901 US ROUTE 1

**MAP/LOT:** 0100-0014-C

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Inspection of the above property on 18 Nov 19 has found:

- ☒ Septic
- □ Sewer
- □ Town Water
- □ Well
- □ Possible Failed Septic
- □ Septic Not Located
- □ Possible Environmental Violations
- □ Possible Shoreland Violations
- □ Number of Structures on Site
- □ Possible Hazardous Structure
- □ Vacant Lot
- □ Potentially Buildable
- □ Mobile Home
- ☒ Occupied
- ☒ Electric Meter Running

**Comments:**

DUMP SHOP
AT I FOUNTAIN

---

**Recommendations:**

SELL AS IS

---

Code Enforcement Officer Signature 18 Nov 19

Date
Town of York
186 York Street
York, Maine 03909-1314

MEMO

DATE: 11/15/19

TO: Steve Burns, Town Manager; Dylan Smith, Town Planner;
Wendy Anderson, Finance Director

FROM: Amber L. Harrison, Director of Code Enforcement

ADDRESS: 3 Anbelwold Circuit

MAP/LOT: 0014-0005

Inspection of the above property on 11/15/19 has found:

☑ Septic  ☐ Sewer  ☐ Town Water  ☒ Well
☐ Possible Failed Septic  ☐ Septic Not Located  Date Last Pumped 6/8/2010

☐ Possible Environmental Violations  ☒ Possible Shoreland Violations
☐ Number of Structures on Site  ☐ Possible Hazardous Structure
☐ Vacant Lot  ☐ Potentially Buildable  ☐ Mobile Home

☒ Occupied  ☒ Electric Meter Running

Comments: Very unstable home w/ history

Recommendations:

Allow retention butClose out permit
Open See wall permit

Code Enforcement Officer Signature 11/15/19