

1. Selectboard's Meeting Materials

Documents:

[JANUARY 12 2026 SELECTBOARD PACKET.PDF](#)



Town of York
186 York Street
York, Maine 03909-1314

1

Town Manager/
Selectboard
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-4444

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Center for Active
Living
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

**SELECTBOARD
MEETING AGENDA
7:00 PM MONDAY, JANUARY 12, 2026
YORK PUBLIC LIBRARY
TOWN HALL STREAMS, CH. 3**

Call to Order

Pledge of Allegiance

A. Consent Agenda

- December 22, 2025 Minutes
- Business License Renewals
- Vibe

B. Chair's Report

C. Town Manager's Report

D. Awards

- None Scheduled

E. Reports

1. Committee to Combat Racism and Bias (CCRAB) Report

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any Town matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Members of the public shall refrain from making personal charges or disparaging remarks, or from verbal attacks upon the character or motives of Members of Town boards and committees, or commissions, of Town Staff or other Citizens of York. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. The Board will also read input received via the Selectboard's page on the Town web site.

Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Public Hearings

- None Scheduled

H. Endorsements

- None Scheduled

I. Old Business

1. Discussion of proposed FY27 Capital Projects
2. Discussion of potential Solid Waste and Recycling Ordinance amendments for May '26 ballot

J. New Business

1. Review of Foreclosure List and Recommended Waiver of Foreclosure
2. Review of Town-owned Properties List
3. Review and Approval of Public Safety Answering Point (PSAP) Agreement with Town of Kennebunkport
4. Board and Committee Actions

K. Future Agendas

L. Other Business

M. Citizens' Forum

Adjourn



Selectboard's Consent Agenda

January 6, 2026

For the purpose of convenience and for expediting meetings, matter of business that are repetitive or routine nature (i.e. Business License Applications, Pole Permits, Special Event Permits, Off-site Business Directional Signs, etc.) are included in the Selectboard's Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively.

A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any of the Selectboard. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively.

Agenda Items:

- December 22, 2025 Minutes
- Business License Renewals
 - Vibe

*Example Motion to Accept all Items: **I move to accept the Consent Agenda.***

Example Motion when an Item is being pulled out of the Item List: I move to accept the Consent Agenda, minus item ____ (i.e. "2 – York Restaurant Business License").

**SELECTBOARD
MEETING MINUTES
6:55 PM/7:00 PM MONDAY, DECEMBER 22, 2025
YORK PUBLIC LIBRARY
TOWN HALL STREAMS, CH. 3**

6:55 PM - Interview

- Susan Covino - Climate Action Committee, Regular member

Call to Order - 7:00 PM

Pledge of Allegiance

Regular Meeting

Present: Chair Todd A. Frederick, Vice Chair Robert E. Palmer, Marla Johnson, Mary-Anne Szeniaewski

Not Present: Marilyn McLaughlin

Others Present: Town Manager Peter Joseph, HR Director and Deputy Town Manager Kathryn Lagasse, York School Committee Chair Julie Kelbert, York Schools Superintendent Tim Doak, Dick Ranaghan, Public Works Superintendent Tim DePerrio, Planning Director Dylan Smith and members of the public

A. Consent Agenda

1. Pole Permits
2. Games of Chance
3. December 8, 2025 Minutes
4. Business License Renewals
 - Min Sushi & Ramen Bowl

Moved by Marla Johnson seconded by Robert Palmer to accept the Consent agenda with amendments - Game of Chance Music Boosters mailing address should be 1 Robert Stevens Drive instead of 1 Stevens Drive and the athletic booster Robert has been pluralized which it should not be. Vote 4-0, motion passes.

B. Chair's Report

C. Town Manager's Report

- Report on the activity of the automated license plate reader system in town
- We will be closed this Thursday, December 25th, observation of Christmas, those that get trash collection on that Thursday, will get it on Saturday.

D. Awards

E. Reports

1. School Consolidation Proposal

F. Citizens' Forum

- Jim Smith
- Kirk Minnick
- Ann Brzys
- Richard Hennessy

G. Public Hearings

Moved by Robert Palmer to open the public hearing. Without objection so ordered.

1. New Business Licenses
 - York Street Kitchen

Public Comment:

- None

Moved by Todd Frederick to close the public hearing. Without objection so ordered.

H. Endorsements

1. New Business Licenses
 - York Street Kitchen

Moved by Robert Palmer seconded by Marla Johnson to approve the following license:

York Street Kitchen

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

I. Old Business

1. Update on Long Beach Avenue Culvert- Tim DePerrio, Public Works Superintendent
Discussion only.

2. FY27 Operating Budget
Discussion only.

3. STRR Registration Ordinance
Discussion only.

J. New Business

1. Review of the Preliminary Offering Statement (POS) for the upcoming bond issuance
No action. He will get back with all the comments.

2. MSEA-SEIU contract approval
Moved by Marla Johnson seconded by Robert Palmer to approve the collective bargaining agreement between the Town of York and MSEA-SEIU Local 1989 dated July 1, 2025 through June 30, 2027 as amended.
Vote 4-0, motion passes.

3. Town Hall Historic Display Case Policy
Discussion only.

4. Board and Committee Actions
Moved by Marla Johnson seconded by Robert Palmer to appoint Susan Covino as a regular member of the Climate Action Committee with a term expiring 6/30/2028. Vote 4-0, motion passes.

Moved by Marla Johnson seconded by Robert Palmer to accept the resignation of Joel Lefever from the Historic Markers Committee with regret. Vote 4-0, motion passes.

K. Future Agendas

- Report from the Committee to Combat Racism and Bias
- Report on parking recommendations
- Review of the foreclosure list
- Final Townhall Building Committee report
- On the radar sheet
- Trash
- Ordinances

L. Other Business

M. Citizens' Forum

- None

Adjourn

At 9:54 PM Chair Todd A. Frederick adjourned the meeting. Without objection, so ordered.

Respectfully Submitted,
Diana Janetos

DRAFT



REQUEST FOR ACTION BY THE SELECTBOARD

DATE SUBMITTED: January 6, 2026

DATE ACTION REQUESTED: January 12, 2026

☐ DISCUSSION

☒ ACTION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: : Business License Renewals

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

All approvals are contingent on taxes being current and all appropriate departments (inspections) giving approval; See "Department Approvals" on page two of each application. Signed business license applications and certificates will not be released to the applicant until all necessary department approvals have been received.

RECOMMENDATION: Approve the Business Licenses attached.

1. PROPOSED MOTION: I move to approve the following licenses:

- Vibe

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations.

PREPARED BY: Diana Janetos

REVIEWED BY: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: THE YOLKS ON YOU LLC / DBA VIBE
Street Address: 240 R YORK ST. YORK ME. 03909
Business Owner: JEFF GOSS Business Manager: TIM SHEEHAN
Mailing Address: 75 PLEASANT ST. YORK, ME. 03909
Mailing Address: 75 PLEASANT ST. PORTSMOUTH NH 03801
Phone Number: (603) 205-12982 Phone Number: 603-498-7829
E-mail Address: ATGOSS2@HOT-MAIL.COM E-mail Address: SHEEHANT35@GMAIL.COM

Please indicate who is to be the Primary Contact with the Town: ☐ OWNER or ☒ MANAGER

Is the Business Owner same as the prior year? ☒ YES ☐ NO ☒ NEW BUSINESS

Please indicate which Licenses or Local Approvals you seek:

Lodging:

☐ Bed and Breakfast License (C/F)

☐ Innkeeper License (C/F)

Number of Rooms:

Food and Beverage:

☒ Food Service License (C/F)

Number of Seats: 75/35 (Existing / Proposed)

☒ Liquor License (F/P)

☐ Bottle Club License (F/P)

Entertainment:

☐ Special Amusement License (C/F/P)

☐ Dance Hall License (F/P)

☐ Bowling Alley License (C/F)

☐ Coin-Operated Amusement License (P)

☐ Off-Premise Catering (P)

☐ Bingo, Beano and Games of Chance (P)

Miscellaneous:

☐ Transient Seller's License (P)

☐ Flea Market License (C)

☐ Junkyard, Auto Graveyard/Recycling License (C/F/P)

☐ Medical Marijuana (P)

☐ Other:

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

S – Sewer District Inspection Required W – Water District Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Other Municipal Water and Sewer Districts may apply depending on your business location

- CONTINUE TO BACK PAGE OF APPLICATION -

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):			
Expiration Date(s):			
Classification(s):			

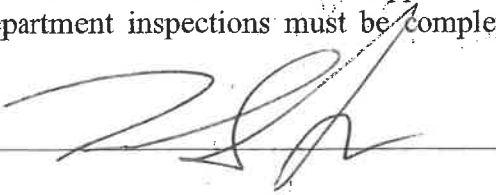
FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or check only; Please make check payable to Town of York.

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Selectboard.

Signature



FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: _____ - _____	
Application and First License (\$60)		60	Processed By: <u>Diane Sanetos</u>	
Subsequent Licenses (\$30 each)		30	Received Date: <u>1/6/26</u>	
New License Fee (\$50)			Amount Received: \$ <u>90</u>	
License Amendment (\$25)			Check # <u>1017</u> or Cash ☐	
Other: _____			LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>90</u>		
Department Approvals	Date of Approval		Department Approvals	Date of Approval
Code Enforcement			Sewer	
Fire			Water	
Police			Tax Collector	
Selectboard	Town Manager for the Selectboard _____		Date _____	
				Special Conditions (Attached if Necessary) YES NO



REQUEST FOR ACTION BY THE SELECTBOARD

DATE SUBMITTED: January 8, 2026

DATE ACTION REQUESTED: January 12, 2026

☒ DISCUSSION

☒ ACTION (potential)

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: Review of Proposed FY27 Capital Projects for Inclusion on May Warrant

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

The most recently updated version of the Year 1 / FY27 Capital Projects list is attached to this form for review. Several proposed projects have been removed by management during the capital review process based on feedback from capital committee members, Selectboard members, and the public.

Although Capital Purchases are proposed as part of the 5 year Capital Program and yearly Operating Budget by the Town Manager and reviewed by the Budget Committee, ultimate responsibility lies with the Selectboard to include items funded by debt service or fund balance on the annual warrant for consideration by the voters. This decision is officially made when the Selectboard votes to finalize the warrant in early March of each year. While we are still preliminary to that decision, if there are further items the Selectboard would like to remove from consideration for FY27, or even to discuss further before making a decision, it is very helpful for Management to know that at this point in the budget cycle. If that is the case, items can be removed from consideration prior to presentation to the Budget Committee over the next month, saving everyone time.

Formal action is not required at the 01/12/25 meeting, however the Selectboard can remove items from consideration or amend amounts by either informal direction to the Manager or formal motion and vote after deliberation.

RECOMMENDATION: TBD based on deliberation.

PROPOSED MOTION: TBD based on deliberation.

PREPARED BY: Peter Joseph, Town Manager

FY27	DESCRIPTION	YEAR	PRIORITY	DEPT	T/S	CATEGORY	COST	FUNDING SOURCE	YEARS ON	OPERATING IMPACT
	Replace 2015 Ford Escape	27	Low	Code	Town	Vehicle	45,000	Building Fees	1	Minor decrease in maintenance costs
	Cliff Walk Repairs	27	Med	Emerg. Mgmt. / Parks	Town	Properties	500,000	Bond	1	No
	Continuing Long Beach Avenue Seawall Construction (PHASE 5.1)	27	High	Engineering	Town	Properties	2,500,000	Bond	1	Minor decrease in cleanup costs during high tides
	Engine 4 Replacement (trade current truck)	27	Med	Fire (Village)	Town	Vehicles	1,600,000	Bond	1	Moderate decrease in vehicle maintenance costs
	SCBA Replacements (50 units) & Cascade system replacements (2 systems)	27	High	Fire (Village & Beach)	Town	Equipment	600,000	Bond	1	No
	Capital IT (see schedule)	27	High	IT	Town	Equipment	398,500	Bond	1	No
	Replace Roof on Mount A Lodge	27	High	Parks and Rec	Town	Properties	40,000	Bldg. Maint. Res?	1	No
	Long Sands Bathroom Interior Door Replacement	27	Med	Parks and Rec	Town	Properties	30,000	Bldg. Maint. Res?	1	No
	Nubble Lighthouse Tower Repainting	27	High	Parks and Rec	Town	Properties	151,000	Enterprise Fund	1	No
	Center for Active Living Activity Room Floor Replacement	27	High	Parks and Rec	Town	Properties	26,500	Bldg. Maint. Res?	1	No
	Replace 2015 Rack Body F-250	27	Med	Parks and Rec	Town	Vehicles	70,000	Bond	1	No
	Replace 2011 Dodge Ram - Mt. A	27	Med	Parks and Rec	Town	Vehicles	38,500	Bond	1	No
	Replace 2014 Ford F550 Shuttlebus - with 14 pass van, 2nd van in FY28	27	Med	Parks and Rec	Town	Vehicles	110,000	Bond	1	No
	Road & Sidewalk Paving	27	High	Public Works	Town	Properties	1,500,000	Bond	1	No
	Nubble Road Reconstruction & Sidewalk - continue to intersection with Broadway	27	High	Public Works	Town	Properties	250,000	Bond	1	No
	Pave Mountain Road between Clay Hill & Mountain View - expanded shoulders	27	Medium	Public Works	Town	Properties	600,000	Bond	1	Minor decrease in equipment R&M costs
	Replace 1988 John Deere 544E Bucket Loader	27	Low	Public Works	Town	Equipment	250,000	Bond	1	Minor decrease in equipment R&M costs
	Replace 2014 International 7400 6-wheel dump/plow truck	27	Medium	Public Works	Town	Vehicles	294,000	Bond	1	Minor decrease in equipment R&M costs
	Replace 2004 Trackless Sidewalk Plow	27	High	Public Works	Town	Vehicles	190,000	Bond	1	Moderate decrease in equipment R&M costs
	Replace 2014 F-550 dump/plow truck	27	Medium	Public Works	Town	Vehicles	195,000	Bond	1	Minor decrease in equipment R&M costs
	PD Building Maintenance	27	Low	Police	Town	Properties	60,000	Bldg. Maint. Res?	1	No
	School Consolidation - Final Plan TBD	27	Y	Multiple Schools	School	Properties	TBD	Bond	1	(TBD)
	Softball Infield Renovation	27	Y	VES	School	Properties	42,000	Bond	1	No
	Baseball Infield Renovation	27	Y	VES	School	Properties	41,500	Bond	1	No
	Install / Maintain new climate control units for summer months	27	Y	YMS	School	Properties	3,000,000	Bond	1	Moderate increase in utility costs (new equipment)
	Phase 3 Window Replacement	27	Y	YMS	School	Properties	425,000	Bond	1	Moderate decrease in utility costs (increased efficiency)
	New Walk In Freezer / Fridge	27	Y	YHS	School	Properties	110,000	Bond	1	No
	Locker Rooms	27	Y	YHS	School	Properties	200,000	Bond	1	No
	Gymnasium	27	Y	YHS	School	Properties	50,000	Bond	1	No
	Ceiling Ventilators (4)	27	Y	YHS	School	Properties	80,000	Bond	1	No
	YCA Control Room and Band and Chorus Cooling	27	Y	YHS	School	Properties	65,000	Bond	1	No
	Sidewalk Along Robert Stevens Dr (Webber Road)	27	Y	YHS	School	Properties	225,000	Bond	1	Minor Increase in snow clearing and pavement maintenance costs
	Exterior Windows	27	Y	Central Office	School	Properties	73,000	Bond	1	Moderate decrease in utility costs (increased efficiency)
	Purchase new Vehicles (currently 10 Vehicles)	27	Y	Central Office	School	Vehicles	175,000	Bond	1	Moderate decrease in vehicle R&M costs
						TOTAL	13,935,000			

DEPT BREAKOUT:	Emerg. Mgmt.	500,000
	Fire	2,200,000
	IT	398,500
	Code	45,000
	Planning	-
	Police	60,000
	Parks & Rec	466,000
	Public Works	3,279,000
	Engineering	2,500,000
	School	4,486,500
	TOTAL	13,935,000



REQUEST FOR ACTION BY THE SELECTBOARD

DATE SUBMITTED: January 8, 2026

DATE ACTION REQUESTED: January 12, 2026

☒ DISCUSSION

☐ ACTION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: : Review of Municipal Solid Waste (MSW) and Recycling Ordinances

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

As discussed at several previous Selectboard meetings, curbside MSW and Recycling Collection is scheduled to switch to automated processes later in calendar year 2026 (current target is mid-fall). There are several ordinances that govern MSW, Recycling, and Commercial Waste production, collection, and disposal within the Town of York. A summary is attached to this form, as well as the four major ordinances that govern curbside collection. On the attached summary, Ordinance #1 is an “overarching” voter adopted ordinance, which authorizes the Selectboard to adopt further regulations governing solid waste, recycling, and commercial waste within the Town. Ordinances #2, 3, and 4 are regulatory ordinances that have been adopted by past Selectboards to do just that and regulate these three subjects in detail.

Planning Department and Public Works Department staff are currently working on proposed amendments to these ordinances for the Selectboard to consider.

The time frame to put any recommended changes to Ordinance #1 in front of the voters would require at minimum holding a public hearing at the second February meeting. I recommend that the Selectboard also schedule a public hearing at either the second January meeting or first February meeting as well.

The amendments to ordinances #2, #3, and #4 can be made by the Board at any point prior to next fall, but any budgetary considerations will need to be resolved prior to the end of February.

It should be noted that although there are ordinances regulating the collection and disposal of MSW and Recycling, there have for many years been numerous inconsistencies between the practices “on the ground” surrounding actual collection, and the practices that are specified by the ordinances. At the minimum, Ordinances #1, #2 and #3 should be amended to reflect changes to the expected operation of automated

MSW and Recycling collection.

The most significant two issues that need to be resolved are:

- 1) The treatment of condominiums and other “special residences” which have not been consistent for at least the past 10 years, and likely quite some time before that, and
- 2) Handling of bulky waste, which is currently handled under the curbside contract but will cease as of July 1 of next year. If the Town wishes to add a taxpayer funded bulky waste pickup option to replace this service, this will need to be budgeted in the current FY27 budget under consideration.

There are additional solid waste ordinances that regulate the operation of the transfer station and the closed Witchtrot landfill. These are not being recommended for amendment at this time.

RECOMMENDATION: N/A (discussion only)

PROPOSED MOTION: N/A (discussion only)

PREPARED BY: Peter Joseph, Town Manager

A handwritten signature, likely of Peter Joseph, is enclosed in a hand-drawn oval. The signature is stylized and appears to be a combination of initials and a surname.

①

Jan '26

- Number would stay similar but properties could change under automation

3

Feb '26

- Needs to match current practice
- Mandatory v. Voluntary Clarification
- Potential for significant
- Not time sensitive

Review and revise
if necessary

Any time

Review and revise if necessary

#1

Ordinance Regulating Solid Waste Collection, Recycling & Disposal



Town of York, Maine

Most Recently Amended: May 22, 2021

Prior Dates of Amendment: May 16, 2015

Date of Original Enactment: May 17, 2003

ENACTMENT BY THE LEGISLATIVE BODY

Date of the vote to amend this Ordinance: May 22, 2021.

Certified by the Town Clerk:

(signature)

on

(date)

5/24/2021

**THE TOWN OF YORK ORDINANCE
REGULATING SOLID WASTE
COLLECTION, RECYCLING & DISPOSAL**

Adopted May 17, 2003

SECTION 1: PURPOSE.

1.1 REGULATE WASTE DISPOSITION. To allow the Town to regulate the disposal of solid waste to ensure that wastes are properly and cost effectively separated, collected, transported and disposed, to adhere to respective State and Federal environmental regulations and statutes, and to effectively manage the Town's transfer station and compost facility.

1.2 REQUIRE AND ENCOURAGE RECYCLING. To allow the Town to mandate and encourage the recycling of solid waste materials, to ensure that State goals regarding recycling are met, lessen degradation to the environment by reducing the volume of waste placed in landfills or burned at waste-to-energy plants and to manage solid waste disposal costs.

1.3 MANAGE THE COST OF WASTE DISPOSAL. To allow the Town to exercise local management of as many solid waste disposal costs as possible.

SECTION 2: AUTHORITY.

This Ordinance is adopted pursuant to the authority granted under Article Vill-A of the Maine Constitution, 30A MRSA § 3001 and 38 MRSA § 1304B and § 1305.

SECTION 3: APPLICABILITY.

This Ordinance shall apply to any person, firm, company or other legal entity generating, collecting, transporting, recycling or disposing solid waste materials within or from the Town of York, Maine.

SECTION 4: DEFINITIONS.

For purposes of this Ordinance and for rules and regulations adopted by the Board of Selectmen to implement this Ordinance, the following terms shall have the following meanings. Terms not defined shall have the customary dictionary meaning.

4.1 APPROVED RECYCLING CONTAINERS – Containers or bins approved by the Town, which shall be used for the purpose of separating recyclable materials and allowing the collection of these materials.

4.2 APPROVED REFUSE CONTAINERS – Tied plastic bags which may be placed in a covered metal or plastic container manufactured for the purpose of storing solid waste; or other containers approved by the Town, which shall be used for the purpose of separating

refuse and allowing the collection of these materials. Containers shall not have a capacity of more than 30 gallons nor weigh, when filled, more than 60 pounds.

4.3 BOARD OF SELECTMEN - The Board of Selectmen of the Town of York, Maine.

4.4 COMMERCIAL ESTABLISHMENT – Any and all commercial businesses, industrial facilities, and structures or groups of structures on a property containing five or more dwelling units that are not defined as "Residences" in this Ordinance.

4.5 COMMERCIAL HAULER – Any person, firm, company or other legal entity that collects and/or transports commercial or industrial solid waste of any kind as a business or for compensation, operating within the Town of York, Maine.

4.6 DISPOSAL FACILITY – A facility approved by the Board of Selectmen for use by the Town for the purpose of disposing Solid Waste, Refuse and/or Recyclable Materials.

4.7 FERROUS METALS – Any iron containing material categorized as #1 and #2 steel, cast iron and/or white goods containing light iron.

4.8 HAZARDOUS WASTE - Waste with inherent properties which make such waste dangerous to manage by ordinary means, including, but not limited to, chemicals, explosives, pathological wastes, radioactive wastes, toxic wastes and other wastes defined as hazardous at any time by the State of Maine or the Resource Conservation and Recovery Act of 1976, as amended, or other Federal, State or local laws, regulations, orders, or other actions promulgated or taken with respect thereto.

4.9 LIQUID WASTE – All unwanted or discarded material with sufficient liquid content to be free flowing, including by way of example and not by limitation, waste motor oil, antifreeze, paints, motor fuels, solvents, rinse water and septic tank sludge.

4.10 MANDATORY RECYCLABLE MATERIALS – All solid waste materials that the Board of Selectmen have determined by regulations adopted pursuant to this Ordinance that residences shall separate for the purposes of recycling.

4.11 MANDATORY RECYCLING – The requirement that person(s) must separate recyclables from their trash.

4.12 NON-FERROUS METALS – Any metal devoid of iron content, such as copper, brass, aluminum or lead.

4.13 PERSON – Any individual, firm, corporation, partnership, association, municipality, quasi-municipal corporation, school, State agency or any other legal entity.

4.14 RECYCLABLES - Manufactured and/or non-manufactured materials, substances and/or residues that may be re-used or reprocessed into a similar or different use.

4.15 RECYCLING - The separating, collecting and/or reprocessing of recyclables.

4.16 RESIDENCES – Any home, apartment or condominium. The term, "residence," shall not include motels, hotels, rooming houses, tourist cottages and similar establishments; structures or groups of structures on a property containing five or more dwelling units; and any commercial or industrial establishment.

4.17 SOLID WASTES – any acceptable discarded or unwanted solid organic or inorganic material with insufficient liquid content (except waste oil) to be free flowing.

4.18 TOWN – The Town of York, York County, Maine.

4.19 TOWN HAULER – The hauler(s) contracted or designated by the Town of York to collect and transport solid waste and/or recyclable materials from residences.

4.20 UNACCEPTABLE WASTE - Includes the following materials:

- a. Hazardous waste
- b. Bulk demolition or construction debris from building and roadway project or locations
- c. Liquid wastes
- d. Abandoned or junk vehicles
- e. Dead animals or portions thereof, or other pathological wastes
- f. Water treatment residues
- g. Tree stumps
- h. Automobile batteries

4.21 VOLUNTARY RECYCLABLE MATERIALS – All solid waste materials that the Board of Selectmen determine, by regulations established pursuant to this "Ordinance," that the Town will encourage, but not require, residences to separate for the purpose of recycling.

4.22 VOLUNTARY RECYCLING – The standard that requests and encourages residences and commercial establishments to voluntarily separate recyclables from their trash.

4.23 WHITE GOODS AND SCRAP METAL – All large appliances, including by example and not be limitation, stoves, refrigerators, freezers, washing machines, clothes dryers, dishwashers and air conditioners and all scrap metal, including by example and not by limitation, wire, metal fencing, sheet metals, clean metal barrels and bar stock.

SECTION 5: COLLECTION, TRANSPORTATION, RECYCLING AND DISPOSAL OF SOLID WASTES FROM RESIDENCES.

5.1 BOARD OF SELECTMEN AUTHORITY TO ESTABLISH RULES AND REGULATIONS – The Board of Selectmen is hereby granted the authority, after a duly noticed public hearing, to establish rules and regulations to govern the collection, transportation, separation, recycling and disposal of solid wastes generated by or located on the premises of residences. Rules and regulations may be enacted to implement any aspect of solid waste requirements for residences. The rules and regulations shall be reviewed and revised as required to satisfy the needs of the Town, changes in State and Federal laws and regulations and costs the Town may incur to provide solid waste management services to residences. The Board of Selectmen shall establish an effective date for rules and regulations, which are adopted. The rules and regulations shall be on file in the Town Hall.

The Selectmen are specifically authorized to adopt rules and regulations to require residences to perform mandatory recycling and to request and encourage participation in Voluntary Recycling. The rules and regulations adopted to implement Mandatory Recycling and/or Voluntary Recycling requirements shall, at a minimum, identify the solid waste materials that shall be subject to these requirements, the containers used to separate recyclables for collection, the frequency and method of collection, and the Town official responsible for implementing these rules and regulations.

The Board of Selectmen is specifically authorized to adopt rules and regulations to require refuse collected from residences to be delivered to a Town designated disposal facility.

5.2 PROVISION OF TOWN HAULER (S) – The Board of Selectmen shall ensure that all residences of the Town shall be provided with curbside collection service for refuse, not subject to mandatory recycling requirements, that is delivered to a disposal facility, by the Town Hauler(s). The originally scheduled routes, and any major amendments thereto, shall be published in a local newspaper widely circulated within the Town. The Board of Selectmen shall be authorized to enter into any contract necessary and to prescribe rules and regulations necessary to provide this service.

The Board of Selectmen shall be authorized to establish the method and frequency of collection of all mandatory recyclables and voluntary recyclables for residences and to enter into any contract necessary to provide a Town Hauler(s) involved with providing this service. If a Town Hauler(s) is contracted to provide the collection of mandatory recyclables and/or voluntary recyclables, the originally scheduled routes, and any major amendments thereto, shall be published in a local newspaper widely circulated within the Town. The Board of Selectmen shall be authorized to enter into any contract necessary to provide this service.

The Town shall be responsible for providing the service to residences located on streets or roads not maintained by the Town or the State of Maine, only in the event that the conditions of such streets or roads reasonably allow such collection. The Town shall use the following criteria to determine if road conditions are acceptable for the purpose of providing collection services: the road conforms to the road standards identified in Town ordinances and Planning Board Subdivision Regulations; and/or the road is a minimum of fourteen feet in width, is regularly maintained to easily allow year-round access and is less than one-quarter mile in length. The Public Works Director shall be designated as the Town official responsible for determining if a private road satisfies Town collection standards.

Only refuse, mandatory recyclables and voluntary recyclables shall be collected, subject to the rules and regulations adopted pursuant to this ordinance.

SECTION 6: COLLECTION, TRANSPORTATION, RECYCLING AND DISPOSAL OF SOLID WASTE FROM COMMERCIAL ESTABLISHMENTS.

6.1 REQUIREMENT TO DISPOSE OF SOLID WASTE – All Commercial Establishments are required to ensure all solid wastes, generated by or located on the premises of their establishments, are properly collected, transported, separated, recycled and/or disposed in accordance with the provisions of the ordinance and the laws of the State of Maine. Effective July 1, 2003 the Town shall not pay for the cost of disposing of commercial waste.

SECTION 7: YORK TRANSFER STATION AND COMPOSTING FACILITY.

7.1 BOARD OF SELECTMEN AUTHORITY – The Board of Selectmen is hereby granted authority, after a duly noticed public hearing, to establish detailed operating rules and regulations for the York Transfer Station and Composting Facility. The rules and regulations shall be entitled, "Rules and Regulations to Operate the York Transfer Station and Composting Facility". The rules and regulations shall be reviewed and revised as required to satisfy the needs of the Town, changes in State and Federal laws and regulations and the economics of operating the Transfer Station and Composting Facility. The Board of Selectmen shall establish the effective date for all rules and regulations enacted. The rules and regulations shall be prominently displayed at the site and on file in the Town Hall.

The rules and regulations shall identify the following operating concerns and may address other operating concerns identified by the Selectmen:

- a. The Town official responsible for supervising operation of the York Transfer Station and Composting Facility;
- b. The hours of operation of the York Transfer Station and Composting Facility; and,
- c. Fees for use of the York Transfer Station and Composting Facility and method of paying such fees.

7.2 YORK TRANSFER STATION AND COMPOSTING FACILITY USER IDENTIFICATION REQUIREMENT – All vehicles using the York Transfer Station and Composting Facility shall have attached in a conspicuous place a permit sticker, which shall be available at the Town Clerk's office, Town Hall, York, Maine. The Board of Selectmen, after a duly noticed and called public hearing, is authorized to establish the cost of the permit sticker.

7.3 ACCEPTABLE WASTES – Only solid waste generated in the Town of York will be accepted at the Transfer Station and Composting Facility. The following solid waste materials will **not** be accepted:

- a. Mandatory and Voluntary Recyclable materials from residences and commercial establishments as defined by rules and regulations adopted pursuant to the Ordinance.
- b. Grubbing, stumps and tree butts
- c. Septic sludge, pesticides and chemicals
- d. Hazardous wastes
- e. Excessive quantities of brush unless prior approval is obtained from the Town official responsible for supervising the Transfer Station and Composting Facility operations.
- f. Dead animals or portions thereof or other pathological wastes.
- g. Other wastes identified by the Board of Selectmen.

7.4 REMOVAL OF ITEMS – No picking of solid waste or other materials within the Transfer Station and Composting Facility is permitted and no person shall remove materials from the facility unless prior approval is obtained from the Town official responsible for supervising the facility operations.

7.5 LOITERING PROHIBITED – Loitering in or on the Transfer Station and Composting Facility property shall not be allowed. Use of or presence within the property without permission of the Town official responsible for supervising the facility operations, other than during posted hours of operation, shall be considered trespassing.

SECTION 8: PENALTIES

Any person, firm or corporation who violate any provision of the Ordinance shall be subject to a fine of \$100.00 for each violation. Each day such a violation is continued is a separate offense.

SECTION 9: WAIVER/PAYMENT OF FINES

Any person charged with a violation of this section, shall be allowed to waive such violation and tender to the Town of York the fine amount if paid within 20 days of issuance of the summons. If the waiver fine is paid, no appearance before a District Court Judge or other judicial officer shall be required. If the offender pays the waiver fine, the matter will be closed in the York Police Records system and listed as a subsequent offense for future violations.

If the offender chooses not to pay the waiver fine, he/she shall appear in court on the specified date to answer for the ordinance violation. If the offender is found to have committed the offense in court, fines, applicable court fees, attorney's fees, and prosecution costs may apply.

SECTION 10: IMPLEMENTATION

The Board of Selectmen shall be authorized to enter into any contract necessary to implement this Ordinance.

SECTION 11: EFFECTIVE DATE

The Ordinance shall become effective upon its adoption by Town vote.

#2

Solid Waste Collection, Recycling and Disposal Ordinance



Town of York, Maine

Most Recently Amended: May 11, 2015

Prior Dates of Amendment: November 14, 1995

March 22, 1994

Date of Original Enactment: April 22, 1991

ENACTMENT BY THE BOARD OF SELECTMEN

Date of the vote to enact/amend this Ordinance: May 11, 2015

Certified by the Town Clerk: Mary Anne Syme on June 19, 2015
(signature) (date)

**COLLECTION, TRANSPORTATION AND DISPOSAL
OF REFUSE FROM RESIDENCES
RULES AND REGULATIONS
(Solid Waste Collection, Recycling and Disposal Ordinance)**

SECTION 1.0 IMPLEMENTATION OF REFUSE COLLECTION PROGRAM.

The Board of Selectmen shall contract with a Town hauler to provide for the regular collection of refuse from residences as stipulated by the Solid Waste Collection, Recycling and Disposal Ordinance and shall ensure that a disposal facility is provided for the Town hauler to dispose of the refuse.

**SECTION 2.0 ACCEPTABLE MATERIALS FOR RESIDENTIAL TRASH
AND REFUSE AND BULKY WASTE COLLECTION**

The Town hauler shall collect the following materials from residences through the Town provided residential curbside collection refuse service.

- 2.1 The portion of domestic solid waste that is generated by residences on a day-to-day basis and which is not subject to Town mandatory recycling program requirements including, but not limited to: garbage, magazines, cartons, cardboard, cloth, ceramics, dishes, cups, ovenware, light bulbs, window panes, foils, pans, plastic items (not PET #1 or HDPE #2), and other similar materials.
- 2.2 Household furniture, such as couches, chairs, tables, bureaus, bed frames, fans, television and radios.
- 2.3 Discarded rugs, only if they are rolled and tied.
- 2.4 Shrubbery, brush, or tree limbs, if they are tied or containerized in bundles not more than (4) feet in length and sixty (60) pounds in weight and are able to be handled by one person. These materials shall not include leaves or grass clippings.
- 2.5 Brick, mortar, plaster, cement and wooden boards from small home repairs, construction, demolition or remodeling if it is placed in a suitable container or tied together in lengths and weights that will fit into a packer-type vehicle and can be handled by one person.

- 2.6 Mattresses, which must be rolled and tied. Box springs, provided wooden box springs are broken down into suitable lengths and these materials either bundled or tied into no greater than four foot lengths.
- 2.7 Small appliances, such as toasters and vacuum cleaners.
- 2.8 Lumber, which must be cut and tied into bundles which are no greater than 4 feet in length, 2 feet in width, and 50 pounds in weight.
- 2.9 Household doors and windows, except picture windows. Glass must be taped for safety.

SECTION 3.0 UNACCEPTABLE MATERIALS FOR RESIDENTIAL REFUSE COLLECTION.

It shall be unlawful for residences to place the following materials at curbside for the purpose of residential refuse collection.

- 3.1 Leaves and grass clippings.
- 3.2 Glass, including clear, brown and green, that is subject to mandatory curbside collection recycling program requirements for residences.
- 3.3 Aluminum, including aluminum cans and other all-aluminum products, that is subject to mandatory curbside collection recycling program requirements for residences.
- 3.4 Steel cans, including all cans containing ferrous metals and the tops of these cans, that are subject to mandatory curbside collection recycling program requirements for residences.
- 3.5 Newspaper, **mixed paper, magazines, boxboard and corrugated cardboard** that is subject to mandatory curbside collection recycling program requirements for residences.
- 3.6 Plastic, including #1 PET and #2 HDPE plastic containers, that are subject to mandatory curbside collection recycling program requirements for residences.
- 3.7 Hazardous Waste, as defined by the Solid Waste Collection, Recycling and Disposal Ordinance. This ordinance language reads: "Waste with inherent properties which make such waste dangerous to manage by ordinary means, including, but not limited to, chemicals explosives,

pathological wastes, radioactive waste, toxic wastes and other wastes defined as hazardous at any time by the State of Maine or the Resource Conservation and Recovery Act of 1976, as amended, or other Federal, State or local laws, regulations, orders, or other actions promulgated or taken with respect thereto."

- 3.8 Liquid Waste, as defined by the Solid Waste Collection, Recycling and Disposal Ordinance. This ordinance language reads: "All unwanted or discarded material with sufficient liquid content to be free flowing, including by way of example and not by limitation, waste motor oil, antifreeze, paints, motor fuels, solvents, rinse water and septic tank sludge".
- 3.9 White Goods and Scrap Metal as defined by the Solid Waste Collection, Recycling and Disposal Ordinance. This ordinance language reads: "All large appliances, including by example and not by limitation, stoves, refrigerators, freezers, washing machines, clothes dryers, dishwashers and air conditioners, and all scrap metal, including by example and not by limitation, wire, metal fencing, sheet metals, clean metal barrels and bar stock".
- 3.10 Wet Wastes, as defined by the Solid Waste Collection, Recycling and Disposal Ordinance. This ordinance language reads: "Wastes that represent either: a) water that has percolated through and/or mixed with trash causing the water to become a waste leachate; or b) trash which, because of high moisture content, is unacceptable due to an insufficient BTU content per pound".
- 3.11 Large diameter tree limbs and any size tree trunk or stump.
- 3.12 Unacceptable Waste, as defined by the Solid Waste Collection, Recycling and Disposal Ordinance. This ordinance language reads: "Unacceptable waste includes the following materials: a) hazardous waste; b) bulk demolition or construction debris from building and roadway projects or locations; c) liquid wastes; d) abandoned or junk vehicles; e) dead animals or portions thereof or other pathological wastes; f) water treatment residues; g) tree stumps; h) tannery sludge; i) waste oil; and j) discarded "white goods" such as freezers, refrigerators, washing machines, etc."

SECTION 4.0 METHOD OF COLLECTION

The collection of refuse from residences shall be subject to the following requirements.

- 4.1 **COLLECTION SCHEDULE.** The Town shall contract with a Town hauler to provide curbside collection of refuse from residences once every week. Collection is subject to the limitations described in Section 2.2.3 of the "Solid Waste Collection, Recycling and Disposal Ordinance".
- 4.2 **PLACEMENT FOR COLLECTION OF REFUSE CONTAINERS:** Each residence shall place all refuse in a Town approved container. The container(s) shall be placed at the back edge of the property side of the sidewalk (blocking of a sidewalk is prohibited), or where there is no sidewalk, three (3) to ten (10) feet from the edge of pavements or unpaved road, before 7:00 A.M. on the day of collection, but not before 4:00 A.M. of the scheduled day of pick-up service.
- 4.3 **PLACEMENT FOR COLLECTION OF OTHER MATERIALS.** Materials other than refuse which are subject to the Town curbside collection service shall be placed at the back edge of the property side of the sidewalk (blocking of sidewalk is prohibited), or where there is no sidewalk, three (3) to ten (10) feet from the edge of the pavement or unpaved road. Materials shall be placed at curbside before 7:00 A.M. on the day of collection, and shall not be placed at curbside before dusk of the day before scheduled pick-up service.

SECTION 5.0 REFUSE COLLECTION CONTAINER

All refuse shall be placed in a tied plastic bag which may be placed in a covered metal or plastic can manufactured for the purpose of storing Refuse. Containers shall not have a capacity greater than thirty (30) gallons nor weigh, when filled, more than sixty (60) pounds. The only exceptions to this requirement are identified in Section 2.0, Subsections 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, and 2.9 of these Rules and Regulations. The preparation of the materials identified in Subsections 2.2 through 2.9 for Refuse collection must comply with the requirements identified in these respective subsections.

SECTION 6.0 FEE FOR COLLECTION SERVICE

The Town shall pay all costs incurred by the Town hauler to collect, transport and dispose of refuse collected from residences.

SECTION 7.0 DESIGNATED TOWN OFFICIAL

The Town Public Works Director is the Town designated official for management of the Town service to collect, transport and dispose of refuse from residences.

SECTION 8.0 DISTURBANCE OF REFUSE CONTAINERS AND REFUSE.

No person shall disturb a refuse container or the refuse contained within that has been placed at curbside for collection. This prohibition shall not apply to materials identified in Sections 2.2, 2.3, 2.7 and 2.9 of these Rules and Regulations.

SECTION 9.0 PENALTIES

The Town hauler, members of the York Recycling Committee and the designated Town solid waste official(s) may examine any refuse materials or containers that are placed at curbside for collection to ensure compliance with the Town "Solid Waste Collection, Recycling and Disposal Ordinance" and applicable Rules and Regulations. The designated Town solid waste official(s) shall institute action for violations.

Any person, firm or corporation who violate any provision of the Ordinance shall be subject to a fine of \$100.00 for each violation. Each day such a violation is continued is a separate offense.

SECTION 10 – WAIVER/PAYMENT OF FINES

Any person charged with a violation of this section, shall be allowed to waive such violation and tender to the Town of York the fine amount if paid within 20 days of issuance of the summons. If the waiver fine is paid, no appearance before a District Court Judge or other judicial officer shall be required. If the offender pays the waiver fine, the matter will be closed in the York Police Records system and listed as a subsequent offense for future violations.

If the offender chooses not to pay the waiver fine, he/she shall appear in court on the specified date to answer for the ordinance violation. If the offender is found to have committed the offense in court, fines, applicable court fees, attorney's fees, and prosecution costs may apply.

- >Regulations adopted by Selectmen 4/22/91
- >Amendments to Regulations adopted by Selectmen, 3/22/94.
Amendments address implementing bulky waste curbside pick-up)
- >Amendments to Regulations adopted by Selectmen, 11/14/95
Amendments addressing mixed paper, magazines, boxboard & corrugated cardboard)
- >Amendments to Regulations adopted by Selectmen, 5/11/2015
(Amendments addressing penalties and waiver/payment of fines)

RECY1.DOC (ORDINANCES - W) 11/17/95 djb

#3

Mandatory Recycling for Residences & Special Residences

Rules and Regulations



Town of York, Maine

Most Recently Amended: May 11, 2015

Prior Dates of Amendment: November 14, 1995
May 26, 1992

Date of Original Enactment: April 22, 1991

ENACTMENT BY THE BOARD OF SELECTMEN

Date of the vote to enact/amend this Ordinance: May 11, 2015

Certified by the Town Clerk: May Anne [Signature] on June 19, 2015
(signature) (date)

Mandatory Recycling For Residences & Special Residences **Rules And Regulations**

(SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL ORDINANCE)

In accordance with Section 5.1 of the Solid Waste Collection, Recycling and Disposal Ordinance, the Town of York, Board of Selectmen, hereby resolve to initiate a mandatory residential recycling program and to adopt the following rules and regulations to govern mandatory recycling for residences and special residences. These rules and regulations shall be entitled: "Rules and Regulations to Govern the Mandatory Curbside Collection Recycling Program for Residences and Special Residences".

Adopted 4/22/91
Amended 5/26/92
Amended 11/14/95
Amended 05/11/2015

RECY2.DOC (ORDINANCES W) 11/14/95 djb

YORK SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL ORDINANCE

RULES AND REGULATIONS TO GOVERN MANDATORY CURBSIDE COLLECTION RECYCLING PROGRAM FOR THE RESIDENCES AND SPECIAL RESIDENCES

SECTION 1. INTERACTION WITH RECYCLING COMMITTEE. The Board of Selectmen shall consult with and request recommendations from the York Recycling Committee to establish initial or amended rules and regulations to implement Mandatory Recycling for Residences and Special Residences. The Committee shall provide recommendations regarding program operations, including by example and not by limitation: materials subject to Mandatory Recycling; frequency of collection of Mandatory Recyclables; selection of a Town Hauler to collect and market Mandatory Recyclables; establishments subject to these rules and regulations; and fees for services provided.

SECTION 2. MANDATORY SEPARATION: Each Residence and Special Residence is required to separate specific materials from the solid waste stream for recycling purposes.

2.1 MATERIALS TO SEPARATE: The following materials are subject to Mandatory Recycling requirements.

2.1.1 GLASS, including clear, brown, and green bottles and jars. All caps B and metal parts shall be removed and containers shall be cleaned. Glass shall not be broken.

2.1.2 ALUMINUM, including cleaned aluminum cans and other all-aluminum materials. Aluminum foil shall not be collected for recycling purposes. Cans shall be cleaned.

2.1.3 STEEL CANS, including all cans containing ferrous metals and the tops of these cans. All cans shall be cleaned.

2.1.4 NEWSPAPERS, including color printed and black and white newsprint. It is unnecessary to remove slick inserts. Newspapers shall be securely bundled or placed in paper bags for easy handling. No bundle shall exceed 40 pounds in weight.

2.1.5 PLASTICS, including #1 PET and #2 HDPE plastic containers. All materials must be cleaned and the tops removed. Containers should be crushed to decrease the volume of the containers in the collection container.

2.1.6 MAGAZINES, CATALOGS, PHONE BOOKS and MIXED PAPER including "junk mail" shall be recycled. This material must be bundled or placed in paper bags and may be co-mingled with newspaper. No bundle shall exceed 40 pounds.

2.1.7 CARDBOARD, MILK CARTONS and ASEPTIC CONTAINERS (juice boxes) shall be recycled. All containers must be clean with straws removed.

2.1.8 CORRUGATED CARDBOARD shall be recycled. All boxes must be broken down flat and bundled. Bundles may not exceed 40 pounds in weight or be larger than 2' x 2'.

Section 3.0 RECYCLING CONTAINER REQUIREMENTS: Each Residence and Special Residence is required to prepare the recycling materials as stipulated in Section 2, above, and to place all Mandatory Recyclable materials in a recycling container approved by the Town.

3.1 RESIDENCE: Each Residence shall purchase a Town approved recycling container, a blue bin, from the Town at a cost established by the Selectmen. A replacement bin(s) may be purchased for a fee established by the Selectmen.

3.2 SPECIAL RESIDENCES: The Town Hauler who collects recyclable materials shall stipulate the type of container which each Special Residence shall use. The Special Residences which are required to use a Town approved recycling container, a blue bin, shall purchase such recycling containers from the Town at a cost established by the Selectmen. A replacement bin(s) may be purchased for a fee established by the Selectmen.

The Special Residences which are required to use taters shall be provided an appropriate number of taters by the Town recycling program Town Hauler. Separate taters shall be used to collect newspapers and to collect co-mingled recyclable materials; glass, aluminum cans, steel/ tin cans and plastics.

SECTION 4.0 METHOD OF COLLECTION: The collection of Mandatory Recyclables from Residences and Special Residences shall be subject to the following requirements.

4.1 The Town shall contract with a Town Hauler to provide curbside collection of Mandatory Recyclables from Residences once every other week, 26 times per year. This collection service shall occur on the same day as the services provided by the Town Hauler that collects Refuse from

Residences. Collection from Residences is subject to the limitations described in Section 5.2.3 of the "Solid Waste Collection, Recycling and Disposal Ordinance". The Town shall provide Residences notice of the collection schedule.

- 4.2 PLACEMENT FOR COLLECTION FOR RESIDENCES:** Each Residence shall place all Mandatory Recyclable materials in a Town Approved Container, a blue bin. The Container(s) shall be placed at the back edge of the property side of the sidewalk (blocking of a sidewalk is prohibited), or where there is no sidewalk, three (3) to ten (10) feet from the edge of pavement or unpaved road, before 7:00 A.M. on the day of collection. Each Residence shall ensure that the recyclable materials and refuse which are both placed at curbside for collection are physically separated by about three feet.
- 4.3 COLLECTION SCHEDULE FOR SPECIAL RESIDENCES:** The Town shall contract with a Town Hauler to provide curbside collection of Mandatory Recyclables from Special Residences. The Town and the Town Hauler shall determine the frequency of collection for each Special Residence, and shall provide each Special Residence a collection schedule. Most Special Residences will receive recycling collection services once every two weeks, however, some Special Residences, particularly seasonal establishments, may receive more frequent pick-up services during their months of operation.
- 4.4 PLACEMENT FOR COLLECTION FOR SPECIAL RESIDENCES:** Each Special Residence shall place all Mandatory Recyclable materials in the appropriate recycling container specified by the Town and Town Hauler. All Special Residences which are required to use the Town approved recycling container, a blue bin, shall place the container bin at the back edge of the property side of the sidewalk (blocking of sidewalk is prohibited), or where there is no sidewalk, three (3) to ten (10) feet from the edge of the pavement or unpaved road, before 7:00 A.M. on the day of collection.

All Special Residences which are required to use toters, shall regularly place the toters in a location which is both accessible to the Town Hauler's collection vehicle and made known to the Town Hauler. These Special Residences shall be required to enter a Hold Harmless Agreement with the Town Hauler which permits the Town Hauler collection vehicle to access the premises of the Special Residence. The Special Residence shall take appropriate measures to lessen the likelihood that the toters for recyclable materials are not contaminated with non-recyclable materials.

SECTION 5.0 FEE FOR COLLECTION SERVICE: The Town shall pay all costs incurred by the Town Hauler to collect, transport and market Mandatory Recyclable materials. The only fee the Residence, or the Special Residences which must use recycling container bins, shall pay is the cost to purchase a Town approved recycling container.

SECTION 6.0 DESIGNATED TOWN OFFICIAL: The Town Public Works Director is the Town designated official for the management of the Town Mandatory Residential Curbside Collection Recycling Program for Residences and Special Residences. The Public Works Director may delegate responsibilities involved with the operation and management of this program.

SECTION 7.0 DISTURBANCE OF RECYCLABLE CONTAINERS AND MATERIALS. No person shall disturb Recyclable materials that have been placed at curbside in a recycling container or toter for collection by a Residence or Special Residence.

SECTION 8.0 PENALTIES: The Town Hauler, members of the York Recycling Committee and the designated Town solid waste official(s) may examine any Mandatory Recyclable materials to ensure that the separation and collection of these materials complies with the "Solid Waste Collection, Recycling and Disposal Ordinance" and these rules and regulations. The designated Town solid waste official(s) shall institute action for violations.

Any person, firm or corporation who violate any provision of the Ordinance shall be subject to a fine of \$100.00 for each violation. Each day such a violation is continued is a separate offense.

SECTION 9.0 WAIVER/PAYMENT OF FINES: Any person charged with a violation of this section, shall be allowed to waive such violation and tender to the Town of York the fine amount if paid within 20 days of issuance of the summons. If the waiver fine is paid, no appearance before a District Court Judge or other judicial officer shall be required. If the offender pays the waiver fine, the matter will be closed in the York Police Records system and listed as a subsequent offense for future violations.

If the offender chooses not to pay the waiver fine, he/she shall appear in court on the specified date to answer for the ordinance violation. If the offender is found to have committed the offense in court, fines, applicable court fees, attorney's fees, and prosecution costs may apply.

SECTION 10.0 DEFINITIONS: The following definitions apply for the purpose of distinguishing a Residence from a Special Residence and to identify all establishments included in the above terms which are subject to the requirements of these rules and regulations.

10.1 RESIDENCE: Any home, apartment or condominium complex with no more than four dwelling units.

10.2 SPECIAL RESIDENCE: Any apartment, condominium complex, cottage colony, trailer park or campground with five or more dwelling units or spaces; including spaces which are rented for short-term occupancy. Special Residences shall not include motels or hotels, nor shall it include solid waste accounts other than those identified above which are presently considered commercial establishments by Town solid waste regulations.

SECTION 11.0 EFFECTIVE DATE:

11.1 The initial rules and regulations shall become effective as of 12:00 A.M., May 6, 1991.

11.2 The amended rules and regulations which incorporate provisions to stipulate recycling requirements for Special Residences, shall become effective as of 12:00 A.M., on June 1, 1992.

#4

Commercial Waste Rules and Regulations



Town of York, Maine

Most Recently Amended: May 11, 2015

Prior Dates of Amendment: April 5, 1996

Date of Original Enactment: April 22, 1991

ENACTMENT BY THE BOARD OF SELECTMEN

Date of the vote to enact/amend this Ordinance:

May 11 2015

Certified by the Town Clerk:

(signature)

May Anne Syme

on June 19 2015

(date)

Adopted 4/22/91

Commercial Waste
Rules and Regulations

(Solid Waste & Collection, Recycling and
Disposal Ordinance)

In accordance with Section 6.2 of the Solid Waste Collection, Recycling and Disposal Ordinance, the Town of York Board of Selectmen hereby resolves to establish guidelines for the collection, disposal and recycling of solid waste generated by commercial establishments and to adopt the following rules and regulations to govern the collection, disposal and recycling of solid waste by commercial establishments. These rules and regulations shall be entitled "Rules and Regulations to Govern the Collection, Disposal and Recycling of Solid Waste Generated by Commercial Establishments".

SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL
ORDINANCE
RULES & REGULATIONS TO GOVERN THE COLLECTION AND
DISPOSAL OF SOLID WASTE
GENERATED BY COMMERCIAL ESTABLISHMENTS

SECTION 1.0 Requirement to Collect and Dispose of Solid Waste Generated by Commercial Establishments.

All Commercial Establishments are required to ensure that all solid wastes generated by or located on the premises of their Commercial Establishment are properly collected, transported, and/or disposed in accordance with the provisions of the Town of York Solid Waste Collection, Recycling and Disposal Ordinance.

SECTION 2.0 Requirement to Use a Licensed Commercial Hauler to Collect, Transport and Dispose of Solid Waste

All Commercial Establishments are required to use a Commercial Hauler licensed by the Town of York to provide for the collection, transportation and disposal of solid waste generated by or located on the premises of any Commercial Establishment. The licensing of the Commercial Hauler by the Town shall comply with Sections 6.3 and 6.41 of the Town Solid Waste Collection, Recycling and Disposal Ordinance.

SECTION 3.0 Requirement to Use Town Provided Disposal Facility

All Commercial Establishments shall dispose of solid waste that is generated by or located on the premises of their Commercial Establishment at the Disposal Facility which is designated by the York Board of Selectmen. The designated Disposal Facility is the Turnkey Landfill located in Rochester, New Hampshire.

SECTION 4.0 Payment of Collection, Transportation & Disposal Costs

4.1 Collection and Transportation Costs. In accordance with Section 6.4.4 of the Town of York Solid Waste Collection, Recycling and Disposal Ordinance, the Town of York shall not be responsible for the operation or the cost of collection on and transportation of solid waste generated by or located on the premises of a Commercial Establishment.

4.2 Disposal Costs. In accordance with Section 6.4.5 of the Town of York Solid Waste Collection, Recycling and Disposal Ordinance, the Town of York shall apply tipping fees for Refuse generated by or located on the premises of a Commercial Establishment that is delivered to a Town designated Disposal Facility by a

Town licensed Commercial Hauler. As further stipulated in the Ordinance, the Town shall not be responsible for such tipping fees if the waste or Refuse is disposed at any location other than a Town designated Disposal Facility or if the Refuse has been mixed with waste collected from outside the Town.

SECTION 5.0 Mandatory Separation

All Commercial Establishments are required to separate specific materials from the Solid Waste stream for Recycling purposes.

5.1 Materials to Separate. The following materials are subject to mandatory Recycling requirements: corrugated cardboard, newspaper, magazines, catalogs, telephone books and mixed paper including "junk mail" shall be recycled. Commercial Establishments are encouraged to voluntarily recycle other recyclable materials.

5.2 Requirement to Recycle. Commercial Establishments shall recycle all the items identified in section 5.1 whenever these items are free of contamination. Contamination shall be defined as whenever the handling of the recyclable item places an owner or agent of the owner at a health or safety risk.

5.3 Requirement to Provide Information to Customers. All Commercial Establishments shall provide programs to its customers that are designed to encourage recycling. The Town may require evidence of such programs to assess compliance with this requirement. Examples of programs that are in use at several York businesses include the placement of recycling receptacles for customer use and the publishing of informational brochures.

5.4 Effective Date. Section 5.0 of these Rules and Regulations shall become effective on 7/1/96.

SECTION 6.0 Designated Town Official

The Town Public Works Director is the Town designated official for the management of the Town program to require Commercial Establishments to collect, transport and dispose of solid waste in accordance with the provisions of the Town of York Solid Waste Collection, Recycling and Disposal Ordinance.

SECTION 7.0 Penalties

The Town Public Works Director, the Town designated official for the management of this program, shall institute action for any violations.

Any person, firm or corporation who violate any provision of the Ordinance shall be subject to a fine of \$100.00 for each violation. Each day such a violation is continued is a separate offense.

SECTION 8.0 Waiver / Payment of Fines

Any person charged with a violation of this section, shall be allowed to waive such violation and tender to the Town of York the fine amount if paid within 20 days of issuance of the summons. If the waiver fine is paid, no appearance before a District Court Judge or other judicial officer shall be required. If the offender pays the waiver fine, the matter will be closed in the York Police Records system and listed as a subsequent offense for future violations.

If the offender chooses not to pay the waiver fine, he/she shall appear in court on the specified date to answer for the ordinance violation. If the offender is found to have committed the offense in court, fines, applicable court fees, attorney's fees, and prosecution costs may apply.

SECTION 9.0 Effective Date

These Rules and Regulations shall become effective as of 12:00 A.M., 4/22/91.

R-COMEST.DOC (DOCS)

Amendment to SOLID WASTE COLLECTION, RECYCLING AND DISPOSAL ORDINANCE RULES & REGS. TO GOVERN THE
COLLECTION & DISPOSAL OF SOLID WASTE GENERATED BY COMMERCIAL ESTABLISHMENTS 4/5/96, 5/11/2015



REQUEST FOR ACTION BY THE SELECTBOARD

DATE SUBMITTED: January 8, 2026

DATE ACTION REQUESTED: January 12, 2026

☐ DISCUSSION

☒ ACTION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: Review of Foreclosure List and Waiver of Foreclosure Recommendation for Tax Year 2024

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

Attached is the list of properties that have received 30-day impending foreclosure notices. Property owners have until 12:00 PM on Friday, January 16, 2026, to pay all outstanding taxes in order to avoid foreclosure on January 20, 2026.

The Board has the authority to waive foreclosure on properties with unpaid real estate taxes. Such waivers are typically considered for financial, liability, or environmental reasons. There is one property on the 2026 foreclosure list for which staff is recommending that the Board consider a waiver: Tax Map 0087, Lot 0066, located at 2 Lee Court. This property is the Caincrest Mobile Home Park, located off Route 1.

Following discussions with the Town Attorney, both Management and the Town Attorney recommend that foreclosure on this property be waived at this time. If the Town were to take ownership, it would assume responsibility for managing the mobile home park, as well as for addressing any operational, regulatory, or maintenance issues that may arise. Additionally, due to the nature of mobile home park ownership, there are significant restrictions associated with the sale or transfer of such properties. For these reasons, it is not recommended that the Town assume ownership of this property.

RECOMMENDATION: The Board consider waiving foreclosures on Tax Map 0087 0066, 2 Lee Court.

PROPOSED MOTION: I move to waive foreclosure on the following properties due to either fiscal considerations or environmental issues caused by the property: Tax Map 0087 0066, 2 Lee Court.

PREPARED BY: Kathleen Hagan REVIEWED BY: PES

Lien				Recording				Property Type				Assessors Comments				Code Recommendations				Addtl Liens				In Revenue			
Owner Last Name	Owner First Name	Tax Map	Address	date	House/Trailer/Condo																		Amount due				
11 Stage Neck Road LLC		0058 0010 A 0013	11 Stage Neck Rd 3	7/17/2024	Res Condo			Sell as-is.	No														\$ 12,484.12				
Baum	Naomi L	0099 0053	57 North Village Rd	7/17/2024	Single Family Home			Sell as-is.	No														\$ 5,397.55				
Brady	Gerard	0096 0046	246 Mountain Rd	7/17/2024	Vacant Land Locked			Bequeath it to an abutter.	No														\$ 364.69				
Gallely	James III	0038 0131 C	11 Surf Avenue	7/17/2024	Single Family Home			Sell as-is.	Yes														\$ 5,192.41				
Catchick	Christine	0094 0086 A	302 Ridge Rd	7/17/2024	Vacant Land Locked			Sell as-is.	No														\$ 374.23				
Clark	John R C Trustee	0033 0107	9 Oceanside Ave	7/17/2024	Two Family Home			Sell as-is.	Yes														\$ 5,314.35				
Clark	John R C Trustee	0033 0154	4 Reserve Street	7/17/2024	Single Family Home			Sell as-is.	Yes														\$ 5,074.50				
Corney	Michael/Beth	0040 0061 0022	22 Camp Eaton	7/17/2024	Trailer			Sell as-is.	No														\$ 235.78				
Karl	Mitchell S	0024 0015 0207 0005	1 Ocean Ave	7/17/2024	Timeshare			Sell as-is.	No														\$ 90.39				
								The trailer that the tax is associated with is no longer on the property. Waive foreclosure?	No														\$ 204.79				
Keefe	Kenneth Sr	0026 0001 0109	109 Burnettes Trailer Park	7/17/2024	Trailer			Sell as-is.	No														\$ 30,767.66				
Lee	Harold L/Shirley J Tr	0087 0066	2 Lee Court	7/17/2024	Trailer Park			Trailer in decent condition. No observable violations. Sell as-is.	No														\$ 320.73				
Magdziarz	Jenna	0087 0066 0068	68 Caingrest Rd	7/17/2024	Trailer			Occupied trailer in poor condition. No clear violations. Sell as-is.	No														\$ 86.52				
Marston	Phillip/Lisa	0087 0066 0012	12 Caingrest Rd	7/17/2024	Trailer				No														\$				
McKenna	Patricia M Life Estat	0032 0132	2 Summer Court	7/17/2024	Single Family Home				No														\$ 5,044.85				
Reppucci	Gina	0032 0014 Z	6 Spruce St	7/17/2024	Lot with foundation				No														\$ 2,233.53				
Reppucci	Richard T	0032 0014 U	2 Spruce St	7/17/2024	Single Family Home				No														\$ 4,340.21				
Sparkhawk Realty LLC	Realty LLC	0070 0002 A	36 Western Point Rd	7/17/2024	Vacant Land Locked				No														\$ 365.70				
																							Total due \$ 77,892.01				



REQUEST FOR ACTION BY SELECTBOARD

DATE SUBMITTED: January 8, 2026

DATE ACTION REQUESTED: January 12, 2026

☐ DISCUSSION

☒ ACTION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: Town owned properties

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

Attached is the updated list of Town-owned properties. The list has been color-coded to indicate potential for sale, prior action taken, and current Town use. The remaining properties are primarily vacant parcels that are either wetlands and unbuildable or landlocked. The Board has not taken action on these properties in the past, and no new properties have been added to the list.

Typically, the Board reviews this list one to two times per year to discuss potential uses for the properties and to determine whether they should be listed for sale with the Town's real estate agent or donated to another organization, such as the York Land Trust or Habitat for Humanity. We are working with a new real estate agent this year, Richard Desoto, who has not yet reviewed the list.

We will need a Board action to list any of these properties for sale with our agent or dispose of any of these properties in any other manner. We will bring this list back again in about 6 months after the redemption period for the 2026 (2024 tax liens) foreclosures has passed.

RECOMMENDATION:

PROPOSED MOTION: N/A

PREPARED BY: Kathryn Lagasse

REVIEWED BY: 

Actions already taken by the Board						
Potential properties for Sale						
Town Use/Town Facility						
No Recommendation						
#	Map-Lot-Unit	Location	Land Area	Use	Description	Notes
1	0059-0018	280 US ROUTE 1	2.09	Multi-Fam	Foreclosure 2025. Riverfront home. Combined by ordinance?	Believe to have renters
2	0059-0018-A	281 US ROUTE 1	2.31	Vacant	Foreclosure 2025. Vacant riverfront lot. Combined by ordinance?	
3	0059-0018-B	281 US ROUTE 1	1.01	Vacant	Foreclosure 2025. Vacant riverfront lot. Combined by ordinance?	
4	0021-0014	89 FREEMAN STREET	0.97	Single Family	Foreclosure 2025	Currently occupied
5	0030-0039	123 ROGERS ROAD	0.21	Single Family	2018 Foreclosure. 576 sq ft ranch house.	Currently occupied
6	0048-0011	850 YORK STREET	1.13	Single Family	Foreclosure 2025	Currently occupied
7	0028-0001-0106	108 BURNETT'S TRAILER PARK	0.00	Trailer	2023 Foreclosure. Trailer in a trailer park.	Seasonal
8	0087-0069-00710	70 CAMDEN STREET ROAD	0.00	Trailer	2018 Foreclosure. Trailer in trailer park.	Vacant
9	0087-0081-0006	58 CAMDEN STREET ROAD	0.00	Trailer	2025 Foreclosure. Trailer in a trailer park.	Currently occupied
10	0087-0086-00211	71 CAMDEN STREET ROAD	0.00	Trailer	2025 Foreclosure. Trailer in a trailer park.	Vacant
11	0068-0035	22 NORTH VILLAGE ROAD	0.96	Vacant	Potentially buildable. Good lot for sale or donation.	
12	0027-0001	41 RAILROAD AVE EXT	0.14	Vacant	Small but potentially buildable lot close to the beach.	
13	0019-0018-A	1216 US ROUTE 1	0.34	Vacant	Small Rt 1 lot obtained through foreclosure. Deed is vague.	Donated to Habitat for Humanity
14	0070-0003	6 WESTERN POINT ROAD	0.12	Vacant	Foreclosure, small area in seabury gut.	
15	0089-0021	11 JUNKINS LANE	3.99	Vacant	Foreclosure. Rural and potentially land locked. Best use for conservation.	Donated to York Land Trust
16	0089-0021-B	31 JUNKINS LANE	4.84	Vacant	Foreclosure. Rural and potentially land locked. Best use for conservation.	Donated to York Land Trust
17	0089-0021-C	41 JUNKINS LN	5.09	Vacant	Foreclosure. Land Locked. Good for YLT	Donated to York Land Trust
18	0097-0003	19 SPARROW LANE	13.00	Vacant	Foreclosure. May be land locked. Best for conservation/Land Trust.	Donated to York Land Trust
19	0097-0004	41 HUTCHINS LANE	51.00	Vacant	Research Required. Land locked. Best use for conservation/Land Trust.	Donated to York Land Trust
20	0087-0008-A	45 HUTCHINS LANE	5.74	Vacant	Foreclosure. Land locked. Best use for conservation/Land Trust.	Donated to York Land Trust
21	0098-0006-A	208 OGUNQUIT ROAD	4.00	Vacant	Foreclosure. Unknown size and location. Best for conservation.	Donated to York Land Trust
22	0098-0012-K	92 JOSIAH NORTON ROAD	3.77	Vacant	Foreclosure. Land locked. Best for conservation/Land Trust.	Donated to York Land Trust
23	0098-0026	32 NORTH VILLAGE ROAD	30.70	Vacant	Foreclosure. Land locked. Best use for conservation/Land Trust.	Donated to York Land Trust
24	0023-0019	36 MAIN STREET	1.22	Town Use	Center For Active Living, former Police Station.	Given to realtor but not sold

25	0027-0009	25 RAILROAD AVENUE	0.61	Town Use	Beach Parking Lot		
26	0027-0011	18 RAILROAD AVENUE	2.44	Town Use	Beach Fire Station		
27	0029-0020	11 SOHIER PARK ROAD	3.00	Town Use	Sohier Park gift shop.		
28	0029-0021	13 SOHIER PARK ROAD	2.80	Town Use	Nubble Lighthouse		
29	0030-0010	14 ROGERS ROAD	0.88	Town Use	Beach Garage		
30	0024-0049-A-0001	16 OCEAN AVENUE	8.21	Beach	Short Sands Beach and bath house.		
31	0033-0152-A	178 LONG BEACH AVENUE	0.28	Town Use	Long Sands Bath House		
32	0038-0005	1 ROBERT STEVENS DRIVE	67.98	Town Use	High School		
33	0039-0002	1 COASTAL RIDGE DRIVE	22.60	Town Use	Coastal Ridge Elementary		
34	0039-0020-B	154 LONG SANDS ROAD	0.35	Town Use	Town Farm Cemetery		
35	0039-0025	178 LONG SANDS ROAD	4.84	Town Use	Town Farm, where the gardens are.		
36	0039-0031-A	44 FERNCROFT ROAD	30.09	Town Use	Town Farm, wetland parcel behind the garden that abuts the YHS		
37	0048-0021	469 US ROUTE 1	3.10	Town Use	Superintendents Office		
38	0048-0021-0002	469 US ROUTE 1	0.00	Town Use	Superintendents Office		
39	0049-0048	124 YORK STREET	12.00	Town Use	Village Elementary		
40	0049-0056-A	186 YORK STREET	1.28	Town Use	Town Hall		
41	0050-0025	1 FIREHOUSE DRIVE	0.64	Town Use	Village Fire		
42	0050-0037	193 YORK STREET	0.43	Town Use	Old Goal		
43	0053-0026	9 HANNAFORD DRIVE	5.74	Town Use	Police Station		
44	0055-0005	30 ORGANUG ROAD	13.99	Town Use	Middle School		
45	0057-0046	393 YORK STREET	1.56	Town Use	Gilman Moulton Park		
46	0057-0055-A	2 HARRIS ISLAND ROAD	0.40	Town Use	Town Dock 1		
47	0063-0003	16 HARRIS ISLAND ROAD	0.01	Town Use	Town Dock 2, Harbor Office		
48	0066-0001	200 US ROUTE 1	13.02	Town Use	Grant House		
49	0081-0007-A	18 SCOTLAND BRIDGE ROAD	0.09	Town Use	Scotland Bridge Boat Launch		
50	0089-0044	65 WITCHTROT ROAD	43.96	Town Use	Dump/Landfill		
51	0090-0084-A	50 BOG ROAD	12.00	Town Use	Bog Field, parking lot, baseball and soccer field.		
52	0090-0084-X	40 BOG ROAD	48.70	Town Use	Bog Field, parking lot, office building/gargae, soccer/football field.		
53	0091-0024-A	17 BOG ROAD	10.13	Town Use	Makey skate park and dog park.		
54	0094-0018	810 US ROUTE 1	43.60	Town Use	Rt 1 DPW Garage		

55	0094-0032-A	115 CHASES POND ROAD	9.76	Town Use	Chases Pond DPW Garage	
56	0095-0008-0002	21 MT A ROAD	218.50	Town Use	Mt Agamenticus, includes the lodge.	
57	0100-0001-B	328 SHORE ROAD	18.67	Town Use	Phillips Pond/Conservation area.	
58	0049-0002-0001	3 LINDSAY ROAD	2.85	Old York Use	Jeffard's Tavern. Town owns the land, Old York owns the building.	
59	0050-0049-A	32 LONG SANDS ROAD	5.90	Vacant	2006 Purchase for potential town hall. Know as Coventry Hall back lot.	
60	0096-0011	20 SEWALLS PASTURE ROAD	21.74	Vacant	Old Town Dump/Landfill. Probably not sellable due to the nature of it's history.	
61	0067-0005	220 US ROUTE 1	15.57	Vacant	Goodrich Park, deed restrictions	
62	0009-0020	90 EAST LAKE CIRCUIT	4.65	Vacant	All the land around Lake Carolyn, purchased, open space. Includes the dam.	
63	0094-0077	1045 US ROUTE 1	46.21	Mixed Use	Blinn House, 2010 Purchase. Part of the Short Sands Rd lot.	
64	0009-0017-A	242 SHORE ROAD	0.48	Vacant	Foreclosure lot, could be used for open space, access to pond	
65	0009-0024-B	260 SHORE ROAD	0.57	Vacant	Lot close to Lake Carolyn, donated, could be kept for open space	
66	0013-0036	20 WANAQUE ROAD	6.91	Vacant	Wet, part of York Cliffs. It is unknown how the Town acured this, and we have no deed that I know of. Open Space.	
67	0020-0030-P	24 BAY HAVEN ROAD	0.16	Vacant	Skipper Bay Outfall, obtained from York Sewer.	
68	0027-0083-I	2 NUBBLE ROAD	0.06	Vacant	Deeded 2000. Small triangle at corner of Nubble and 1A. Part of ROW.	
69	0030-0003	330 RIDGE ROAD	1.33	Vacant	2010 Foreclosure. Wet and unbuildable.	
70	0030-0033-C	34 WALNUT STREET	0.27	Vacant	2013 Foreclosure. Wet and unbuildable.	
71	0030-0046	9 PINE STREET	0.19	Vacant	2020 Foreclosure. Wet and unbuildable.	
72	0030-0054-B	337 RIDGE ROAD	0.34	Vacant	1972 Foreclosure. Wet and unbuildable.	
73	0030-0055-A	3 JOROLL ROAD	3.73	Vacant	2023 Foreclosure. Wet and unbuildable. Abuts 337 Ridge Rd (above).	
74	0031-0096	43 RAILROAD AVE EXT	0.14	Vacant	1996 Foreclosure. Wet and unbuildable.	
75	0031-0096-B	4 STRAWBERRY LANE	0.13	Vacant	2019 Foreclosure. Wet and unbuildable. Abuts 43 RR Ave Ext (above).	
76	0033-0007	19 JUNIPER ROAD	1.66	Vacant	1988 Foreclosure. Wet and unbuildable.	
77	0036-0113	31 HASKELL WAY	0.14	Vacant	1996 Foreclosure. Wet, propably not buildable.	
78	0044-0028-A	68R FERNALD	0.06	Vacant	2021 Foreclosure for unknown ownership, unbuildable	
79	0044-0060	9 GRANT LANE	2.02	Vacant	Research Required, unknown origin or deed.	
80	0046-0018-A	37 EUREKA AVENUE	0.19	Vacant	Drainage Swail. Potentially a lot we purchased, but no deed available.	
81	0047-0005-A	50 GORBEANA WAY	0.15	Vacant	Foreclosure 2025, land-locked	
82	0050-0063-D	4 EDISON DRIVE	1.75	Vacant	Runs along old RR bed off Woodbridge Road. Known as the "sawdust pit".	

83	0050-0093	21 MOULTON LANE	1.23	Vacant	Old railroad bed along Moulton Lane toward Woodbridge.	
84	0055-0012-A	4 MILL POND LANE	1.14	Vacant	2017 Foreclosure, wet, long history of wetland questions and attempts to build.	
85	0057-0045	401 YORK STREET	0.17	Vacant	Clarks Lane Island, by Gilman Moulton Park.	
86	0063-0007	9 HARRIS ISLAND ROAD	25.08	Vacant	Marsh area between Harris Island Road and Route 103.	
87	0089-0036-B	94 WITCHTROT ROAD	1.14	Vacant	Foreclosure Unknown Year, small triangle lot on town line.	
88	0089-0037-C	30 MILL LANE	0.18	Vacant	2013 Foreclosure, No value other than to an abutter.	
89	0092-0012-B	281 BELL MARSH ROAD	8.90	Vacant	Research Required. Land locked. Best use for conservation/Land Trust	
90	0092-0041	341 BELL MARSH ROAD	3.50	Vacant	2007 Foreclosure. Land locked. Best use for conservation/Land Trust.	
91	0092-0042	361 BELL MARSH ROAD	42.20	Vacant	2007 Foreclosure. Land locked. Best use for conservation/Land Trust.	
92	0092-0045-B	470 MOUNTAIN ROAD	0.51	Vacant	1989 Foreclosure. Unknown size and location.	
93	0094-0004	95 OLD POST ROAD	2.37	Vacant	2010 Foreclosure. Wet and unbuildable.	
94	0094-0035-Z	151 CHASES POND ROAD	2.00	Vacant	1974 Foreclosure. Land Locked. Unbuildable and small. Abutts the turnpike.	
95	0094-0046	1 NEAR TURNPIKE	2.00	Vacant	Research Required. Land locked. Unbuildable and small.	
96	0094-0071	857 US ROUTE 1	3.07	Vacant	2007 Foreclosure. Land locked and unbuildable. Only value to an abutter.	
97	0097-0019	3 MOUNTAIN ROAD	0.12	Vacant	1975 Foreclosure. Small triangle at the corner of Mountain Road and Route 1.	
98	0097-0054	1146 US ROUTE 1	5.13	Vacant	1987 Purchase. No idea why we purchased this. Land locked, best for conservation.	



REQUEST FOR ACTION BY THE SELECTBOARD

DATE SUBMITTED: January 8, 2026

DATE ACTION REQUESTED: January 12, 2026

☒ DISCUSSION

☐ ACTION

☐ APPROVED

☐ APPROVED W/ CHANGES

☐ DENIED

☐ NO ACTION TAKEN

VOTE: _____

SUBJECT: : Public Safety Answering Point Service Agreement- Kennebunkport

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

Our current Public Safety Answering Point Service (PSAP) agreement with Kennebunkport is up for renewal. Attached you will find the new 3-year agreement proposed by Kennebunkport with updated rates through FY29. Lieutenant Piskopanis will be attending the meeting on Monday night to talk about how the rates were determined and agreed upon. Kennebunkport has already reviewed and voted on the new 3-year agreement.

RECOMMENDATION: Approved the proposed 3 year PSAP Agreement with Kennebunkport

PROPOSED MOTION: I move to approve the three-year Public Safety Answering Point Service Agreement with Kennebunkport effective September 1st, 2026 through August 31st, 2029.

PREPARED BY: Kathryn Lagasse

REVIEWED BY: 

AGREEMENT FOR PUBLIC SAFETY ANSWERING POINT SERVICE FOR THE TOWN OF KENNEBUNKPORT

Whereas, the Town of Kennebunkport (“Kennebunkport”) requires public safety answering point (“PSAP”) services for receiving NG-911 calls and for performing emergency fire dispatch and emergency medical dispatch protocols consistent with State of Maine requirements, and routing all NG-911 calls to Kennebunkport for dispatching; and

Whereas, the Town of York (“York”) maintains and operates a PSAP Communications Center and is able to provide PSAP services for municipalities in the region;

Now, therefore, York and Kennebunkport agree as follows:

1. Designation as PSAP:

- Kennebunkport designates York as its PSAP.

2. Term of Agreement:

- This Agreement shall be effective for a three-year period commencing on September 1, 2026, and expiring on August 31, 2029 unless earlier terminated or extended as provided herein.

3. Termination:

- This Agreement may be terminated by either party without cause upon six months’ prior written notice to the other party.
- This Agreement is subject to annual appropriation of funds by the voters of Kennebunkport. In the event of non-appropriation, Kennebunkport shall promptly notify York, and this Agreement shall terminate at the end of the fiscal period for which funds are appropriated without further payment obligation of the part of Kennebunkport.

4. PSAP Services Provided:

- During the term of this Agreement, York shall provide PSAP services for Kennebunkport, including receiving all NG-911 calls and performing emergency fire dispatch and emergency medical dispatch protocols and routing all NG-911 calls to Kennebunkport for dispatching in accordance and in compliance with State law, applicable regulations of the Public Utilities Commission, and requirements and quality assurance standards established by the Maine Department of Public Safety and its Consolidated Emergency Communications Bureau and Emergency Medical Services Bureau.

5. Payment:

- In consideration of the PSAP services described above, Kennebunkport shall pay York an annual fee FY27 \$18,540; FY28 \$19,467; and FY29 \$20,394 for receiving NG-911 calls. For routing calls for emergency medical and fire service, Kennebunkport shall pay York \$59,378.19 for the initial year of this Agreement with a 3% escalator for each following year. Payments shall be made in equal semi-annual installments due on September 15 and March 15 of each year under this Agreement.
- In the event that York expands its Communication Center operations to provide PSAP services to additional municipalities, the parties shall confer to determine whether York will realize cost efficiencies and savings as a result of the expansion to service additional municipalities. Based on such determination, the parties may renegotiate a decrease in the annual fee of this Agreement.

6. Personnel:

- York personnel providing PSAP services to Kennebunkport under this Agreement shall be properly trained and maintain proper credentials as required by the State of Maine.
- Such personnel shall be employed by York and shall not be considered employees or agents of Kennebunkport.

7. Management of the Communications Center:

- York shall provide at its expense all necessary equipment, resources, and other property to perform its obligations under this Agreement within the Town of York. York shall retain any such property upon termination of this Agreement.
- Kennebunkport shall provide at its expense all necessary equipment, resources, and other property to maintain its dispatch center to receive NG-911 calls relayed from the York Communications Center.
- Any complaints or concerns regarding the PSAP services provided by York for Kennebunkport shall initially be reviewed for merit by the Kennebunkport Police Chief. After review, the Kennebunkport Police Chief shall forward the information to the York Police Chief. All complaints and concerns shall be memorialized in writing. York Police Chief shall respond in writing as to the outcome of all complaints and/or concern to the Kennebunkport Police Chief within a reasonable amount of time.
- Representative from York and Kennebunkport shall meet at least on a semi-annual basis to discuss relevant issues and concerns of either party, concerning the Communication Center's operations, its processes, and funding.
- In the event that York expands its Communication Center operations to provide PSAP services to additional municipalities, York shall consult with Kennebunkport regarding assurances that a high quality of PSAP services will be maintained.

- York and Kennebunkport agree to have in place a policy or procedure to handle situations dealing with but not limited to, the following:
 1. Emergency requests for help that come in on any line other than NG-911, i.e. seven-digit business lines.
 2. "Cold dropped calls."
 3. Requests for recordings of 911 calls.
 4. Any other situation which would delay service to the community.
- York shall provide an annual report that reflects the average call processing time and a semi-annual report that shows average Emergency Medical Dispatch (EMD) and Emergency Fire Dispatch (EFD) compliance scores compared to other PSAPs in the State of Maine.

8. Insurance and Indemnification:

- The Parties shall maintain all insurance necessary and in amounts sufficient to protect from risks involved with provision and receipt of PSAP services under this Agreement, including workers' compensation, general liability, and property insurance.
- Each Party shall defend, indemnify, and hold harmless the other Party and its employees, officials, and agents in their public and individual capacities from and against any and all claims, damages, losses, and expenses (including attorneys' fees) arising from any act or omission of the Party in its performance of this Agreement. This indemnification is not intended nor shall it operate in practical effect to waive any immunities, defenses, or limitation so liability available to the Parties under applicable law, including the Maine Tort Claims Act.

9. General Terms:

- This Agreement contains the entire agreement between the Parties in relation to its subject matter, and there are no other agreements or understandings, oral or otherwise, between the Parties at the time of execution of this Agreement.
- This Agreement may only be amended by a written instrument signed by both parties.
- This Agreement may not be assigned.
- This Agreement shall be interpreted, governed, construed, and enforced in accordance with the laws of State of Maine, without regard to any of its conflict of laws principles.
- Each party represents that its signatories to this Agreement are duly authorized by that party to execute this Agreement and in so doing to bind that party to its terms.
- The headings and subheadings of the sections and paragraphs of this Agreement are

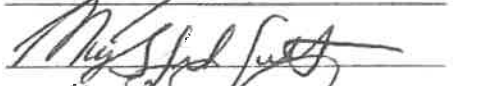
inserted for convenience of reference only and shall not control or affect the meaning or construction of any of the agreements, terms, covenants, and conditions of this Agreement in any manner.

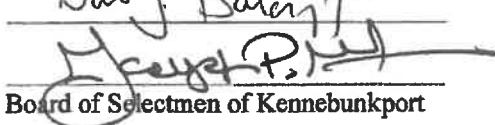
- If any provision(s) of this Agreement is determined to be invalid or unenforceable in whole or in part of any reason, such provision(s) shall be severed, and the parties shall negotiate in good faith to amend this Agreement so as to affect the original intent of the parties as closely as possible. The remaining provisions of this Agreement shall be unaffected thereby and shall remain in full force and effect to the full extent permitted by law.
- This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same Agreement.

10. Adoption:

- This Agreement shall be effective as of the date set forth in Section (Term of Agreement) provided it has been approved by the governing bodies for the Town of York and the Town of Kennebunkport.

IN WITNESS WHEREOF, the parties have by their duly authorized officers caused this Agreement to be executed this _____ day of _____, 2026.

David J. Barant

Board of Selectmen of Kennebunkport

Board of Selectmen of York


Laurie Smith
Kennebunkport Town Manager

York Town Manager